

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
PRE-AGENDA MEETING**

The Burke County Board of Commissioners held a pre-agenda meeting on Tuesday, November 1, 2022, at 3:00 p.m. in the County Board Room, Burke Services Building, 110 N. Green Street in Morganton, N.C. The meeting was streamed live on the County's YouTube channel, BurkeCountyNC, and it was broadcast on the local cable systems. The agenda, in its entirety, was posted to the County's website, www.burkenc.org, several days prior to the meeting as usual. Those present were:

COMMISSIONERS PRESENT: Scott Mulwee, Chairman
Johnnie W. Carswell, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain
Maynard M. Taylor

STAFF PRESENT: Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board

CALL TO ORDER

Chairman Mulwee called the meeting to order at 3:00 p.m.

APPROVAL OF THE AGENDA

Motion: To approve the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Scott Mulwee, Johnnie W. Carswell, Jeffrey C. Brittain, Maynard M. Taylor and Wayne F. Abele, Sr.

PRESENTATIONS

AS - PET OF THE MONTH

Kay Draughn, Clerk to the Board, reported that the Animal Services Director, Kaitlin Settlemyre, will present a dog and cat in need of its "forever" home at the regular meeting. She issued a reminder that adoption fees for veterans are sponsored by the Animal Services Foundation and are reduced for the general public on November 12, 2022, thanks to the County.

RESULT:	MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.
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ASF - PRESENTATION OF RESPONSIBLE PET OWNERSHIP EDUCATION VIDEO & RECOGNITION OF WPCC PERSONNEL ET AL (PLACE HOLDER)

Kay Draughn, Clerk to the Board, President of the Animal Services Foundation Inc., a nonprofit organization created to support the Burke County Animal Shelter, relayed that Animal Services Foundation received a grant from the Rostan Foundation to provide responsible pet education to the citizens of Burke County in an effort to reduce recidivism at the county animal shelter. The

concept of a public mass educational event, the Pet Palooza on Nov 19th, was conceived along with creating training videos that can be shared on any social media platform or at any in-person training event.

The Animal Services Director, shelter staff and Dr. Jenni McGrady, DVM, developed seven (7) scripts on responsible pet ownership and how pet owners can comply with the County's animal ordinances. In a collaborative learning endeavor, students from Western Piedmont Community College's (WPCC) videography program filmed and edited the educational videos under the guidance of Jonathan Crumpler and Julie Church.

After viewing one of the training videos, the Board was asked to recognize Jonathan Crumpler, WPCC Program Coordinator, Julie Church, WPCC Instructor, VanNoppen Marketing personnel, Dr. Jenni McGrady, the shelter's veterinarian of record and member of the Animal Advisory Board as well as participating staff from Animal Services for their roles in this unique endeavor.

As a reminder, the Pet Palooza will be held on November 19th from 11:00 a.m. - 2:00 p.m. at Crosslink Church in Connelly Springs and the goal is to educate 400 pet owners. A low-cost / free rabies vaccination clinic will be held on Nov. 20th from 1:30 p.m. - 4:30 p.m. at the church. Class participants will receive a free rabies vaccination voucher and the public may purchase a vaccination for their pets, \$10 each, cash or check only.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

MMFP - RECOGNITION OF MISS MORG. FESTIVAL SCHOLARSHIP PAGEANT WINNERS (PLACE HOLDER)

On behalf of Michelle Gregory, Director of the Miss Morganton Festival Pageant, Kay Draughn, Clerk to the Board, reported that Ms. Gregory will present general information about the scholarship pageant and the 2022 Queens at the regular meeting. The Miss Morganton Festival Scholarship Pageant is open to young ladies, ages 7-24, who reside in North Carolina and takes place prior to the Historic Morganton Festival in August. The Morganton Festival Queens not only work to promote the Morganton Festival throughout the year, but they also spend time working on their personal community service platforms and embracing the spirit of "giving back" to our community.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

UW - PROCLAMATION DECLARING NOV. 29TH AS "1 BURKE GIVES" DAY IN BURKE COUNTY

Abigail Taylor, Marketing and Campaign Manager, Burke County United Way, presented that 1BurkeGives Day, which falls on the Tuesday following Thanksgiving annually. This is the third year of the program. In the inaugural year, the campaign raised \$50,000 and doubled that amount in the second year. 1BurkeGives Day is an online virtual fundraising website so people can give from anywhere during that 24-hour window of the event by visiting www.1BurkeGives.org.

Chairman Mulwee opened the floor for comments or questions. Commissioner Taylor asked how much was raised last year. Ms. Taylor responded that they raised \$104,000 and the goal for this

year is 10% growth.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

TDA - FINANCIAL UPDATE FOR THE PERIOD ENDING SEPT. 30, 2022

Ed Phillips, TDA Director, in accordance with Session Law 2007-265, HB 78, reported the receipts and expenditures for the preceding quarter and for the year. Mr. Phillips conveyed that October was a record month for tourism in Burke County. July - September set new records for room occupancy tax. The audit is expected to be completed shortly.

Chairman Mulwee opened the floor for comments or questions. Commissioner Taylor inquired about the \$44,500 miscellaneous income. Mr. Phillips stated most of that is ad services provided through a magazine. Chairman Mulwee asked how many repeat customers utilized the trolley services. Mr. Phillips estimated it was roughly 20% from previous years.

BURKE COUNTY TDA BUDGET TO ACTUAL JULY 1, 2022-SEPT. 30, 2022			
Income	Budget	Actual	Available Balance
4010 - Burke Co. Govt. - Occup. Tax	\$ 750,000	106,862.72	\$ 643,137.28
4110 - Interest Income	\$ -	181.54	\$ (181.54)
4120 - Miscellaneous	\$ 44,500	12,411.44	\$ 32,088.56
5000 - Trolley Revenue	\$ 7,500	9,438.79	\$ (1,938.79)
Total Income	\$ 802,000	128,894.49	\$ 673,105.51
Expense			
5010 - Accounting	\$ 8,500	-	\$ 8,500.00
5020 - Marketing/Advertising	\$ 199,600	45,082.81	\$ 154,517.19
5102 - Membership Dues	\$ 2,500	1,020.00	\$ 1,480.00
5110 - Building Maintenance	\$ 2,000	297.50	\$ 1,702.50
5113 - City of Morganton/Tourism	\$ 168,750	24,022.11	\$ 144,727.89
5115 - Town of Valdese/Tourism	\$ 93,750	13,357.84	\$ 80,392.16
5117 - Bank Charges	\$ 200	82.88	\$ 117.12
5140 - Website Upkeep	\$ 500	524.03	\$ (24.03)
5150 - Insurance	\$ 28,000	8,841.36	\$ 19,158.64
5180 - Office Supplies	\$ 4,000	1,256.32	\$ 2,743.68
5200 - Payroll Expenses	\$ 260,000	71,087.19	\$ 188,912.81
5250 - Postage	\$ 2,500	277.52	\$ 2,222.48
5280 - Office Rent	\$ 6,000	1,650.00	\$ 4,350.00
5290 - Telephone	\$ 3,500	739.82	\$ 2,760.18
5300 - Travel/Training	\$ 14,500	1,497.29	\$ 13,002.71
5301 - Trolley Expenses	\$ 7,500	1,278.66	\$ 6,221.34
5400 - Misc. Expense	\$ 200	10.88	\$ 189.12
Total Expense	\$ 802,000	171,026.21	\$ 630,973.79
Net Income	\$ -	-42,131.72	42,131.72

BURKE COUNTY TDA SEPT. 30, 2022

Assets		
1014 First Citizens Bank	\$	711,051.56
Total Checking	\$	711,051.56
Liabilities		
2000 Accounts Payable	\$	-
2040 Deposits Received	\$	444.60
2050 City of Morganton - Payable	\$	66,291.82
2075 Town of Valdese - Payable	\$	61,451.93
2100 Payroll Liabilities	\$	255.00
Total Liabilities	\$	128,443.35
Equity		
3900 Retained Earnings	\$	624,739.93
Net Income	\$	(42,131.72)
Total Equity	\$	582,608.21
Total Liabilities & Equity	\$	711,051.56

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

CM - INTRODUCTION OF NEW EMERGENCY COMMUNICATIONS DIRECTOR

Bryan Steen, County Manager, introduced Heather Joyner as the new director of the Emergency Communications Department. Ms. Joyner expressed her appreciation of the support from County Manager Steen, the management team, and her internal team.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

SCHEDULED PUBLIC HEARINGS

BDI - BUILDING REUSE GRANT FOR PROJECT FILL AND PUBLIC HEARING - 6:00 P.M.

Alan Wood, President / CEO, Burke Development Inc. requested the County's support for Project Fill, a local company, through a Building Reuse grant. Project Fill will focus on building improvements to assist with their growth. A grant application for up to \$500,000 has been submitted by the City of Morganton. Burke County and the City of Morganton will provide the 5 percent match of \$25,000 or \$12,500 each. Project Fill will create 78 new jobs with the project. The jobs average above county average wages and are estimated at \$48,900 per job and will include healthcare benefits. Furthermore, the City of Morganton will be contracting with the WPCOG to administer the grant, if awarded. The capital investment for this project is roughly \$70,000,000. The Rural Infrastructure Authority is slated to vote on the grant application in December.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

CONSENT AGENDA

WPCC – PRESENTATION OF FINANCIAL DATA FOR THE PERIOD ENDING SEPT. 30, 2022

Sandy Hoilman, Vice President for Administrative Services / Chief Financial Officer, Western Piedmont Community College (WPCC), presented the College's financial data for the period ending September 30, 2022, as well as a brief highlight on the year ending June 30, 2022.

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WESTERN PIEDMONT COMMUNITY COLLEGE									
FY 2022-2023 SUMMARY AS OF SEPTEMBER 30, 2022									
	STATE			COUNTY			INSTITUTIONAL		
Summary of Revenues	BUDGET	ACTUAL	REMAINING	PGLT	ACTUAL	REMAINING	BUDGET	ACTUAL	REMAINING
State Appropriations	14,014,839	3,726,412							
Add. Allocations (detail below)	2,383,418								
County Appropriations				2,683,610	670,903				
Rent & Interest Income				13,000	2,757				
Institutional Funds					25,663		6,371,479	2,465,548	
Total Budgeted Revenues	16,398,257	3,726,412	12,671,845	2,696,610	699,323	1,997,287	6,371,479	2,465,548	3,905,931
Summary of Expenditures									
Institutional Support	3,354,574	825,090	25%	242,472	167,077	69%	682,287	268,991	39%
Curriculum Instruction	6,938,291	1,486,975	21%				328,855	72,460	22%
Non Curriculum Instruction	1,939,237	363,351	19%				52,380	29,202	56%
Academic Support	1,594,856	415,903	26%				1,000	-	0%
Student Support	2,033,522	557,002	27%				954,192	140,390	15%
Plant Operations & Maint.				2,454,138	773,894	32%			
Proprietary / Other							824,200	396,300	48%
Student Aid							3,528,565	1,612,893	46%
Capital Outlay (excluding Capital Improvements)	537,777	103	0%						
Total Budgeted Expenditures	16,398,257	3,648,424	12,749,833	2,696,610	940,971	1,755,639	6,371,479	2,520,236	3,851,243
		22.2%	77.8%		34.9%	65.1%		39.6%	60.4%
ADDITIONAL FUNDING DESIGNATED FOR APPROVED PROJECTS							As of June 30, 2023		
Customized Training Projects	12,495						Total College Budget	\$ 25,466,346	
Budget Stabilization Funds	1,129,267						Total Expenditures	\$ 7,109,631	27.9%
Male Minority Grant - Aviso	38,069								
NCWorks Career Coach	211,104								
Federal Portion - Basic Skills	311,699								
CTP Regional Trainer	147,025								
Underserved Outreach/Advising	65,543						Fund Balance: County Funds		
Longleaf Complete & Commitment	90,368						Fund Balance, Beginning July 1, 2022		898,022
GEER Scholarships	52,144						Current Operating Cash		(241,648)
Carryforward	53,764								
Faculty Recruitment/Retention	34,945								
Apprenticeship Expansion Grt	206,900								
ST Workforce Develop Grant	30,095						Current Fund Balance		656,374
Total Other	2,383,418								
									24%

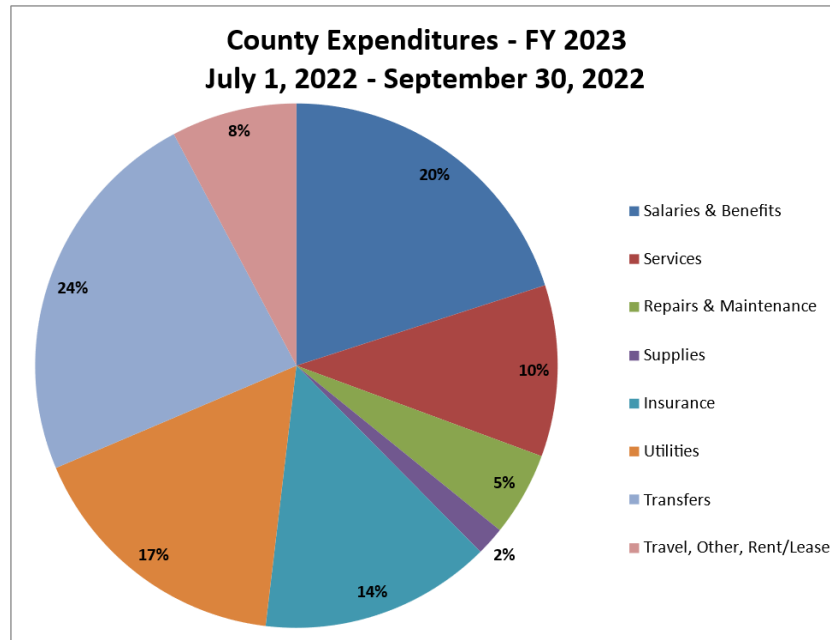
Western Piedmont Community College

County Expenditures by Category

FY 2023 - Actual Expenditures - July 1, 2022 thru September 30, 2022

Salaries & Benefits	188,564	20.0%
Services	99,485	10.6%
Repairs & Maintenance	48,789	5.2%
Supplies	16,611	1.8%
Insurance	134,782	14.3%
Utilities	157,486	16.7%
Transfers	222,083	23.6%
Travel, Other, Rent/Lease	73,171	7.8%

940,971 100%



Chairman Mulwee opened the floor for comments or questions. Vice Chairman Carswell requested an update on enrollment and the Skilled Trade Center. Ms. Hoilman reported enrollment was down 3% on curriculum courses for the Fall, but continuing education and basic skill classes were up 5% compared to previous years. WPCC is focusing on short term development programs and certificates. The Skilled Trade Center is approximately 46% complete and the anticipated completion date is still May of 2023. Vice Chairman Carswell propped that the Skilled Trade Center is geared towards males and wanted to know what was being done to incorporate females. Ms. Hoilman said she is working with academic affairs and female trade students to reach those enrollment goals. Commissioner Taylor noted that insurance and utilities are occupying 33.33% of the total budget. Ms. Hoilman responded that the insurance is paid annually and the payment falls in the first quarter, so as the year progresses the percentage of the budget of that incurred expense becomes reduced. Commissioner Taylor asked if the students' payments cover some of the cost of the insurance, to which Ms. Hoilman responded that it does cover some of the property insurance, workers compensation for county-funded employees and vehicles so students do not pay a part of that insurance. Chairman Mulwee inquired as to where across the spectrum of community colleges does WPCC fall in regard to full-time enrollment. Ms. Hoilman stated that historically WPCC falls somewhere in the middle; however, a few years ago after a federal regulation change, there was a huge decline in the basic skills full-time enrollments, placing WPCC in 39th or 40th statewide.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

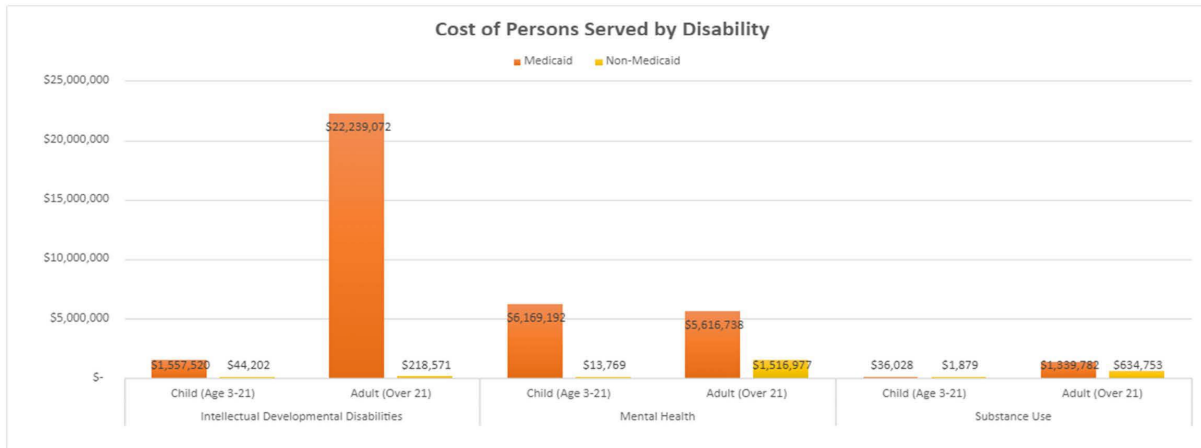
BCPS - PRESENTATION OF FINANCIAL DATA FOR THE PERIOD ENDING SEPT. 30, 2022

Due to unforeseen circumstances, Keith Lawson, BCPS Finance Officer, was unable to attend the meeting as expected. Chairman Mulwee directed Clerk Draughn after the meeting to move this item to a presentation item on the November 15, 2022, regular meeting.

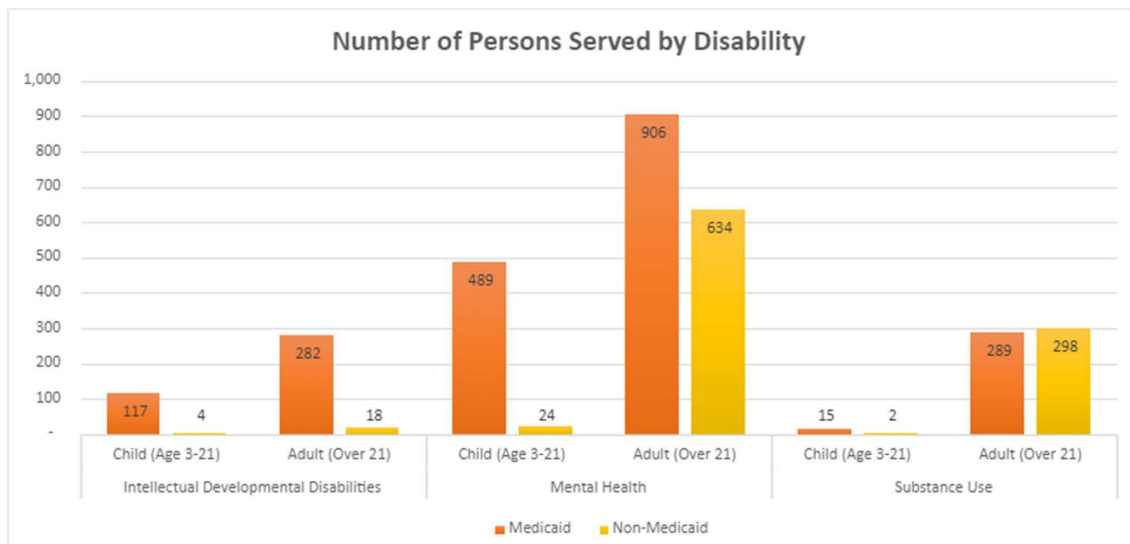
PHM - PARTNERS HEALTH MANAGEMENT REPORTS

Katie Varnadoe, Regional Director of Community Operations for Partners Health Management, provided a report on Partners' Health Management activities for the end of FY 21-22 and the period ending Sept. 30, 2022. Highlights of her presentation reads as follows:

Cost of Persons Served by Disability July 1, 2021-June 30, 2022



Persons Served by Disability July 1, 2021-June 30, 2022



Final Expenses for end of FY21-22

Burke County Quarterly Report							
June 30, 2022							
Burke County Fund Allocation:							
	FY 2022 Annual Budget	Q1 2022	Q2 2022	Q3 2022	Q4 2022	FY 2022 YTD Revenues	Remaining Balance
FY 2022 County Approved FB	\$ 54,305.00						
County Approved Allocation	210,695.00	52,673.01	52,672.99	52,673.01	52,672.99	210,692.00	3.00
ABC Funds							
Carry over (fund balance) from June 30, 2021							
	265,000.00	52,673.01	52,672.99	52,673.01	52,672.99	210,692.00	3.00
	FY 2022 Annual Budget	Q1 2022	Q2 2022	Q3 2022	Q4 2022	FY 2022 YTD Expenses	Remaining Balance
Expenditure Plan:							
Care Coordination Liaisons	10,000.00	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	-
SOC Collaborative Expenses	8,000.00	-	-	-	7,979.69	7,979.69	20.31
Consumer Reserves IDD	3,000.00	-	561.60	-	-	561.60	2,438.40
Consumer Reserves MHSU	3,000.00	-	232.23	-	-	232.23	2,767.77
Correctional Behavioral Health	5,000.00	-	-	-	5,000.00	5,000.00	-
CVBH- Embedded Peer Support Specialist Jail	39,000.00	6,533.16	13,213.00	1,438.82	7,329.25	28,514.23	10,485.77
CVBH- MH/SA Services in Jail	30,052.00	7,513.00	22,539.00	-	-	30,052.00	-
CVBH- MORES Program Family Partner	20,000.00	5,000.00	12,295.96	2,704.04	-	20,000.00	-
CVBH- Psychiatric Support	72,140.00	18,035.00	32,820.00	21,285.00	-	72,140.00	-
Good Samaritan Clinic	10,000.00	939.63	1,257.77	2,199.80	5,602.80	10,000.00	-
Greater Hickory CCM (Soar/HUD)	1,875.00	1,875.00	-	-	-	1,875.00	-
Housing Reserves-various providers	5,000.00	100.00	380.00	360.00	3,038.65	3,878.65	1,121.35
Nami - Support Groups	3,000.00	-	-	-	3,000.00	3,000.00	-
	210,067.00	42,495.79	85,799.56	30,487.66	34,450.39	193,233.40	16,833.60
Remaining Balance	\$ 54,933.00						

Funded Programs for FY 22-23

Service Category	Provider of Service	Impact
System of Care Collaborative	Partners Community Collaborative	Recovery Rally, other programs and initiatives developed by the community collaborative group.
Consumer Reserves/IDD	Partners	Emergency reserve funding for individuals with intellectual differences.
Consumer Reserves MH/SU	Partners	Emergency reserve funding for individuals with mental health or substance use needs.
Whole Person Transitional Care	Partners	Care Management Services in collaboration with DSS and Juvenile Justice

Funded Programs for FY 22-23

Service Category	Provider of Service	Impact
MH Jail Services	Correctional Behavioral Health	Mental health assessments for individuals in Burke County detention center.
SU services in jail Peer Support jail services	CVBH	Substance use resources for individuals in Burke County detention center.
Psychiatric support	CVBH	Psychiatric services for uninsured individuals in Burke County.
MORES Program	CVBH	Family partner support for individuals experiencing mental health crises.
Embedded therapist @ DSS	Support Incorporated	Support for DSS staff- consulting and assessments for individuals with DSS involvement
Behavioral Health Medication Assistance	Good Sam Clinic	Behavioral health medication assistance for individuals that otherwise do not have access to medications, or their medications are unaffordable to them.

Funded Programs for FY 22-23

Service Category	Provider of Service	Impact
Support Groups	NAMI	Local support groups for individuals and families with behavioral health concerns.
Housing Reserves	Partners	Emergency housing reserves for individuals experiencing homelessness or imminent homelessness.
Housing Case Management	Partners	Case management services to provide housing security/stability.

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Chairman Mulwee opened the floor for comments or questions. Commissioner Brittain wanted to know the breakdown for the cost per client with intellectual disabilities. Ms. Varnadoe explained that the population has a lot of complex needs and so the amount of money spent is dependent upon the complexity of the need. Commissioner Brittain followed up with a question on whether that included institutionalized housing. Ms. Varnadoe confirmed that if it was necessary, there is a qualification process and verification of benefits through Medicaid before such expenses were incurred. Commissioner Taylor inquired as to the total budget for all the counties for mental health. Ms. Varnadoe responded that she would get back to him with those numbers. Lastly, Ms. Varnadoe informed the Board about the State's delay in the Tailored Plan launch, which is expected to occur in April of 2023.

Kay Draughn, Clerk to the Board, reported that CPCFPT (Child Protection Child Fatality Prevention Team) Seat No. 3 represents a parent with a child under the age of 18 and is occupied by Kathy Smith. Ms. Smith has served on this board since 2016 and is willing to serve the remainder of another 3-year term ending April 30, 2025, if reappointed. An exception to the residency provision in Section 2-88 of the Code of Ordinances is also requested.

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CLERK - REAPPOINTMENTS TO THE VOLUNTARY AGRICULTURE BOARD

Kay Draughn, Clerk to the Board, reported the terms of appointment have ended for the following members of the Voluntary Agriculture Board: Barry Clark (Seat 3, Farming), Josh Pless (Seat 4, At-large), Doug Pitts (Seat 5, Farming), Evan Crawley (S&W Nominee) and Bruce Sisk (Seat 7, Farming). All five (5) members desire reappointment to complete 4-year terms ending August 31, 2026.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

DSS - APPROVAL OF RENEWAL CONTRACT WITH VERITAS, HHS, LLC

Kory Fisher-Wellman, Department of Social Services Director, requested a renewal of the contract with Veritas HHS. Mr. Fisher-Wellman introduced Amanda Grady, Administrator of Economic Services, and Megan Roper, Attorney, Veritas HHS.

Background information:

Burke County initially contracted with Veritas HHS, LLC. for the provision of child support services beginning in 2019. Since then, Veritas has provided all the state mandated child support services for the County in accordance with NC General Statutes and the executed MOU (Memorandum of Understanding) between Burke County and DHHS. Over the course of the initial term, Burke County has seen tremendous improvements in the provision of these services. In the past three years:

- Paternity established has increased 17.03%
- Cases under order has increased 21.19%
- Current support paid has increased 3.96%
- Cases paying arrears has increased 9.13%

The current contract expires in January 2023, but it includes renewals for two (2) additional 1-year terms. Renewal is recommended. The cost is \$730,984 for February 2023 - January 2024 and is a 1.2% (\$8,781) increase.

Chairman Mulwee opened the floor to questions and comments. Commissioner Brittain expressed his thankfulness to DSS and Veritas HHS for making everything happen.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

FM - REQUEST FOR APPROVAL OF A WRITTEN AGREEMENT BETWEEN HOME TRUST BANK AND BRENDLETOWN FIRE PROTECTION AND RESCUE ASSOCIATION, INC.

Mike Willis, Fire Marshal / EM Director, presented that Brendletown Fire Protection and Rescue Association, Inc. is entering into an agreement with Home Trust Bank for the purchase of new fire apparatus (pumper / tanker) and related equipment. The Board of Directors of the fire department believes the department is fiscally responsible and financially able to buy the fire apparatus and respectfully requests the Burke County Board of Commissioners to endorse the verification documents from Home Trust Bank pertaining to the loan agreement. The endorsement would not in any way constitute a financial obligation to the County of Burke.

Chairman Mulwee opened the floor for questions or comments. Commissioner Taylor inquired as

to whether this would require a tax increase for the county, to which Director Willis informed him that it would not. Chairman Mulwee wanted to know if there was a backlog on getting the truck, but there was none.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

GENERAL SERVICES - TRANE USA CONTRACT FOR CONTROLS & UV AIR PURIFICATION

Mark Delehant, General Services Director, reported that General Services has received a contract for \$114,100 from Trane USA for the installation of Controls and UV Air Purification. A majority (six out of nine) of the HVAC units at the Burke Services Building were replaced last year but are still controlled with a control system from 2003. This will be the first county building to have a UV Air Purification system. (Note: Contracts over \$90,000 require Board approval.)

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

TAX DEPT. - TAX COLLECTION REPORT FOR OCTOBER 2022

John Bridgers, Tax Administrator, presented the Tax Collection Report for October 2022, as follows:

Category	Annual Budget	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	\$45,800,000.00	\$33,669,073.86	73.51%	\$12,130,926.14
Motor Vehicle Tax	\$6,000,000.00	Data was not available for the motor vehicle taxes.		
Current Year Taxes	\$51,800,000.00			
Delinquent Taxes	\$700,000.00	\$348,081.29	49.73%	\$351,918.71
Late List Penalty	\$315,000.00	\$99,612.17	31.62%	\$215,387.83

The Tax Levy is the total property tax value not including motor vehicles times the tax rate. This amount changes monthly with the addition of discoveries, other changes, or corrections, and when Public Utility Values are added, typically during September.

Category	Tax Levy	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	\$47,807,633.95	\$33,669,073.86	70.43	\$14,138,560.09

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

TAX DEPT. - RELEASE REFUND REPORT FOR OCTOBER 2022

John Bridgers, Tax Administrator presented the Tax Refund Release Report for October 2022 as follows:

Tax System Refunds and Releases

	Report Amount	Rebilled Amount	Net Release	Refund Amount
Releases (TR-304)	\$88,762.01	\$76,954.95	\$11,807.06	\$0.00

VTS Refunds Over \$100	
	Refund Amount
VTS Adjustments	Data was not available.

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

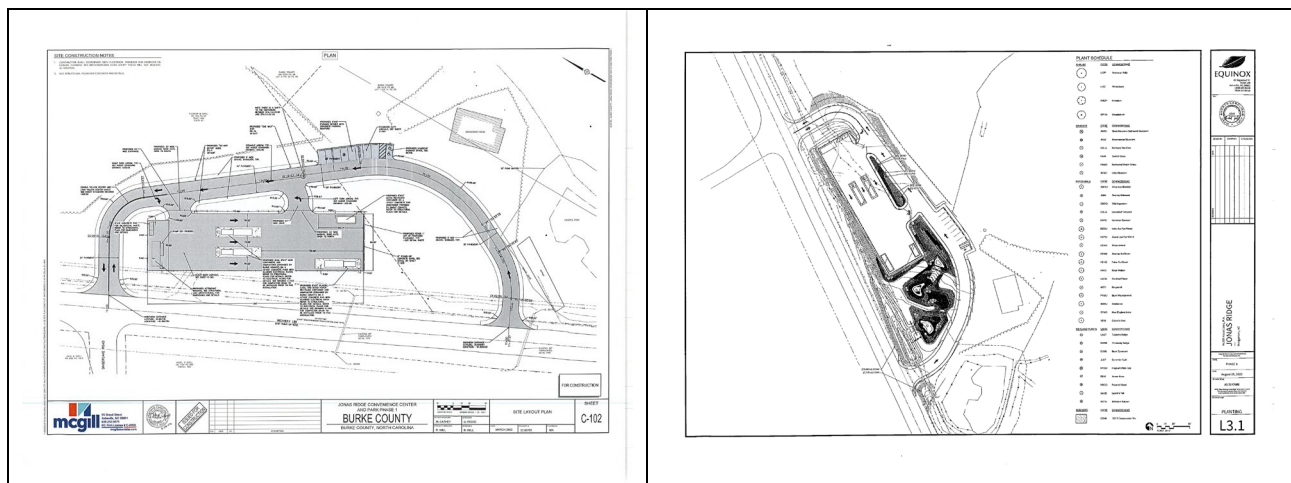
Note: Releases totaling \$5,843.99 for Spectrum Southeast LLC were for corrected depreciation schedules as well as \$3,558.00 in releases of the landfill user fee for Angie Williams, Caskey Properties, LLC and Sylvia H. Hollar.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

ITEMS FOR DECISION

CM - AWARD OF CONSTRUCTION BIDS FOR THE JONAS RIDGE CONVENIENCE SITE

Mark Delehant, General Services Director, reported that bids were solicited for construction of the Jonas Ridge Convenience Site. The project received two (2) bids. The bids were reviewed, and the recommended low bidder is Fox Built Construction who submitted a bid in the amount of \$1,324,600. The design includes a well and a septic system large enough to accommodate the restrooms for the future community center, park and walking trail. Equipment included for this project, but not part of the bid, are three (3) compactors, four (4) receiver boxes, and two (2) 30 yard open top boxes for metal recycling. Based on a recent quote, the equipment will cost \$115,000. Additionally, Mr. Delehant requested an additional contingency of \$100,000 to be used if needed to prevent future delays in the project proceeding forward.



BID #:
2022-1028

PROJECT:
Jonas Ridge Convenience Center & Park - Phase 1

Vendor:	Contact:	Phone:	Email:	Total Quote
VPC Builders	Ethan Bean	828-295-07070	ebean@vpcbuilders.com	\$ 1,675,700.00
Fox Built Construction	Samantha Ashlock	828-409-1047	samantha@foxbuiltconstruction.com	\$ 1,352,100.00

Chairman Mulwee opened the floor for comments or questions. Vice Chairman Carswell wanted clarity on when the additional funding is being requested. Mr. Delehant informed him that this project was planned as a future component to the construction of the Jonas Ridge Convenience Site and that the design has not begun yet. Vice Chairman Carswell followed up with a question on who was designing the park building, to which Mr. Delehant informed him that it has not yet been decided at this time. The only matter being discussed today is strictly the convenience site itself. In response to a question from Commission Brittain, Mr. Delehant confirmed that the parking spaces for the park are part of this bid. Chairman Mulwee wanted to know who the county is working with on the park. Unsure of the answer, Mr. Delehant recommended Alan Glines, Deputy Co. Manager / Planning Director, to answer in his stead. Mr. Glines explained that when the project was in the proposal stage, McGill Associates and Equinox Environmental were the firms selected for Phase I. Phase II would be for a future park enhancement that has not been contracted for or designed at this time. Commissioner Taylor noted that this project has spanned multiple fiscal years and wanted to know how much was originally allocated for this project in the current budget. Mr. Delehant explained that the funds for this year were only for the design expenses because without knowing the design, it would be difficult to estimate how much to request in the budget for the construction work to be completed and that these funds would have to come from the General Fund. Chairman Mulwee inquired as to what was being done with abandoned house and Mr. Delehant informed him that it is to remain as it is for now. Commissioner Taylor wanted to know whether the expense for this capital project was in line with other convenience site construction projects, to which Mr. Delehant informed him that it was. Chairman Mulwee asked if this site would be bear proofed. Mr. Delehant confirmed there is a fence for deterrence but that was the extent for now. Vice Chairman Carswell inquired into the usage of the site, but Mr. Delehant did not have those numbers off hand and would provide them at a later time.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

GS - LEASE EXTENSION JONAS RIDGE CONVENIENCE SITE (PLACE HOLDER)

Mark Delehant, General Services Director, reported he contacted the daughter of the property owner about the lease renewal. Once he has more information, he will provide it to the Board.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

BOC - ANNOUNCEMENT OF NEW COUNTY MANAGER & APPROVAL OF EMPLOYMENT AGREEMENT (PLACE HOLDER)

Chairman Mulwee announced that this item is a place holder and opened the floor for comments or questions from Board members. There were none.

RESULT: MOVED WITHOUT OBJECTION TO THE NEXT MEETING ON NOVEMBER 15, 2022, AT 6:00 P.M.

REPORTS

Chairman Mulwee asked Board members to submit their reports to the Clerk for inclusion in the regular agenda packet. He also encouraged citizens to spay or neuter pets and to adopt or foster a pet from Animal Services. Further, he encouraged citizens to not litter, to pick up trash and to cover their loads during transit to the landfill or convenience centers. Lastly, Chairman Mulwee issued reminders for several upcoming meetings, public events, and holiday office closures.

ADJOURN

Motion: To adjourn at 4:00 p.m.

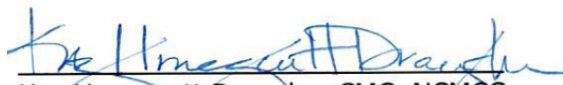
RESULT: APPROVED [UNANIMOUS]
MOVER: Maynard M. Taylor, Commissioner
AYES: Scott Mulwee, Johnnie W. Carswell, Wayne F. Abele, Sr., Jeffrey C. Brittain, and Maynard M. Taylor

Approved this 20th day of June 2023.



Scott Mulwee, Chairman
Burke Co. Board of Commissioners

Attest:



Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board