

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

The Burke County Board of Commissioners held a special meeting on Tuesday, September 6, 2022, at 4:00 p.m. in the Commissioners' Meeting Room, Burke County Services Building, 110 N. Green Street, Entrance E in Morganton, N.C. The purpose of the special meeting was to discuss the recruitment process for hiring a new county manager and to review, modify (if needed), and approve a job posting ad for public dissemination. Chairman Mulwee executed the notice, and it was published on August 31, 2022. The meeting was streamed live on the County's YouTube channel, BurkeCountyNC, and it was broadcast on the local cable systems. The agenda, in its entirety, was posted to the County's website, www.burkenc.org, several days prior to the meeting. Those present were:

COMMISSIONERS:

Scott Mulwee, Chairman
Johnnie W. Carswell, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain
Maynard M. Taylor

STAFF:

Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board

REMOTE GUEST:

Neil Emory, NCACC Outreach Associate

CALL TO ORDER

Chairman Mulwee called the meeting to order at 4:00 p.m.

APPROVAL OF THE AGENDA

Motion: To approve the agenda as presented.

RESULT:	APPROVED [4 TO 1]
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Wayne F. Abele, Sr., and Jeffrey C. Brittain
NAYS:	Maynard M. Taylor

Commissioner Taylor voted against approving the agenda because he said it was a "special" meeting instead of a "called" meeting. Chairman Mulwee explained that a "special" meeting and a "called" meeting are the same thing according to Roberts Rules of Order. County Attorney Simpson agreed and advised that special meetings are permitted by N.C. General Statutes.

ITEMS FOR DECISION**BOC - APPROVAL OF JOB ADVERTISEMENT**

In preparation for County Manager Steen's upcoming retirement, Chairman Mulwee reported Neil Emory, Outreach Associate with the NC Association of County Commissioners, is assisting the Commission with its search for a new county manager and a draft job advertisement is included in the agenda packet for consideration.

Mr. Emory briefly reviewed the recruitment timeline which would facilitate the announcement of a new county manager in mid-November as well as the draft job announcement. Resumes and letters of interest would be accepted by the Human Resources Director, Larenda Johnson, through September 30th and the salary would be commensurate with experience. Mr. Emory suggested the job posting be advertised on the websites of the ICMA (International City/County Management Association) and the NCACC (N.C. Association of County Commissioners). Mr. Emory then responded to questions from the Board.

Motion: To approve the job advertisement for the position of county manager as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Wayne F. Abele, Sr., Jeffrey C. Brittain, and Maynard M. Taylor

Chairman Mulwee expressed appreciation to Mr. Emory for his assistance.

ADJOURN

Motion: To adjourn at 4:15 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Wayne F. Abele, Sr., Jeffrey C. Brittain, and Maynard M. Taylor

Approved this 16th day of May 2023.



Scott Mulwee, Chairman
Burke Co. Board of Commissioners

Attest:



Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board