

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

The Burke County Board of Commissioners held a regular meeting on Tuesday, October 18, 2022, at 6:00 p.m. in the Commissioners' Meeting Room, Burke Services Building, 110 N. Green Street, Entrance E, in Morganton, N.C. The agenda, in its entirety, was posted to the County's website, www.burkenc.org, several days prior to the meeting as usual. Those present were:

COMMISSIONERS: Scott Mulwee, Chairman
Johnnie W. Carswell, Vice Chairman
Jeffrey C. Brittain
Maynard M. Taylor

COMMISSIONERS ABSENT: Wayne F. Abele, Sr. (Out of town.)

STAFF: Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board

CALL TO ORDER

Chairman Mulwee called the meeting to order at 6:00 p.m.

INVOCATION

Pastor George Logan, New Day Christian Church, delivered the invocation.

PLEDGE OF ALLEGIANCE

J.R. Simpson, County Attorney led the Pledge of Allegiance to the American Flag.

APPROVAL OF AGENDA

Commissioner Taylor requested Consent Item No. 5 be moved to "Items for Decision".

Motion: To approve the agenda as amended: moved Consent Item No. 5 (Health Dept. – Request for Approval of Out-of-State Travel) to Items for Decision, No 1.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

APPROVAL OF MEETING MINUTES

Motion: To approve the minutes of the May 3, 2022 (Pre-Agenda) meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

PRESENTATIONS

AS - PET OF THE MONTH

Katlin Settlemyre, Animal Services Director, presented a dog (Vesimir) and cat (Capri) in need of its "forever" home. Ms. Settlemyre then relayed information on Pet Palooza & Rabies clinic, an upcoming inaugural event occurring November 19th-20th at Crosslink Church. The first day of Pet Palooza is from 11:00 a.m.- 2:00 p.m. The second day is the rabies clinic from 1:30 p.m.- 4:30 p.m. At the request from Clerk Draughn, Ms. Settlemyre explained that those who attend the education class during Pet Palooza will be entered into a raffle where three people can win a free Thanksgiving dinner that feeds a family of four and one lucky dog will win free heartworm preventative medicine. There will be other prizes available as well.

Chairman Mulwee opened the floor for comments and recognized Animal Services' success at adopting out pets during the Health Department Fair. Ms. Settlemyre informed them that they were able to adopt five of the seven animals brought to the fair, then once they got back to the shelter, they adopted six or seven more. Ms. Settlemyre responded to a question from Commissioner Taylor that the rabies clinic would be outside, but people could remain in their cars.

RESULT: NO ACTION TAKEN.

ROD - RECOGNITION OF EMPLOYEES' CERTIFICATION

Stephanie Norman, Register of Deeds, recognized Trista Annas, Kim Throneburg and Tira Duckworth for completion of the requirements for certification by the North Carolina Association



Pictured left to right: Tira Duckworth, Trista Annas, and Kim Throneburg

of Registers of Deeds (NCARD). To become certified by the North Carolina Association of Registers of Deeds, the applicant must have attended the Basic School for Register of Deeds, provide evidence of passing an exam with a score of at least 70% or higher AND complete at least 50 hours of approved instruction related to the Register of Deeds office within 5 years of the date of application or they can serve in the register of deeds office for four consecutive years. Once certified, a total of 5 hours of continuing education credit must be accumulated annually to retain certification. Tira Duckworth received her certification as an assistant of register of deeds, while Trista

Annas and Kim Throneburg received their certification as deputy register of deeds.

On behalf of the Board, Chairman Mulwee congratulated the employees on their achievement.

RESULT: NO ACTION TAKEN.

BCOC - INAUGURAL LITTER SWEEP RESULTS

Tonia Stephenson, Burke Co. Chamber of Commerce President, informed the Board about its first litter sweep initiative in late September. Ms. Stephenson thanked Republic Services and Burke County for their huge support. There were 12 teams participating, 95 total bags collected

and eight oversized items. Cash prizes were awarded to the teams that collected the most litter, \$500 for 1st place, \$250 for 2nd place and \$150 for 3rd place. In 3rd place, picking up 14 bags of trash, was the Enola Group Litter Eliminators. Coming in 2nd place, in a three-way tie with each group having picked up 18 bags of litter each, was Mission Morganton, Victorious Church of God Sweepers, and Lake James Environmental Association. Finally, in 1st place, picking up 19 bags of trash, was Gary Jennings.

Chamber of Commerce Photos





Pictured left to right: Gary Jennings, Nancy Wood, Natosha Moore, Sophie McCarthy and Scott Mulwee

Chairman Mulwee opened the floor for comments or questions and thanked Burke Co. Chamber of Commerce for leading the efforts to keep the community clean. As a token of appreciation, each team leader received a commemorative county walking stick.

Motion: To accept the report as presented.

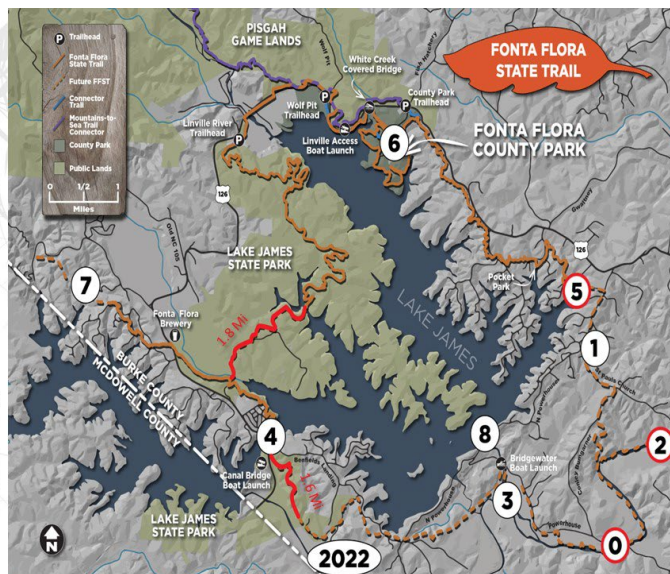
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

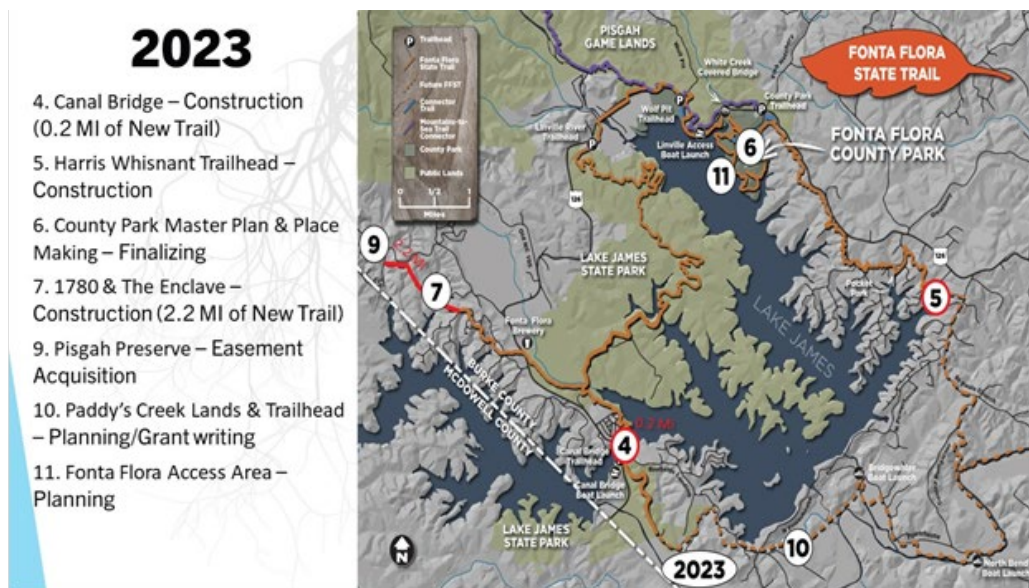
COMM. DEV. - PRESENTATION ON THE FONTA FLORA TRAIL

Alan Glines, Planning Director, provided a progress update on the Fonta Flora State Trail (FFST). The Board of Commissioners approved a development plan to be completed over several years for the Fonta Flora State Trail in the winter of 2022. This plan includes several priorities for 2022:

2022

0. North Bend Boat Launch
1. PARTF Grant – Acquisitions
2. Watermill Access – Design/Construction
3. Bridgewater Easements– Trail Design & Easement Acquisition
4. Canal Bridge – Design & Engineering
5. Harris Whisnant Trailhead – Design & Construction
6. County Park Master Plan & Place Making
7. 1780/ The Enclave –Easement Acquisition & Grant Scope Change
8. Boardwalk – Design & Engineering





Highlights of his presentation read as follows:

North Bend Boat Launch - This project is being undertaken by the State of North Carolina Wildlife Resources Commission. The project has funding, and the work will be completed by the NRC PARTF Grant on N. Powerhouse Road - This project has taken a lot of time to coordinate and manage over the past year. Meetings have been held with a number of property owners and surveys have been completed. There was one property owner who said they were willing to sell a parcel and easements but on September 23, 2022, he notified staff that he would instead sell to a private buyer for development. This has essentially caused the County to not be able to successfully utilize this grant. As to the other property owners in the area, interest varied with some owners having reservations about the trail following the road in front of their home; one property did not have a clear title and in two locations the area required for the right of way was so minimal as to be unworkable within the requirements of the PARTF grant. Staff have notified the State PARTF representative about this recent development and informed them that we do not have a way to successfully complete the grant. The grant closeout is required by October 31, 2022, to meet the grant's timeframes.

Watermill Access - This project was a partnership between Burke County and the Wildlife Resources Commission. This project is completed, and the site is open for use by boaters. A ribbon cutting will be forthcoming.

Bridgewater Easements - This project is to resolve the alignment of the FFST between the Patty Creek Dam, the Bridgewater Crossing section and Northbend sections. Several meetings have been held between Duke Energy, Burke County staff and NC Wildlife Resources Commission. There is not a complete agreement yet about the alignment (but good progress is underway) and the WRC over space needs, permitted uses and restrictions. Meetings are ongoing.

Canal Bridge - This is the connection for the FFST for the key section across Canal Bridge. This project is a partnership between the NCDOT and Burke County to make the alignment. Design plans are being completed along with engineering analysis for the proposed structural loads of the bridge. Funding is being negotiated between trail partners and Burke County. State Park officials are involved with the design solution implementation. This plan will go through the encroachment process with the NCDOT.

Harris Whisnant Trailhead - This site will be a parking area and trail head for trail users. The site has been surveyed. The initial design was roughed out and a contractor will need to be secured to implement the simple plan.

Fonta Flora County Park and Placemaking - Staff have been working on new assets proposed at the park after continuing interest from residents and park users for a playground facility. Staff developed a concept plan for a playground towards the center of the park area along Eagle Nest Way. The proposal would include a playground, picnic area, restrooms, and a loop lakefront access trail. These amenities have been supported by residents and park users. The idea would be to apply for a grant through the Department of Commerce, Rural Transformation Grant, in the category of Neighborhood Resiliency. The initial project submittal will be required by October 31, 2022. Staff also met with Duke Energy on early plans for their proposed motorized boat launch that will be located in deep water on the south end of the peninsula. Planning for that component will begin in 2024 at the earliest.

1780 and the Enclave Trail Sections - This is the western end for the FFST as it enters McDowell County. Survey work is beginning for those sections at this time. Staff will seek a construction easement to build the trail section that will be followed up with a more refined trail easement. Funding will be provided by Duke funds for engineering and planning (21505).

Fonta Flora State Park- State Park officials are involved with this section of the trail on their property, and they have been great partners for this recreation resource. State Park staff have also been involved in the portions of the trail near Canal Bridge that connects with their property, which include sections north and south of Canal Bridge. With the recently acquired easements along Benfields Landing Road from the Lake James Camping Resort, most of the sections on the west side of Lake James will soon have easements in place.

Lake James Camping Resort - The required trail easements along this section along Benfields Landing is nearing final recording. This has been a big effort to plan for the easement area and trail section and the resort has been an amazing partner. Future work will be to secure funding through grants and other sources to construct the trail.

Linville Dam Boardwalk - The Linville Dam Boardwalk with the footing plans and geotechnical borings plan along the dam are currently being reviewed by Duke Energy. The plans will then be forwarded to FERC (the Federal Energy Regulatory Commission) for concurrence.

Chairman Mulwee opened the floor for questions. Commissioner Taylor inquired as to the number of miles completed and the number of miles still needed to be done. Mr. Glines estimated that they are about halfway through the project as there have been 20 miles completed with an additional 15-20 remaining.

A citizen in the audience asked if the dedication date was set for the Watermill Boat Launch. Mr. Glines stated that the dedication is Thursday October 20, 2022, at 3 p.m. on Glen Alpine Watermill Road. Chairman Mulwee encouraged all to come but emphasized that parking space is limited, and that carpooling would be beneficial.

Motion: To accept the report as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

SCHEDULED PUBLIC HEARINGS

BDI - RESOLUTION FOR SEWER GRANT FOR UNIX DRIVE, LLC - PUBLIC HEARING - 6:00 P.M.

Alan Wood, President and CEO, Burke Development Inc., reported that Burke County intends to locate over 2,200 linear feet of new sewer line in the Burke Business Park to accommodate the construction of a 500,000 square foot distribution facility, which will include warehouse space for Unix Drive, LLC. A grant in the amount of \$377,497 was requested from the North Carolina Department of Commerce / Industrial Development Fund, which requires a 25 percent local match of \$125,833 for a total of \$503,330. He further reported this grant will be handled in the same manner as the water tank for the Burke Business Park in that the local match will be recovered when Unix Drive, LLC starts paying property taxes and before any other Burke Business Park partners' distribution.

Budgetary Effect: Funding is not available in the FY 22-23 budget. An appropriation of the General Fund, Fund Balance is required.

Chairman Mulwee opened the floor for questions or comments. Commissioner Taylor inquired about the grant status. Mr. Wood confirmed that the grant has been approved and that this is just the last step of the process. Commissioner Taylor wanted to know if other businesses could benefit and connect to this sewer line to which Mr. Wood responded in the affirmative.

At 6:34 p.m., Chairman Mulwee opened the public hearing. The Public Hearing Notice was published in the News Herald on October 6, 2022, and the notice was posted on the County's website (www.burkenc.org) on that same day. There was no one present to address the Board; therefore, Chairman Mulwee closed the public hearing.

Motions: To adopt Resolution No. 2022-17 and approve a General Fund, Fund Balance appropriation of \$125,833 as the matching funds for the grant from the NC Department of Commerce. To approve the transfer of said appropriation to the Governmental Capital Projects Fund.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Resolution No. 2022-17 reads as follows:

Burke County, North Carolina
Resolution
North Carolina Industrial Development Fund
North Carolina Department of Commerce
Utility Account Project Assistance
2022 Unix Sewer Project

WHEREAS, Burke County intends to locate over 2,200 linear feet of new sewer line in the Burke Business Park to accommodate the construction of a 500,000 square foot distribution facility, which will include warehouse space for Unix Drive, LLC.

WHEREAS, Burke County intends to request grant assistance from the North Carolina Department of Commerce / Industrial Development Fund in the amount of \$377,497.

NOW THEREFORE BE IT RESOLVED, BY THE BURKE COUNTY COMMISSIONERS:

That the Burke County Finance Department will administer the grant and it will be monitored quarterly to assure compliance.

That the amount of the grant submission will be \$377,497 and the County will provide a local match in the amount \$125,833 for a total of \$503,330. Reimbursement of the matching funds for the grant will be handled per the amendment to the interlocal economic development agreement for the Burke Business Park.

That Kenneth B. Steen, County Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of Burke County with the North Carolina Department of Commerce / Industrial Development Fund, for a grant to assist in the development of the project described above.

That Kenneth B. Steen, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the North Carolina Department of Commerce / Industrial Development Fund may request in connection with the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the grant award.

That Burke County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grant.

Adopted this 18th day of October 2022.

/s/: Scott Mulwee

Scott Mulwee, Chairman
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

BDI - BUILDING REUSE GRANT FOR PROJECT VETTE AND PUBLIC HEARING - 6:00 P.M.

Alan Wood, President and CEO, Burke Development Inc., requested the County's support for Project Vette, a local company, through a Building Reuse grant. Project Vette will focus on building improvements to assist with their growth. A grant application for \$200,000 has been submitted to the NC Department of Commerce by the City of Morganton. Burke County and the City of Morganton will provide the 5 percent match of \$10,000 or \$5,000 each. Project Vette will create 30 new jobs with the project, roughly \$41,000 per job and include healthcare benefits. The capital expenditure is approximately \$7,000,000 with work expected to begin in the Fall and the jobs created within 24 months. Furthermore, the City of Morganton will be contracting with the WPCOG to administer the grant, if awarded.

Budgetary Effect: The County's portion of the local match, \$5,000, was not included in the FY 2022-23 budget. The local match funds would need to be appropriated from Fund Balance.

At 6:37 p.m., Chairman Mulwee opened the public hearing. The Public Hearing Notice was published in the News Herald on October 6, 2022, and the notice was posted on the County's website (www.burkenc.org) on that same day. There was no one present to address the Board; therefore, Chairman Mulwee closed the public hearing.

Motion: To approve a General Fund, Fund Balance appropriation of up to \$5,000 for an economic development incentive for Project Vette for the County's portion of the local grant match, pending notification of a Building Reuse Grant award.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

COMM. DEV. - ORDINANCE CALLING FOR A MORATORIUM ON SHORT-TERM RENTALS & PUBLIC HEARING - 6:00 P.M.

Regarding the proposed moratorium, Alan Glines, Planning Director, began by emphasizing that this moratorium does not affect any current short-term rentals operating in Burke County or any other lodging facilities. Short-term rental land use has been a hot topic across North Carolina for the past 15 years or more. A short-term rental is the use of a residential home for short periods of time to accommodate vacation users typically but can also be used for business travel. Many cities and counties in North Carolina have adopted various ordinances to manage the use depending on their community's understanding of the effects of the use. The City of Wilmington was sued for provisions of their ordinance by the Schroeder family who wanted to rent their property as a short-term rental but faced restrictions from the city's ordinance. This case, *Schroeder v. City of Wilmington*, was decided by the Court of Appeals of North Carolina on April 5, 2022. The ramifications from this court case affect almost all communities who have

adopted ordinances for short term rentals.

Mr. Glines further reported staff is requesting a moratorium to have time to review the County's ordinance concerning short-term rentals and to determine changes to be consistent with the outcomes of the case. He believes this work can be completed within six months or less and will be undertaken in-house, during which, staff will meet with interested individuals and stakeholders to consider changes to the existing ordinance. Once the amended draft ordinance is ready, it will be brought through the normal process for any amendment for zoning changes. Current standards that may be studied within the ordinance but for which staff does not have a definitive solution for yet:

- o Revocation of permits after being issued
- o Inspection of units specifically for the purpose of short-term rental use
- o Specific standards for the use
- o Review and approval process

Chairman Mulwee opened the floor for questions or comments. Commissioner Brittain asked what the Planning Board's role would be in this process. Mr. Glines responded that every amendment to the zoning code goes to the Planning Board for review before reaching the Board of Commissioners for final review. Commissioner Brittain then asked if a moratorium was required. Mr. Glines responded in the affirmative and stated the Department receives monthly requests for short-term rentals which cannot be approved under the current rules.

Vice Chairman Carswell asked about the changes in *Schroeder v. City of Wilmington*. Mr. Glines stated he thought that perhaps the cities and counties anticipated the use of a short-term rental to be non-residential; however, the court case made it clear that it is considered a use of a home. Essentially the court does not view short-term rentals as commercial use, but rather more akin to residential use because people are living in the home, just for a shorter period of time. Therefore, there cannot be extra rules enacted upon the short-term rentals that you wouldn't also have for a residential development. Annual inspections, annual permits to operate, and three strikes rules that could be applicable to commercial use cannot be applied to short-term rentals due to the latest ruling from the court. Wilmington's ordinance was too restrictive and thus overstepping the rights that a property owner has per the court order, he said. Vice Chairman Carswell inquired as to the number of requests being received by Burke County, to which Mr. Glines stated they have issued 19 to date, most of them being lakefront properties. Twelve (12) more are currently pending on the outcome of this moratorium. Vice Chairman Carswell queried as to whether there would be counsel sought out to ensure proper compliance to which Mr. Glines assured him that the County Attorney is providing input on this matter.

Chairman Mulwee gave his summation of the matter, that going forward the new policies would be less stringent, but during the moratorium there would be no new approvals for short-term rentals and no enforcement of existing policies. Mr. Glines affirmed that was correct and reiterated that with a moratorium in place, existing short-term rentals can proceed with business as usual and would not be affected by the moratorium. Chairman Mulwee expressed his agreement with the other Commissioners that this work be completed as quickly as possible.

At 6:48 p.m., Chairman Mulwee opened the public hearing. The Public Hearing Notice was published in the News Herald on October 6 and October 13, 2022. The notice was posted on

the County's website (www.burkenc.org) on October 6, 2022.

Clerk Draughn informed the Board that Ms. Jennifer Smith pre-registered to speak and that she received an in-person sign-up from Mr. David Crossan.

Jennifer Smith, N. Shore Drive, stated when her mother-in-law moved to assisted living that she bought her house. Ms. Smith wanted to keep it in case one of her children wanted it one day. The only way she could afford to keep the house in the interim was to rent it out until her children grew up. She is very respectful to her neighbors when she rents it out, making sure to not be a nuisance. Ms. Smith doesn't understand why she should be subjected to different standards than the person next door. A person can invite friends and family over but for short-term rentals there are limitations and restrictions on occupancy. She requests the Board to consider this in their decision making around future regulations regarding rental properties.

David Crossan, a Morganton resident, retired service member and business owner, asked for caution when moving forward after *Schroeder v. City of Wilmington*. He stated that long-term rentals do not face any restriction or licensure requirements from the County nor the State. Mr. Crossan asserted that short-term rental owners are usually regular people and not investment properties. He understands that it is necessary to regulate items that become challenging to the public. Many short-term rental owners do their best to regulate their guests. He cited an example of a time when he had called law enforcement to evict, but they only did their best to keep the peace. He acknowledged there is room for improvement, but that short-term rental owners do their best to maintain common courtesy. Mr. Crossan requested that any restrictions imposed upon short-term rentals be equally applied to long-term rentals but remain separate and distinct from hotels and lodging.

There being no one remaining to address the Board, Chairman Mulwee closed the public hearing at 6:55 p.m.

Vice Chairman Carswell requested the floor, in which he stated that it was like being caught between a rock and a hard place because of a lawsuit. He expressed his desire for citizens to be part of this process of reviewing the regulations and that he appreciates their comments.

Motion: To adopt Ordinance No. 2022-06.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Johnnie W. Carswell, Vice Chairman
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Ordinance No. 2022-06 reads as follows:

BURKE COUNTY
NORTH CAROLINA

ORDINANCE
ESTABLISHING A 180 DAY MORATORIUM
ON PROCESSING OR APPROVING SHORT-TERM RENTAL
APPLICATIONS, AND ENFORCEMENT OF SHORT-TERM
RENTAL ORDINANCES, IN

BURKE COUNTY, NORTH CAROLINA

Section 1. Jurisdiction

This Ordinance shall apply to all of Burke County except for those areas included in incorporated municipalities exercising their own land use planning functions and their extra-territorial jurisdictions.

Section 2. Purpose

The purpose of this Ordinance is to establish a moratorium to allow the Burke County Board of County Commissioners time to:

1. Receive information and conduct significant research regarding short-term rentals since the decision in *Schroeder v. City of Wilmington* by the North Carolina Court of Appeals (2022-NCCOA-210, filed April 5, 2022);
2. Determine the effect on local ordinances, and the direction provided by the Court of Appeals regarding short-term rentals; and how such rentals are currently being addressed in the Burke County Zoning Ordinance;
3. Evaluate potential impacts of short-term rental activities on Burke County's neighborhoods and its role in support of the tourism economy, and its effects upon the health and safety of the residents of Burke County;
4. Develop and evaluate potential standards and conditions to be implemented in the Burke County Zoning Ordinance to address any impacts of short-term rentals that are not adequately addressed by applicable state and federal regulations.

Section 3. Factual Findings

The Burke County Board of County Commissioners, based on its own research, the recommendation from the Burke County Planning Board, and information and views expressed by the residents of Burke County, makes the following findings of fact with respect to conditions necessitating a moratorium on short-term rentals and enforcement of short-term rental ordinances in Burke County:

1. *Schroeder v. City of Wilmington* was recently decided by the North Carolina Court of Appeals and has statewide repercussions on the local regulation of short-term rentals; and
2. Burke County's ordinances for short-term rentals were adopted as Section 5.4 (and accompanying definitions) of Burke County Zoning Ordinance on June 15, 2021, and may now be out of compliance with recent changes in the laws affecting this use; and
3. New applications for short-term rentals have been received every month since enactment to be processed for review and approval by County staff

or the Board of Adjustment as a Use by Right or Special Use Permit as required by the current zoning ordinance; and

4. The Burke County Board of Commissioners needs additional time to study the laws and regulations related to short-term rental activities in other counties across North Carolina, and to determine the adequacy of existing state and federal laws and regulations; and
5. The Burke County Board of Commissioners needs additional time to study the potential impact of short-term rental activities on Burke County's infrastructure and health and safety of the residents of Burke County; and
6. The Burke County Board of Commissioners needs additional time to revise and update the county's existing zoning ordinance within applicable laws, to protect the health and safety of the residents of Burke County as well as manage the impact of such use on the surrounding neighborhoods of Burke County; and
7. The Burke County Board of Commissioners seeks to balance property owners' rights and the impact on the character of the neighborhoods of Burke County; and
8. The Burke County Board of Commissioners seeks to understand the impact of short-term rentals on the local economy, since the activity is supportive of the tourism industry; and
9. Due to above-mentioned issues involved with short-term rentals, the Burke County Board of Commissioners needs a moratorium on applications and processing, and enforcement, of one hundred eighty (180) days within which to develop standards and safeguards to protect the health and safety of the residents of Burke County, adjust regulations in light of the changes in state law and determine the relationship of such use with the goals of the tourism economy.

Section 4. Alternative Courses of Action Considered

The Burke County Board of County Commissioners considered the following alternatives to a moratorium and determined that the following enumerated alternatives were inadequate:

1. The Board considered taking no action and letting the existing county ordinances together with federal and state regulations regulate potential short-term rentals in Burke County. This was not considered to be a viable alternative because the current county ordinances in whole or in part may no longer be in compliance with state law pertaining to such use.
2. The Board also considered immediately amending the existing ordinance to establish standards and safeguards for Short-term Rentals in Burke

County; however, the Board determined that without further study and research, this would be premature and could result in standards that are inadequate to regulate or mitigate the local impacts, or that are unnecessarily stringent and might be subject to legal challenge as preempted by the state statute. The Board determined that it needed more time to determine what conditions are necessary and reasonable to protect and meet the goals of the County.

Section 5. Legal Authority

This Ordinance is enacted pursuant to (1) NORTH CAROLINA GENERAL STATUTES SECTION 153A-121, which grants Burke County general ordinance making power; (2) NORTH CAROLINA GENERAL STATUTES SECTION 153A-123, which grants Burke County authority to enforce its ordinances; (3) NORTH CAROLINA GENERAL STATUTES SECTION 153A-340, which grants Burke County the authority to adopt zoning and development regulation ordinances to promote health, safety, morals, or the general welfare, including authority to adopt temporary moratoria.

Section 6. Establishment of Moratorium

There is hereby established a one hundred and eighty (180) day moratorium on processing of any applications, or any approvals required by the Burke County Zoning Ordinance regarding short-term rentals or the enforcement of short-term rental ordinances relevant thereto. The Burke County Board of County Commissioners will use this one hundred and eighty (180) day moratorium period to study the impacts of short-term rental activities in other counties and develop a plan to regulate and mitigate any impacts from these activities in Burke County, provide amendments to the existing Burke County Zoning Ordinance, and other ordinances, giving consideration to the health and safety of the citizens of Burke County, protecting the character of neighborhoods, and maintaining support for the tourism economy in Burke County.

Burke County will revise its short-term rental ordinances during the regular scheduled meetings of the Burke County Planning Board and Board of County Commissioners no later than April of 2023. It is anticipated that multiple opportunities for public comment will be scheduled and held by the Burke County Planning Board and/or the Burke County Board of Commissioners. Additionally, county staff will expend significant time on research and preparation of draft rules. Burke County may hire experts, meeting facilitators, and/or other professionals throughout the process of revising the rules relating to short-term rentals. In the event that these steps require more time, Burke County may extend the moratorium as allowed by G.S. 153A-340.

Section 7. Development Approvals Subject to the Moratorium

This Moratorium shall not apply to any project for which any short-term rental permit or approval has already been issued or to any existing short-term rentals which are in compliance with the current Zoning Ordinance.

As of the date of adoption of this Ordinance, enforcement of the current short-term rental ordinance will be stayed specific to the issues identified in the new state law. In addition, no new short-term rental applications will be processed, and applications will be held pending the

outcome of any zoning amendment. This Moratorium will reduce confusion and regulatory uncertainty on any new short-term rental applications submitted.

Section 8. Moratorium Expiration

This Moratorium shall expire one hundred and eighty (180) days from the date of adoption of this Ordinance.

Section 9. Severability

If any portion of this Ordinance is determined to be invalid or unenforceable by a court of competent jurisdiction, the remainder shall remain in full force and effect.

Section 10. Effective Date

This Ordinance shall be in full force and effect from and after adoption.

Adopted this 18th day of October 2022.

/s/: Scott Mulwee
Scott Mulwee, Chairman
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

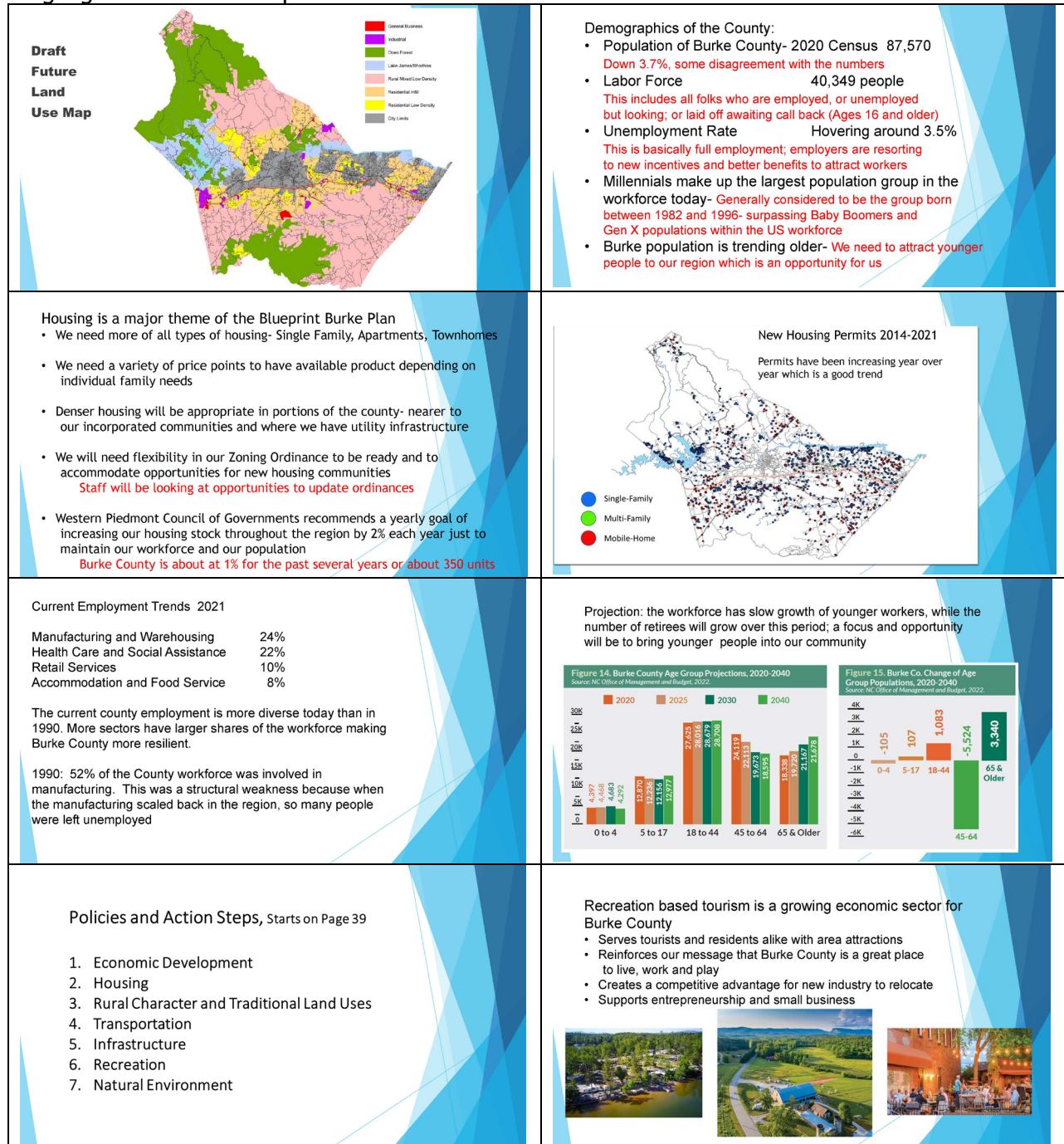
COMM. DEV. - ADOPTION OF ORDINANCE UPDATING THE BLUEPRINT BURKE STRATEGIC LAND USE PLAN & FUTURE MAP - PUBLIC HEARING - 6:00 P.M.

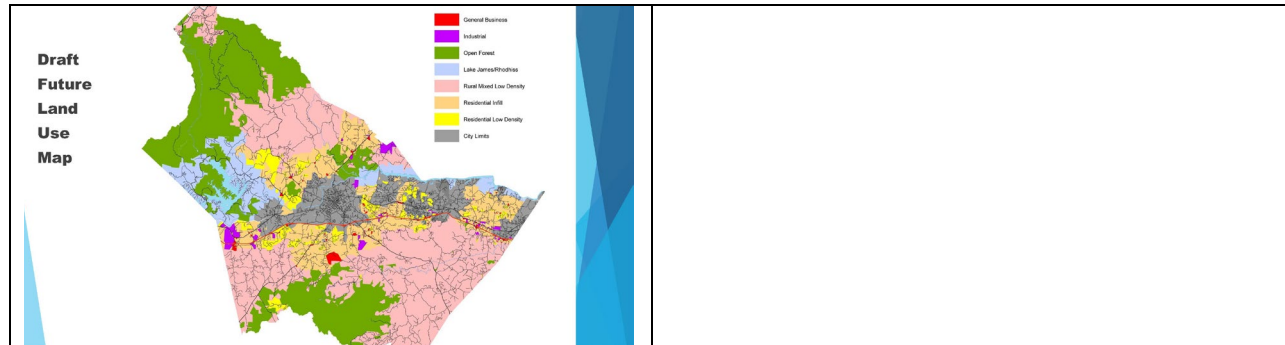
Alan Glines, Planning Director, requested the Board adopt an update to the Blueprint Burke Strategic Land Use Plan (Blueprint Burke) as a final component of the NC State Legislature updates called 160-D. The Blueprint Burke Plan is how the community envisions Burke County to grow in the coming decade. The plan includes an update of current demographics for the county as to population, and employment. There are a series of community goals and strategies to manage planning efforts for the county. Finally, there is a Future Land Use Map that provides an initial recommendation for future land use. The Future Land Use Map is the focus of the plan update and is required by GS 160-D. This map is a hands-on tool to advise the Planning Board and the Board of Commissioners in determining support for a zoning change. If the map and the zoning request differ, then there may be support for the change because current conditions affecting the community may have changed.

At the time of its original adoption in 2014, Blueprint Burke included the most current data and statistics available for the County. Since then, there have been a number of new factors affecting the local community: a return of development activity since the Great Recession, the Covid Pandemic, the completion of the 2020 Federal Census, and other adjustments in the economy and the workforce. Staff have been working to gather current data to include in the update.

The proposed update was provided in two formats in the agenda packet: The first format, Exhibit A, shows what the actual document will look like when it is adopted. The second format, Exhibit B, shows the current document with redline edits to the organization, content and maps. These exhibits are hereby included in the meeting minutes by reference. The Planning Board approved the update to the Plan on September 28, 2022.

Highlights of Mr. Glines' presentation read as follows:





Chairman Mulwee opened the floor for any questions or comments. Commissioner Taylor wanted to know the monetary impact on the budget to perform the study. Mr. Glines responded that the plan itself is a guideline and any expenses for infrastructure would come to the Commissioner to review as they arise.

At 7:13 p.m., Chairman Mulwee opened the public hearing. The Public Hearing Notice was published in the News Herald on October 6 and October 13, 2022. The notice was posted on the County's website (www.burkenc.org) on October 6, 2022. There was no one present to address the Board; therefore, Chairman Mulwee closed the public hearing.

Motion: To adopt Ordinance 2022-07 updating the Blueprint Burke Strategic Land Use Plan and approve the following consistency statement: this ordinance is consistent with NCGS 160D-501 pertaining to the requirements for comprehensive planning and future land use maps and because the BBS LUP is a tool that will be used to support growth and development in Burke County.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Ordinance No. 2022-07 reads as follows:

Burke County
North Carolina

Ordinance Blueprint Burke Strategic Land Use Plan Update

Whereas, the North Carolina General Statutes 160-D provides directives for zoning regulations for counties in North Carolina and section 501 of said chapter covers requirements for comprehensive planning and future land use maps, and

Whereas, the Planning Board of Burke County reviewed the update to the Blueprint Burke Strategic Land Use Plan at their meeting on September 22, 2022 and provided a recommendation to the Burke County Board of Commissioners, and

Whereas, the Burke County Board of Commissioners held a public hearing on October 18, 2022 to consider a needed update to the Blueprint Burke Strategic Land Use Plan, and

Whereas, the Blueprint Burke Strategic Land Use Plan (Blueprint Burke Plan) is a long range comprehensive plan containing current population, age and employment demographics for Burke County, strategies and goals to encourage growth in the county and a future land use map, and

Whereas, the Blueprint Burke Plan is consulted when policy and land use changes are proposed by the County or members of the community or when zoning map amendments are proposed, and

Whereas, the Planning Board and the Board of Commissioners consult the Blueprint Burke Plan when applications are received pertaining to proposed changes and a consistency statement is developed comparing the proposed change with the recommendations of the plan, and

Whereas, the Blueprint Burke Plan will be a document used by residents, visitors, and developers when considering investments in Burke County and understanding the goals of the community because the plan identifies county assets and opportunities for growth, and

Whereas, the Blueprint Burke Plan is attached herewith and incorporated hereto as Exhibit A, and

Whereas, the Blueprint Burke Plan is effective upon adoption by the Burke County Board of Commissioners.

NOW, THEREFORE, the Burke County Board of Commissioners, having found that this ordinance is consistent with NCGS 160D-501 pertaining to the requirements for comprehensive planning and future land use maps, hereby adopts the Blueprint Burke Strategic Land Use Plan as set forth in Exhibit A.

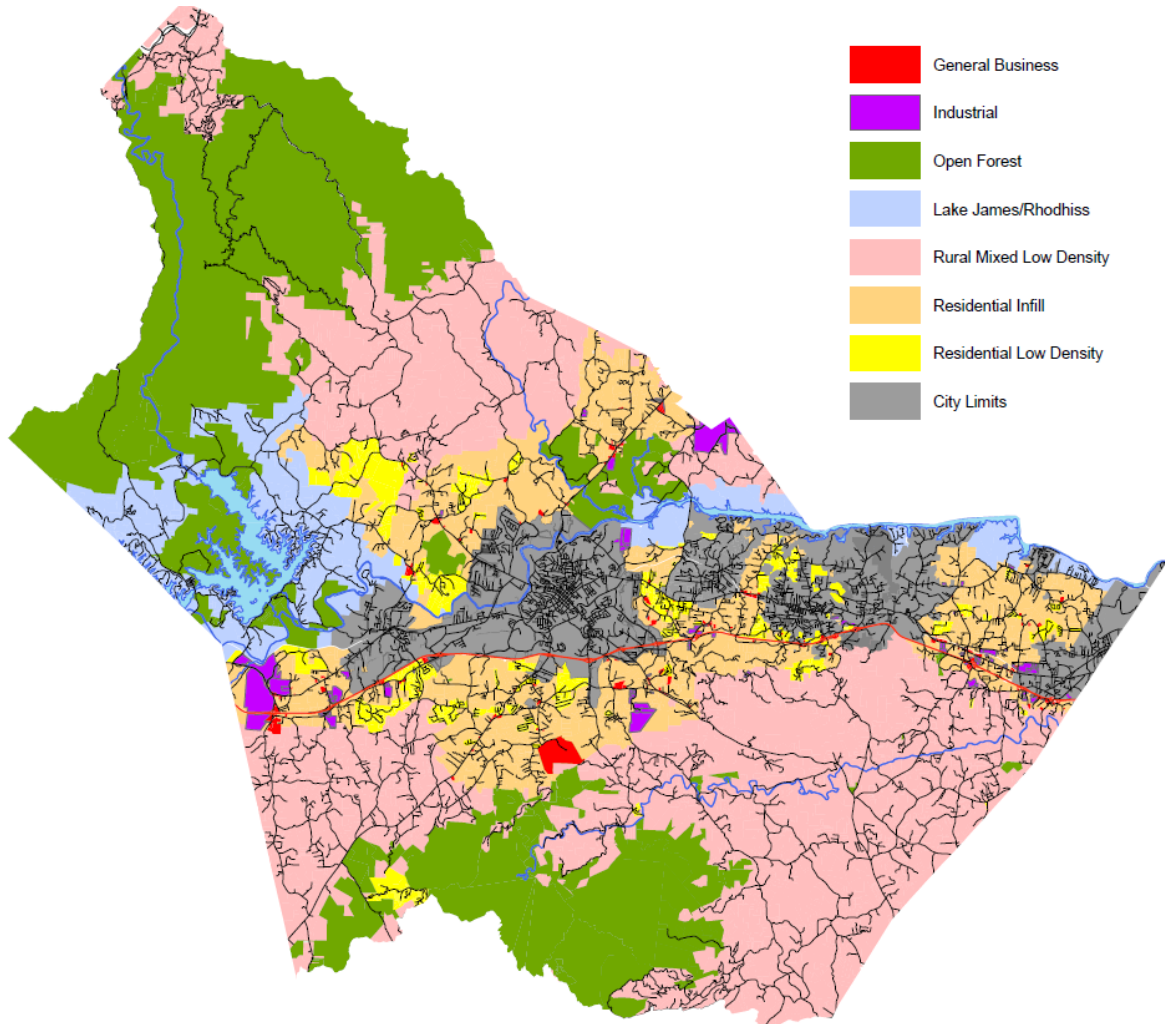
Adopted this 18th day of October 2022.

/s/: Scott Mulwee
Scott Mulwee, Chairman
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Exhibit A



INFORMAL PUBLIC COMMENTS

At 7:14 p.m., Chairman Mulwee opened the floor for Informal Public Comments and asked speakers to limit their comments to three minutes.

Debbie Hawkins, Chair of the Burke County Animal Advisory Board, presented the following statement:

I am Debbie Hawkins, Chair of the Burke County Animal Advisory Board, a foster provider for dogs from Animal Services and a citizen of Burke County. Let's start with Why – Why a new Animal Services Center? The County is responsible to its citizens as well as the programs that serve our citizens. That includes the Burke County Animal Services Center. Animal Services was never intended to be an adoption center. Our 50-year-old shelter has 16 dog kennels and 24 cat kennels. A housing capacity for 40 animals and a primary mission to serve those animals who are sick, injured, or unhealthy. In the past eight months, they have seen: Over 1000 strays. A 21% increase in dog in-takes. More than 350 owner surrenders. A 27% increase. A 68% decrease in owners reclaiming their pets. Over 1,350 animals have entered our shelter, most of whom are not fixed. We are currently more than 210 spay / neuter surgeries behind – dogs and cats not

at the shelter but in foster homes or homes waiting to be adopted. Staff are transporting animals out-of-county and out-of-state – trying not to get further behind. There are too many unaltered animals entering Animal Services and not enough vet appointments. Why? One reason - An ordinance that warns an owner for their 1st offense for allowing their unaltered pet to run loose. Once is all it takes for an animal to get pregnant. There is nothing in our ordinance to control indiscriminate breeding. A huge disrespect to reputable breeders who care about the standards of breeding and the bloodline. Indiscriminate breeding results in puppies and kittens - sold or given away - unvaccinated – unaltered. The cycle continues. The influx of dogs and cats this year has forced our staff into roles of adoption and transportation coordinators, reducing adoption fees - pleading with the public just to get adoptable animals out of the shelter to avoid killing them. This is NOT sustainable. The kennels are old and outdated, small, noisy, creating added stress for the animals and unsafe conditions for staff and volunteers. There have been 26 dogs in holding at Animal Services for over 180 days – all because of court continuances and delays. Why? Our legal system is not timely in enforcing current laws and or holding violators of our ordinance accountable. So, we will continue to warehouse animals for backlogged court cases. Kennel space intended for the sick, injured or unhealthy. Everyone applauded when Animal Services decreased the kill rate. It's going up again and it's no fault of Animal Services. They are doing all they can to avoid killing adoptable animals. They will eventually give up. Killing animals every week takes its toll. We need a new shelter that has enough space, equipment, and staff to support the number of unwanted animals in our county; To provide quality customer service for the public. A shelter that invites volunteers to support the animals and the programs of the Center. We need a spay /neuter clinic. We cannot manage with the limited number of vet appointments. Catawba and Caldwell made it happen. If we are truly all about advancing, we are past due! I encourage you to move forward and support a new Animal Services Center that is built with a realistic future in mind based on all the pieces of the puzzle – not just data. Why? Because that is what the citizens of Burke County deserve.

Pastor George Logan, 101 Inglewood Drive, informed that a group called the Burke Coalition for Reconciliation was formed and focuses on removing the confederate statue; however, it has evolved into bringing the community together. He emphasized that this group is made up of all races and all ages and spoke of the importance of making visitors and residents feel welcome in Burke County.

Ron Michaux, 218 Laurel Hills Drive, shared his experiences when he spoke with the Finance Director on two occasions in reference to his inquiry about bidding opportunities. He emphasized that all his other experiences related to the matter were pleasant when interacting with the Commissioners and the County Manager.

Alice Hallstead, Mt. Gilead Church Road, spoke on tree debris hanging in the roadways. She reported that the debris has impeded her ability to travel in her RV to get the necessary inspection required by law to renew her license plate. She asked the Commissioners to advocate on her behalf with the officials at NC Department of Transportation to have the tree limbs removed.

There was no one else present to address the Board; therefore, this portion of the meeting was closed.

CONSENT AGENDA

Bryan Steen, County Manager, listed the items on the consent agenda. The following eight items were approved in one motion.

AS - PROCLAMATION FOR NATIONAL ANIMAL SHELTER APPRECIATION WEEK

The following proclamation declares November 6 - 12, 2022, as National Animal Shelter Appreciation Week. Further, the proclamation acknowledges the hard-working people who support the efforts of the shelter, volunteers and those who compassionately assist in keeping pets healthy and adoptable.

Motion: To approve Proclamation No. 2022-08.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Proclamation No. 2022-08 reads as follows:

BURKE COUNTY
NORTH CAROLINA

PROCLAMATION NATIONAL ANIMAL SHELTER APPRECIATION WEEK

Whereas, the Humane Society of the United States founded National Animal Shelter Appreciation Week in 1996. They created this week to acknowledge and promote the role of animal shelters in communities across the country and to encourage the public to get acquainted with their local animal shelters to learn how they can help save the lives of animals; and

Whereas, even though dogs and cats are some of the most beloved pets in the United States, pet homelessness is a huge problem in the country. There are about 70 million stray animals in the United States. Up to 8 million of these animals end up in shelters. There are 3,500 animal shelters in the country. It's at these animal shelters that pets receive a second chance. According to the American Society for the Prevention of Cruelty to Animals, over 3 million shelter animals are adopted each year; and

Whereas, many animal shelters are non-profit, which means they depend on donations and grants to stay open. Other shelters are a function of county government and are supported by taxpayer funds and grants. Regardless of the funding model, the primary function of an animal shelter is to find a home for stray animals. They also help to reunite lost pets with their owners. Other services some animal shelters provide include animal health services, behavioral evaluations, training, pet-sitting, grooming, and humane education; and

Whereas, people who work at animal shelters work tirelessly to care for the pets and find them homes. It's not uncommon for them to advocate for animal rights such as safe ways to help

control the pet population with education on pet spay or neuter options, making sure pet-owners have the appropriate types of identification including microchipping for pets in case they get lost.

Now therefore, be it proclaimed that the Burke County Board of Commissioners hereby declares November 6 -12, 2022 National Animal Shelter Appreciation Week and recognizes that the Burke County Animal Services Center provides care that helps bridge the gap to adoption for abandoned and stray animals. This observance also acknowledges the hard-working people, locally and in the United States, who support the efforts of all the shelters, rescues, volunteers, and those who compassionately assist in keeping pets healthy.

Approved this 18th day of October 2022.

/s/: Scott Mulwee

Scott Mulwee, Chairman

Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC

Clerk to the Board

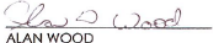
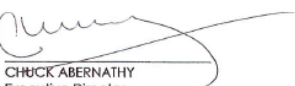
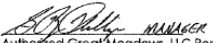
BDI - MOA - GREAT MEADOWS, INC.

BDI requests approval of the MOA (Memorandum of Agreement) to cooperate and explore the feasibility of the joint development of the approximately 1,400 acres in Burke and McDowell Counties.

Motion: To approve the MOA for the joint partnership of Burke and McDowell Counties, Burke Development, Inc. and McDowell Economic Development Association to explore the feasibility of the Great Meadows site.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

The MOA reads as follows:

Lake James MIP MOA (Lake James Mega Industrial Park) 01/05/2023 Lake James MIP will be a 1300 acre +/- mega park located in Burke and McDowell Counties in North Carolina. The site will include the following parcels in Burke County and one parcel in McDowell County: <table border="1"> <thead> <tr> <th>Parcels</th> <th>Acreage</th> </tr> </thead> <tbody> <tr><td>1752421266</td><td>550.76</td></tr> <tr><td>1751290064</td><td>9.77</td></tr> <tr><td>1751684787</td><td>0.66</td></tr> <tr><td>1752727598</td><td>166.82</td></tr> <tr><td>17528252777</td><td>17.94</td></tr> <tr><td>1752923834</td><td>4.59</td></tr> <tr><td>1752741972</td><td>37.95</td></tr> <tr><td>1752557434</td><td>193.71</td></tr> <tr><td>1752366736</td><td>53.65</td></tr> <tr><td>1752183950</td><td>37.87</td></tr> <tr><td>1752074357</td><td>59.79</td></tr> <tr><td>1742955916</td><td>4.4</td></tr> <tr><td>1752153768</td><td>15.53</td></tr> <tr><td>McDowell-174200645893</td><td>200</td></tr> <tr><td>Total</td><td>1353.44</td></tr> </tbody> </table> Owned by Great Meadows, LLC. The owners of the site will be entering into and option on the property with Burke Partnership for Economic Development DBA: Burke Development, Inc. (BDI) and McDowell Economic Development Association, Inc. (MEDA). The option and development work on this property is supported by Burke County Government and McDowell County Government. Under the terms of the option agreement, BDI and MEDA will have the right to purchase the above listed parcels at the cost of \$25,000.00/acre for a period of 5 Page 1 of 3	Parcels	Acreage	1752421266	550.76	1751290064	9.77	1751684787	0.66	1752727598	166.82	17528252777	17.94	1752923834	4.59	1752741972	37.95	1752557434	193.71	1752366736	53.65	1752183950	37.87	1752074357	59.79	1742955916	4.4	1752153768	15.53	McDowell-174200645893	200	Total	1353.44	years, beginning the date that option documents are completed and signed. All acreage included in the agreement will need to be purchased when the option is executed. The option for the five-year period will be granted for a fee of \$1.00 A second 5-year option term will be available to BDI and MEDA on the above stated properties and is to be executed at least 30 days prior to the termination of the initial option period. The extension of the option will include a fee totaling .005% of the initial purchase price of \$25,000/acre (this amount would be \$125/acre). The new option would be initiated at a price based on a COL adjustment to not exceed 5% to bring the option price at the renewal to a maximum of \$26,150.00/acre. During the 5-year option term, such due diligence work as is needed to assist with the future development and marketing of the site will be allowed. These will include but not limited to: geotechnical study, wetlands delineation, endangered species report, archeological study, Phase I Environmental Report and other studies. Any due diligence that might disturb the land or potentially cause any damage (geotechnical work with soil borings) will be reviewed with the property owner prior to scheduling. The scope of the work will be reviewed and the site will be left in good condition. Any disturbance to land, streams or wetlands will be mitigated in the event they should occur. Information from these reports will be made available to the current owners, as the reports are completed and will be the property of Great Meadows owners if the option is not exercised. The option on the property is transferable to another party at the discretion of BDI and MEDA at the terms set forth in this agreement. This agreement and the option documents will constitute the full limits of the transaction. ACCEPTANCE OF AGREEMENT  ALAN WOOD President & CEO Burke Development, Inc. <u>1/17/2023</u> DATE  CHUCK ABERNATHY Executive Director McDowell Economic Development Association, Inc. <u>1/12/2023</u> DATE Page 2 of 3
Parcels	Acreage																																
1752421266	550.76																																
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 Authorized Great Meadows, LLC Representative <u>January 9, 2023</u> DATE Page 3 of 3	This space is intentionally left blank.																																

COMM. DEV. - RESOLUTION OF SUPPORT FOR A RURAL TRANSFORMATION GRANT

The Community Development Department will be applying for a grant for a playground, picnic

area, restroom facility, trail loop section and parking lot at Fonta Flora County Park. The North Carolina Department of Commerce through the Rural Transformation Grant Program has grant money available to support Neighborhood Resiliency on a competitive statewide basis. The proposed neighborhood park with a children's playground will be the closest one for area residents. The nearest playground is twelve miles away in Morganton. A proposed plan for Fonta Flora County Park included plans for a playground and this proposal will implement that popular feature. This resolution of support is a required step in the application process. Board action will be required later if the County receives the grant.

Motion: To adopt Resolution No. 2022-15.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Resolution No. 2022-15 reads as follows:

STATE OF NORTH CAROLINA
COUNTY OF BURKE

RESOLUTION

SUPPORT FOR THE GRANT APPLICATION FOR THE FONTA FLORA COUNTY PARK TO THE
RURAL TRANSFORMATION GRANT PROGRAM

WHEREAS, planning efforts have been underway for a number of years to develop programs and facilities at Fonta Flora County Park; and

WHEREAS, playground and picnic features and support structures have been popular elements in other neighborhoods and with the proposed plans shared and discussed with the community for this park; and

WHEREAS, the proposed new development at Fonta Flora County Park will focus on a playground for children of different ages, a large picnic area, restroom facilities, a parking area and lakeside trail loop; and

WHEREAS, the neighborhood of Fonta Flora has few other similar resources in the area focused on serving families with children; and

WHEREAS, the nearest playground with picnic features and support structures are located approximately 12 miles away in Morganton; and

WHEREAS, during the Covid Pandemic, families flocked to neighborhood parks and playgrounds because they were one of the few relatively safe places that remained open while many businesses and schools were shut down; and

WHEREAS, the Fonta Flora County Park is the foremost county facility for several census tract areas encompassing the northeastern quadrant of Lake James which have a combined minority

population of over 19% and this playground, picnic facility, support structures and lakefront trail loop will be an important central feature of their neighborhood; and

WHEREAS, the Rural Transformation Grant under the Neighborhood Resiliency category is an appropriate program fund for the proposed playground, picnic facility, support structures and lakefront trail loop at Fonta Flora County Park; and

NOW, THEREFORE, BE IT RESOLVED that the Burke County Board of Commissioners hereby supports this grant application for the Rural Transformation Grant for the Fonta Flora County Park and respectfully encourages the granting authority officials to look favorably upon the County's submission.

Adopted this 18th day of October 2022.

/s/: Scott Mulwee
Scott Mulwee, Chairman
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

GENERAL SERVICES - ENGINEERING & ARCHITECTURAL FEES FOR EAST BURKE CONVENIENCE SITE

The East Burke Convenience Site design requires the services of an engineer qualified in soils and materials testing and architectural and engineering services related to the attendant building. These services were not included in the primary engineering contract with West Consultants and are needed to complete the bid documents.

Budgetary Effect: Funding for this expenditure was not included in the FY 22-23 budget and will require an appropriation / transfer of up to \$25,000 from General Fund Balance to the Solid Waste Fund for the project to proceed.

Motion: To appropriate / transfer up to \$25,000 from General Fund Balance to the Solid Waste Fund for engineering services for soils and materials testing and architectural and engineering services related to the construction of the new East Burke Convenience Site.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

JCPC - APPOINTMENT TO THE JCPC

JCPC Seat No. 13 represents a student under the age of 18 and is vacant. Jacob Hanlon of Connelly Springs has applied to fill this vacancy. The unexpired term ends June 30, 2024.

13	Student < 18	Vacant	A	
			TE	6/30/2024

Motion: To appoint Jacob Hanlon to the Juvenile Crime Prevention Council, Seat No. 13, Student < 18, to complete the remainder of a 2-year term ending June 30, 2024.

RESULT: APPROVED [UNANIMOUS]

MOVER: Maynard M. Taylor, Commissioner

AYES: Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor

ABSENT: Wayne F. Abele, Sr.

TAX DEPT. - TAX COLLECTION REPORT FOR SEPTEMBER 2022

The Board of Commissioners is presented with the Tax Collection Report for the period between July 1, 2022, and September 30, 2022. This reflects the status of collections by the Burke County Tax Collection's Staff. This information is a supplement to the Annual Settlement Report.

Tax report reads as follows:

Category	Annual Budget	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	\$45,800,000.00	\$32,727,716.44	71.46%	\$13,072,283.56
Motor Vehicle Tax	\$6,000,000.00	\$ 2,177,092.39	36.28%	\$ 3,822,907.61
Current Year Taxes	\$51,800,000.00	\$34,904,808.83	67.38%	\$16,895,191.17
Delinquent Taxes	\$700,000.00	\$ 276,677.96	39.53%	\$ 423,322.04
Late List Penalty	\$315,000.00	\$ 94,908.72	30.13%	\$ 220,091.28

The Tax Levy is the total property tax value not including motor vehicles times the tax rate. This amount changes monthly with the addition of discoveries, other changes, or corrections, and when Public Utility Values are added, typically during September.

Category	Tax Levy	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	\$47,813.997.44	\$32,727,716.44	68.45%	\$15,086,281.00

Motion: To accept the Tax Collection Report for September 2022 as presented.

RESULT: APPROVED [UNANIMOUS]

MOVER: Maynard M. Taylor, Commissioner

AYES: Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor

ABSENT: Wayne F. Abele, Sr.

The tax reports read as follows:

Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount(\$)	Release Amount(\$)	Amount Rebilled
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Adjustment							
0024009874-2022-2022-0000-00-REG	BAIRD, DAVID	7/1/2022	LOIS WHITESIDE	9/6/2022	398.60	398.60	0.00
0024067443-2022-2021-0000-00-REG	MOODY, BILLY R	9/27/2022	LINDA WILBUR	9/27/2022	132.26	12.02	120.24
Subtotal					530.86	410.62	120.24
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Adjustment Release							
0024063080-2022-2022-0000-00-REG	FLAIRSHIPS LLC	7/1/2022	JOHN BRIDGERS	9/14/2022	703.34	703.34	0.00
Subtotal					703.34	703.34	0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Amended Listing							
0024009874-2022-2022-0000-00-REG	BAIRD, DAVID	7/1/2022	LOIS WHITESIDE	9/6/2022	495.32	14.72	480.60
0024063805-2022-2022-0000-00-REG	STERLING GRILL & LOUNGE	7/1/2022	LINDA WILBUR	9/14/2022	114.68	114.68	0.00
Subtotal					610.00	129.40	480.60
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Business Closed							
0000076734-2020-2020-0000-00-REG	NORTHERN LEASING SYSTEMS INC	7/1/2020	LINDA WILBUR	9/7/2022	7.99	7.99	0.00
0000076734-2021-2021-0000-00-REG	NORTHERN LEASING SYSTEMS INC	7/1/2021	LINDA WILBUR	9/7/2022	5.60	5.60	0.00
0000076734-2022-2022-0000-00-REG	NORTHERN LEASING SYSTEMS INC	7/1/2022	LINDA WILBUR	9/7/2022	5.08	5.08	0.00
0000079844-2020-2020-0000-00-REG	NORTHERN LEASING SYSTEMS INC	7/1/2020	LINDA WILBUR	9/7/2022	3.98	3.98	0.00
0000079844-2022-2022-0000-00-REG	NORTHERN LEASING SYSTEMS INC	7/1/2022	LINDA WILBUR	9/7/2022	2.90	2.90	0.00
Subtotal					25.55	25.55	0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Assessed In Error							
0024009874-2022-2022-0000-01-REG	BAIRD, DAVID	7/1/2022	LOIS WHITESIDE	9/6/2022	413.32	40.86	372.46
Subtotal					413.32	40.86	372.46
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Deceased							
0000036269-2022-2022-0000-00-REG	MCDANIEL, FRANCES ELIZABETH	7/1/2022	LOIS WHITESIDE	9/14/2022	237.39	237.39	0.00
0000060298-2022-2022-0000-00-REG	GLADDEN, JIMMY LEON	7/1/2022	CONNIE HOLDER	9/21/2022	803.26	803.26	0.00
0024065330-2022-2021-0000-00-REG	REAVIS, LONNIE RAY	8/18/2022	LINDA WILBUR	9/1/2022	21.02	21.02	0.00
Subtotal					1,061.67	1,061.67	0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Exempt Property							
0000020512-2022-2022-0000-00-REG	EASTSIDE BAPTIST CHURCH OF MCDOWELL COUNTY, INC	7/6/2022	AMANDA CONLEY	9/14/2022	14,023.44	14,023.44	0.00
Subtotal					14,023.44	14,023.44	0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Listed In Error							
0000005360-2017-2017-0000-00-REG	DEAL, ROBERT JASON	7/1/2017	AMANDA CONLEY	9/12/2022	973.67	23.90	949.77
0000005360-2018-2018-0000-00-REG	DEAL, ROBERT JASON	7/1/2018	AMANDA CONLEY	9/12/2022	1,067.26	23.90	1,043.36
0000005360-2019-2019-0000-00-REG	DEAL, ROBERT JASON	7/1/2019	AMANDA CONLEY	9/12/2022	1,100.54	23.07	1,077.47
0000005360-2020-2020-0000-00-REG	DEAL, ROBERT JASON	7/1/2020	AMANDA CONLEY	9/12/2022	1,100.54	23.07	1,077.47
0000005360-2021-2021-0000-00-REG	DEAL, ROBERT JASON	7/1/2021	AMANDA CONLEY	9/12/2022	1,104.54	23.07	1,081.47
Subtotal					5,346.55	117.01	5,229.54
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Sold/Traded							
0000074131-2019-2019-0000-00-REG	RILEY, LESLIE	7/1/2019	PEGGY SEATON	9/15/2022	23.85	23.85	0.00
0000074131-2020-2020-0000-00-REG	RILEY, LESLIE	7/1/2020	PEGGY SEATON	9/15/2022	21.48	21.48	0.00
0000074131-2021-2021-0000-00-REG	RILEY, LESLIE	7/1/2021	PEGGY SEATON	9/15/2022	19.34	19.34	0.00
0000074131-2022-2022-0000-00-REG	RILEY, LESLIE	7/1/2022	PEGGY SEATON	9/15/2022	19.34	19.34	0.00
0024010219-2017-2017-0000-00-REG	STORIE, DAYTON S	7/1/2017	LOIS WHITESIDE	9/21/2022	246.97	246.97	0.00
0024010219-2018-2018-0000-00-REG	STORIE, DAYTON S	7/1/2018	LOIS WHITESIDE	9/21/2022	222.28	222.28	0.00
0024010219-2019-2019-0000-00-REG	STORIE, DAYTON S	7/1/2019	LOIS WHITESIDE	9/21/2022	200.07	200.07	0.00
0024010219-2020-2020-0000-00-REG	STORIE, DAYTON S	7/1/2020	LOIS WHITESIDE	9/21/2022	180.08	180.08	0.00

0024010219-2021-0000-00-REG	STORIE, DAYTON S	7/1/2021	LOIS WHITESIDE	9/21/2022	162.07	162.07	0.00
0024010219-2022-0000-00-REG	STORIE, DAYTON S	7/1/2022	LOIS WHITESIDE	9/21/2022	162.07	162.07	0.00
0024044844-2022-0000-00-REG	ETHRIDGE, ERICA NICOLE	7/1/2022	CONNIE HOLDER	9/6/2022	77.14	31.50	45.64
Subtotal					1,334.69	1,289.05	45.64
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Value Change							
0024060223-2022-0000-00-REG	SMITH, BILLIE B	7/1/2022	LINDA WILBUR	9/9/2022	23.91	13.90	10.01
Subtotal					23.91	13.90	10.01
Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount(\$)	Release Amount(\$)	Amount Rebilled
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Duplicate Billing							
0000012490-2022-0000-00-REG	COLLETT, WILLIAM B	7/1/2022	LINDA WILBUR	9/22/2022	4,763.24	4,763.24	0.00
0000036954-2017-0000-00-REG	LAIL, APRIL NICOLE	7/1/2017	AMANDA CONLEY	9/19/2022	1,117.34	143.16	974.18
0000036954-2018-0000-00-REG	LAIL, APRIL NICOLE	7/1/2018	AMANDA CONLEY	9/19/2022	1,119.34	143.16	976.18
0000036954-2019-0000-00-REG	LAIL, APRIL NICOLE	7/1/2019	AMANDA CONLEY	9/19/2022	1,155.55	137.58	1,017.97
0000036954-2020-0000-00-REG	LAIL, APRIL NICOLE	7/1/2020	AMANDA CONLEY	9/19/2022	1,155.55	137.58	1,017.97
0000036954-2021-0000-00-REG	LAIL, APRIL NICOLE	7/1/2021	AMANDA CONLEY	9/19/2022	1,159.55	137.58	1,021.97
0024025090-2022-0000-00-REG	TAYLOR, DYLLAN MICHAEL	7/1/2022	LOIS WHITESIDE	9/2/2022	102.34	76.45	25.89
0024055876-2022-0000-00-REG	RYDER TRUCK RENTAL INC	7/1/2022	CONNIE HOLDER	9/27/2022	394.59	394.59	0.00
0024064796-2022-0000-00-REG	HOLLIFIELD, JASON	7/1/2022	LOIS WHITESIDE	9/6/2022	227.44	227.44	0.00
Subtotal					11,194.94	6,160.78	5,034.16
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Release LFUF							
0000078235-2022-0000-00-REG	HILDEBRAND, CHARLES WENDELL	7/1/2022	PEGGY SEATON	9/27/2022	257.16	82.00	175.16
0024009874-2022-0000-00-REG	BAIRD, DAVID	7/1/2022	LOIS WHITESIDE	9/6/2022	480.60	82.00	398.60
Subtotal					737.76	164.00	573.76

Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount(\$)	Release Amount(\$)	Amount Rebilled
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Not in Burke County							
0024058720-2021-0000-00-REG	LOVE, MARTHA SUE	11/10/2021	LINDA WILBUR	9/12/2022	109.06	109.06	0.00
Subtotal					109.06	109.06	0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Mapping Correction							
0000006549-2017-0000-00-REG	CAUSBY, DORIS CAROL	7/1/2017	AMANDA CONLEY	9/15/2022	561.45	20.78	540.67
0000006549-2018-0000-00-REG	CAUSBY, DORIS CAROL	7/1/2018	AMANDA CONLEY	9/15/2022	563.45	20.78	542.67
0000006549-2019-0000-00-REG	CAUSBY, DORIS CAROL	7/1/2019	AMANDA CONLEY	9/15/2022	576.83	21.69	555.14
0000006549-2020-0000-00-REG	CAUSBY, DORIS CAROL	7/1/2020	AMANDA CONLEY	9/15/2022	576.83	21.69	555.14
0000006549-2021-0000-00-REG	CAUSBY, DORIS CAROL	7/1/2021	AMANDA CONLEY	9/15/2022	586.35	27.21	559.14
0000006549-2022-0000-00-REG	CAUSBY, DORIS CAROL	7/1/2022	AMANDA CONLEY	9/15/2022	592.35	27.21	565.14
0000042244-2022-0000-00-REG	PINE MOUNTAIN POA	7/1/2022	AMANDA CONLEY	9/30/2022	147.83	147.83	0.00
Subtotal					3,608.09	287.19	3,317.90
Totals					39,720.18	24,535.89	15,184.31

Amount originally billed	\$39,720.18
Amount Rebilled	15,184.31
Net Released	\$24,535.89

TAX DEPT. - RELEASE REFUND REPORT FOR SEPTEMBER 2022

Releases in value and/or refunds of taxes typically occur when:

- ☐ Taxpayers submit information that creates a reduction in value.
- ☐ Situs is corrected between counties and/or municipalities.
- ☐ Valuation appeals reduce the value for real or personal property.
- ☐ The postmark reveals a payment was timely sent.

The Board of Commissioners is presented with the following list of releases and refunds for consideration. The Net Release is a result of the Report Amount minus the Rebilled Amount.

Tax System Refunds and Releases				
	Report Amount	Rebilled Amount	Net Release	Refund Amount
Releases (TR-304)	\$39,720.18	\$15,184.31	\$24,535.89	\$0.00

VTS Refunds Over \$100	
	Refund Amount
VTS Adjustments	\$983.84

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

Motion: To approve the Tax Releases and Refunds for September 2022 as presented

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

The report reads as follows:

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Refund Description	Refund Reason	Tax Jurisd.	Levy Type	Change	Interest Change	Total Change
BASS, CHARLES DANIEL	BASS, CHARLES DANIEL	4359 S VIEW BLVD	MORGANTON, NC 28655	Adjustment >= \$100	0068257545	Refund Generated due to adjustment on Bill #0068257545-2022-2022-0000	Situs error	01	Tax	\$0.00	\$0.00	\$0.00
								57	Tax	(\$548.72)	\$0.00	(\$548.72)
								57	Vehicle Fee	(\$20.00)	\$0.00	(\$20.00)
								25	Tax	\$96.27	\$0.00	\$96.27
											Refund	\$472.45
BOUCHER, JAMES PETER	BOUCHER, JAMES PETER	6489 WATERS EDGE DR	ROCKY MOUNT, NC 27803	Adjustment >= \$100	0068660309	Refund Generated due to adjustment on Bill #0068660309-2022-2022-0000	Situs error	01	Tax	\$0.00	\$0.00	\$0.00
								57	Tax	(\$215.52)	\$0.00	(\$215.52)
								57	Vehicle Fee	(\$20.00)	\$0.00	(\$20.00)
								27	Tax	\$29.49	\$0.00	\$29.49
											Refund	\$206.03
NORELL INC	NORELL INC	PO BOX 1707	MORGANTON, NC 28680	Adjustment >= \$100	0068691936	Refund Generated due to adjustment on Bill #0068691936-2022-2022-0000-00	Over Assessment	01	Tax	(\$273.84)	\$0.00	(\$273.84)
								20	Tax	(\$31.52)	\$0.00	(\$31.52)
											Refund	\$305.36
											Refund Total	\$983.84

VETERANS SERVICES - RESOLUTION IN SUPPORT OF OPERATION GREEN LIGHT

The following resolution declares Burke County's support for Operation Green Light, an initiative between the North Carolina Association of County Commissioners (NCACC), the National Association of Counties (NACo), the National Association of County Veteran Service Officers (NACVSO) and other counties in North Carolina. Operation Green Light's mission is to show support for veterans of all military conflicts, as well as raise awareness about the unique challenges faced by many veterans (and their families) and the resources that are available at the county, state, and federal level to assist veterans and their families. Residents and businesses are encouraged to participate by changing one light bulb in their house to a green bulb to let our veterans know that they are seen, appreciated, and supported.

Motion: To adopt Resolution No. 2022-16.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Resolution No. 2022-16 reads as follows:

STATE OF NORTH CAROLINA
BURKE COUNTY

RESOLUTION
SUPPORTING OPERATION GREEN LIGHT FOR VETERANS

WHEREAS, the residents of Burke County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Burke County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, Burke County appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be granted.

NOW THEREFORE BE IT RESOLVED, with designation as a Green Light for Veterans County, Burke County hereby declares from November 7, 2022 through November 13, 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service;

BE IT FURTHER RESOLVED, that in observance of Operation Green Light, Burke County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Adopted this 18th day of October 2022.

/s/: Scott Mulwee
 Scott Mulwee, Chairman
 Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn
 Kay Honeycutt Draughn, CMC, NCMCC
 Clerk to the Board

ITEMS FOR DECISION

HEALTH - REQUEST FOR APPROVAL OF OUT OF STATE TRAVEL

Danny Scalise, Health Director, requested permission on behalf of Davina Studley, Public Health Preparedness Director, to travel to the International Association of Emergency Managers conference. According to the County's approved travel policy, out-of-state travel must be approved by the Board of Commissioners. Approval of the following travel request for Health Department personnel is requested.

Date: 11/11/2022 - 11/17/2022

Personnel: Davina Studley, Health Department

Location: Savannah, GA

Amount: \$840.75 (registration, travel and meal costs)

Budgetary Effect: N.A. Funding is available in the FY 22-23 budget.

Chairman Mulwee opened the floor for questions. Commissioner Taylor stated he could not support this item.

Motion: To approve the out-of-state travel request for Davina Studley as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Johnnie W. Carswell, Vice Chairman
AYES:	Scott Mulwee, Johnnie W. Carswell, and Jeffrey C. Brittain
NAYS:	Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

BOC REPORTS AND COMMENTS

Vice Chairman Carswell opened the floor for reports and comments from Board members and professional staff.

County Attorney Simpson reported on the items he has worked on since the last Commissioners' meeting. Commissioner Taylor reported he attended the 50th anniversary of the Texas Fish Camp with Vice Chairman Carswell, an agricultural steering committee and the Chamber's event

at Western Piedmont Community College. Vice Chairman Carswell attended the North Carolina Association of County Commissioners' first meeting of the year with the Chairman as well as a broadband meeting. He gave a brief synopsis of the meeting. Chairman Mulwee stated that he and Vice Chairman Carswell will be in Raleigh next month at the NCACC's legislative goals conference representing Burke County. He then announced the office closure for Veteran's Day, issued friendly reminders to not litter, to pick up trash, to cover your loads when transporting trash to the landfill or a convenience site, to spay and neuter your pets and to adopt or foster a pet from Animal Services.

RESULT: NO ACTION TAKEN.

VACANCY ANNOUNCEMENTS

CLERK- BOARDS AND COMMITTEES VACANCY REPORT

Clerk Draughn presented the vacancy report as follows:

- Adult Care & Nursing Home Community Advisory Committee
- City of Morganton - Board of Adjustment (ETJ)
- City of Morganton - Planning Board (ETJ)
- Burke Senior Center Advisory Council
- Child Protection & Child Fatality Prevention Team
- East Burke Senior Center Advisory Board
- Burke County Board of Adjustment
- Council on Aging
- Burke County Board of Health
- Partner's CFAC (Consumer and Family Advisory Committee)
- Hickory Regional Planning Commission

At the request of Chairman Mulwee, Clerk Draughn gave an update on Operation Green Light. A resolution was adopted this evening, several county facilities will be illuminated in green for Veteran's Day. The Town of Valdese is participating in Operation Green Light and the City of Morganton is in process of adopting a proclamation as well.

RESULT: NO ACTION TAKEN.

CLOSED SESSION

A closed session was needed to discuss threatened or pending litigation, to preserve the attorney-client privilege, to discuss economic development matters, to discuss contractual matters (land acquisition) and to discuss personnel matters as authorized by NCGS 143-318.11(a) (3), (4), (5) and (6).

Motion: To go into closed session to prevent the disclosure of information that is privileged or confidential, to discuss threatened or pending litigation to preserve the attorney-client privilege, to discuss economic development matters, to discuss contractual matters (land acquisition) and to discuss personnel matters as authorized by NCGS 143-318.11(a) (3),(4),(5) and (6).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Motion: To come out of closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Chairman Mulwee reported that no action was taken in the closed session.

ADJOURN

Motion: To adjourn at 8:11 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, and Maynard M. Taylor
ABSENT:	Wayne F. Abele, Sr.

Approved this 20th day of June 2023.



Scott Mulwee, Chairman
Burke Co. Board of Commissioners

Attest:



Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board