

**MINUTES  
BURKE COUNTY BOARD OF COMMISSIONERS  
PRE-AGENDA MEETING**

The Burke County Board of Commissioners held a pre-agenda meeting on Tuesday, October 4, 2022, at 3:00 p.m. in the County Board Room, Burke Services Building, 110 N. Green Street in Morganton, N.C. The meeting was streamed live on the County's YouTube channel, BurkeCountyNC, and it was broadcast on the local cable systems. The agenda, in its entirety, was posted to the County's website, [www.burkenc.org](http://www.burkenc.org), several days prior to the meeting as usual. Those present were:

**COMMISSIONERS:**

Scott Mulwee, Chairman  
Johnnie W. Carswell, Vice Chairman  
Wayne F. Abele, Sr.  
Jeffrey C. Brittain  
Maynard M. Taylor

**STAFF:**

Bryan Steen, County Manager  
Margaret Pierce, Deputy County Manager/Finance Director  
J.R. Simpson, II, County Attorney  
Kay Honeycutt Draughn, Clerk to the Board

**CALL TO ORDER**

Chairman Mulwee called the meeting to order at 3:00 p.m.

**APPROVAL OF THE AGENDA**

**Motion: To approve the agenda as presented.**

|                |                                                                                                    |
|----------------|----------------------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                                        |
| <b>MOVER:</b>  | Wayne F. Abele, Sr., Commissioner                                                                  |
| <b>AYES:</b>   | Scott Mulwee, Johnnie W. Carswell, Wayne F. Abele, Sr., Jeffrey C. Brittain, and Maynard M. Taylor |

**PRESENTATIONS****AS - PET OF THE MONTH**

Kaitlin Settlemire, Animal Services Director, said she will present a dog and cat in need of its "forever" home at the regular meeting, as well as encouraging people to adopt, foster, and spay or neuter their pets.

Chairman Mulwee opened the floor for comments or questions, then proceeded to ask about shelter capacity. Ms. Settlemire emphasized they are bursting at the seams so if anyone is willing and able to foster that they can come see her today. Ms. Settlemire, in response to an inquiry, reported on the upcoming Animal Services events, including the Pet Palooza, a responsible pet ownership class and rabies prevention clinic, at Crosslink Church in Connelly Springs in November. Vice Chairman Carswell inquired about the costs associated with spaying and neutering. Ms. Settlemire informed him that if qualified, REASON offers discounted spaying and neutering services from as low as \$18 to as high as \$36. At the clinics, the most expensive fee is \$85 for a dog spay.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

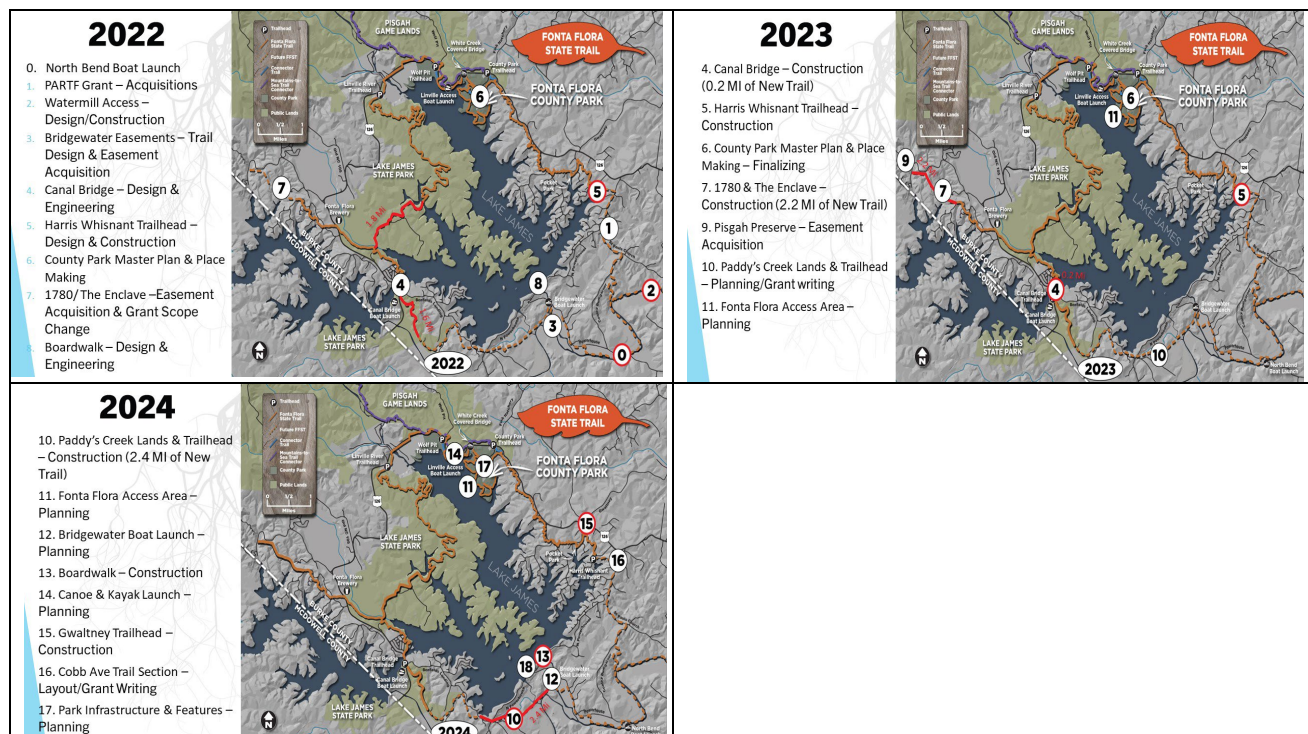
### ROD - RECOGNITION OF EMPLOYEES' CERTIFICATION

Stephanie Norman, Register of Deeds, stated she will recognize three of her staff at the regular meeting. Trista Annas, Kim Throneburg and Tira Duckworth have recently completed the requirements for being certified by the North Carolina Association of Registers of Deeds (NCARD). In order to become certified by the North Carolina Association of Registers of Deeds, the applicant must have attended the Basic School for Register of Deeds, provide evidence of passing an exam with a score of at least 70% or higher and complete at least 50 hours of approved instruction related to the Register of Deeds office within five (5) years of the date of application or they can serve in the register of deeds office for four (4) consecutive years. Once certified, a total of five (5) hours of continuing education credit must be accumulated annually to retain certification. Tira Duckworth was certified as an Assistant of Register of Deeds while Trista Annas and Kim Throneburg were certified as Deputy Register of Deeds.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

### COMM. DEV. - PRESENTATION ON THE FONTA FLORA TRAIL

Alan Glines, Deputy County Manager / Planning Director, gave the Board of Commissioners and the public an update on the Fonta Flora State Trail (FFST) and the progress being made there.



#### Background information:

The Board of Commissioners approved a development plan to be completed over several years for the Fonta Flora State Trail in the winter of 2022. This plan includes a number of priorities for 2022:

North Bend Boat Launch - This project is being undertaken by the State of North Carolina Wildlife Resources Commission. The project has funding, and the work will be completed by the WRC. PARTF Grant on N. Powerhouse Road - This project has taken a lot of time to coordinate and manage over the past year. Meetings have been held with a number of property owners and surveys have been completed. There was one property owner who said they were willing to sell a parcel and easements but on September 23, 2022, he notified staff that he would instead sell to a private buyer for development. This has essentially caused the County to not be able to successfully utilize this grant. As to the other property owners in the area, interest varied with some owners having reservations about the trail following the road in front of their home; one property did not have a clear title and in two locations the area required for the right of way was so minimal as to be unworkable within the requirements of the PARTF grant. Staff have notified the State PARTF representative about this recent development and informed them that we do not have a way to successfully complete the grant. The grant closeout is required by October 31, 2022, to meet the grant's timeframes.

Watermill Access - This project was a partnership between Burke County and the Wildlife Resources Commission. This project is completed, and the site is open for use by boaters. A ribbon cutting will be forthcoming.

Bridgewater Easements - This project is to resolve the alignment of the FFST between the Patty Creek Dam, the Bridgewater Crossing section and Northbend sections. Several meetings have been held between Duke Energy, Burke County staff and NC Wildlife Resources Commission. There is not a complete agreement yet about the alignment (but good progress is underway) and the WRC over space needs, permitted uses and restrictions. Meetings are ongoing.

Canal Bridge - This is the connection for the FFST for the key section across Canal Bridge. This project is a partnership between the NCDOT and Burke County to make the alignment. Design plans are being completed along with engineering analysis for the proposed structural loads of the bridge. Funding is being negotiated between trail partners and Burke County. State Park officials are involved with the design solution implementation. This plan will go through the encroachment process with the NCDOT.

Harris Whisnant Trailhead - This site will be a parking area and trail head for trail users. The site has been surveyed. The initial design was roughed out and a contractor will need to be secured to implement the simple plan.

Fonta Flora County Park and Placemaking - Staff have been working on new assets proposed at the park after continuing interest from residents and park users for a playground facility. Staff developed a concept plan for a playground towards the center of the park area along Eagle Nest Way. The proposal would include a playground, picnic area, restrooms, and a loop lakefront access trail. These amenities have been supported by residents and park users. The idea would be to apply for a grant through the Department of Commerce, Rural Transformation Grant, in the category of Neighborhood Resiliency. The initial project submittal will

be required by October 31, 2022. Staff also met with Duke Energy on early plans for their proposed motorized boat launch that will be located in deep water on the south end of the peninsula. Planning for that component will begin in 2024 at the earliest.

1780 and the Enclave Trail Sections - This is the western end for the FFST as it enters McDowell County. Survey work is beginning for those sections at this time. Staff will seek a construction easement to build the trail section that will be followed up with a more refined trail easement. Funding will be provided by Duke funds for engineering and planning.

Fonta Flora State Park- State Park officials are involved with this section of the trail on their property, and they have been great partners for this recreation resource. State Park staff have also been involved in the portions of the trail near Canal Bridge that connects with their property, which include sections north and south of Canal Bridge. With the recently acquired easements along Benfields Landing Road from the Lake James Camping Resort, most of the sections on the west side of Lake James will soon have easements in place.

Lake James Camping Resort - The required trail easements along this section along Benfields Landing is nearing final recording. This has been a big effort to plan for the easement area and trail section and the resort has been an amazing partner. Future work will be to secure funding through grants and other sources to construct the trail.

Linville Dam Boardwalk - The Linville Dam Boardwalk with the footing plans and geotechnical borings plan along the dam are currently being reviewed by Duke Energy. The plans will then be forwarded to FERC (the Federal Energy Regulatory Commission) for concurrence.

Chairman Mulwee opened the floor for comments or questions.

Mr. Glines responded to questions from several Commissioners about Lake James Camping Resort. Chairman Mulwee wanted to know what the expected timeframe is to complete this segment of the trail. Mr. Glines estimated that it would take approximately six (6) months. Chairman Mulwee inquired as to the timeline for a segment of the trail and Mr. Glines responded that there is a holdup due to funding limitations but that the expected opening is in spring. Mr. Glines responded to Commissioner Taylor's questions about grant funding. Chairman Mulwee inquired about trail width parameters.

**RESULT:     MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

#### **BCOC - INAUGURAL LITTER SWEEP RESULTS (PLACE HOLDER)**

Kay Draughn, Clerk to the Board, CMC, NCMCC, informed the Board that the Burke Co. Chamber of Commerce held its first litter sweep initiative in late September. Cash prizes were awarded to the teams that collected the most litter. At the regular meeting, Tonia Stephenson, Chamber President, will report on the results of the community event and possibly recognize the winning teams.

**RESULT:     MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

### **SCHEDULED PUBLIC HEARINGS**

#### **BDI - BUILDING REUSE GRANT FOR PROJECT VETTE AND PUBLIC HEARING - 6:00 P.M.**

Hope Hopkins, Operations Director, Burke Development Inc. (BDI), requested the County's support for Project Vette, a local company, through a Building Reuse grant. Project Vette will focus on building improvements to assist with their growth. A grant application for \$200,000 has been submitted to the NC Department of Commerce by the City of Morganton. Burke County and the City of Morganton will provide the five (5) percent match of \$10,000 or \$5,000 each. Project Vette will create 30 new jobs with the project. The jobs will meet or exceed the average county wage and will include healthcare benefits. Furthermore, the City of Morganton will be contracting with the WPCOG to administer the grant, if awarded. Ms. Hopkins also reported that the City of Morganton approved their resolution recently.

**RESULT:     MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

#### **BDI - RESOLUTION FOR SEWER GRANT FOR UNIX DRIVE, LLC - PUBLIC HEARING - 6:00 P.M.**

Hope Hopkins, Operations Director, Burke Development Inc. (BDI), stated that Burke County intends to locate over 2,200 linear feet of new sewer line in the Burke Business Park to accommodate the construction of a 500,000 square foot distribution facility, which will include warehouse space for Unix Drive, LLC. A grant in the amount of \$377,497 was requested from the North Carolina Department of Commerce / Industrial Development Fund, which requires a 25 percent local match of \$125,833 for a total of \$503,330. The grant requires the adoption of a resolution as part of that process.

Chairman Mulwee opened the floor to questions or comments.

Commissioner Taylor inquired about whether the money was coming from the General Fund or to be issued as a tax credit. Ms. Hopkins informed him that this would come from the General Fund. Then Commissioner Taylor wanted to know if the other collaborators on this project would be contributing to the expense or if the sole burden would fall to the County. Ms. Hopkins explained that the cost comes from the County but once the revenue flow begins, the County would be reimbursed first for the upfront costs associated with the grant.

Budgetary Effect: Funding is not available in the FY 22-23 budget. An appropriation of the General Fund, Fund Balance is required. This grant will be handled in the same manner as the water tank for the Burke Business Park in that the local match will be recovered when Unix Drive, LLC starts paying property taxes and before any other Burke Business Park partners' distribution.

**RESULT:     MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

**COMM. DEV. - ORDINANCE CALLING FOR A MORATORIUM ON SHORT-TERM RENTALS & PUBLIC HEARING - 6:00 P.M.**

Alan Glines, Planning Directory / Deputy County Manager, said he will be requesting a public hearing at the regular meeting for short-term rentals. Short-term rental land uses have been a hot topic across North Carolina for the past 15 years or more. A short-term rental is the use of a residential home for short periods of time to accommodate vacation users typically but can also be used for business travel. Many cities and counties in North Carolina have adopted various ordinances to manage the use depending on their community's understanding of the effects of the use. The City of Wilmington was sued for provisions of their ordinance by the Schroeder family who wanted to rent their property as a short-term rental but faced restrictions from the city's ordinance. This case, *Schroeder V. City of Wilmington*, was decided by the Court of Appeals of North Carolina on April 5, 2022. The ramifications from this court case affect almost all communities who have adopted ordinances for short-term rentals. He said staff is asking for a moratorium to have time to review the County's ordinance concerning short-term rentals and to determine any changes to be consistent with the outcomes of the case. This work will be undertaken in-house and will likely be completed within six (6) months.

Current standards that may be studied within the ordinance but for which staff has no definitive solution for yet:

- o Revocation of permits after being issued
- o Inspection of units specifically for the purpose of short-term rental use
- o Specific standards for the use
- o Review and approval process

Chairman Mulwee opened the floor for questions or comments.

Commissioner Abele, Sr. wanted to know if "short term rental" was the best verbiage to use to fully encapsulate the context, then went on to cite an example about a commercial business. Mr. Glines explained that "short-term rental" is what is used in the current ordinance and that this is for a single family residential home being rented out on a short-term basis typically for vacation; however, if a business were to operate in that manner, he would want to ensure that the business was operating in the correct zoning for that area and what type of activities they would have there. A back and forth on the subtle nuances of the court case and how they pertain to specific scenarios ensued. Mr. Glines indicated his willingness to adjust the title of the ordinance to be clearer if needed.

Commissioner Taylor inquired as to whether there was a model that Burke County could follow. Mr. Glines said staff would research if there were model ordinances Burke County could use as a base. Mr. Glines responded to further questions about crafting an ordinance in compliance with the law from Commissioner Taylor.

Vice Chairman Carswell had question on how the moratorium would take effect. Mr. Glines responded that there would be a halt on applications and payments until the new process has been finalized, the only exception being for safety concerns. This is for new applications only, those already approved can still operate as normal, he said. Commissioner Brittain inquired as to why the moratorium was necessary to conduct the study. Mr. Glines elucidated that the current ordinance might not be in compliance with the rulings from *Schroeder V. City of Wilmington*, so out of an abundance of caution, it would be prudent to ensure that the ordinance is adhering to judicial rulings. Chairman Mulwee was curious about how this would affect room occupancy tax.

Mr. Glines assured the Chairman that he was working in conjunction with Ed Phillips, CEO of Tourism Development Authority.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

**COMM. DEV. - ADOPTION OF ORDINANCE UPDATING THE BLUEPRINT BURKE STRATEGIC LAND USE PLAN & MAP - PUBLIC HEARING - 6:00 P.M.**

Alan Glines, Planning Director / Deputy County Manager, reported that the Community Development office is updating the Blueprint Burke Strategic Land Use Plan (Blueprint Burke) as a final component of the NC State Legislature updates called 160-D. The Blueprint Burke Plan is how the community envisions Burke County to grow in the coming decade. The plan includes an update of current demographics for the county as to population, and employment. There are a series of community goals and strategies to manage planning efforts for the county. Finally, there is a Future Land Use Map that provides an initial recommendation for future land use. The Future Land Use Map is the focus of the plan update and is required by GS 160-D. This map is a hands-on tool to advise the Planning Board and the Board of Commissioners in determining support for a zoning change. If the map and the zoning request differ, then there may be support for the change because current conditions affecting the community may have changed.

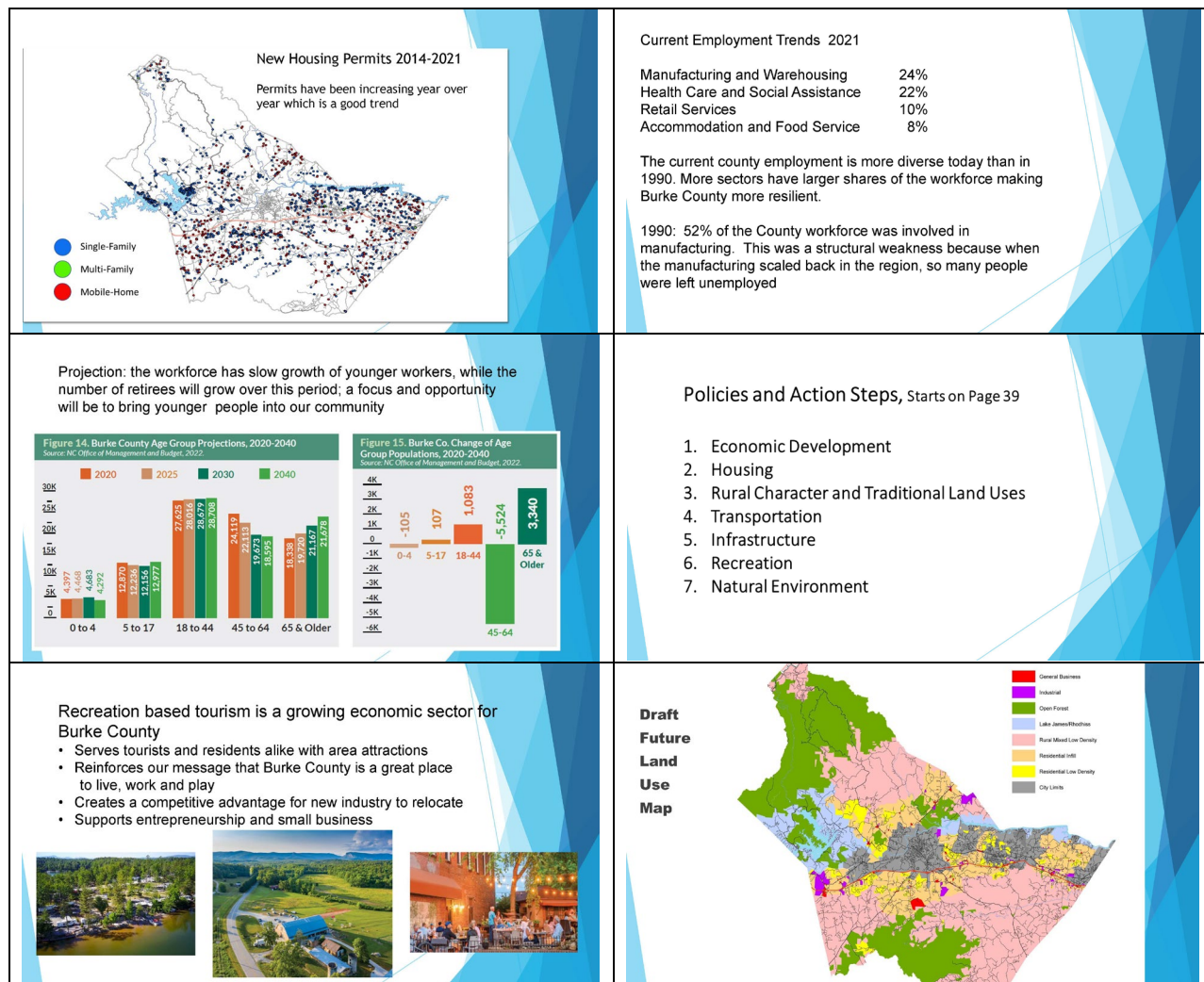
At the time of its original adoption in 2014, Blueprint Burke included the most current data and statistics available for the County. Since then, there have been a number of new factors affecting the local community: a return of development activity since the Great Recession, the Covid Pandemic, the completion of the 2020 Federal Census, and other adjustments in the economy and the workforce. Staff have been working to gather current data to include in the update.

The proposed update was provided to the Board in two (2) formats: The first format, Exhibit A, showed what the actual document will look like when it is adopted. The second format, Exhibit B, showed the current document with redline edits to the organization, content and maps. Both exhibits were included in the agenda packet and are hereby incorporated into the meeting minutes by reference.

The Planning Board reviewed the Blueprint Burke Strategic Land Use Plan at a special meeting during the week of September 25, 2022. The results of their consideration of the plan will be provided to the Board of Commissioners at the regular meeting.

Highlights of Mr. Glines' presentation reads as follows:

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <p>Demographics of the County:</p> <ul style="list-style-type: none"> <li>Population of Burke County- 2020 Census 87,570<br/><i>Down 3.7%, some disagreement with the numbers</i></li> <li>Labor Force 40,349 people<br/><i>This includes all folks who are employed, or unemployed but looking; or laid off awaiting call back (Ages 16 and older)</i></li> <li>Unemployment Rate Hovering around 3.5%<br/><i>This is basically full employment; employers are resorting to new incentives and better benefits to attract workers</i></li> <li>Millennials make up the largest population group in the workforce today- <i>Generally considered to be the group born between 1982 and 1996- surpassing Baby Boomers and Gen X populations within the US workforce</i></li> <li>Burke population is trending older- <i>We need to attract younger people to our region which is an opportunity for us</i></li> </ul> | <p>Housing is a major theme of the Blueprint Burke Plan</p> <ul style="list-style-type: none"> <li>We need more of all types of housing- Single Family, Apartments, Townhomes</li> <li>We need a variety of price points to have available product depending on individual family needs</li> <li>Denser housing will be appropriate in portions of the county- nearer to our incorporated communities and where we have utility infrastructure</li> <li>We will need flexibility in our Zoning Ordinance to be ready and to accommodate opportunities for new housing communities<br/><i>Staff will be looking at opportunities to update ordinances</i></li> <li>Western Piedmont Council of Governments recommends a yearly goal of increasing our housing stock throughout the region by 2% each year just to maintain our workforce and our population<br/><i>Burke County is about at 1% for the past several years or about 350 units</i></li> </ul> |
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There were no questions or concerns expressed by the Board members. Chairman Mulwee expressed appreciation for the report.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6 P.M.**

## CONSENT AGENDA

### AS - PROCLAMATION FOR NATIONAL ANIMAL SHELTER APPRECIATION WEEK

Kaitlin Settlemeyre, Animal Services Director, presented a proclamation declaring November 6 - 12, 2022, as National Animal Shelter Appreciation Week. Further, the proclamation acknowledged the hard-working people who support the efforts of the shelter, volunteers and those who compassionately assist in keeping pets healthy and adoptable.

Chairman Mulwee opened the floor for comments. Commissioner Taylor inquired as to any price reduction special during the National Animal Shelter Appreciation Week. Ms. Settlemeyre stated that had not considered the idea previously but that it would be a good idea going forward.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

**BDI - MOA - GREAT MEADOWS, INC.**

Hope Hopkins, BDI Director of Business Retention and Expansion, requested approval of a MOA (Memorandum of Agreement) to cooperate and explore the feasibility of the joint development of the approximately 1,400 acres in Burke and McDowell Counties for economic development. BDI and the McDowell County Economic Development Association have been discussing the Great Meadows site and have met with owners to discuss what they are willing to do with the property. One of the ideas being considered is turning the property into a mega park. There would be potential to receive State funding for this project. This MOA is to facilitate intergovernmental cooperation on land exploration to assess the feasibility of using this property as a mega park. The draft agreement as set forth in the agenda packet reads as follows:

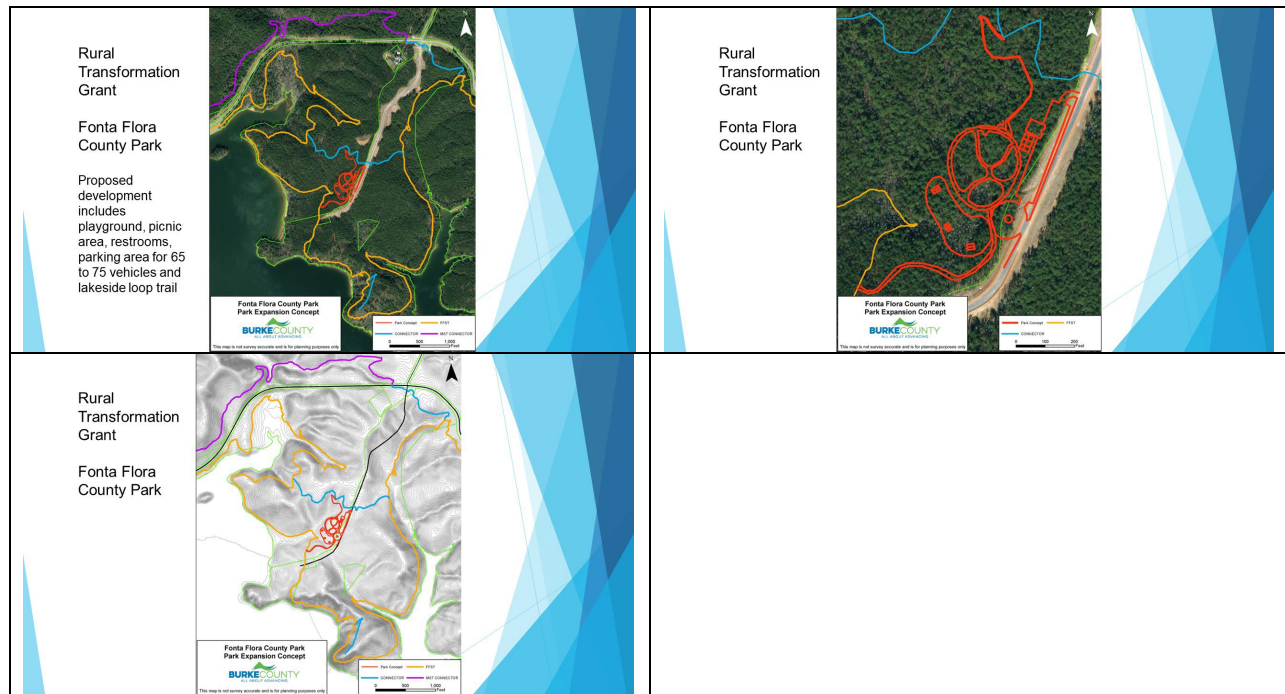
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                  |
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| <p style="text-align: center;">Memorandum of Agreement</p> <p>Burke County Government<br/>McDowell County Government<br/>Burke Development, Inc.<br/>McDowell Economic Development Association</p> <p>WHEREAS, the development of competitive manufacturing and business sites is a crucial component of a local government economic development recruitment program, and</p> <p>WHEREAS, the availability of large acreage sites in North Carolina are becoming more scarce, especially in Western North Carolina, and</p> <p>WHEREAS, most manufacturing location decisions are made quickly and site specific preparedness on the part of the local government is critical, and</p> <p>WHEREAS, NC GS 158-7.4 authorizes units of county government to cooperate across county jurisdictional lines in the development of regional industrial sites including cost sharing, and</p> <p>WHEREAS, approximately 1,400 acres of property is located in close proximity to the Burke-McDowell county line adjacent to Interstate 40 and Highway 70, and</p> <p>WHEREAS, Burke and McDowell Counties including the local Economic Development agencies wish to cooperate and explore the feasibility of the joint development of said property in order to determine the associated costs and partnership opportunities.</p> <p>NOW, THEREFORE BE IT RESOLVED as follows:</p> <p>Burke and McDowell County agree to pursue grant funding that would evaluate the viability of said acreage including wetlands delineation and endangered species assessment.</p> <p>Other matters could be assessed including water and sewer utility provisions, natural gas extension, core drillings, site grading estimates, rail extension and power.</p> <p>It is agreed that the property owner (Great Meadows, Inc.) will enter into a five-year lease of the property with Burke Development, Inc. and McDowell EDA and would be subject to a second five-year extension (for a total of ten years) with the approval of Burke and McDowell County.</p> <p>If the findings are deemed to be favorable, Burke and McDowell County may negotiate an agreement between the counties and with the property owner to jointly develop and market the property subject to the negotiated terms and conditions.</p> | <p>Nothing in this Resolution of Intent binds either county beyond the initial assessment that would be conducted.</p> <p>Agreed to, this the _____ day of <del>October</del>September 2022.</p> |
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Chairman Mulwee opened the floor to question or comments. Commissioner Taylor wanted to know the split between the two counties. Ms. Hopkins stated that approximately 1,200 acres were in Burke County and the remaining 200 were part of McDowell County.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

**COMM. DEV. - RESOLUTION OF SUPPORT FOR A RURAL TRANSFORMATION GRANT**

Alan Glines, Planning Director / Deputy County Manager, stated the Community Development Department will be applying for a grant for a playground, picnic area, restroom facility, trail loop section and parking lot at Fonta Flora County Park. The North Carolina Department of Commerce through the Rural Transformation Grant Program has grant money available to support Neighborhood Resiliency on a competitive statewide basis. The proposed neighborhood park with a children's playground will be the closest one for area residents. The nearest playground is 12 miles away in Morganton. A proposed plan for Fonta Flora County Park included plans for a playground and this proposal will implement that popular feature. This resolution of support is a required step in the application process. Mr. Glines emphasized that there is no money required up front and no community match required, but that Board action will be required later if the County receives the grant. Highlights of Mr. Glines' presentation reads as follows:



**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

### **GENERAL SERVICES - ENGINEERING & ARCHITECTURAL FEES FOR EAST BURKE CONVENIENCE SITE**

Mark Delehant, General Services Director, stated the East Burke Convenience Site design requires the services of an engineer qualified in soils and materials testing and architectural and engineering services related to the attendant building. These services were not included in the primary engineering contract with West Consultants and are needed to complete the bid documents.

Budgetary Effect: Funding for this expenditure was not included in the FY 22-23 budget and will require an appropriation / transfer of up to \$25,000 from General Fund Balance to the Solid Waste Fund for the project to proceed.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

### JCPC - APPOINTMENT TO THE JCPC

AJ Coutu, JCPC Administrator, reported that Juvenile Crime Prevention Council Seat No. 13 represents a student under the age of 18 and is vacant. Jacob Hanlon of Connelly Springs has applied to fill this vacancy. The unexpired term ends June 30, 2024.

|    |              |        |    |           |
|----|--------------|--------|----|-----------|
| 13 | Student < 18 | Vacant | A  |           |
|    |              |        | TE | 6/30/2024 |

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

### TAX DEPT. - TAX COLLECTION REPORT FOR SEPTEMBER 2022

Dawn Hutchins, Revenue Collections Supervisor, presented the Tax Collection Report for September 30, 2022, as follows:

| Category           | Annual Budget   | Amount Collected YTD | % Collected | Balance to Collect |
|--------------------|-----------------|----------------------|-------------|--------------------|
| Property Tax       | \$45,800,000.00 | \$32,727,716.44      | 71.46%      | \$13,072,283.56    |
| Motor Vehicle Tax  | \$6,000,000.00  | \$ 2,177,092.39      | 36.28%      | \$ 3,822,907.61    |
| Current Year Taxes | \$51,800,000.00 | \$34,904,808.83      | 67.38%      | \$16,895,191.17    |
| Delinquent Taxes   | \$700,000.00    | \$ 276,677.96        | 39.53%      | \$ 423,322.04      |
| Late List Penalty  | \$315,000.00    | \$ 94,908.72         | 30.13%      | \$ 220,091.28      |

The Tax Levy is the total property tax value not including motor vehicles times the tax rate. This amount changes monthly with the addition of discoveries, other changes, or corrections, and when Public Utility Values are added, typically during September.

| Category     | Tax Levy        | Amount Collected YTD | % Collected | Balance to Collect |
|--------------|-----------------|----------------------|-------------|--------------------|
| Property Tax | \$47,813.997.44 | \$32,727,716.44      | 68.45%      | \$15,086,281.00    |

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

### TAX DEPT. - RELEASE REFUND REPORT FOR SEPTEMBER 2022

Dawn Hutchins, Revenue Collections Supervisor, presented the Tax Refund Release Report for September 30, 2022, as follows:

| Tax System Refunds and Releases |               |                 |             |               |
|---------------------------------|---------------|-----------------|-------------|---------------|
|                                 | Report Amount | Rebilled Amount | Net Release | Refund Amount |
| Releases (TR-304)               | \$39,720.18   | \$15,184.31     | \$24,535.89 | \$0.00        |

VTs Refunds Over \$100

|                 |               |
|-----------------|---------------|
|                 | Refund Amount |
| VTS Adjustments | \$983.84      |

\*Note: The net loss amount is a result of the report amount minus the rebilled amount.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

#### **VETERANS SERVICES - RESOLUTION IN SUPPORT OF OPERATION GREEN LIGHT**

On behalf of the Veterans Services Officer, Roxanne Powell, Senior Center Director, presented a resolution which declares Burke County's support for Operation Green Light, an initiative between the North Carolina Association of County Commissioners (NCACC), the National Association of Counties (NACo), the National Association of County Veteran Service Officers (NACVSO) and other counties in North Carolina. Operation Green Light's mission is to show support for veterans of all military conflicts, as well as raise awareness about the unique challenges faced by many veterans (and their families) and the resources that are available at the county, state, and federal level to assist veterans and their families. Residents and businesses are encouraged to participate from November 7, 2022, through November 13, 2022, by changing one light bulb in their house to a green bulb to let our veterans know that they are seen, appreciated, honored, and supported.

**RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON OCTOBER 18, 2022, AT 6:00 P.M.**

#### **ITEMS FOR DECISION**

#### **REPORTS**

Chairman Mulwee asked Board members to submit their reports to the Clerk for inclusion in the regular agenda packet. He also encouraged citizens to spay or neuter pets and to adopt or foster a pet from Animal Services. Further, he encouraged citizens to not litter, to pick up trash and to cover their loads during transit to the landfill or convenience centers.

#### **OTHER DISCUSSION ITEMS-NONE**

#### **ADJOURN**

**Motion: To adjourn at 4:16 p.m.**

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Maynard M. Taylor, Commissioner  
**AYES:** Scott Mulwee, Johnnie W. Carswell, Wayne F. Abele, Sr., Jeffrey C. Brittain, and Maynard M. Taylor

Approved this 20<sup>th</sup> day of June 2023.

Scott Mulwee, Chairman  
Burke Co. Board of Commissioners

Attest:

  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board