

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
PRE-AGENDA MEETING**

The Burke County Board of Commissioners held a pre-agenda meeting on February 1, 2022 at 3:00 p.m. in the County Board Room, Burke Services Building, 110 N. Green Street in Morganton, N.C. The meeting was streamed live on the County's YouTube channel, BurkeCountyNC, and it was broadcast on the local cable systems later. The agenda, in its entirety, was posted to the County's website, www.burkenc.org, several days prior to the meeting as usual. Both Burke County and the state of North Carolina had previously declared a state of emergency which was ongoing as of this date due to the global COVID-19 pandemic. Those present were:

COMMISSIONERS PRESENT: Scott Mulwee, Chairman
Johnnie W. Carswell, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain
Maynard M. Taylor

STAFF PRESENT: Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board

CALL TO ORDER

Chairman Mulwee called the meeting to order at 3:00 p.m.

APPROVAL OF THE AGENDA

Motion: To approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

PRESENTATIONS

AS - PET OF THE MONTH

Clerk Draughn, filling in for Kaitlin Settlemyre, Animal Services Director, said Animal Services staff will present a dog and/or cat in need of their "forever" homes at the regular meeting.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.
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MMFP - RECOGNITION OF MISS MORG. FESTIVAL SCHOLARSHIP PAGEANT WINNERS

Clerk Draughn, filling in for Michelle Gregory, presented information regarding the Miss

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Morganton Festival Scholarship Pageant winners as follows:

Michelle Gregory is the Director of the Miss Morganton Festival Pageant. She will present general information about the scholarship pageant and the 2021 Queens.

The Miss Morganton Festival Scholarship Pageant is open to young ladies, ages 7-24, who reside in North Carolina and takes place prior to the Historic Morganton Festival in August. The pageant celebrates strong, committed young women who are willing to represent our community as a goodwill ambassador. Queens become a role model of today while strengthening Burke County for tomorrow. The Morganton Festival Queens not only work to promote the Morganton Festival throughout the year, but they also spend time working on their personal community service platforms and embracing the spirit of "giving back" to our community. Queens are ambassadors to the City of Morganton and community of Burke County. They represent us for one (1) year mentoring and generously giving back to our community.

Chairman Mulwee opened the floor for questions and comments from the Board. Commissioner Taylor asked how the organization promotes the event. Clerk Draughn said it is a part of the Historic Morganton Festival.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

FS - BRIEFING ON RELEASE OF PISGAH & NANTAHALA FOREST PLAN

U.S. Forest Service District Ranger, Nicholas Larson, briefed the Commissioners on the upcoming release of the Pisgah & Nantahala Forest Plan and other US Forest Service happenings in Burke County. This Forest Plan is the 10-20-year planning document that guides management of the USFS lands and if everything goes smoothly, he said the 2,000-page Plan will be implemented in the summer of 2022.

Information regarding the Forest Plan can be found in the agenda packet and is hereby incorporated into the meeting minutes by reference.

Chairman Mulwee opened the floor for questions and comments from the Board. Commissioner Taylor asked if the harvesting of timber covers the cost of the 3,200 employees. Mr. Larson said the 3,200 jobs created are based on all the national forest's revenue resources. Discussion continued on timber harvesting and Commissioner Taylor then asked if there are any agricultural uses in the national forest to help feed Americans. Mr. Larson said agricultural uses are not authorized in the national forest. Commissioner Taylor commended Mr. Larson for the report. Chairman Mulwee asked if this Plan is funded by the federal government and will be implemented in an effective way. Mr. Larson responded that they were asked to consider what their budget and resources would allow them to accomplish, noting that if their funding stays consistent, they should be able to meet their tier one objectives. Chairman Mulwee then asked, regarding Brown Mountain overlook, if there are any options for partnership / collaboration to keep the overlook clean. Mr. Larson said the overlook is on US Forest Service property but is operated by the county through a land use agreement and the reason that is in place is due to

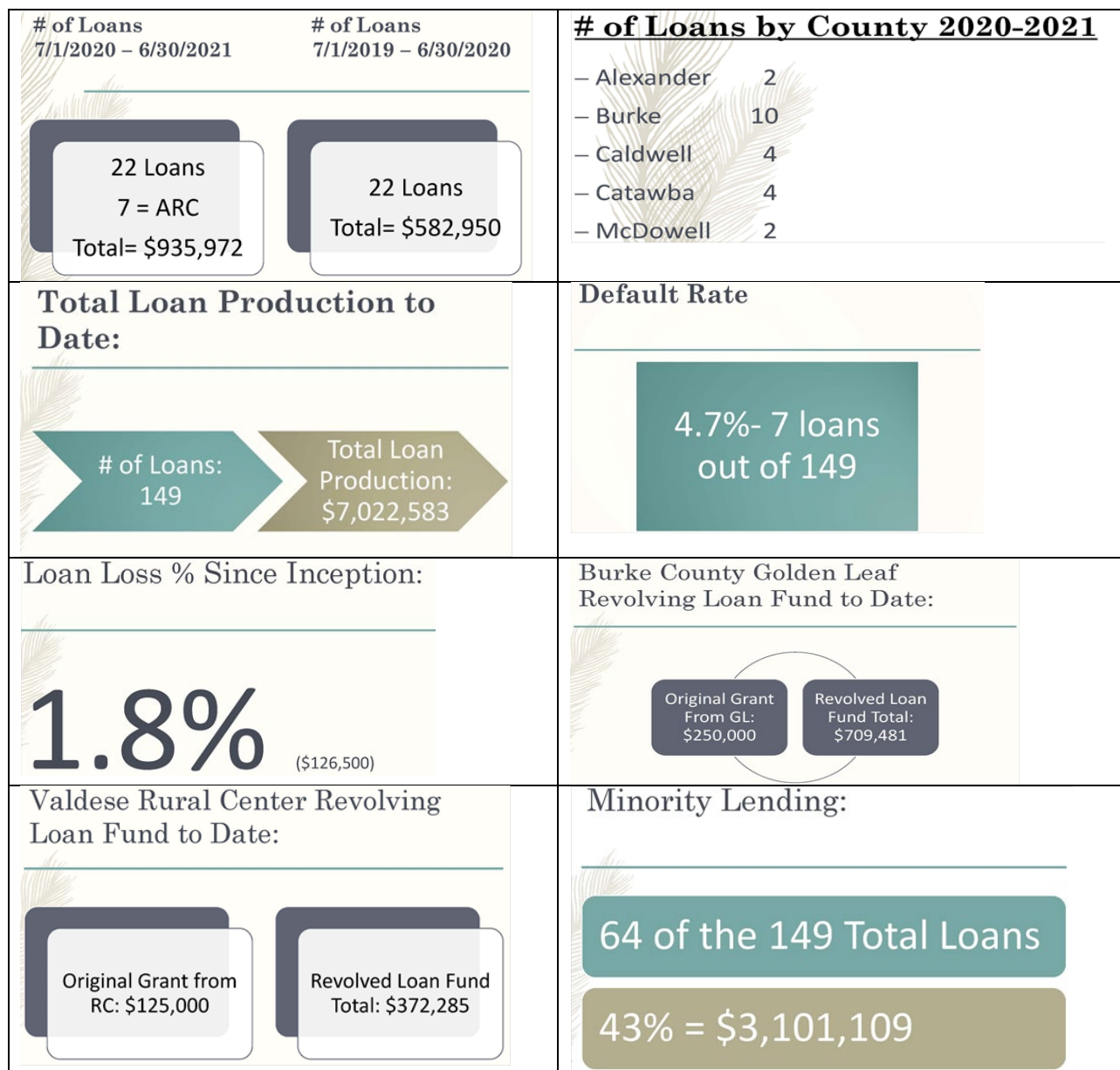
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the USFS's lack of funding or support to be able to do that. He continued, he does not know exactly how their support is supposed to come down under the infrastructure bill, but specific categories such as recreation access are called out. He further stated he is happy to discuss the situation with the county and once the situation becomes clear, he is happy to prioritize not only the overlook but across the county for improved recreation access. Chairman Mulwee commended Mr. Larson for his work.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

VEDIC - UPDATE ON FY 20-21 ACTIVITIES

VEDIC (Valdeze Economic Development Investment Corporation) Chair, Sherry Long, provided the following update on the organization's activities for FY 20-21:



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Appalachian Regional commission Grant- Revolving Loan Fund to Date: 2019 GRANT: \$100,000 VEDIC has Funded \$90,000 totaling 9 loans	Appalachian Regional commission Revolving loan fund grant 2022 Additional Grant from ARC: \$100,000																								
Current Loan Portfolio 56 Loans Original Loan Amount: \$3,052,070.23 Outstanding Balance: \$2,193,584.48	Jobs Created and or Retained to Date: <table> <tr> <th>County</th><th>Sum of Jobs FT/PT</th></tr> <tr><td>Alexander</td><td>2</td></tr> <tr><td>Burke</td><td>584</td></tr> <tr><td>Caldwell</td><td>9</td></tr> <tr><td>Catawba</td><td>59</td></tr> <tr><td>Cleveland</td><td>6</td></tr> <tr><td>Iredell</td><td>12</td></tr> <tr><td>McDowell</td><td>67</td></tr> <tr><td>Mecklenburg</td><td>1</td></tr> <tr><td>Rowan</td><td>34</td></tr> <tr><td>Rutherford</td><td>31</td></tr> <tr><td>Grand Total</td><td>805</td></tr> </table>	County	Sum of Jobs FT/PT	Alexander	2	Burke	584	Caldwell	9	Catawba	59	Cleveland	6	Iredell	12	McDowell	67	Mecklenburg	1	Rowan	34	Rutherford	31	Grand Total	805
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Grand Total	805																								
Pandemic Assistance Provided to the Business Community 41 Deferrals \$90,178 = Loan Payments All Businesses Remained Open	100% Municipality Supported																								
VEDIC Board of Directors 2021-2022 <u>Board Members</u> Robert Benfield John Branstrom Seth Eckard Forrest Fleming Kenneth Geathers Kylie Gera Sharon Jablonski Rick Justice <u>Executive Board Members</u> Butch McSwain Scott Mulwee Keith Ogle Nancy Page T.R. Robinson Logan Shook Marla Thompson Suzanne Wallace Sherry Long – Chairman Tonia Stephenson - Vice Chairman Johnny Berry- Treasurer Sherri Bradshaw- Secretary	Loan Review Committee Charles Conley Office Manager, Burke County United Way Lisa Crump Financial Services Manager, First Citizens Bank Sharon Jablonski Director of the Department of Cultural and Creative Development, City of Morganton Sherry Long Assistant Executive Director, Western Piedmont Council of Governments Nancy Page Retired- Personal Banker, Wells Fargo Bank Tonia Stephenson President & CEO, Burke County Chamber of Commerce Marla Thompson Mayor, Town of Long View Suzanne Wallace Director, Small Business Center Western Piedmont Community College																								
Staff Kerri Poteat <i>Executive Director</i> Eddie McGimsey <i>Business Development</i> Chuck Moseley <i>On-Call Help</i>	2021-2022 Contributors Burke County Town of Valdese City of Morganton Town of Connelly Springs Town of Drexel Town of Glen Alpine Town of Hildebran Town of Rhodhiss Town of Rutherford College ARC-ACC Grant USDA RMAP Technical Assistance Grant Town of Long View																								

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Chairman Mulwee opened the floor for questions and comments from the Board. Commissioner Taylor commended Ms. Long for the report and for the work that VEDIC does for Burke County. Chairman Mulwee also commended Ms. Long for her work.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

TDA - FINANCIAL UPDATE FOR THE YEAR ENDING DEC. 31, 2021

Information from the agenda packet:

In accordance with Session Law 2007-265, HB 78, the Tourism Dev. Authority must report quarterly and at the close of the fiscal year to the Burke County Board of Commissioners on its receipts and expenditures for the preceding quarter and for the year in such detail as the board may require.

Ed Phillips, TDA CEO, reviewed various magazine articles/publications featuring Burke County. He then presented the financial update for the year ending December 31, 2021 as follows:

BURKE COUNTY TDA			
BUDGET TO ACTUAL JULY- DECEMBER 2021			
Income		<u>Budget</u>	<u>Actual</u>
4010 • Burke Co. Govt. - Occup. Tax	\$	600,000	323,242.28
4110 • Interest Income	\$	-	29.04
4120 • Miscellaneous	\$	-	24,646.00
4000 • Fund Balance	\$	75,000	-
5000 • Trolley Revenue	\$	7,500	18,440.83
Total Income	\$	<u>682,500</u>	<u>366,358.15</u>
Expense			
5010 • Accounting	\$	8,000	7,000.00
5020 • Marketing/Advertising	\$	155,100	74,166.09
5102 • Membership Dues	\$	2,500	1,270.00
5110 • Building Maintenance	\$	500	37.50
5113 • City of Morganton/Tourism	\$	135,000	72,729.52
5115 • Town of Valdese/Tourism	\$	75,000	40,405.28
5140 • Website Upkeep	\$	500	270.70
5150 • Insurance	\$	20,000	10,472.92
5180 • Office Supplies	\$	4,000	7,820.52
5190 • Payroll Shared Staff Reimb.	\$	40,000	3,435.90
5200 • Payroll Expenses	\$	206,000	110,649.98
5250 • Postage	\$	1,000	688.66
5280 • Office Rent	\$	6,000	3,000.00
5290 • Telephone	\$	3,000	1,679.64
5300 • Travel/Training	\$	15,000	4,073.57
5301 • Trolley Expenses	\$	10,900	7,793.69
5400 • Misc. Expense	\$	-	261.96
Total Expense	\$	<u>682,500</u>	<u>345,755.93</u>
Net Income	\$	<u>-</u>	<u>20,602.22</u>

BURKE COUNTY TDA December 31, 2021		
ASSETS		
1014 FIRST CITIZENS BANK - CHECKING	\$	556,776.23
1210 ACCOUNTS RECEIVABLE	\$	-
TOTAL CHECKING	\$	556,776.23
LIABILITIES		
2040 DEPOSITS RECEIVED	\$	1,570.00
2050 CITY OF MORGANTON - PAYABLE	\$	28,101.58
2075 TOWN OF VALDESE - PAYABLE	\$	59,983.60
2100 PAYROLL LIABILITIES	\$	100.08
TOTAL LIABILITIES	\$	89,755.26
EQUITY		
3900 RETAINED EARNING	\$	446,418.75
NET INCOME	\$	20,602.22
TOTAL EQUITY	\$	467,020.97
TOTAL LIABILITIES & EQUITY	\$	556,776.23

Mr. Phillips noted the miscellaneous income was from participants in an *Our State* magazine co-op that the TDA billed participants to work / advertise with them. He noted that his next budget report will include a budget amendment because their revenues are running so far ahead of budget, and they added miscellaneous revenue back into their budget for the rest of the fiscal year. Mr. Phillips then said through the first six (6) months of the fiscal year, they have already collected \$440,000 of the \$600,000 budgeted for occupancy taxes. He attributed the increase in occupancy tax collections to the new downtown hotel and the increased demand for new hotel rooms in Burke County. A brief discussion ensued regarding the demand for additional hotels and Mr. Phillips advised there will be enough tourism next year to sustain another hotel. Vice Chairman Carswell asked where the demand for hotel rooms is coming from. Mr. Phillips said leisure, business, manufacturing, educational, and medical travel.

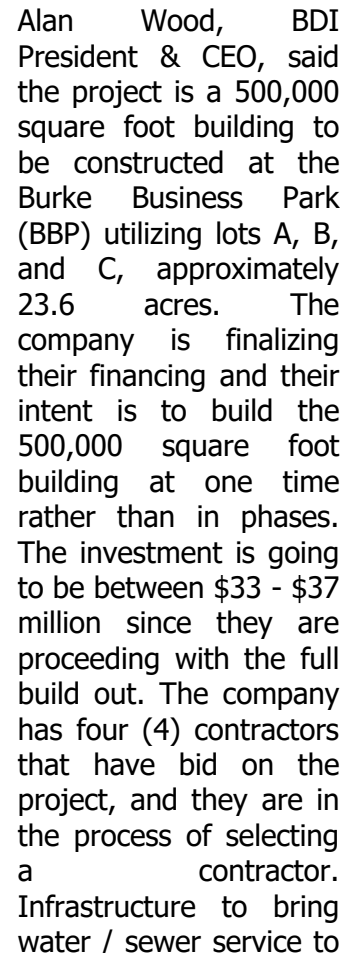
RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

SCHEDULED PUBLIC HEARINGS

BDI - PROJECT IT'S ABOUT TIME - PUBLIC HEARING - 6:00 P.M.

Information from the agenda packet:

Burke Development Inc. requests support from the County for Project It's About Time. A local company proposes to build a 500,000 square foot building at the Burke Business Park in phases. The company would invest approximately \$25 million over 5 years and create approximately 72 new full-time jobs paying at or above the county average wage. As a partner of the Burke Business Park; BDI would propose the County support the conveyance of approximately 23.6 acres, lots A-C on the following map, as the local incentive. The value is estimated at \$944,000. The remaining BDI partners will hold their public hearings and



Chairman Mulwee opened the floor for questions and comments from the Board. Mr. Wood responded to questions from Commissioner Taylor. A short discussion ensued on deeds of

trusts.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

BDI - BUILDING REUSE GRANT FOR PROJECT BRAVO AND PUBLIC HEARING - 6:00 PM

Alan Wood, BDI President & CEO, presented the following request:

Burke Development Inc. requests support from the County for Project Bravo, a local company, through the following:

1. Building Reuse Grant - Project Bravo will focus on building improvements to assist with their growth. A grant application for up to \$200,000 is being submitted. Burke County the applicant, and the City of Morganton will provide the 5 percent match of up to \$10,000 or \$5,000 each. Project Bravo will create 25 new jobs which will meet or exceed the average county wage as well as include healthcare benefits. A grant administration contract with the WPCOG (Western Piedmont Council of Governments) is necessary if a grant award is received.
2. OneNC Grant - A \$75,000 OneNC grant application will be submitted to the State, which requires a 25% local match. Burke County's and the City of Morganton's proposed economic development grants, which consists of grants equivalent to 50% of the taxes paid on the new taxable investment for three (3) consecutive years beginning in FY 2023-24 will be used as the match. Based on the estimated taxable investment of \$4.1 million and the County's current tax rate of 69.5 cents, the County's portion would be \$14,247.50 annually for three (3) years or \$42,742.50 in total. Based on Morganton's current tax rate of 57 cents, their allotment would be \$11,685.00 annually or \$35,055.00 in total. (This is for demonstration purposes only based on investment approximation - actual incentive may vary.)

Budgetary Effect: The County's local match, up to \$5,000, was not included in the FY 2021-22 budget. The local match funds would need to be appropriated.

He also noted that the company will pay more than the average county wage, approximately \$62,000 each.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

BDI - BUILDING REUSE GRANT FOR PROJECT HIGHLANDER AND PUBLIC HEARING - 6:00 P.M.

Alan Wood, BDI President & CEO, presented the following request:

Burke Development Inc. requests the County's support for Project Highlander, a new company for the following:

1. Building Reuse Grant - Project Highlander will focus on a location in an existing building for which building improvements will assist with their growth. A grant application for \$200,000 will be submitted by the City of Morganton. Burke County and the City of Morganton will provide the 5 percent match of \$10,000 or \$5,000 each. Project Highlander will create 100 new jobs with the project. The jobs will meet or exceed the average county wage and will include healthcare benefits. Furthermore, the City of Morganton will be contracting with the WPCOG to administer the grant, if awarded.

2. OneNC Grant - A \$250,000 OneNC grant application will be submitted to the State, which requires a 25% local match. Burke County's and the City of Morganton's proposed economic development grants, which consists of grants equivalent to 50% of the taxes paid on the new taxable investment for three (3) consecutive years beginning in FY 2023-24, will be used as the match. Based on the estimated taxable investment of \$5.2M and the County's current tax rate of 69.5 cents, the County's portion would be \$18,070.00 annually for three (3) years or \$54,210.00 in total. Based on Morganton's current tax rate of 57 cents, their allotment would be \$14,820.00 annually or \$44,460.00 in total. (This is for demonstration purposes only based on investment approximation - actual incentive may vary.)

Budgetary Effect: The County's portion of the local match, \$5,000, was not included in the FY 2021-22 budget. The local match funds would need to be appropriated from Fund Balance.

Mr. Wood also said the company will be moving into the 410 Hogan Street building that they closed on in December 2020. He said this company will be creating 100 new jobs and he has asked the City of Morganton to be the applicant on the Building Reuse grant. Both the City of Morganton and Burke County are being asked to contribute \$5,000 each for the local match. He said this is a strong company and would be a good addition to the community.

Chairman Mulwee opened the floor for questions and comments from the Board. Mr. Wood responded to questions from Commissioner Taylor regarding the completion, price and ownership of the water tank at the Burke Business Park.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

CONSENT AGENDA

BCPS - PRESENTATION OF FINANCIAL DATA FOR THE PERIOD ENDING DEC. 31, 2021

Information from the agenda packet:

In accordance with the Memorandum of Agreement approved by the County and the Board of Education, the Board of Education will provide to the County quarterly financial reports on the 2021-2022 budget year, showing the

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application of the County's local funding by the end of each fiscal quarter. These reports will be presented to the County's Board of Commissioners in November 2021, February 2022 and May 2022, respectively.

Keith Lawson, BCPS Finance Officer, Presented the financial data for the period ending December 31, 2021 as follows:

BCPS						
Estimated Revenues						
2021/2022						
	Annual		December YTD			% of Budget Received
	Previous	Current Fcst	Previous	Current	% Change	
State	84,648,060	85,970,784	40,424,944	42,455,491	5.0%	49.4%
Federal	11,044,878	20,727,590	3,169,151	10,653,027	236.1%	51.4%
Local	14,660,763	14,630,668	7,397,661	7,359,430	-0.5%	50.3%
School Nurses	893,155	893,155	480,718	472,932	-1.6%	53.0%
Charter Schools	495,287	525,382	180,364	218,598	21.2%	41.6%
Fines & Forfeitures	230,225	204,133	102,050	253,425	148.3%	124.1%
Receivables	13,120	23,839	11,619	10,624	-8.6%	44.6%
Special Revenues	4,803,189	4,599,500	2,369,243	2,133,232	-10.0%	46.4%
Total	\$116,788,677	\$127,575,051	\$54,135,750	\$63,556,759	17.4%	49.8%
Federal increase almost entirely ESSER						
Have spent \$8.6M to date in ESSER funds, consisting of Devices, PPE, Nurses and Air Quality Improvement Projects						
We look for every opportunity without violating the intent of the funds to relieve our existing budgets						
One example is buying specialized custodial supplies, thus relieving our typical supplies budget						
We have added 11 nurses since COVID, resulting in one nurse for every school						
Planning meetings for ESSER funds are held periodically						
Most plans involve concentrating on counseling, physical & mental health services, remediation and tutoring, as well as continued Air Quality Improvement Projects						
As you are aware we have held our budget request flat for the third consecutive year						
We will continue to contribute to FB in anticipation of the expiration of ESSER in September 2024						
Making every effort to hold ESSER investments to non-recurring costs and/or sustainable pursuits						
A few areas we will need recurring financial support to maintain are school nurses, 1:1 devices, and virtual operations						

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Local Financials by Purpose & Function Level										
2021/2022										
Expenses	'18/'19	'19/'20	'20/'21	'21/'22					Previous	Diff
				Budget	1st	2nd	3rd	4th		
Regular Instructional Services	5,324,653	5,637,807	4,787,687	5,707,971	480,737	2,028,505			2,432,321	76,921
Instructional Support	10,119,395	9,759,099	10,358,944	10,015,258	2,830,133	2,384,200			4,716,047	498,286
Other Governmental Units	702,226	592,733	635,937	691,423	56,058	351,778			223,565	184,271
Revenues Over/(Under)	37,872	207,420	509,982	(137,475)	597,524	(413,926)			183,598	
Grand Total	\$16,184,146	\$16,197,059	\$16,292,550	\$16,277,177	\$3,964,452	\$4,350,557	\$ -	\$ -	\$7,371,933	\$759,478
% of Annual Budget									51.1%	4.7%
Revenue										
Burke County	14,448,211	14,552,494	14,602,211	14,630,668	3,771,072	3,588,358			7,359,430	7,397,661
Timber Receipts	120,696	-	58,552	-	-	-			-	(38,231)
Charter Schools	412,143	428,556	495,287	525,382	17,941	200,657			180,364	38,234
Fines & Forfeitures	430,149	279,114	230,225	204,133	202,677	50,748			102,050	151,375
School Nurses	718,403	893,153	893,155	893,155	76,638	396,294			472,932	480,718
Schools' Receivables	54,544	43,742	13,120	23,839	10,624	-			10,624	(995)
Grand Total	\$16,184,146	\$16,197,059	\$16,292,550	\$16,277,177	\$4,078,952	\$4,236,057	\$ -	\$ -	\$8,172,412	\$142,597
Purchasing specialized custodial supplies using ESSER rather than our typical supplies is resulting in substantial savings										
ESSER projects are helping to relieve the maintenance budget										
Have @ \$18M in air quality improvement projects on the books completed, in-process and planned										
Some projects are bid and ordered but waiting for parts and will be next summer, due to supply chain issues										
We are using ESSER to relieve our budgets when possible w/o supplanting & trying to use on non-recurring expense										
We are paying for 11 school nurses through ESSER for a total of 25 nurses										
SNFI pays \$100k for partial 2 nurses, & county pays \$893k for partial 14										
*** We have held the line on our budget request for 3 consecutive years, with only a very minimal increase prior to that for nurses										
I just want everyone to be well aware that as inflation continues and benefits costs increase that our Local budget needs will continue to grow										
In other words, as we all bank money while we lean on ESSER funds, the time will come when the needs are more substantial										
For instance, post ESSER, unfunded nurse payroll alone will exceed \$1M										
As we rely on ESSER for specialized custodial supplies and relieve our own budget, when we resume all of our normal buying those supplies are going to be considerably more expensive										

Mr. Lawson said the increase in state revenue is because the state budget included a 2 ½ percent wage increase or a \$13 an hour minimum wage, whichever was the greater of the two. The increase in federal funding, which will continue to 2024, is due to Elementary and Secondary School Emergency Relief (ESSER) funding. Mr. Lawson continued, Burke County Public Schools received \$35 million in ESSER funds and in the previous year, spent approximately \$11 million and anticipate spending \$20.7 million this year, which primarily (\$18.5 million) consists of air quality improvement projects. Mr. Lawson said the increase in Instructional Support is due to facilities maintenance / custodial services, primarily because students have returned to school and cost increases from inflation, a \$600,000 impact. Regarding fund balance, Mr. Lawson said they will most likely break even or have to use some of their fund balance. He said their original goal was to rely on ESSER funds until they run out in 2024 before asking the county for an increase, but due to inflation and other rising costs, they may have to ask for a slight increase in their local budget next year.

Chairman Mulwee opened the floor for questions and comments from the Board. Mr. Lawson responded to a question from Vice Chairman Carswell regarding inflation. Commissioner Taylor asked how much fuel costs impacted their budget. Mr. Lawson said the impact on fuel for activity buses and maintenance vehicles, local budget, was \$111,000 with an inflation rate of 49.6 percent. He noted that the fuel for yellow school buses is paid for by the state and estimated that impact to be about \$500,000. A brief discussion ensued.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

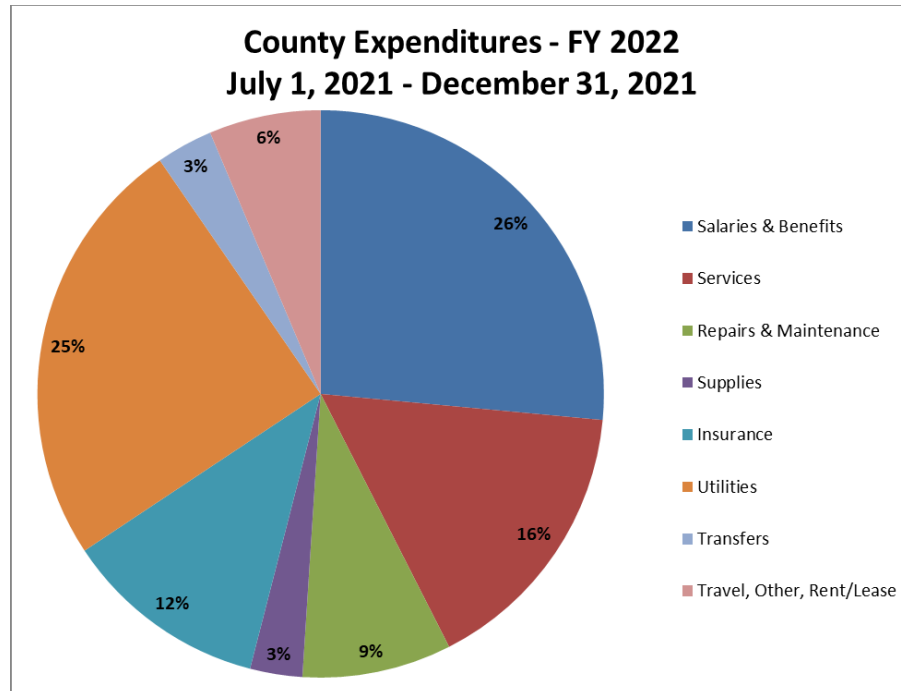
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WPCC – PRESENTATION OF FINANCIAL DATA FOR THE PERIOD ENDING DEC. 31, 2021

Monica Arney, WPCC Controller, presented the College's financial data for the period ending December 31, 2021 as follows:

WESTERN PIEDMONT COMMUNITY COLLEGE									
FY 2021-2022 SUMMARY AS OF DECEMBER 31, 2021									
	STATE			COUNTY			INSTITUTIONAL		
Summary of Revenues	BUDGET	ACTUAL	REMAINING	PGLT	ACTUAL	REMAINING	BUDGET	ACTUAL	REMAINING
State Appropriations	13,330,846	7,164,540							
Add. Allocations (detail below)	1,022,622								
County Appropriations				2,627,610	1,313,805				
Rent & Interest Income				24,500	1,695				
Institutional Funds					44,631		9,702,370	5,554,066	
Total Budgeted Revenues	14,353,468	7,164,540	7,188,928	2,652,110	1,360,131	1,291,979	9,702,370	5,554,066	4,148,304
Summary of Expenditures									
Institutional Support	2,808,206	1,524,516	54%	268,778	187,887	70%	1,798,527	930,492	52%
Curriculum Instruction	6,076,243	3,221,414	53%				283,955	61,545	22%
Non Curriculum Instruction	1,598,521	731,599	46%				69,863	29,369	42%
Academic Support	1,344,519	663,714	49%				1,000	-	0%
Student Support	1,936,843	828,938	43%				630,804	346,467	55%
Plant Operations & Maint.				2,383,332	990,596	42%			
Proprietary / Other							834,500	602,889	72%
Student Aid							6,083,721	2,804,332	46%
Capital Outlay (excluding Capital Improvements)	589,136	10,240	2%						
Total Budgeted Expenditures	14,353,468	6,980,421	7,373,047	2,652,110	1,178,483	1,473,627	9,702,370	4,775,093	4,927,277
		48.6%	51.4%		44.4%	55.6%		49.2%	50.8%
ADDITIONAL FUNDING DESIGNATED FOR APPROVED PROJECTS									
Customized Training Projects	26,052						As of June 30, 2022		
Male Minority Grant - Aviso	42,903						Total College Budget	\$ 26,707,948	
NCWorks Career Coach	158,328						Total Expenditures	\$ 12,933,997	48.4%
Federal Portion - Basic Skills	196,667								
CTP Regional Trainer	135,225								
Golden Leaf Grant	23,860						Fund Balance: County Funds		
Longleaf Complete & Commitment	98,113						Fund Balance, Beginning July 1, 2021		881,767
GEER Scholarships	100,484						Current Operating Cash		181,648
Carryforward	219,245								
Perkins Grant - Carryforward	21,745								
Longevity							Current Fund Balance		1,063,415
Total Other	1,022,622								40%

Western Piedmont Community College			
County Expenditures by Category			
FY 2022 - Actual Expenditures - July 1, 2021 thru December 31, 2021			
	Salaries & Benefits	311,894	26.5%
	Services	189,043	16.0%
	Repairs & Maintenance	100,428	8.5%
	Supplies	35,142	3.0%
	Insurance	137,595	11.7%
	Utilities	291,148	24.7%
	Transfers	38,040	3.2%
	Travel, Other, Rent/Lease	75,193	6.4%
		1,178,483	100%



Chairman Mulwee opened the floor for questions and comments from the Board. Commissioner Taylor asked how enrollment at WPCC is. Ms. Arney said enrollment is down but due to marketing efforts / social media engagement they are hoping to see an increase in enrollment for the fall semester. Discussion ensued regarding enrollment.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

CLERK - REAPPOINTMENT TO BDI

Clerk Draughn reported the County appoints three (3) members to the BDI Board. Seat No. 1 is for the Burke Co. Chairman or his designee, Seat No. 2 is for the County Manager and Seat No. 3 is an at-large seat occupied by Jim Toner of Morganton. As requested by the Chairman, Commissioner Brittain is serving as Chairman Mulwee's delegate and Mr. Toner's term ended in December of 2021. Mr. Toner has applied to serve an additional 3-year term ending December 31, 2024.

3	At Large	Jim Toner	A-UT	12/20/2016
		103 Belvedere Drive	R	12/18/2018
		Morganton NC 28655	TE	12/31/2021

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

CLERK - APPOINTMENT TO LEPC

Clerk Draughn reported the appointment of Davina Studley to vacant Seat No. 5, Public Health, on the LEPC (Local Emergency Planning Committee) to complete an unexpired term ending January 31, 2024 is requested as well as an exception to the residency provision of the Code of

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Ordinances.

Chairman Mulwee opened the floor for questions and comments from the Board. Commissioner Taylor said if the rules say she needs to be a resident of the county before her appointment, then this item should be re-written to include that provision. Discussion ensued and Chairman Mulwee asked if it is correct that Ms. Studley is replacing another county employee on this board and so she does qualify for the seat. Clerk Draughn responded in the affirmative and added that her address is listed as Sylva, NC and that's why she requested an exemption of the residency provision until she does relocate. County Attorney Simpson confirmed that the Board does have the ability to waive the residency requirement.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

CLERK - APPOINTMENT TO JCPC

Clerk Draughn reported Tayler Hyatt with the Burke County United Way has applied to fill vacant Seat No. 18, United Way or nonprofit, on the JCPC. The unexpired term ends June 30, 2022.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

CLERK - APPOINTMENT OF TDA CHAIR

Clerk Draughn reported Article 3, Section 1 of the TDA bylaws states that the TDA Chairperson will be appointed annually by the County Commissioners at their December meeting. This a request to reappoint Scott Mulwee, current TDA Chair and Chairman of the Board of Commissioners, as the TDA Chairman for 2022.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

COMMUNITY DEVELOPMENT - PARTF GRANT EXTENSION ACKNOWLEDGEMENT

Alan Glines, Planning Director, presented information regarding the PARTF grant extension acknowledgement as follows:

The Community Development Department received a one-year extension on the PARTF grant (Parks and Recreation Trust Fund) originally applied for in 2017. The grant will now extend to October 31, 2022. In October 2021, the Commissioners considered a staff request to withdraw from two grant agreements due to challenges meeting the PARTF grant requirements with a deadline of October 31, 2021. The PARTF grant was the required financial match to a STBG-DA grant funded through the Federal Highway Administration which put both grants in peril. The Commissioners tabled the request to the February 2022 Board meeting to provide time for staff to pursue an extension from the North Carolina Division of Parks and Recreation. That extension for PARTF was approved.

The PARTF grant which is called the East Lake James Corridor Acquisition project

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will cover easements and land purchases from the southeast side of the lake from N. Powerhouse Road to Saint Paul's Church Road and then connect to Duke Energy property. This Fonta Flora Trail Section is an important connection extending the trail along the south end of Lake James.

In the time since the extension was granted, contracting for surveying assistance from West Consultants, PLLC, is being pursued and the services of an appraiser have been secured for the work. Discussions with landowners are ongoing in specific areas of the trail alignment.

The implementation of the PARTF grant is now underway and will be successfully completed by the October 31, 2022 deadline. It is requested that Resolutions 2021-15 and 2021-16 be removed from further consideration by the Burke County Board of Commissioners.

Mr. Glines also reported that good progress on the grant project has been made thus far.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

COMMUNITY DEVELOPMENT - JONAS RIDGE CONVENIENCE SITE CONSTRUCTION DOCUMENTS CONTRACT

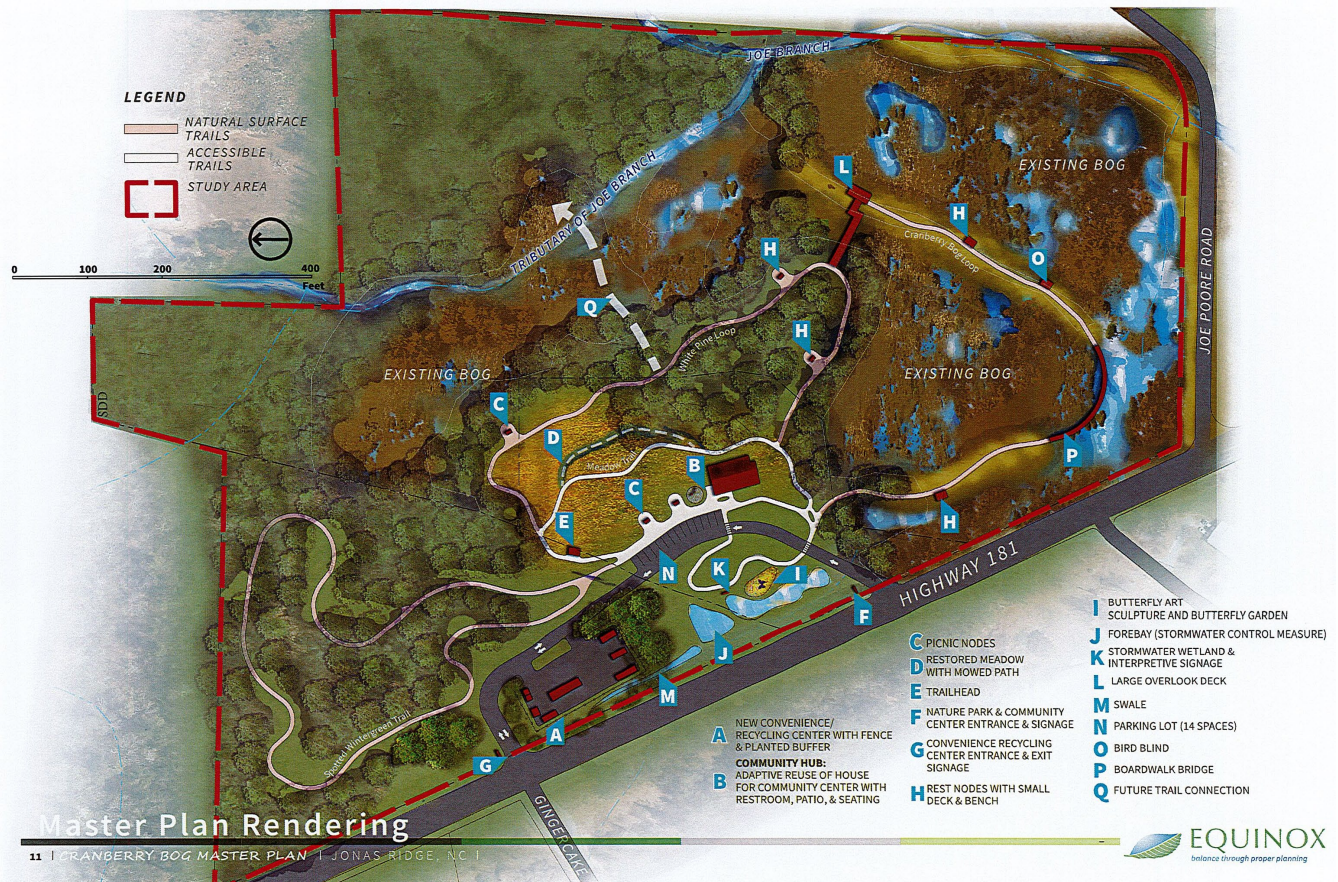
Alan Glines, Planning Director, presented information regarding the Jonas Ridge convenience site construction documents contract as follows:

The County would like to contract with McGill Associates and Equinox Environmental to develop construction documents for the Convenience Center at the Cranberry Bog site in Jonas Ridge. The design team was selected after an RFQ (request for qualifications) process in 2020. A project master plan was developed at the end of 2020 that included a layout for the convenience center and new park amenity, which was shared with the Commission. Since that time, the project is being managed in two (2) phases; Phase One, the Convenience Site and Phase Two, the Cranberry Bog Park. The costs needed to construct Phase One and Phase Two will be spread over two (2) budget years. Land acquisition for the Convenience Site is currently underway at this time.

Budgetary Effect: TBD - Estimated to be \$35,000. Funding is not included in the FY 21-22 budget; therefore, an appropriation of up to \$35,000 is necessary for this project to move forward.

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Chairman Mulwee opened the floor for questions and comments from the Board. In response to a question from Commissioner Taylor, Mr. Glines said the \$35,000 is for the phase 1, when they are working on the phase 2, they will bring the estimated cost to the Board. Vice Chairman Carswell asked if any community meetings have been held. Mr. Glines said there was a lot of community feedback at the time of the plan development in 2020. He noted that he believes that as long as progress is being made, the community will be happy to see the improvement at the convenience site. County Manager Steen advised that there is a community bulletin board at the existing convenience site where updates on the project are posted. Chairman Mulwee suggested a community event be held later this year to give citizens an in-person update on the project. A brief discussion ensued.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

FINANCE - AUDIT CONTRACT FOR FY 21-22

Margaret Pierce, Deputy County Manager/Finance Director, reported North Carolina General Statute 159-34 requires the County to have its accounts audited annually by a certified public accountant. The County's current audit firm, Lowdermilk Church & Co., L.L.P. has submitted a proposal to do the work for \$42,500. The cost for Fiscal Year 20-21 audit work was \$41,700, so an \$800 increase is requested. No increase has been requested for the past two years. Funding for the audit will be included in the FY 22-23 budget.

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Ms. Pierce noted some of the cost increase is due to the single audit services due to the CARES Act funds, ARP funds, and other funding sources that require a single audit.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

TAX DEPT. - TAX COLLECTION REPORT FOR JANUARY 2022

Danny Isenhour, Tax Administrator, advised that the tax collection report was not available at the time of the meeting. This report cannot be produced until the second day of the month.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

TAX DEPT. - RELEASE REFUND REPORT FOR JANUARY 2022

Danny Isenhour, Tax Administrator, advised that release refund report was not available at the time of the meeting. This report cannot be produced until the second day of the month.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

TAX - AGREEMENT TO CONDUCT REAPPRAISAL REVIEWS

Danny Isenhour, Tax Administrator, reported the Tax Office issued a request for proposals for qualified firms to provide reappraisal work for Burke County's next General Reappraisal of residential properties. It will include an on-site field review with a measure and list of all structures on the property, accuracy checks of reviewed properties, developing the residential portion of the Schedule of Values, and defending property values when appealed. After reviewing the submissions, Pearson's Appraisal Service was determined to be the most responsive responsible bidder for the project. Pearson's submitted a proposal at a rate of \$32.00 per parcel plus \$35,000 to develop the Schedule of Values.

Budgetary Effect: Contract will impact multiple budget years. Initial funding for the project, \$350,000.00, is included in the FY 21-22 budget. Expenditures for current FY will not exceed budgeted amount. Additional funding will be included in future budget ordinances.

Note: The bid notice was posted to the County's website on August 17, 2021 and due August 31, 2021.

Bid tab:

Vincent Valuations, LLC	Deemed nonresponsive on pricing.
Pearson's Appraisal Services, Inc.	\$1,199,500
Tyler Technologies	\$1,400,000

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

ITEMS FOR DECISION – NONE.

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REPORTS

2021 SUMMARY OF ACCOMPLISHMENTS (PLACE HOLDER)

County Manager Steen said a report on the County's accomplishments for 2021 will be presented at the regular meeting.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON FEBRUARY 15, 2022 AT 6:00 P.M.

OTHER DISCUSSION ITEMS

Vice Chairman Carswell provided updates for North Carolina Association of County Commissioners (NCACC) events.

Chairman Mulwee reminded everyone of the following events:

- BOC budget retreat – February 3 & 4 at 9:00 a.m. in the BOC Room.
- BOC regular meeting – February 15 at 6:00 p.m.
- Please spay / neuter your pets.
- Please do not litter and secure your loads.

ADJOURN

Motion: To adjourn at 4:38 p.m.

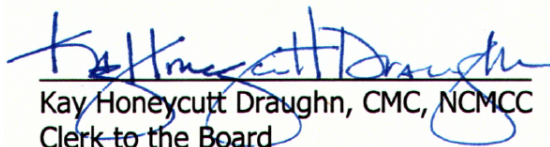
RESULT: APPROVED [UNANIMOUS]
MOVER: Maynard M. Taylor, Commissioner
AYES: Scott Mulwee, Johnnie W. Carswell, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Approved this 17th day of May 2022.



Scott Mulwee, Chairman
Burke Co. Board of Commissioners

Attest:



Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board