

**MINUTES  
BURKE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

The Burke County Board of Commissioners held a regular meeting on Tuesday, August 15, 2023, at 6:00 p.m. in the County Board Room, Burke Services Building, 110 N. Green Street in Morganton, N.C. The meeting was streamed live on the County's YouTube channel, BurkeCountyNC, and it was broadcast on the local cable systems. The agenda, in its entirety, was posted to the County's website, [www.burkenc.org](http://www.burkenc.org), several days prior to the meeting as usual. Those present were:

**COMMISSIONERS:** Scott Mulwee, Chairman  
Jeffrey C. Brittain, Vice Chairman  
Randy Burns  
Johnnie W. Carswell

**COMMISSIONERS ABSENT:** Phil Smith (Work)

**STAFF:** Brian Epley, County Manager  
Margaret Pierce, Deputy County Manager/Finance Director  
J.R. Simpson, II, County Attorney  
Kay Honeycutt Draughn, Clerk to the Board

**CALL TO ORDER**

Chairman Mulwee called the meeting to order at 6:00 p.m.

**INVOCATION**

Pastor David Bridges, First Apostolic Church, delivered the invocation.

**PLEDGE OF ALLEGIANCE**

J.R. Simpson, County Attorney, delivered the Pledge of Allegiance to the American flag.

**APPROVAL OF AGENDA**

**Motion: To approve the agenda as presented.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                               |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

**APPROVAL OF MEETING MINUTES**

**Motion: To approve the minutes of December 5, 2022 (special) and December 20, 2022 (regular) meetings as written.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Johnnie W. Carswell, Commissioner                                       |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

**PRESENTATIONS**

**AS - PET OF THE MONTH**

Kaitlin Settlemyre, Animal Services Director, presented a dog (Dante) and cat (Karen) in need of their "forever" home at the regular meeting. She then relayed some of the upcoming events. Swinging for the Shelter was a softball tournament fundraiser on October 21<sup>st</sup> and 22<sup>nd</sup> at 8:00 a.m. The first day was for the men's tournament and the second was for the co-ed teams. There was also an adoption event at Hillman on September 3<sup>rd</sup> from 12:00 p.m. to 3:00 p.m.

Chairman Mulwee opened the floor for questions or comments and then thanked Ms. Settlemyre for all she does. He encouraged people to come to the adoption event and then issued a friendly reminder to adopt or foster a pet and to spay or neuter your pets.

**RESULT: NO ACTION TAKEN.**

**4H - RECOGNITION OF STATE 4-H WINNERS**

Nicki Carpenter, Cooperative Extension Agent, 4-H Youth Development, relayed that July was a busy month for 4-H members across the state as they participated and competed in a variety of programs. Burke County 4-H recently had six (6) youths travel to Raleigh to compete in the NC State 4-H Horse Show. Burke County 4-H member, Lily Drake, was named the Senior Ranch Champion and won the Senior Sportsmanship Award! She also won the Western Intro High Ride and several other class categories on her horse, "LC Gin and Tonic." Elli Hudson was named the Little Britches State Champion on her horse, "She's Got Cold Feet." In addition, the 4-H State Electric Congress was also held in July where a Burke County 4-H member also walked away with top honors. Jacob Hanlon won the Overall State Senior Electric Portfolio as well as first place in the Duke Energy Carolinas Territorial Achievement Award. Seven (7) Burke County 4-H members attended the State 4-H Congress during the last week of July. Youth competed in 4-H presentations, a public speaking contest, where Jacob Hanlon won in Communication Arts with his photography presentation. He was also recognized as an Emerald Level Ambassador, elected as the 2023 - 2024 State 4-H Reporter, and inducted into the State 4-H Honor Club, the highest honor a 4-H member can receive.



Lily Drake and LC Gin and Tonic



Elli Hudson and She's Got Cold Feet



Depicted from left to right: 4-H Agent Nicki Carpenter and Jacob Hanlon

Vice Chairman Brittain presented awards to Elli Hudson, Jacob Hanlon and James Lamb, Lily Drake's trainer, who accepted the award on behalf of Ms. Drake who was unable to attend.



Depicted from left to right: Chairman Mulwee, Commissioner Carswell, Commissioner Burns, Elli Hudson, Jacob Hanlon, James Lamb, Vice Chairman Brittain and Nicki Carpenter.

Chairman Mulwee opened the floor for questions or comments and congratulated Ms. Hudson, Mr. Hanlon, and Ms. Drake. Ms. Carpenter received comments from Commissioner Carswell regarding the 4-H program.

**RESULT: NO ACTION TAKEN.**

#### **ROD - RECOGNITION OF EMPLOYEE'S CERTIFICATION**

Stephanie Norman, Register of Deeds, announced that JoAnna Hester has completed the requirements for being certified by the North Carolina Association of Registers of Deeds (NCARD). To become certified by the North Carolina Association of Registers of Deeds, the applicant must have attended the Basic School for Register of Deeds, provide evidence of passing an exam with a score of at least 70% or higher and complete at least 50 hours of approved instruction related to the Register of Deeds office within five (5) years of the date of application or they can serve in the register of deeds office for four (4) consecutive years. Once certified, a total of five (5) hours of continuing education credit must be accumulated annually to retain certification. Recognition was requested and well earned.



Depicted from left to right: Stephanie Norman and JoAnna Hester

Chairman Mulwee congratulated Ms. Hester and opened the floor for questions or comments. Ms. Norman received appreciatory comments from Commissioner Carswell.

**RESULT: NO ACTION TAKEN.**

#### **CM - UPDATE ON BROADBAND PROJECTS**

Brian Epley, County Manager presented an update on broadband initiatives. This initiative aligns



with the Board's Strategic Plan for Community Advancement. Highlights of his presentation were as follows:

## Connecting Rural Communities

### The Future of Digital Connectivity/Economic Development



## FY 23-24 Commissioners' Strategic Plan



**FOCUS AREA 1: COMMUNITY ADVANCEMENT**

To invest in cultural capital and advancement strategies that promote participative governance that elevates a community to live, work and play – while also positioning Burke County as a community of choice.



**FOCUS AREA 2: ECONOMIC GROWTH & SUSTAINMENT**

Promotion of Burke County as a business and economic center in the region through recruitment of new industry, creating a healthy business climate for existing businesses.



**FOCUS AREA 3: PUBLIC SAFETY & WELL BEING**

To ensure the safety of our residents through efficient and effective public safety agencies.



**FOCUS AREA 4: FISCAL STEWARDSHIP**

Pursuit of the high-performing organization model that ensures high quality, transparent and efficient use of public resources.



**FOCUS AREA 5: EMPLOYER OF CHOICE**

To promote a professional value-based employee centric workplace that promotes innovation, performance, and integrity, and differentiation.

## FY 2023-2024 Commissioners' Top Priorities

Comprehensive human capital pay and classification study – including job description reviews and market-based wages

Pursue substantial equivalency (OSHR) and modernization of all Burke County Personnel Policies

Identify census track data specific to broadband availability, and pursue grant based public-private expansion that aims to cover more than 90% of Burke County households

Consideration of county-wide referendum to support Article 46 sales tax referendum

Implementation of a county-wide Capital Improvement Plan (CIP) and Facilities Master Plan including funding policies, execution, strategies, and project timelines



## Why Did We Get Involved?

Economic Development   Healthcare   Government   Education   Nonprofits

**High-Speed Connectivity**  
Ties our work together

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## Broadband is Critical Infrastructure

| 1830s                            | 1890s                                  | 1950s                                  | 1960s                          | Now                                     |
|----------------------------------|----------------------------------------|----------------------------------------|--------------------------------|-----------------------------------------|
|                                  |                                        |                                        |                                |                                         |
| Railroads moved people and goods | Electricity enabled innovation, growth | Interstate highways opened new markets | Airports opened global markets | Internet drives innovation, new markets |

## Generational Infrastructure

High-Speed Connectivity is Our Generation's Infrastructure Project.

## Delivering Broadband Speed, Capacity



## A Municipal Crisis Looms



## A Statewide Response:

President Tracy Johnson – Presidential Initiative



North Carolina Association  
of County Commissioners

## NC GREAT Grants... A Statewide Response:

The Growing Rural Economies with Access to Technology (GREAT) Program funds the terrestrial deployment of broadband within unserved areas of economically distressed counties.

The grants help bring high-speed internet to thousands of North Carolinians, businesses and farms in the most rural and remote areas of the state. These areas include both Tier 1 and Tier 2 counties as well as rural census tracts located in development Tier 3 areas that are currently served by less than 25 megabytes per second download and 3 megabytes per second upload speeds.

26

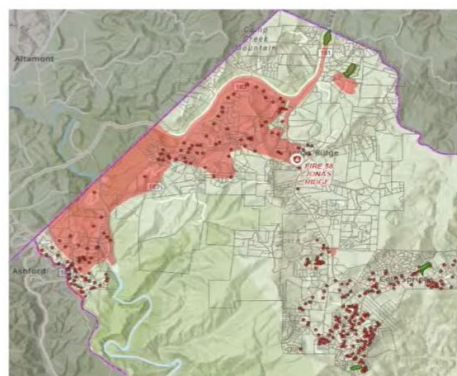
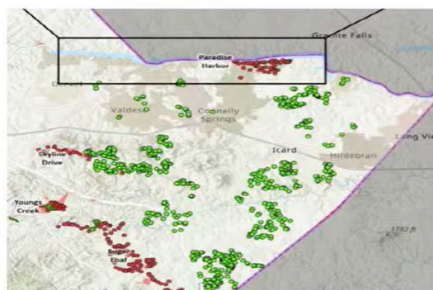
## BROADBAND UPDATE IN BURKE COUNTY

### GREAT Grant – Growing Rural Economies with Access to Technology

The Growing Rural Economies with Access to Technology (GREAT) Program funds the terrestrial deployment of broadband within unserved areas of economically distressed counties.

The grants help bring high-speed internet to thousands of North Carolinians, businesses, and farms in the most rural and remote areas of the state.

The County does not have direct input into the GREAT program applications. All of that is handled by the service provider in their application to the State. There were four (4) GREAT grant applicants for Burke County. Of the four (4) only one (1) has been awarded by the State and currently funded (by the North Carolina General Assembly). That was Brightspeed (Formerly Century Link) – and the entirety of that investment is in Eastern Burke County. See below for a map. The Green Dots represent plan expansion of broadband.



### Great Grant Outcomes

- 2 Awards
- \$6.2MM Investment
- 1,838 new locations

## What is next...

### CAB Grant Completing Access to Broadband (CAB) Program:

- The Completing Access to Broadband (CAB) Program provides an opportunity for individual N.C. counties to partner with NCDIT to fund broadband deployment projects in unserved areas of each county.



Chairman Mulwee opened the floor for questions or comments and thanked Mr. Epley for the



update.

**Motion: To accept the report as presented.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Jeffrey C. Brittain, Vice Chairman                                      |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

**BURKE RECOVERY - PROCLAMATION DECLARING SEPT. AS NATIONAL RECOVERY MONTH IN BURKE COUNTY**

Brandi Greer, Executive Director of Burke Recovery, Chair of Burke Substance Abuse Network, reported that her agency works with both adults and children. They hope to increase efforts to assist at-risk youth. The first age of substance use continues to decline in addition to an increase in the amount of youth experimenting and using substances. The deadly substances being discovered in the drug supply have also increased. Fentanyl overdoses in Burke County increased by 65% from 2021 to 2022 and heroin overdoses increased by more than 400% in that same timeframe. Ms. Greer requested the Board approve a proclamation that proclaims September as National Recovery Month in Burke County.

Chairman Mulwee opened the floor up for questions or comments. Ms. Greer received comments from Commissioner Carswell about the importance of this issue.

**Motion: To approve Proclamation No. 2023-05.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Johnnie W. Carswell, Commissioner                                       |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

Proclamation No. 2023-05 reads as follows:

BURKE COUNTY  
NORTH CAROLINA

PROCLAMATION DECLARING SEPTEMBER 2023  
AS NATIONAL RECOVERY MONTH IN BURKE COUNTY

WHEREAS, behavioral health is an essential part of health and one's overall wellness, and

WHEREAS, according to recent survey results, the average age of first use in Burke County is 12.5 – therefore, prevention of mental and/or substance use disorder as well as treatment is necessary and effective, people do recover, in our area and around the nation, and

WHEREAS, overdose rates in Burke County, according to the BSAN Data Dashboard, continue to increase; and

WHEREAS, Fentanyl overdoses in Burke County, according to the BSAN Data Dashboard, increased by 65% from 2021 to 2022, and are on track to double that number this year; and

WHEREAS, Heroin overdoses in Burke County, according to the BSAN Data Dashboard, increased by more than 400% from 2021 to 2022, and will likely double again this year; and

WHEREAS, preventing and overcoming substance use disorder is essential to achieving healthy lifestyles both physically and emotionally, and

WHEREAS, we must educate relatives and friends of people with substance use disorders so they will be able to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services, and

WHEREAS, substance use disorder is a major public health problem that impacts society on multiple levels, and

WHEREAS, the use of Fentanyl and other dangerous opioids (as well as, other substances which are being laced with the dangerous opioid) is rising in the community leading to overdose and death, and

WHEREAS, also, underage drinking and a failure to properly store alcohol in the home continues to lead to teenagers having a low perception of risk, and

WHEREAS, to help more people achieve and sustain long-term recovery, Burke Wellness Initiative and Burke Substance Abuse Network invites Burke County residents to participate in activities held to recognize National Recovery Month.

NOW, THEREFORE, the Burke County Board of Commissioners do hereby proclaim September 2023 as National Recovery Month in Burke County, North Carolina and call upon citizens, government agencies, public and private institutions, businesses and schools in Burke County to recommit our community to increasing awareness and understanding of substance use disorder and the need for appropriate and accessible services for all people with substance use disorder and the complications and struggles for daily living in wellness.

Approved this 15<sup>th</sup> day of August 2023.

/s/: Scott Mulwee  
Scott Mulwee, Chairman  
Burke Co. Board of Commissioners

## **SCHEDULED PUBLIC HEARINGS**

### **COMM. DEV. - ZONING MAP AMENDMENT ZMA 2023-03 & PUBLIC HEARING - 6:00 P.M.**

Alan Glines, Planning Director / Deputy County Manager, presented the following rezoning request:

Applicant: Oak Springs Capital

Owner: Lily Yu and Kellen Styler

Request: Change the zoning district from Residential Two (R-2) to General Business (G-B)

Property: (PIN: 2715095255).

Size: The total area of all subject parcels is approximately 0.14-acres.

Location: The subject parcel is located off US-64/NC 18 N, approximately 2.29 miles from the City of Morganton ETJ.



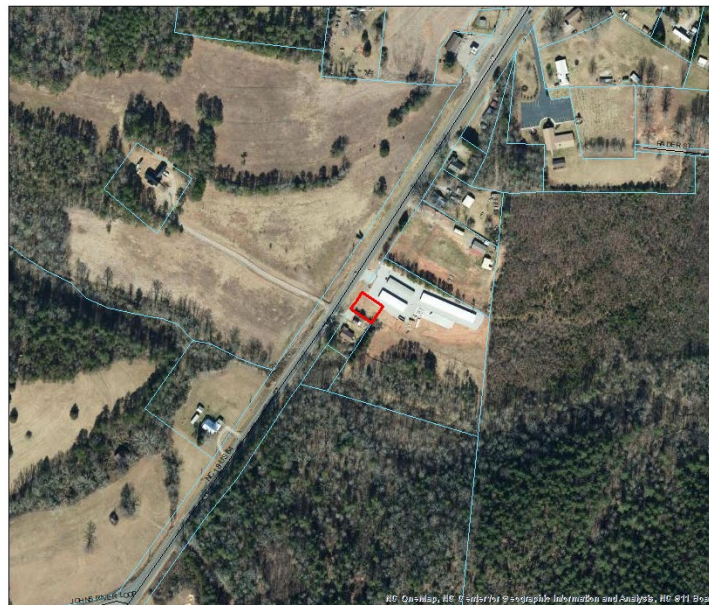
### County Context Map

ZMA 2023-03



### Burke County, NC Zoning Administration Aerial Land Use Map

ZMA 2023-03



Applicants:  
 Western Carolina  
 Developers /  
 Oak Springs  
 Capital, LLC

PIN# 2715095255



0 112.5 225 450 Feet

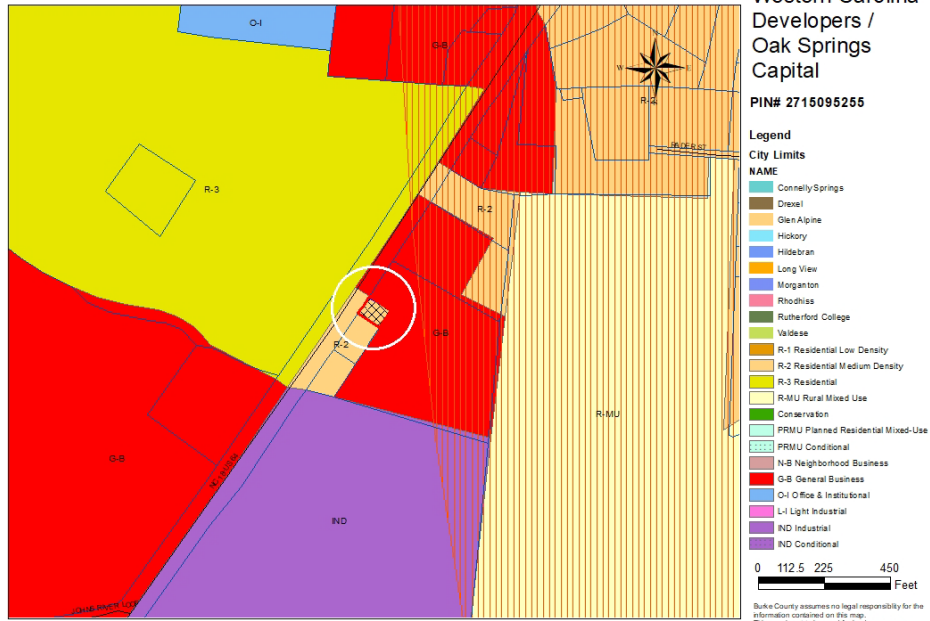
Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.



# Burke County, NC Zoning Administration Current Zoning Map

ZMA 2023-03  
Applicants:  
Western Carolina  
Developers /  
Oak Springs  
Capital

PIN# 2715095255



## BLUEPRINT BURKE LAND USE PLAN

Due to its location along one of Burke County's thoroughfares, the Blueprint Burke Plan places this area of the county within multiple land use categories. The subject parcel is located within the Residential Infill category and is adjacent to the General Business, Industrial, and Open Forest land use categories.

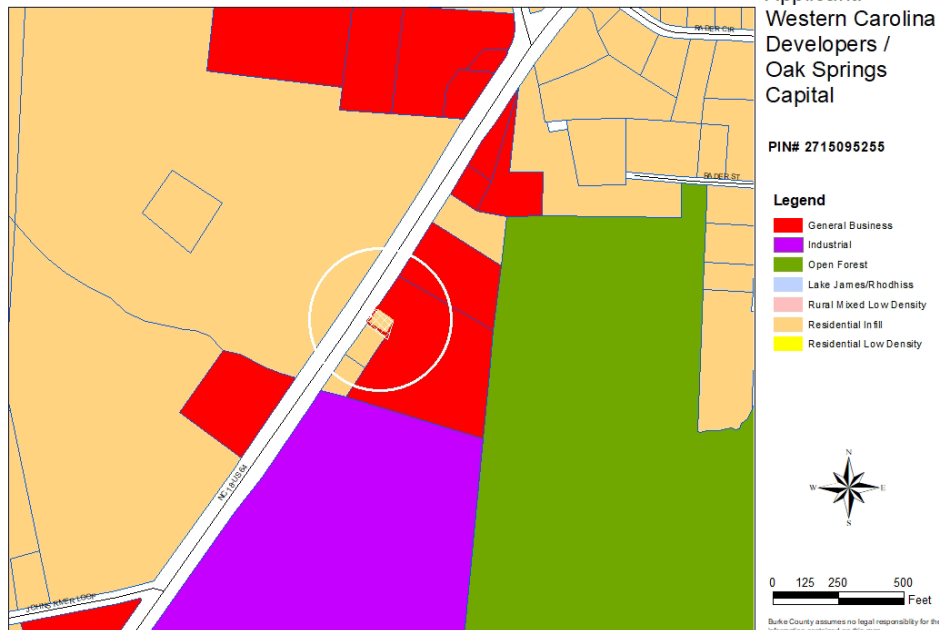


# Burke County, NC Zoning Administration Future Land Use Map

ZMA 2023-03

Applicant:  
Western Carolina  
Developers /  
Oak Springs  
Capital

PIN# 2715095255





STAFF COMMENTS

In staff's opinion, rezoning the parcel from the Residential Two (R-2) District to the General Business District could be appropriate for this area for the following reasons:

- The Blueprint Burke Land Use Plan supports general business uses in this area.
- There is General Business zoning on the adjacent property to the north.
- The parcel is only 0.14 acres, in and of itself, nothing can be done with a parcel that size.
- When the parcel is combined with the adjoining business property, an update of the site development plan will be required. The update would include meeting the commercial development requirements of the zoning ordinance which would include screening requirements.
- There is an outbuilding between the subject property and the closest residential home.
- The potential future use of the land as a mini warehouse is low impact.

PLANNING BOARD RECOMMENDATION

The Planning Board met on June 22, 2023, to hear the proposed rezoning request. Staff presented the report provided above. The applicant presented their request, and the Board asked several questions. The floor was then opened to public comment. No one spoke at the meeting. The Chairperson asked for a motion and a motion to approve the rezoning was made and seconded. The Board voted 4/0 to recommend approval of the rezoning request.



At 6:38 p.m., Chairman Mulwee opened the public hearing. The Public Hearing Notice was published in the News Herald on August 3, 2023, and August 10, 2023. There being no one present to address the Board; therefore, the public hearing was closed at 6:38 p.m.

**Motion: To adopt Ordinance No. 2023-10 as it relates to ZMA 2023-03, a request to rezone a 0.14-acre portion of (PIN# 2715095255) located on NC-18 / US-64 from the Residential Two (R-2) District to the General Business District (G-B). Further, the Board finds the rezoning to currently be inconsistent with the Blueprint Burke Plan but that conditions for the subject parcel have changed with new owners of a neighboring business who seek to expand to this parcel. Furthermore, the Board finds the rezoning to be reasonable and in the public interest of Burke County for the following reasons:**

- 1. The .14-acre parcel is vacant and can be combined with the larger neighboring commercial parcel to allow commercial expansion along NC 18 – US 64 highway.**

**2. The Blueprint Burke Plan recommends commercial expansion at suitable locations where there is demand for commercial activity.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                              |
| <b>MOVER:</b>  | Jeffrey C. Brittain, Vice Chairman                                      |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

Ordinance No. 2023-10 reads as follows:

Burke County  
North Carolina

An Ordinance Amending the Official Burke County Zoning Map  
ZMA 2023-03

Be it ordained that the Official Burke County Zoning Map is hereby amended as follows:

A 0.14-acre parcel corresponding to (PIN: 2715095255) shall be rezoned from the Residential Two (R-2) district to the General Business (G-B) zoning district.

Consistency Statement

The Commissioners find that Ordinance No. 2023-10 related to rezoning application ZMA 2023-03 and located on NC-18-US-64, Morganton, to be consistent with the Blueprint Burke Plan and the Future Land Use map by showing that most of the surrounding parcels are designated as General Business and Residential Infill. Conditions have changed with new owners who wish to expand their neighboring existing business to this location. The Future Land Use Map is adjusted to General Business.

Adopted this 15<sup>th</sup> day of August 2023.

/s/: Scott Mulwee  
Scott Mulwee, Chairman  
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

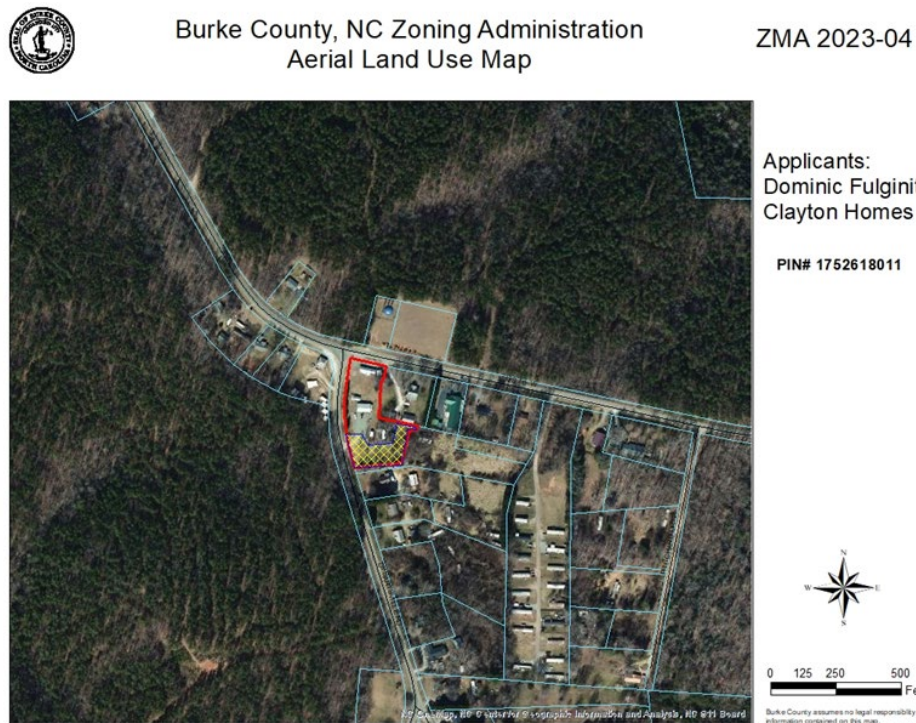
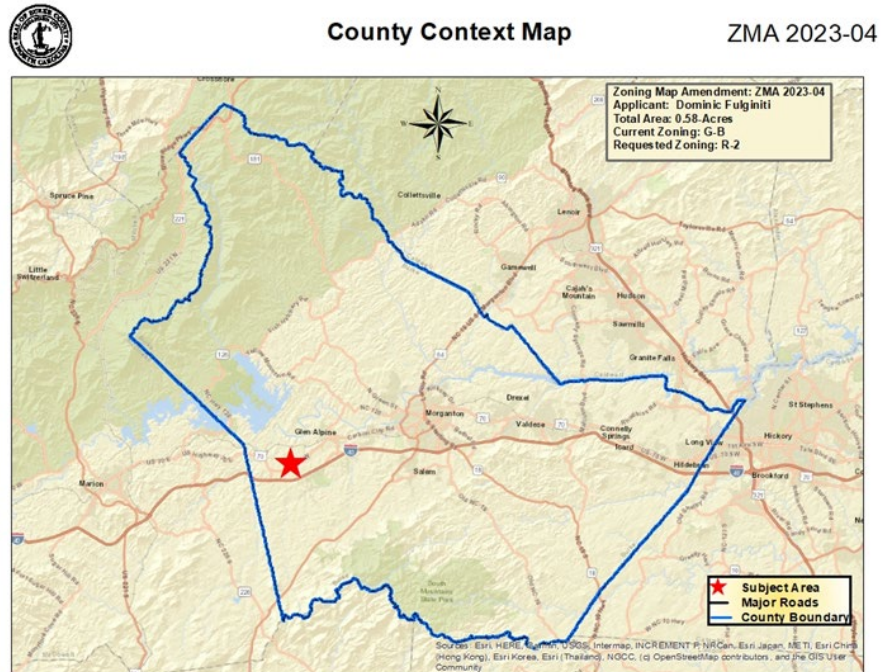
**COMM. DEV. - ZONING MAP AMENDMENT ZMA 2023-04 & PUBLIC HEARING - 6:00 P.M.**

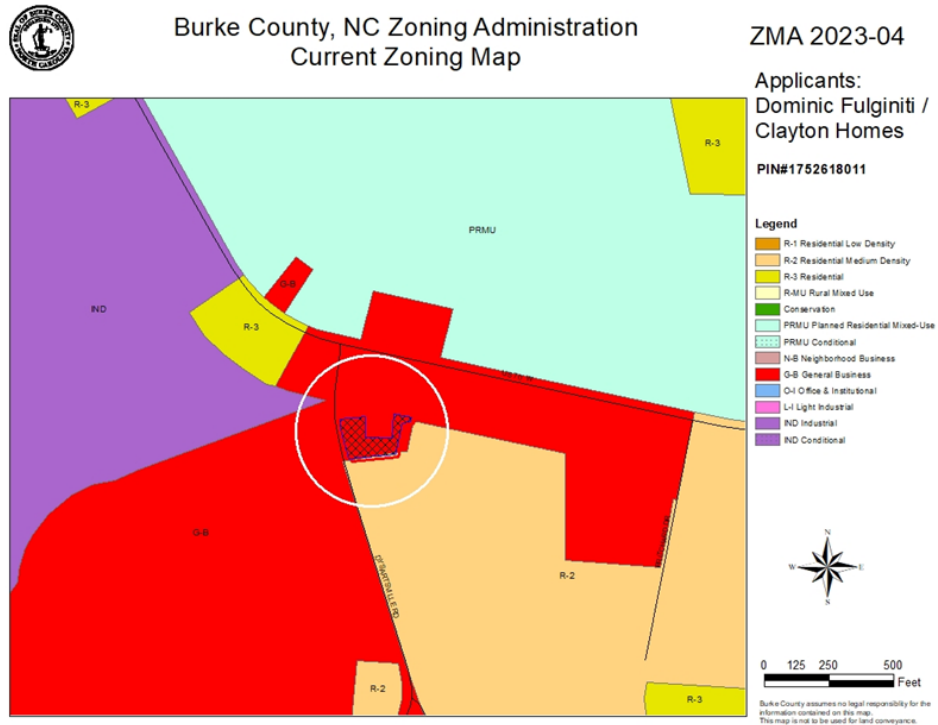
Alan Glines, Planning Director / Deputy County Manager, relayed the following rezoning request:

Rezoning Request: ZMA 2023-04  
Applicant: Dominic Fulginiti / Clayton Homes  
PIN: Approximately 0.58-acre portion of (PIN: 1752618011).  
Request: Change the zoning district from General Business (G-B) to Residential Two (R-2)

Size: Total area of all subject parcels is approximately 1.57-acres.

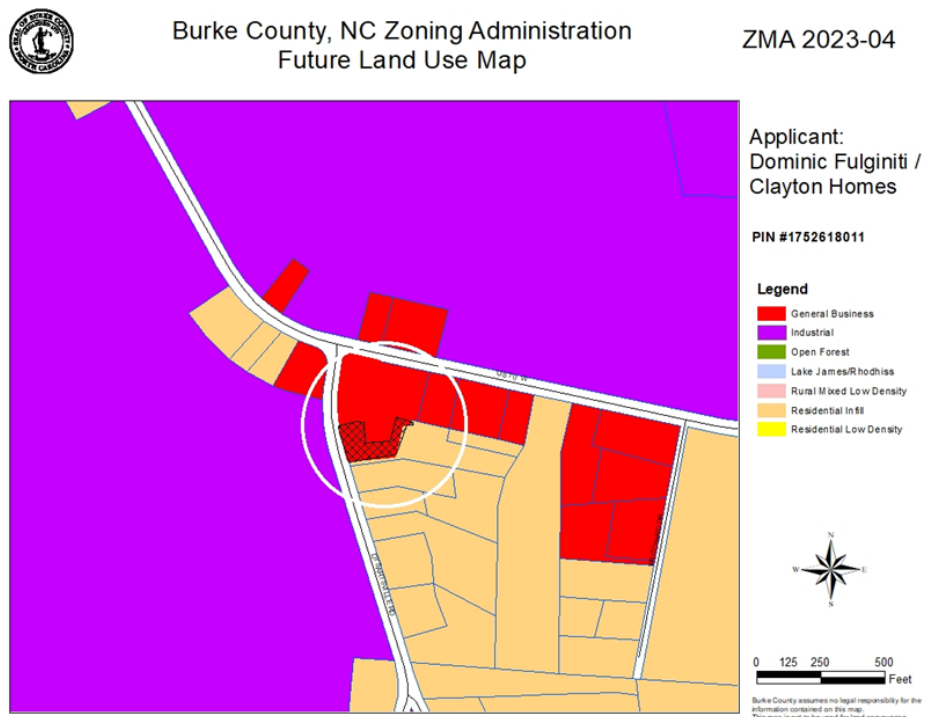
Location: The subject parcel is located off US-70 and Dysartsville Road approximately 0.52 mile north of I-40 at Exit 94 and approximately 1.24-miles from the Burke / McDowell County line.





#### BLUEPRINT BURKE LAND USE PLAN

Due to its location along one of Burke County's thoroughfares, the Blueprint Burke Plan places this area of the county within multiple land use categories. The subject parcel is located within the General Business category, but it is adjacent to the Residential Infill and Industrial land use categories.





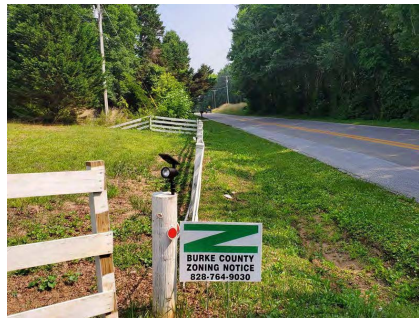
STAFF COMMENTS

In staff's opinion, rezoning the parcel from the General Business District to the Residential Two (R-2) District could be appropriate for this area for the following reasons:

- The Blueprint Burke Land Use Plan supports residential uses in this area.
- There is Residential Two zoning on the adjacent property to the south and east.
- The parcel is 1.58-acre. If this portion of the property were rezoned to R-2, it could be subdivided and meet the minimum lot size requirement for R-2 zoning (.58 acre).
- The Future Land Use Map's Residential Infill category would not impact the remaining commercial use of the property and it would become more compatible with the zoning and uses to the south and east.

PLANNING BOARD RECOMMENDATION

The Burke County Planning Board met on June 22, 2023, to hear this rezoning request. Staff presented the report provided above. The applicant presented their request, and the Board asked several questions. The floor was then opened to public comment. No one spoke at the meeting. The Board asked several questions of staff and a motion to approve the rezoning was made and seconded. The Board voted 4/0 to recommend approval of the rezoning request.



At 6:42 p.m., Chairman Mulwee opened the public hearing. The Public Hearing Notice was published in the News Herald on August 3, 2023, and August 10, 2023. There being no one present to address the Board; therefore, the public hearing was closed at 6:42 p.m.

**Motion: To adopt Ordinance No. 2023-11 as it relates to ZMA 2023-04, a request to rezone a 0.58-acre portion of (PIN# 1752618011) located on 2425 US-70 and Dysartsville Road in Morganton, from the General Business District (G-B) to the Residential Two District (R-2). Further, the Board finds the rezoning to currently be inconsistent with the Blueprint Burke Plan, noting that conditions have changed with the recent purchase by a new owner who wishes to retain the front corner portion for commercial use and the rear portion for residential use. Furthermore, the Board finds the rezoning to be reasonable and in the public interest of Burke County for the following reasons:**

- 1. Changing the zoning to residential would allow a single-family residential or manufactured home use which are needed throughout the county and compatible with the surrounding area.**

**2. The Blueprint Burke Plan recommends areas for residential infill be developed at locations where there is sufficient infrastructure to support the use.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                              |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                               |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

Ordinance No. 2023-11 reads as follows:

Burke County  
North Carolina

An Ordinance Amending the Official Burke County Zoning Map  
ZMA 2023-04

Be it ordained that the Official Burke County Zoning Map is hereby amended as follows:

A .58-acre parcel corresponding to a portion of (PIN: 1752618011) shall be rezoned from the General Business (G-B) zoning district to the Residential Two (R-2) district.

Consistency Statement

The Commissioners find that Ordinance No. 2023-11 related to rezoning application ZMA 2023-04 and located off US-70 and Dysartsville Road, Morganton, to be consistent with the Blueprint Burke Plan and the Future Land Use map by showing that most of the surrounding parcels to the south and east are designated as Residential Infill and parcels to the north and west are General Business. Conditions for the parcel have recently changed with a new owner who wishes to retain the commercial use at the corner and add a residential use at the lower end of the parcel consistent with nearby uses. The Future Land Use Map is adjusted to be Residential Infill.

Adopted this 15<sup>th</sup> day of August 2023.

/s/: Scott Mulwee  
Scott Mulwee, Chairman  
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

**COMM. DEV. - ZONING MAP AMENDMENT ZMA 2023-05 & PUBLIC HEARING - 6:00 P.M.**

Alan Glines, Planning Director / Deputy County Manager, relayed the following rezoning request:

Rezoning Request: 2023-05  
Applicant: Anita Sanchez

PIN: Approximately 4.0-acre portion of (PIN: 1761585287).

Request: Change the zoning district from Industrial (IND) to Residential Three (R-3)

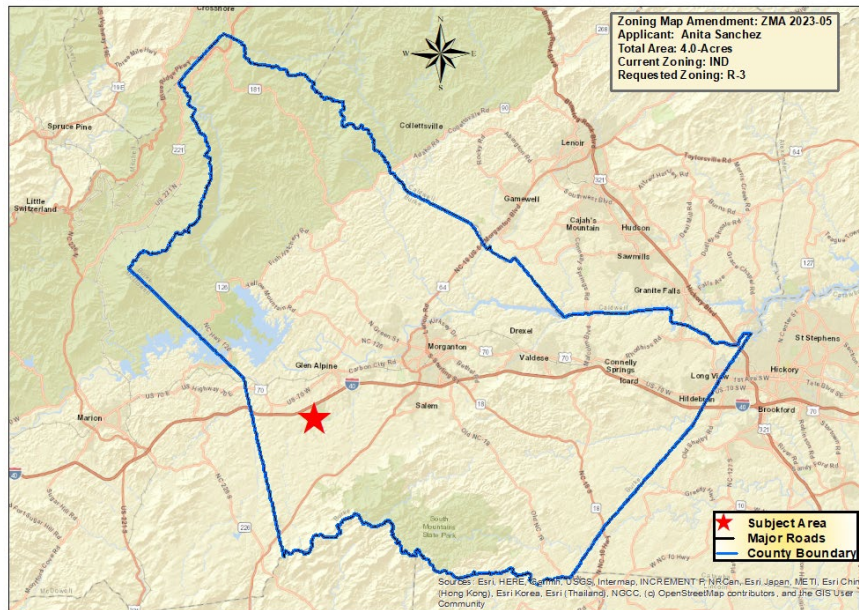
Size: Total area of all subject parcels is approximately 4.0-acres.

Location: The subject parcel is located off Jamestown Road approximately 0.14 mile south of I-40 at Exit 96 and approximately 1.38-miles from the City of Morganton jurisdictional line.



### County Context Map

ZMA 2023-05



### Burke County, NC Zoning Administration Aerial Land Use Map

ZMA 2023-05



Applicants:  
Anita Sanchaez

PIN# 1761585287



0 112.5 225 450 Feet

Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.







In staff's opinion, rezoning the parcel from the Industrial District to the Residential Three (R-3) District is appropriate for this area for the following reasons:

- The Blueprint Burke Land Use Plan supports residential uses in this area.
- There is Residential Three zoning on the adjacent property to the east and north.
- The owner of the subject parcel wants to set up a single-wide mobile home. The Industrial District does not permit residential uses. The R-3 district would permit both Class A (double-wide) and Class B (single-wide) manufactured homes.
- The applicant's other property at 3025 Jamestown Road (to the north) is zoned Residential Three (R-3). This parcel provides the only access to the subject site.

#### PLANNING BOARD RECOMMENDATION

The Planning Board met on June 22, 2023, to hear the proposed rezoning request. Staff presented the report provided above. The applicant presented their request, and the Board asked several questions. The floor was then opened to public comment. No one spoke at the meeting. The Chairperson asked for a motion, and a motion to approve the rezoning was made and seconded. The Board voted 4/0 to recommend approval of the rezoning request.



Chairman Mulwee opened the floor for questions or comments. Mr. Glines answered a right-of-way question from Commissioner Burns.

At 6:47 p.m., Chairman Mulwee opened the public hearing. The Public Hearing Notice was published in the News Herald on August 3, 2023, and August 10, 2023. There being no one present to address the Board; therefore, the public hearing was closed at 6:47 p.m.

**Motion: To adopt Ordinance No. 2023-12 as it relates to ZMA 2023-05, a request to rezone a 4-acre parcel of land corresponding to (PIN# 1761585287) located on Jamestown Road from the Industrial (IND) Zoning district to the Residential Three (R-3) district. Further, the Board finds the rezoning to currently be inconsistent with the Blueprint Burke Plan, noting that conditions have changed with a recent purchase by a new owner seeking residential expansion. Furthermore, the Board**

**finds the rezoning to be reasonable and in the public interest of Burke County for the following reasons:**

- 1. As an industrial site the parcel has limited access through a row of residential parcels and is only marginally suitable for industrial use.**
- 2. Currently the property is vacant and rezoning this land will allow residential infill which is supported by the Blueprint Burke Plan.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                              |
| <b>MOVER:</b>  | Johnnie W. Carswell, Commissioner                                       |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

Ordinance No. 2023-12 reads as follows:

Burke County  
North Carolina

An Ordinance Amending the Official Burke County Zoning Map  
ZMA 2023-05

Be it ordained that the Official Burke County Zoning Map is hereby amended as follows:

A 4-acre parcel corresponding to (PIN: 1761585287) shall be rezoned from the Industrial (IND) district to the Residential Three (R-3) zoning district.

Consistency Statement

The Commissioners find that Ordinance No. 2023-12 related to rezoning application ZMA 2023-05 and located off Jamestown Road, Morganton, to be consistent with the Blueprint Burke Plan and the Future Land Use map showing a mix of surrounding Industrial and Residential Infill parcels and acknowledging that conditions have changed with a new owner who is seeking residential use for the parcel. The future land use map is adjusted to be Residential Infill.

Adopted this 15<sup>th</sup> day of August 2023.

/s/: Scott Mulwee  
Scott Mulwee, Chairman  
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

**COMM. DEV. - ZONING MAP AMENDMENT ZMA 2023-06 & PUBLIC HEARING - 6:00 P.M.**

Alana Glines, Planning Director / Deputy County Manager, relayed the following rezoning request:

Rezoning Request: ZMA 2023-06

Applicant: James and Amy Hammons  
PIN: (2783169530)

Request: Change the zoning district from General Business (G-B) to Residential Three (R-3)

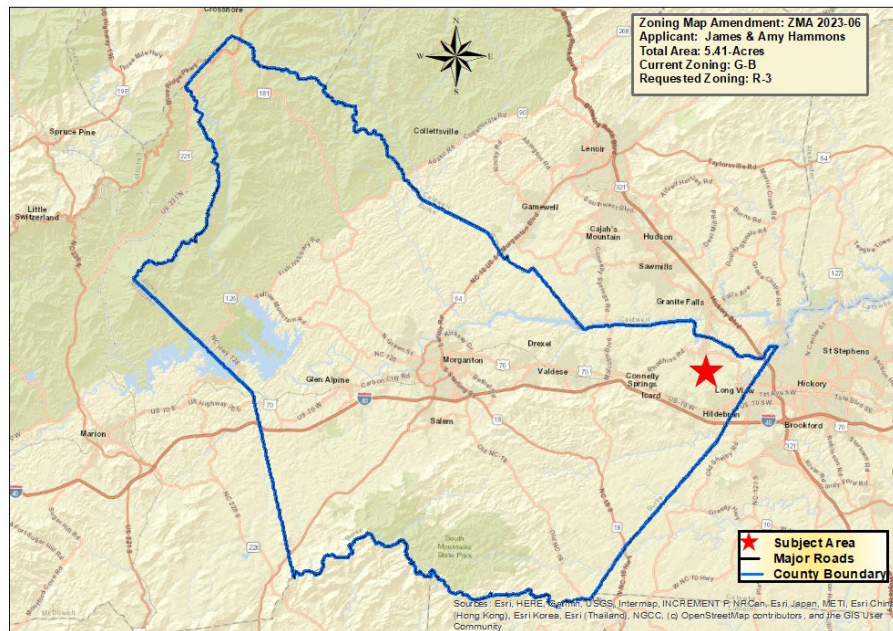
Size: Approximately 5.41-acres.

Location: The subject parcel is located approximately 232 feet off Liberty Church Road.



### County Context Map

ZMA 2023-06



### Burke County, NC Zoning Administration Aerial Land Use Map

ZMA 2023-06



Applicants:  
James & Amy  
Hammons

PIN# 2783169530



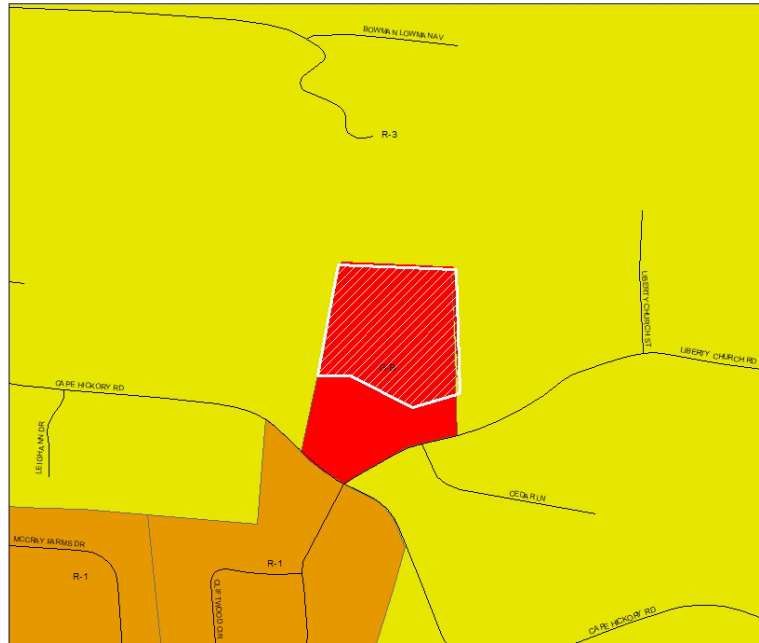


Burke County, NC Zoning Administration  
Current Zoning Map

ZMA 2023-06

Applicant:  
James & Amy  
Hammons

PIN #2783169530



Legend

- R-1 Residential Low Density
- R-2 Residential Medium Density
- R-3 Residential
- RMU Rural Mixed Use
- Conservation
- PRMU Planned Residential Mixed-Use
- PRMU Conditional
- N-B Neighborhood Business
- G-B General Business
- O-I Office & Institutional
- L-I Light Industrial
- IND Industrial
- IND Conditional



0 145 290 580 Feet

Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

**BLUEPRINT BURKE LAND USE PLAN**

The General Business district is typically located along thoroughfares; however, in this case, there is a business at the corner of Cape Hickory Road and Liberty Church Road. It is assumed that this property was zoned G-B because of the commercial HVAC business located on the corner with a number of parcels in common ownership.

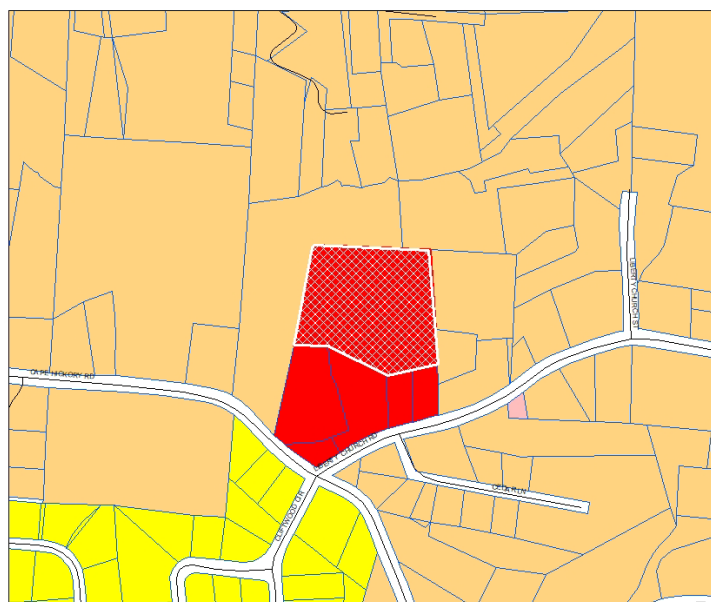


Burke County, NC Zoning Administration  
Future Land Use Map

ZMA 2023-06

Applicant:  
James & Amy  
Hammons

PIN #2783169530



Legend

- General Business
- Industrial
- Open Forest
- Lake James/Rhodhiss
- Rural Mixed Low Density
- Residential Infill
- Residential Low Density



0 125 250 500 Feet

Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.



STAFF COMMENTS

In staff's opinion, rezoning the parcel from the General Business District to the Residential Three (R-3) District is appropriate for this area for the following reasons:

- The Blueprint Burke Future Land Use Map supports Residential Infill in most of the surrounding area.
- The current zoning is Residential Three (R-3) in much of the surrounding area, including the adjacent properties.
- The owner of the subject parcel wants to eventually subdivide the parcel for his children to have homes. The G-B district does not permit residential uses.

PLANNING BOARD RECOMMENDATION

The Planning Board met on June 22, 2023, to hear the proposed rezoning request. Staff presented the report provided above. The applicant presented their request, and the Board asked several questions. The floor was then opened to public comment. No one spoke at the meeting. The Chairperson asked for a motion and a motion to approve the rezoning was made and seconded. The Board voted 4/0 to recommend approval of the rezoning request.



At 6:50 p.m., Chairman Mulwee opened the public hearing. The Public Hearing Notice was published in the News Herald on August 3, 2023, and August 10, 2023. There being no one present to address the Board; therefore, the public hearing was closed at 6:50 p.m.

**Motion: To adopt Ordinance No. 2023-13 as it relates to ZMA 2023-06, a request to rezone: a 5.41-acre parcel of land corresponding to (PIN# 2783169530) located off Liberty Church Road from the General Business District (G-B) to the Residential Three (R-3) District. Further, the Board finds the rezoning to currently be inconsistent with the Blueprint Burke Plan, but those conditions have changed with a recent purchase by a new owner who is seeking residential infill. Furthermore, the Board finds the rezoning request to be reasonable and in the public interest of Burke County for the following reasons:**

1. The surrounding area is a mixture of land uses, including Residential Three and the Blueprint Burke Plan supports residential development.
2. Rezoning the parcel would allow more compatible zoning and uses which are in harmony with most other surrounding properties.

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                              |
| <b>MOVER:</b>  | Jeffrey C. Brittain, Vice Chairman                                      |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

Ordinance No. 2023-13 reads as follows:

Burke County  
North Carolina

An Ordinance Amending the Official Burke County Zoning Map  
ZMA 2023-06

Be it ordained that the Official Burke County Zoning Map is hereby amended as follows:

A 5.41-acre parcel of land corresponding to (PIN: 2783169530) shall be rezoned from the General Business (G-B) zoning district to the Residential Three (R-3) district.

Consistency Statement

The Commissioners find that Ordinance No. 2023-13 related to rezoning application ZMA 2023-06 and located off Liberty Church Road, Hickory, to be consistent with the Blueprint Burke Plan and the Future Land Use map by showing that most of the surrounding parcels to the north, east and west as Residential Infill. Conditions for the parcel have recently changed with new ownership and future residential development would be in harmony with surrounding parcels. The Future Land Use Map is adjusted to be Residential Infill.

Adopted this 15<sup>th</sup> day of August 2023.

/s/: Scott Mulwee  
Scott Mulwee, Chairman  
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

**INFORMAL PUBLIC COMMENTS**

Chairman Mulwee opened the floor for informal public comments and asked speakers to limit their comments to three (3) minutes.

Carla Kincaid, Oakhill community, expressed her curiosity on how much was currently being spent in taxpayer money to erect and maintain the confederate statue on the courtyard square. She was opposed to taxpayer money being spent on this statue.

Pastor George Logan, Burke Coalition for Reconciliation member, reported on the events that have happened in the group since the last meeting. They discussed the Reconstruction Era amendments as well as amendments 13, 14 and 15.

There was no one else to address the Board; therefore, Chairman Mulwee closed this portion of the meeting.

### **CONSENT AGENDA**

At the request of the Board, Brian Epley, County Manager, reviewed the following eight (8) items on the consent agenda, which were approved by a single motion.

### **CLERK - CHANGES TO PLAT REVIEW OFFICERS FOR RUTHERFORD COLLEGE**

The Town of Rutherford College sought the designation of Daniel Odom as a new plat review officer for the Town and requests that Scott Berson be removed from the list.

### **Motion: To adopt Resolution No. 2023-14.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                              |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                               |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

Resolution No. 2023-14 reads as follows:

BURKE COUNTY  
NORTH CAROLINA

### **RESOLUTION UPDATING PLAT REVIEW OFFICERS**

WHEREAS, the North Carolina General Statutes (GS 47-30.2) requires the board of commissioners in each county, by resolution, to appoint persons to serve as Plat Review Officers to review each plat before it is presented to the register of deeds for recording and certify that it meets the statutory requirements for recording; and

WHEREAS, the Town of Rutherford College, via a written request dated July 21, 2023, requests the designation of Daniel Odom as a plat review officer for the Town in the place and stead of Scott Berson; and

NOW, THEREFORE, BE IT RESOLVED, that the Burke County Board of Commissioners appoints Daniel Odom as a plat review officer for the Town of Rutherford College in the place and stead of Scott Berson; and

BE IT FURTHER RESOLVED, that a copy of this resolution designating the Plat Review Officer be recorded in the Burke County Register of Deeds Office and indexed in the name of the Review Officers.

Adopted this 15<sup>th</sup> day of August 2023.

/s/: Scott Mulwee  
Scott Mulwee, Chairman  
Burke Co. Board of Commissioners

Attest:  
/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

#### **CLERK - REAPPOINTMENT TO DREXEL PLANNING BOARD ETJ**

The County appoints three (3) ETJ (Extra Territorial Jurisdiction) members to the Drexel Planning Board. Scott Dula occupies Seat No. 2 and his term expired at the end of April. The removal of Mr. Wayne Whisnant's name from the roster was also requested. He passed away in 2022.

**Motion: To reappoint Scott Dula to the Drexel Planning Board (Seat No. 2, ETJ) to complete the remainder of a 3-year term ending April 30, 2026, and remove Mr. Whisnant's name from the official roster.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                               |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

#### **CM - AUTHORIZING LEASE OF REAL PROPERTY TO THE HISTORY MUSEUM**

As indicated in the correspondence from The History Museum (THM) set forth in the agenda packet, the deed restrictions placed on property located at 203 West Meeting Street gifted to the Museum several years ago, has created unintended hardship(s) for the nonprofit organization. One hardship is that THM is not allowed to lease portions of the property to other entities for events, which hampers their ability to generate revenue. To eliminate hardships, staff believes the best solution is for THM to re-deed the property back to the County. The County would then enter into a 10-year lease (automatic renewals) with THM for \$1 annually.

In accordance with NCGS 160A-272, a 30-day notice is required for long-term leases of real property. The Notice of Intent to Lease Real Property is scheduled for publication on Tuesday, August 8, 2023. Authorization for the County Manager to move forward with the proposed concept and development of the related lease agreement was requested.

Budgetary Effect: Immaterial budget impact. Funding is available in the FY 23-24 budget.

**Motion: To authorize the County Manager and the County Attorney to work with The History Museum of Burke County on re-deeding the Annex (old Morg. police & fire station) property back to the County and developing a 10-year lease agreement.**

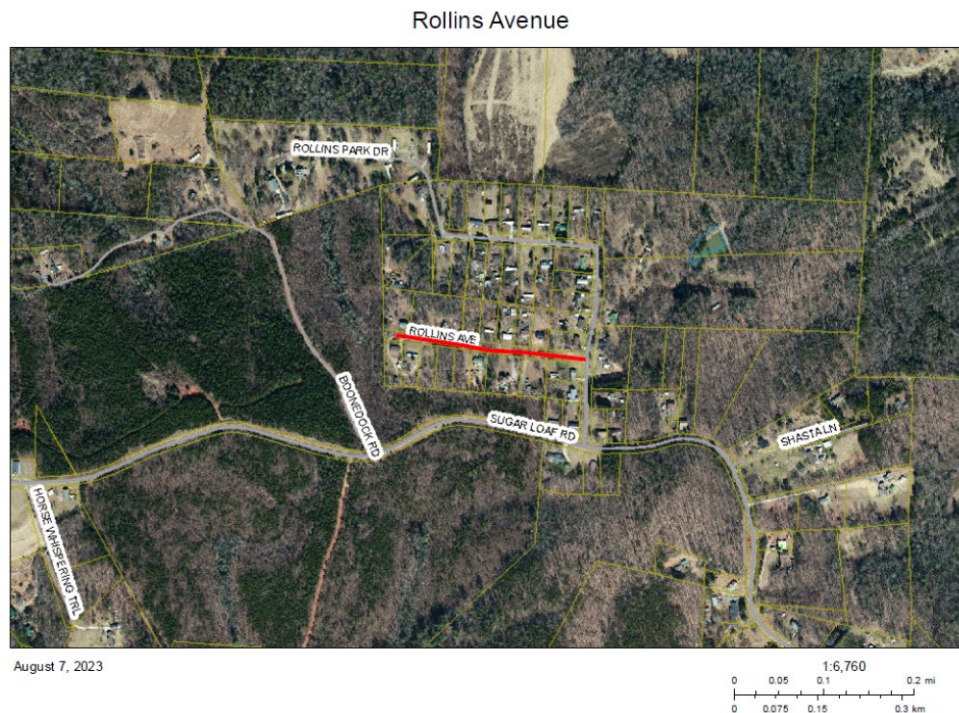
|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                               |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

#### **GENERAL SERVICES – WATER & SEWER - ROLLINS AVENUE WATERLINE REPLACEMENT PROJECT**

A request for bids was posted on the County's website on June 22, 2023, soliciting sealed bids from qualified vendors for the project of 1,050 linear feet of waterline replacement, erosion control, and appurtenances. The County received three (3) bids from vendors and after review, Buckeye Bridge LLC has been selected as the most responsive responsible bidder. The cost of the project is bid at \$148,470. Funds are available for the project from the American Rescue Plan Act (ARPA) grant funding from the State Fiscal Recovery Fund established in S.L. 2021-180



(SRP-D-ARP-0071). Formal adoption of the following resolution approving the project was requested.



**Motion: To adopt Resolution No. 2023-13. Further, authorize the County Manager to execute the contract on behalf of the Board, subject to review and revision by the County Attorney, if needed.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                              |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                               |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

Resolution No. 2023-13 reads as follows:

BURKE COUNTY  
NORTH CAROLINA

RESOLUTION OF TENTATIVE AWARD  
ROLLINS AVENUE WATERLINE REPLACEMENT PROJECT  
SRP-D-ARP-0071

WHEREAS, Burke County publicly advertised for bids to be received for the Rollins Avenue Waterline Replacement Project No. SRP-D-ARP-0071; and

WHEREAS, the bids were publicly opened on July 18, 2023, and read aloud; and

WHEREAS, American Rescue Plan Act (ARPA) grant funding from the State Fiscal Recovery Fund established in S.L. 2021-180 (SRP-D-ARP-0071) is expected to be provided in the amount of up to \$148,470.00; and

NOW, THEREFORE, BE IT RESOLVED by the Burke County Board of Commissioners that the construction contract be awarded to, subject to final documentation and final funding being provided and approved by the aforementioned funding agency, in accordance with the Engineer's recommendation:

Buckeye Bridge, LLC (Canton, NC) - \$148,470.00.

Adopted this 15<sup>th</sup> day of August 2023.

/s/: Scott Mulwee

Scott Mulwee, Chairman

Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC

Clerk to the Board

#### **TAX DEPT. - COLLECTIONS ANNUAL SETTLEMENT REPORT FOR 2022/2023**

In compliance with NCGS 105-373 (a) (1) & (3), included are the amounts collected using the Property Tax System (PTS) and the Vehicle Tax System (VTS) for the county and fire districts. These amounts include current taxes, delinquent taxes, current and delinquent tax-related charges, and vehicle taxes. Amounts collected for municipalities where the county tax collector also serves as the municipal tax collector.

- Connelly Springs
- Glen Alpine
- Hildebran
- Long View
- Rhodhiss

This settlement also includes the amounts charged back to the collector and the write-off of the 2012 taxes and charges. The chargeback allows the collector to use enforced collection remedies on taxes for the current and the prior 10 years. The write-off removes the collector's responsibility to collect taxes in 2012 and prior where the collector cannot use enforced collection remedies.

This settlement is arranged by the following sections:

- Section 1 – Taxes and charges for Burke County only.
- Section 2 – Vehicle Tax for Burke County only.
- Section 3 – Property Taxes and charges for all other jurisdictions.
- Section 4 – Vehicle Tax for all other jurisdictions.
- Section 5 - Delinquent taxes and related charges to be charged back.
- Section 6 – Amount not charged back.
- Section 7 – Additional Revenues Collected
- Sections 8 through 11 – Delinquent Taxpayers List
- Section 12 – Enforced Collection Activity

The following represents a summary tax system report:

SECTION 1 – Property Tax – Report Attached  
(From NCPTS Report TR-401E)

Total Tax Collections (County Only)  
(July 1, 2022 – June 30, 2023)

|                              |                           |
|------------------------------|---------------------------|
| • Tax – Future (2023)        | \$ 9,540.74 (prepayments) |
| • Tax – Current (2022)       | \$ 47,244,750.53          |
| • Delinquent Tax (1996-2021) | \$ 701,035.58             |
| Total                        | <u>\$ 47,955,326.85</u>   |

Total of Taxes and Tax Related Collections (County Only)  
(July 1, 2022 – June 30, 2023) (All Years)

|                          |                         |
|--------------------------|-------------------------|
| • Advertisement Fee      | \$ 15,734.02            |
| • Garnishment            | \$ 38,150.81            |
| • Interest               | \$ 240,451.44           |
| • Land Fill User Fee     | \$ 3,052,168.31         |
| • Land Fill User Fee Sr. | \$ 74,675.31            |
| • Late List penalty      | \$ 72,356.10            |
| • Migrated LFUF          | \$ 1,313.64             |
| • Migrated Cost          | \$ 90.00                |
| • Miscellaneous Cost     | \$ 0.00                 |
| • NSF penalty            | \$ 1,572.59             |
| • Tax All Years          | <u>\$ 47,955,326.85</u> |
| Total                    | <u>\$ 51,451,839.07</u> |

SECTION 2 – Vehicle Tax – County Only  
(From NCVTS Distribution Report)

|                |                        |
|----------------|------------------------|
| • VTS Tax      | \$ 6,211,259.37        |
| • VTS Interest | \$ 37,439.08           |
| Total          | <u>\$ 6,248,698.45</u> |

SECTION 3 – Property Taxes and Charges for all Other Jurisdictions  
(From NCPTS Report TR-401E)

Total of Tax and Tax Related Collections (all years, all other jurisdictions)  
(July 1, 2022 – June 30, 2023)

|                         |                        |
|-------------------------|------------------------|
| • Total Tax Collections | <u>\$ 5,517,761.49</u> |
|-------------------------|------------------------|

SECTION 4 – Tag & Taxes and Charges for all Other Jurisdictions  
(From NCVTS Distribution Report)

|                |                        |                     |
|----------------|------------------------|---------------------|
| • VTS Tax      | \$ 2,016,828.81        |                     |
| • VTS Interest | \$ 12,793.98           |                     |
| • Vehicle Fee  | \$ 685.00              | \$ 5.00 – Hickory   |
| • Vehicle Fee  | <u>\$ 285,040.00</u>   | \$20.00 – Morganton |
| Total          | <u>\$ 2,315,347.79</u> |                     |

SECTION 5 – Property Tax Charge Back of Delinquent Taxes and Related Charges – Report Attached (From NCPTS Report TR-401E)

|               |                 |
|---------------|-----------------|
| • County Only | \$ 1,683,407.74 |
|---------------|-----------------|

- All other Jurisdictions \$ 185,786.31  
Total \$ 1,869,194.05

| Charge Back - County Only |                   |                 |              |            |             |             |          |             |                |                |
|---------------------------|-------------------|-----------------|--------------|------------|-------------|-------------|----------|-------------|----------------|----------------|
| Tax Year                  | Advertisement Fee | Garnishment Fee | LFUF         | LFUF SR    | Late List   | M_LFUF      | M_Cost   | NSF Penalty | Taxes          | Totals         |
| 2022                      | \$11,447.19       | \$4,811.35      | \$106,703.81 | \$2,664.41 | \$6,302.50  |             |          | \$25.00     | \$654,787.49   | \$786,741.75   |
| 2021                      | \$5,120.21        | \$3,373.73      | \$38,096.37  | \$683.49   | \$2,561.96  |             |          |             | \$145,926.67   | \$195,762.43   |
| 2020                      | \$1,285.00        | \$480.00        | \$25,198.83  | \$288.00   | \$1,748.80  |             |          |             | \$64,091.92    | \$93,092.55    |
| 2019                      | \$5,790.00        | \$1,147.08      | \$21,182.65  | \$252.00   | \$2,560.64  |             |          | \$50.00     | \$83,296.71    | \$114,279.08   |
| 2018                      | \$5,580.00        | \$555.96        | \$20,292.68  | \$216.00   | \$2,820.45  |             |          |             | \$72,095.81    | \$101,560.90   |
| 2017                      | \$5,480.00        | \$42.30         | \$17,752.17  | \$140.00   | \$2,663.43  |             |          |             | \$57,871.01    | \$83,948.91    |
| 2016                      | \$5,410.00        | \$90.00         | \$16,355.48  | \$330.00   | \$2,430.87  |             |          |             | \$54,609.72    | \$79,226.07    |
| 2015                      | \$5,320.00        | \$90.00         | \$12,737.51  | \$217.00   | \$1,804.17  |             |          |             | \$45,003.88    | \$65,172.56    |
| 2014                      | \$5,251.06        | \$30.00         | \$12,259.12  | \$242.40   | \$2,451.69  |             |          |             | \$49,084.11    | \$69,318.38    |
| 2013                      | \$5,145.00        | \$1,376.72      | \$0.00       | \$0.00     | \$2,484.66  | \$10,003.00 | \$390.00 |             | \$74,905.73    | \$94,305.11    |
| Amount Charged Back       | \$55,828.46       | \$11,997.14     | \$270,578.62 | \$5,033.30 | \$27,829.17 | \$10,003.00 | \$390.00 | \$75.00     | \$1,301,673.05 | \$1,683,407.74 |

| Charge Back - All other Jurisdictions |                   |                 |      |         |            |        |        |             |              |              |
|---------------------------------------|-------------------|-----------------|------|---------|------------|--------|--------|-------------|--------------|--------------|
| Tax Year                              | Advertisement Fee | Garnishment Fee | LFUF | LFUF SR | Late List  | M_LFUF | M_Cost | NSF Penalty | Taxes        | Totals       |
| 2022                                  |                   |                 |      |         | \$647.93   |        |        |             | \$94,444.73  | \$95,092.66  |
| 2021                                  |                   |                 |      |         | \$341.79   |        |        |             | \$20,797.82  | \$21,139.61  |
| 2020                                  |                   |                 |      |         | \$235.68   |        |        |             | \$8,529.48   | \$8,765.16   |
| 2019                                  |                   |                 |      |         | \$243.90   |        |        |             | \$11,203.40  | \$11,447.30  |
| 2018                                  |                   |                 |      |         | \$301.84   |        |        |             | \$9,745.72   | \$10,047.56  |
| 2017                                  |                   |                 |      |         | \$227.30   |        |        |             | \$7,662.41   | \$7,889.71   |
| 2016                                  |                   |                 |      |         | \$272.62   |        |        |             | \$7,982.52   | \$8,255.14   |
| 2015                                  |                   |                 |      |         | \$204.49   |        |        |             | \$6,675.12   | \$6,879.61   |
| 2014                                  |                   |                 |      |         | \$220.04   |        |        |             | \$6,675.86   | \$6,895.90   |
| 2013                                  |                   |                 |      |         | \$22.42    |        |        |             | \$9,351.24   | \$9,373.66   |
| Amount Charged Back                   |                   |                 |      |         | \$2,718.01 |        |        |             | \$183,068.30 | \$185,786.31 |

#### SECTION 6 – Property Tax Amount Not Charged Back to Collector (From NCPTS Report TR-401E)

By NCGS 105-378, the tax office cannot use enforced collection methods on delinquent bills and charges over 10 years old unless the action was instituted prior. Therefore, the amount of



uncollected taxes and other charges for 2012 that are not charged back to the Tax Collector for enforced collection are:

|                           |                     |
|---------------------------|---------------------|
| • County                  | \$ 82,795.54        |
| • All Other Jurisdictions | <u>\$ 8,732.10</u>  |
| Total                     | <u>\$ 91,527.64</u> |

#### Write-Off - County Only

|                                          | Advertisement Fee | Garnishment Fee | LFUF   | LFUF SR | Late List  | M_LFUF     | M_Cost   | NSF Penalty | Taxes       | Totals      |
|------------------------------------------|-------------------|-----------------|--------|---------|------------|------------|----------|-------------|-------------|-------------|
| Amount not charged back to the Collector | \$5,145.00        | \$1,402.60      | \$0.00 | \$0.00  | \$1,569.99 | \$9,870.76 | \$840.00 | \$0.00      | \$63,967.19 | \$82,795.54 |

#### Write-Off - All Other Jurisdictions

|                                                 | Advertisement Fee | Garnishment Fee | LFUF | LFUF SR | Late List | M_LFUF | M_Cost | NSF Penalty | Taxes      | Totals     |
|-------------------------------------------------|-------------------|-----------------|------|---------|-----------|--------|--------|-------------|------------|------------|
| Amount not charged back to the Collector (2012) |                   |                 |      |         | \$3.18    |        |        |             | \$8,728.92 | \$8,732.10 |

#### Total Write-Off - County Plus all Other Jurisdiction

|        | Advertisement Fee | Garnishment Fee | LFUF   | LFUF SR | Late List  | M_LFUF     | M_Cost   | NSF Penalty | Taxes       | Totals      |
|--------|-------------------|-----------------|--------|---------|------------|------------|----------|-------------|-------------|-------------|
| Totals | \$5,145.00        | \$1,402.60      | \$0.00 | \$0.00  | \$1,573.17 | \$9,870.76 | \$840.00 | \$0.00      | \$72,700.11 | \$91,531.64 |

#### SECTION 7 – Additional Revenues Collected (From NCPTS TR-426 & TR-430 Reports)

|                                |                        |
|--------------------------------|------------------------|
| • Rental Vehicle (County)      | \$ 62,050.61           |
| • Rental Vehicle (Hickory)     | \$ 17,404.00           |
| • Occupancy Tax                | \$ 931,656.26          |
| • Occupancy Tax (Late Penalty) | \$ 285.54              |
| • Occupancy Filing (Penalty)   | \$ 474.96              |
| • NSF Fee                      | \$ 268.07              |
| • Beer/Wine Late Fee           | \$ 108.81              |
| • Beer (Off Premises)          | \$ 1,763.58            |
| • Beer On/Off Premises         | \$ 6,000.00            |
| • Wine (Off Premises)          | \$ 6,792.86            |
| • Wine (On Premises)           | <u>\$ 5,000.00</u>     |
| Total                          | <u>\$ 1,031,804.69</u> |

#### SECTIONS 8 thru 11 – 2021 Delinquent Taxpayers

(From NCPTS Report TR-452)

In accordance with N.C.G.S. 105-373 (a)(1), a list of all persons owning real and personal property for 2021, whose taxes remain unpaid, as of 7/14/2023, is included in this report (see sections 8, 8 G, 9 G, 10, and 11). These lists are broken down by property types. The chart below locates, identifies, and totals these different property types. These totals include Taxes, Late List Penalties, Land Fill User Fees, and GAP bills.

|             | Source Type | Property Type              | # Bills | Totals        |
|-------------|-------------|----------------------------|---------|---------------|
| Section 8   | BUS         | Business Personal Property | 117     | \$ 33,474.38  |
| Section 8 G | BUS GAP     | Business Per. Property GAP | 39      | \$ 5,911.16   |
| Section 9   | IND         | Personal Property          | 1,010   | \$ 86,910.95  |
| Section 9 G | IND GAP     | Personal Property GAP      | 1,256   | \$ 34,448.89  |
| Section 10  | REI         | Real Property              | 2,403   | \$ 528,214.04 |
| Section 11  | PUB         | Public Utilities           | 0       | \$ 0.00       |
|             | Total       |                            | 4,825   | \$ 688,959.42 |

All reports are unaudited and are compiled using the Burke County Tax System (NCPTS) and NCVTS.

#### SECTION 12 – Summary of Enforced Collection Activity

Enforced collections of delinquent tax bills can use several different remedies as allowed by NCGS 105-367, 368, 374, and 375.

- Debt Setoff
- Bank Attachment / garnishment
- Wage Garnishment
- Foreclosure

I certify that the collections staff has made diligent efforts using the collection remedies available by statute (notices, second notices, wage garnishment, bank attachment, debt set-off, foreclosure, and delinquent collection service) to collect all delinquent debts. These delinquent debts are for tax years 2012 through 2021 and include those 2022 taxes that became delinquent after January 5, 2023.

I respectfully request the Burke County Board of Commissioners to accept this report as the Annual Settlement for the Fiscal Year Ending June 30, 2023.

/s/: John B. Bridgers

John B. Bridgers

Burke County Tax Administrator

**Motion: To accept the Tax Collection Settlement Report for 2022 / 2023 as presented.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                               |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

**TAX DEPT. - ORDER TO COLLECT 2023 TAXES**

General Statute 105-321 requires the Governing Body to order the Tax Collector to collect the taxes charged in the tax records. This includes current taxes and any delinquent taxes and associated charges for the previous 10 years. The amounts charged back from prior years are:

|                                                    |                      |
|----------------------------------------------------|----------------------|
| · County Taxes and other charges                   | \$1,683,407.74       |
| · All other jurisdictions' taxes and other charges | \$ <u>185,786.31</u> |
| · Total amount                                     | \$1,869,194.05       |

A breakdown of these amounts is contained in the 2013 / 2022 Tax Collectors Settlement.

The Tax Administrator requested the Board to adopt this order for the current tax year ending June 30, 2024.

**Motion: Order the Tax Administrator to collect the current and prior years' delinquent taxes on real and personal property. Further, authorize the Chairman to execute the Order on behalf of the Board.**

|                |                                                                     |
|----------------|---------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                           |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                          |

The Order to Collect reads as follows:

STATE OF NORTH CAROLINA  
BURKE COUNTY

ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
IN ACCORDANCE WITH G.S. 105-373, G.S. 105-321 AND 105-330.3

TO: TAX COLLECTOR OF BURKE COUNTY, TOWN OF CONNELLY SPRINGS, TOWN OF GLEN ALPINE, TOWN OF HILDEBRAN, TOWN OF LONG VIEW, TOWN OF RHODHISS, AND TOWN OF VALDESE

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2013 through 2022 tax records filed in the office of the Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2023 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Burke County, Town of Connelly Springs, Town of Glen Alpine, Town of Hildebran, Town of Long View, Town of Rhodhiss, Town of Valdese and fire districts of Brendletown, Carbon City, Chesterfield, Drowning Creek, Enola, George Hildebran, Glen Alpine, Icard, Jonas Ridge, Lake James, Longtown, Lovelady, Oak Hill, Salem, Smokey Creek, South Mountain, Triple Community, and West End. This order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and they have the authority to perform those functions

authorized by the Machinery Act of Chapter 105 of North Carolina General Statutes and other applicable laws for current and previous year's taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions.

Taxes on classified Motor Vehicles for 2016 and prior years are deemed uncollectible; therefore, the County Commissioner, pursuant to G.S. 105-373 (h) does hereby relieve the tax collector of the charge of collecting taxes on classified motor vehicles listed pursuant to G.S. 105-330.3 (a) (1) for 2016 and prior years.

WITNESS my hand and official seal, this the 15<sup>th</sup> day of August 2023.

/s/: Scott Mulwee  
Scott Mulwee, Vice Chairman  
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

#### **TAX DEPT. - TAX COLLECTION REPORT FOR JULY 2023**

The Board of Commissioners was presented with the Tax Collection Report through July 31, 2023. This reflects the status of collections by the Burke County Tax Collection's Staff. This information is a supplement to the Annual Settlement Report.

| Category           | Annual Budget   | Amount Collected<br>YTD | %<br>Collected | Balance to Collect |
|--------------------|-----------------|-------------------------|----------------|--------------------|
| Property Tax       | \$52,699,577.00 | \$12,940,776.48         | 24.46%         | \$39,758,800.52    |
| Motor Vehicle Tax  | \$6,200,000.00  | \$566,815.59            | 9.14%          | \$5,633,184.41     |
| Current Year Taxes | \$58,899,577.00 | \$13,507,592.07         | 22.93%         | \$45,391,984.93    |
| Delinquent Taxes   | \$700,000.00    | \$128,381.14            | 18.34%         | \$571,618.86       |
| Late List Penalty  | \$329,000.00    | \$25,731.02             | 7.82%          | \$303,268.98       |

The Tax Levy is the total property tax value not including motor vehicles times the tax rate. This amount changes monthly with the addition of discoveries, other changes, or corrections, and when Public Utility Values are added, typically during September.

| Category     | Tax Levy        | Amount Collected<br>YTD | %<br>Collected | Balance to Collect |
|--------------|-----------------|-------------------------|----------------|--------------------|
| Property Tax | \$52,057,713.06 | \$12,940,776.48         | 24.86%         | \$39,116,936.58    |

#### **Motion: To accept the Tax Collection Report for July 2023 as presented.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                               |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

#### **TAX DEPT. - RELEASE REFUND REPORT FOR JULY 2023**



Releases in value and / or refunds of taxes typically occur when:

- ☐ Taxpayers submit information that creates a reduction in value.
- ☐ Situs is corrected between counties and/or municipalities.
- ☐ Valuation appeals reduce the value of real or personal property.
- ☐ The postmark reveals a payment was timely sent.

The Board of Commissioners was presented with the following list of releases and refunds for consideration. The Net Release is a result of the Report Amount minus the Rebilled Amount.

| Tax System Refunds and Releases |               |                 |              |               |
|---------------------------------|---------------|-----------------|--------------|---------------|
|                                 | Report Amount | Rebilled Amount | Net Release  | Refund Amount |
| Releases (TR-304)               | \$133,882.06  | \$31,335.24     | \$102,546.82 | \$0.00        |

| VTS Refunds Over \$100 |               |
|------------------------|---------------|
|                        | Refund Amount |
| VTS Adjustments        | \$149.69      |

The tax reports read as follows:

| Bill #                                                | Taxpayer Name         | Bill Date | Operator ID (Name) | Release Date | Orig Bill Amount(\$) | Release Amount(\$) | Bill Amount after Release(\$) |
|-------------------------------------------------------|-----------------------|-----------|--------------------|--------------|----------------------|--------------------|-------------------------------|
| TAX DISTRICT: BURKE COUNTY RELEASE REASON: Adjustment |                       |           |                    |              |                      |                    |                               |
| 0000000927-2023-2023-0000-00-REG                      | CLARKE, FREDDIE       | 7/3/2023  | LINDA WILBUR       | 7/12/2023    | 1,609.12             | 1,609.12           | 0.00                          |
| 0000000927-2023-2023-0000-01-REG                      | CLARKE, FREDDIE       | 7/3/2023  | LINDA WILBUR       | 7/12/2023    | 2,302.38             | 2,302.38           | 0.00                          |
| 0000002214-2023-2023-0000-00-REG                      | PEARSON, CYNTHIA M    | 7/3/2023  | LINDA WILBUR       | 7/12/2023    | 836.14               | 836.14             | 0.00                          |
| 0000006004-2023-2023-0000-00-REG                      | POWELL, TERRY LESTER  | 7/3/2023  | LINDA WILBUR       | 7/11/2023    | 1,284.35             | 1,284.35           | 0.00                          |
| 0000012708-2023-2023-0000-00-REG                      | HILDEBRAN, PATRICIA A | 7/3/2023  | LINDA WILBUR       | 7/17/2023    | 1,017.50             | 1,017.50           | 0.00                          |
| 0000012708-2023-2023-0000-01-REG                      | HILDEBRAN, PATRICIA A | 7/3/2023  | LINDA WILBUR       | 7/17/2023    | 1,292.20             | 88.00              | 1,204.20                      |
| 0000012708-2023-2023-0000-02-REG                      | HILDEBRAN, PATRICIA A | 7/3/2023  | LINDA WILBUR       | 7/18/2023    | 929.50               | 929.50             | 0.00                          |
| 0000012708-2023-2023-0000-03-REG                      | HILDEBRAN, PATRICIA A | 7/3/2023  | LINDA WILBUR       | 7/25/2023    | 1,115.52             | 1,115.52           | 0.00                          |
| 0000013329-2023-2023-0000-00-REG                      | MCENTIRE, BOBBIE B    | 7/3/2023  | LINDA WILBUR       | 7/12/2023    | 321.38               | 321.38             | 0.00                          |
| 0000018292-2023-2023-0000-01-REG                      | CRAIG, LOUISE LOWMAN  | 7/3/2023  | LINDA WILBUR       | 7/14/2023    | 373.58               | 373.58             | 0.00                          |
| 0000018292-2023-2023-0000-02-REG                      | CRAIG, LOUISE LOWMAN  | 7/3/2023  | LINDA WILBUR       | 7/14/2023    | 587.49               | 587.49             | 0.00                          |
| 0000018292-2023-2023-0000-03-REG                      | CRAIG, LOUISE LOWMAN  | 7/3/2023  | LINDA WILBUR       | 7/14/2023    | 373.58               | 373.58             | 0.00                          |
| 0000018693-2023-2023-0000-00-REG                      | COOK, HOWARD JOHN     | 7/3/2023  | LINDA WILBUR       | 7/31/2023    | 811.40               | 811.40             | 0.00                          |
| 0000018693-2023-2023-0000-01-REG                      | COOK, HOWARD JOHN     | 7/3/2023  | LINDA WILBUR       | 7/31/2023    | 465.53               | 465.53             | 0.00                          |
| 0000018888-2023-2023-0000-00-REG                      | DAVIS, EDD            | 7/3/2023  | LINDA WILBUR       | 7/11/2023    | 603.52               | 603.52             | 0.00                          |
| 0000020302-2023-2023-0000-01-REG                      | GRIMES, FANNIE W      | 7/3/2023  | LINDA WILBUR       | 7/13/2023    | 875.10               | 875.10             | 0.00                          |
| 0000036089-2023-2023-0000-00-REG                      | CURTIS, FINLEY RAY    | 7/3/2023  | LINDA WILBUR       | 7/21/2023    | 812.27               | 812.27             | 0.00                          |
| 0000036089-2023-2023-0000-01-REG                      | CURTIS, FINLEY RAY    | 7/3/2023  | LINDA WILBUR       | 7/21/2023    | 1,374.55             | 1,374.55           | 0.00                          |

|                                  |                           |           |                |           |                  |                  |                 |
|----------------------------------|---------------------------|-----------|----------------|-----------|------------------|------------------|-----------------|
| 0000043195-2023-2023-0000-00-REG | POPLIN, JOSEPH E SR       | 7/3/2023  | LINDA WILBUR   | 7/21/2023 | 215.61           | 2.80             | 212.81          |
| 0000052966-2023-2023-0000-00-REG | MCCLELLAN, BETTY          | 7/3/2023  | JOHN BRIDGERS  | 7/14/2023 | 599.02           | 436.23           | 162.79          |
| 0000057547-2023-2023-0000-00-REG | WILD, KEVIN C             | 7/3/2023  | KAYLA BURGESS  | 7/20/2023 | 3,474.70         | 73.71            | 3,400.99        |
| 0000079401-2023-2023-0000-00-REG | HARTLEY, ELKE MELANIE     | 7/21/2023 | LINDA WILBUR   | 7/21/2023 | 119.58           | 88.00            | 31.58           |
| 0000092986-2023-2023-0000-00-REG | STARK, ALFRED THOMAS      | 7/3/2023  | LINDA WILBUR   | 7/11/2023 | 100.80           | 75.60            | 25.20           |
| 0024009659-2023-2023-0000-01-REG | BINGHAM, SUSAN O          | 7/3/2023  | LINDA WILBUR   | 7/17/2023 | 61.42            | 61.42            | 0.00            |
| 0024025392-2023-2023-0000-00-REG | LOWMAN, AMANDA S          | 7/3/2023  | KAYLA BURGESS  | 7/14/2023 | 110.79           | 110.79           | 0.00            |
| 0024039895-2023-2023-0000-00-REG | ST AUBIN, SCOTT J         | 7/3/2023  | LINDA WILBUR   | 7/12/2023 | 379.35           | 379.35           | 0.00            |
| 0024041635-2023-2023-0000-00-REG | RIDENHOUR, NORMA R        | 7/3/2023  | KAYLA BURGESS  | 7/11/2023 | 105.36           | 105.36           | 0.00            |
| 0024052132-2023-2023-0000-00-REG | HILDEBRAND, LOGAN B       | 7/3/2023  | LOUISE JOHNSON | 7/13/2023 | 60.98            | 60.98            | 0.00            |
| 0024052347-2022-2022-0000-00-REG | KING, HAL STEVEN          | 7/1/2022  | KAYLA BURGESS  | 7/13/2023 | 15.67            | 15.67            | 0.00            |
| 0024069069-2023-2023-0000-00-REG | MACE, RONALD E            | 7/3/2023  | KAYLA BURGESS  | 7/11/2023 | 109.25           | 88.00            | 21.25           |
| 0024070238-2023-2023-0000-00-REG | DUCKWORTH, DOUGLAS DARELL | 7/3/2023  | KAYLA BURGESS  | 7/13/2023 | 90.19            | 21.28            | 68.91           |
| 0024070238-2023-2023-0000-00-REG | DUCKWORTH, DOUGLAS DARELL | 7/3/2023  | KAYLA BURGESS  | 7/13/2023 | 68.91            | 29.68            | 39.23           |
| 0024070238-2023-2023-0000-00-REG | DUCKWORTH, DOUGLAS DARELL | 7/3/2023  | KAYLA BURGESS  | 7/14/2023 | 39.23            | 15.12            | 24.11           |
| <b>Subtotal</b>                  |                           |           |                |           | <b>22,535.97</b> | <b>17,344.90</b> | <b>5,191.07</b> |

**TAX DISTRICT: BURKE COUNTY      RELEASE REASON: Business Closed**

|                                  |                                |          |              |           |               |               |             |
|----------------------------------|--------------------------------|----------|--------------|-----------|---------------|---------------|-------------|
| 0000075359-2023-2023-0000-00-REG | BELL, CINDY HENSON             | 7/3/2023 | LINDA WILBUR | 7/28/2023 | 11.09         | 11.09         | 0.00        |
| 0000081970-2023-2023-0000-00-REG | CARDIOLOGY ASSOC OF THE CAROLI | 7/3/2023 | LINDA WILBUR | 7/19/2023 | 334.41        | 334.41        | 0.00        |
| 0024058985-2023-2023-0000-00-REG | SWEET TREAT REPEAT             | 7/3/2023 | LINDA WILBUR | 7/6/2023  | 30.80         | 30.80         | 0.00        |
| <b>Subtotal</b>                  |                                |          |              |           | <b>376.30</b> | <b>376.30</b> | <b>0.00</b> |

**TAX DISTRICT: BURKE COUNTY      RELEASE REASON: Billing Correction**

|                                  |                                |          |               |           |                  |                  |             |
|----------------------------------|--------------------------------|----------|---------------|-----------|------------------|------------------|-------------|
| 0000047290-2023-2023-0000-00-REG | WILLOW RUN HARMONY HOUSING LLC | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 2,112.00         | 2,112.00         | 0.00        |
| 0024070647-2023-2023-0000-00-REG | STROUPE PROPERTIES, LLC        | 7/3/2023 | AMANDA CONLEY | 7/18/2023 | 5,478.69         | 5,478.69         | 0.00        |
| 0024070648-2023-2023-0000-00-REG | STROUPE PROPERTIES, LLC        | 7/3/2023 | AMANDA CONLEY | 7/18/2023 | 5,561.65         | 5,561.65         | 0.00        |
| 0024070848-2023-2023-0000-00-REG | STROUPE PROPERTIES, LLC        | 7/3/2023 | AMANDA CONLEY | 7/18/2023 | 6,006.69         | 6,006.69         | 0.00        |
| 0024070849-2023-2023-0000-00-REG | STROUPE PROPERTIES, LLC        | 7/3/2023 | AMANDA CONLEY | 7/18/2023 | 6,089.65         | 6,089.65         | 0.00        |
| <b>Subtotal</b>                  |                                |          |               |           | <b>25,248.68</b> | <b>25,248.68</b> | <b>0.00</b> |

**TAX DISTRICT: BURKE COUNTY      RELEASE REASON: Amended Listing**

|                                  |                                |          |              |           |          |          |          |
|----------------------------------|--------------------------------|----------|--------------|-----------|----------|----------|----------|
| 0000006004-2023-2023-0000-01-REG | POWELL, TERRY LESTER           | 7/3/2023 | LINDA WILBUR | 7/11/2023 | 1,036.04 | 1,036.04 | 0.00     |
| 0000012708-2023-2023-0000-01-REG | HILDEBRAN, PATRICIA A          | 7/3/2023 | LINDA WILBUR | 7/17/2023 | 1,204.20 | 1,204.20 | 0.00     |
| 0000013342-2023-2023-0000-00-REG | DENISON, SANDRA MOSELEY        | 7/3/2023 | LINDA WILBUR | 7/12/2023 | 674.66   | 8.12     | 666.54   |
| 0000018292-2023-2023-0000-00-REG | CRAIG, LOUISE LOWMAN           | 7/3/2023 | LINDA WILBUR | 7/14/2023 | 587.49   | 587.49   | 0.00     |
| 0000027410-2023-2023-0000-00-REG | TAYLOR, RONALD L               | 7/3/2023 | LINDA WILBUR | 7/17/2023 | 1,065.47 | 2.80     | 1,062.67 |
| 0000071044-2023-2023-0000-00-REG | AVERY, MARY CHILDERS           | 7/3/2023 | LINDA WILBUR | 7/14/2023 | 94.16    | 94.16    | 0.00     |
| 0000082122-2023-2023-0000-00-REG | FEIN, EUGENIE BRASWELL         | 7/3/2023 | LINDA WILBUR | 7/20/2023 | 5.43     | 5.43     | 0.00     |
| 0000082581-2019-2019-0000-00-REG | JOHNSON, STEVE                 | 7/1/2019 | LINDA WILBUR | 7/19/2023 | 155.61   | 155.61   | 0.00     |
| 0000082581-2020-2020-0000-00-REG | JOHNSON, STEVE                 | 7/1/2020 | LINDA WILBUR | 7/19/2023 | 146.92   | 146.92   | 0.00     |
| 0000082581-2021-2021-0000-00-REG | JOHNSON, STEVE                 | 7/1/2021 | LINDA WILBUR | 7/19/2023 | 150.92   | 150.92   | 0.00     |
| 0000082581-2022-2022-0000-00-REG | JOHNSON, STEVE                 | 7/1/2022 | LINDA WILBUR | 7/19/2023 | 156.92   | 156.92   | 0.00     |
| 0000082581-2023-2023-0000-00-REG | JOHNSON, STEVE                 | 7/3/2023 | LINDA WILBUR | 7/19/2023 | 105.74   | 105.74   | 0.00     |
| 0024064674-2023-2023-0000-00-REG | TOSHIBA AMERICA BUSI SOLUTIONS | 7/3/2023 | LINDA WILBUR | 7/18/2023 | 6.05     | 3.62     | 2.43     |

|                                  |                                |          |              |           |                 |                 |                 |
|----------------------------------|--------------------------------|----------|--------------|-----------|-----------------|-----------------|-----------------|
| 0024070933-2023-2023-0000-00-REG | GREATAMERICA FINANCIAL SERVICE | 7/3/2023 | LINDA WILBUR | 7/14/2023 | 43.38           | 13.23           | 30.15           |
| <b>Subtotal</b>                  |                                |          |              |           | <b>5,432.99</b> | <b>3,671.20</b> | <b>1,761.79</b> |

## TAX DISTRICT: BURKE COUNTY RELEASE REASON: Deceased

|                                  |                       |          |              |           |               |               |             |
|----------------------------------|-----------------------|----------|--------------|-----------|---------------|---------------|-------------|
| 0000020302-2023-2023-0000-00-REG | GRIMES, FANNIE W      | 7/3/2023 | LINDA WILBUR | 7/13/2023 | 459.55        | 459.55        | 0.00        |
| 0000079037-2023-2023-0000-00-REG | POWELL, LORETTA       | 7/3/2023 | LINDA WILBUR | 7/6/2023  | 105.74        | 105.74        | 0.00        |
| 0024069604-2023-2023-0000-00-REG | WALKER, STEPHEN JAMES | 7/3/2023 | LINDA WILBUR | 7/27/2023 | 12.32         | 12.32         | 0.00        |
| <b>Subtotal</b>                  |                       |          |              |           | <b>577.61</b> | <b>577.61</b> | <b>0.00</b> |

## TAX DISTRICT: BURKE COUNTY RELEASE REASON: Duplicate Billing

|                                  |                    |          |              |           |        |        |      |
|----------------------------------|--------------------|----------|--------------|-----------|--------|--------|------|
| 0000044361-2021-2021-0000-00-REG | VAUGHN, ALLEN DEAN | 7/1/2021 | LINDA WILBUR | 7/14/2023 | 200.34 | 200.34 | 0.00 |
| 0000044361-2022-2022-0000-00-REG | VAUGHN, ALLEN DEAN | 7/1/2022 | LINDA WILBUR | 7/14/2023 | 206.34 | 206.34 | 0.00 |
| 0000044361-2023-2023-0000-00-REG | VAUGHN, ALLEN DEAN | 7/3/2023 | LINDA WILBUR | 7/14/2023 | 274.86 | 274.86 | 0.00 |
| 0000048306-2014-2014-0000-00-REG | CAUSBY, STERLING   | 7/1/2014 | LINDA WILBUR | 6/30/2023 | 263.24 | 263.24 | 0.00 |
| 0000048306-2015-2015-0000-00-REG | CAUSBY, STERLING   | 7/1/2015 | LINDA WILBUR | 6/30/2023 | 284.90 | 284.90 | 0.00 |
| 0000048306-2016-2016-0000-00-REG | CAUSBY, STERLING   | 7/1/2016 | LINDA WILBUR | 6/30/2023 | 287.90 | 287.90 | 0.00 |
| 0000048306-2017-2017-0000-00-REG | CAUSBY, STERLING   | 7/1/2017 | LINDA WILBUR | 6/30/2023 | 297.82 | 297.82 | 0.00 |
| 0000048306-2018-2018-0000-00-REG | CAUSBY, STERLING   | 7/1/2018 | LINDA WILBUR | 6/30/2023 | 299.82 | 299.82 | 0.00 |
| 0000048306-2019-2019-0000-00-REG | CAUSBY, STERLING   | 7/1/2019 | LINDA WILBUR | 6/30/2023 | 312.36 | 312.36 | 0.00 |
| 0000048306-2020-2020-0000-00-REG | CAUSBY, STERLING   | 7/1/2020 | LINDA WILBUR | 6/30/2023 | 312.36 | 312.36 | 0.00 |
| 0000048306-2021-2021-0000-00-REG | CAUSBY, STERLING   | 7/1/2021 | LINDA WILBUR | 6/30/2023 | 316.36 | 316.36 | 0.00 |

|                                  |                           |          |              |           |                 |                 |                 |
|----------------------------------|---------------------------|----------|--------------|-----------|-----------------|-----------------|-----------------|
| 0024063001-2023-2023-0000-00-REG | JENKINS, PAUL CHRISTOPHER | 7/3/2023 | LINDA WILBUR | 7/10/2023 | 61.60           | 39.49           | 22.11           |
| <b>Subtotal</b>                  |                           |          |              |           | <b>8,871.14</b> | <b>1,836.95</b> | <b>7,034.19</b> |

## TAX DISTRICT: BURKE COUNTY RELEASE REASON: Late Listing

|                                  |                              |          |              |           |               |              |               |
|----------------------------------|------------------------------|----------|--------------|-----------|---------------|--------------|---------------|
| 0024025939-2023-2023-0000-00-REG | CONTERRA ULTRA BROADBAND LLC | 7/3/2023 | LINDA WILBUR | 7/21/2023 | 118.46        | 10.77        | 107.69        |
| <b>Subtotal</b>                  |                              |          |              |           | <b>118.46</b> | <b>10.77</b> | <b>107.69</b> |

## TAX DISTRICT: BURKE COUNTY RELEASE REASON: Exempt Property

|                                  |                       |          |               |           |          |          |      |
|----------------------------------|-----------------------|----------|---------------|-----------|----------|----------|------|
| 0000005798-2023-2023-0000-00-REG | KIRBY, MARK TODDMAN   | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 6,340.33 | 6,340.33 | 0.00 |
| 0000006713-2023-2023-0000-00-REG | QUEEN, DOUGLAS EUGENE | 7/3/2023 | AMANDA CONLEY | 7/17/2023 | 862.22   | 862.22   | 0.00 |
| 0000007964-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH | 7/3/2023 | AMANDA CONLEY | 7/13/2023 | 240.98   | 240.98   | 0.00 |
| 0000007965-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH | 7/3/2023 | AMANDA CONLEY | 7/13/2023 | 305.98   | 305.98   | 0.00 |
| 0000008934-2023-2023-0000-00-REG | SMITH, SAMUEL RAY JR  | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 260.95   | 260.95   | 0.00 |
| 0000015260-2023-2023-0000-00-REG | POTEET, JACK R        | 7/3/2023 | AMANDA CONLEY | 7/20/2023 | 430.72   | 430.72   | 0.00 |
| 0000016053-2023-2023-0000-00-REG | MABE, CLAUD E         | 7/3/2023 | AMANDA CONLEY | 7/20/2023 | 2,918.57 | 2,918.57 | 0.00 |
| 0000018061-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH | 7/3/2023 | AMANDA CONLEY | 7/13/2023 | 1,087.33 | 1,087.33 | 0.00 |
| 0000018646-2023-2023-0000-00-REG | POORE, CHARLES W      | 7/3/2023 | AMANDA CONLEY | 7/13/2023 | 466.32   | 466.32   | 0.00 |
| 0000022062-2023-2023-0000-00-REG | CORBITT, SUSAN E      | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 2,080.85 | 2,080.85 | 0.00 |
| 0000022423-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 123.44   | 123.44   | 0.00 |
| 0000022797-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH | 7/3/2023 | AMANDA CONLEY | 7/13/2023 | 310.09   | 310.09   | 0.00 |
| 0000022808-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 291.93   | 291.93   | 0.00 |
| 0000022809-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 287.31   | 287.31   | 0.00 |

|                                  |                        |          |               |           |          |          |      |
|----------------------------------|------------------------|----------|---------------|-----------|----------|----------|------|
| 0000022810-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH  | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 271.06   | 271.06   | 0.00 |
| 0000023540-2023-2023-0000-00-REG | HARRIS, DANIEL G       | 7/3/2023 | AMANDA CONLEY | 7/27/2023 | 3,476.82 | 3,476.82 | 0.00 |
| 0000024973-2023-2023-0000-00-REG | PATTON, CLINT          | 7/3/2023 | AMANDA CONLEY | 7/27/2023 | 1,197.39 | 1,197.39 | 0.00 |
| 0000025316-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH  | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 818.50   | 818.50   | 0.00 |
| 0000028010-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH  | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 2,152.36 | 2,152.36 | 0.00 |
| 0000028014-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH  | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 219.37   | 219.37   | 0.00 |
| 0000028015-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH  | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 308.56   | 308.56   | 0.00 |
| 0000030079-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH  | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 275.45   | 275.45   | 0.00 |
| 0000032492-2023-2023-0000-00-REG | WITT, INGELORE         | 7/3/2023 | AMANDA CONLEY | 7/27/2023 | 2,345.89 | 2,345.89 | 0.00 |
| 0000033593-2023-2023-0000-00-REG | ABEE, RICKY ALAN       | 7/3/2023 | AMANDA CONLEY | 7/24/2023 | 545.87   | 545.87   | 0.00 |
| 0000045067-2023-2023-0000-00-REG | POORE, CHARLES JOSEPH  | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 228.87   | 228.87   | 0.00 |
| 0000056251-2023-2023-0000-00-REG | WISEMAN, DENISE EVELYN | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 740.54   | 740.54   | 0.00 |
| 0000056326-2023-2023-0000-00-REG | WISEMAN, DENISE EVELYN | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 865.44   | 865.44   | 0.00 |
| 0000056327-2023-2023-0000-00-REG | WISEMAN, DENISE EVELYN | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 1,548.74 | 1,548.74 | 0.00 |
| 0000056386-2023-2023-0000-00-REG | POTEET, JACK R         | 7/3/2023 | AMANDA CONLEY | 7/27/2023 | 488.98   | 488.98   | 0.00 |
| 0000056395-2023-2023-0000-00-REG | SMITH, REDEANA D       | 7/3/2023 | AMANDA CONLEY | 7/27/2023 | 78.70    | 78.70    | 0.00 |
| 0000057531-2023-2023-0000-00-REG | MCGRADY, DONALD J      | 7/3/2023 | AMANDA CONLEY | 7/27/2023 | 2,305.53 | 2,305.53 | 0.00 |
| 0000060291-2023-2023-0000-00-REG | YOUNG, WILLIE FRED     | 7/3/2023 | AMANDA CONLEY | 7/27/2023 | 989.28   | 989.28   | 0.00 |
| 0024069373-2023-2023-0000-00-REG | CARSWELL, GLETA K      | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 1,235.36 | 1,235.36 | 0.00 |
| 0024072690-2023-2023-0000-00-REG | LEGER, BLENDA A        | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 404.80   | 404.80   | 0.00 |
| 0024072691-2023-2023-0000-00-REG | LEGER, BLENDA A        | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 404.80   | 404.80   | 0.00 |

|                                  |                 |          |               |           |                  |                  |             |
|----------------------------------|-----------------|----------|---------------|-----------|------------------|------------------|-------------|
| 0024072692-2023-2023-0000-00-REG | LEGER, GERALD D | 7/3/2023 | AMANDA CONLEY | 7/14/2023 | 1,742.32         | 1,742.32         | 0.00        |
| <b>Subtotal</b>                  |                 |          |               |           | <b>38,651.65</b> | <b>38,651.65</b> | <b>0.00</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Listed In Error**

|                                  |                               |          |              |           |               |               |               |
|----------------------------------|-------------------------------|----------|--------------|-----------|---------------|---------------|---------------|
| 0000084197-2023-2023-0000-00-REG | CLARKS NURSERY OF JONAS RIDGE | 7/3/2023 | LINDA WILBUR | 7/26/2023 | 301.47        | 26.98         | 274.49        |
| 0000084197-2023-2023-0000-00-REG | CLARKS NURSERY OF JONAS RIDGE | 7/3/2023 | LINDA WILBUR | 7/26/2023 | 274.49        | 225.21        | 49.28         |
| 0024034293-2023-2023-0000-00-REG | GRAGG, STEPHEN H              | 7/3/2023 | LINDA WILBUR | 7/10/2023 | 16.02         | 6.81          | 9.21          |
| 0024064808-2023-2023-0000-00-REG | BOND, BRIAN                   | 7/3/2023 | LINDA WILBUR | 7/17/2023 | 50.40         | 50.40         | 0.00          |
| <b>Subtotal</b>                  |                               |          |              |           | <b>642.38</b> | <b>309.40</b> | <b>332.98</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Not in Burke County**

|                                  |                           |          |               |           |               |               |              |
|----------------------------------|---------------------------|----------|---------------|-----------|---------------|---------------|--------------|
| 0000078982-2023-2023-0000-00-REG | LOR, MOUA                 | 7/3/2023 | LINDA WILBUR  | 7/14/2023 | 14.35         | 14.35         | 0.00         |
| 0024045909-2023-2023-0000-00-REG | STATE INDUSTRIAL PRODUCTS | 7/3/2023 | LINDA WILBUR  | 7/19/2023 | 7.18          | 7.18          | 0.00         |
| 0024047847-2023-2023-0000-00-REG | RIPUMAREE, ERICA DAWN     | 7/3/2023 | LINDA WILBUR  | 7/19/2023 | 81.62         | 27.72         | 53.90        |
| 0024052194-2023-2023-0000-00-REG | GUARDIAN STONE LLC        | 7/3/2023 | LINDA WILBUR  | 7/19/2023 | 154.62        | 154.62        | 0.00         |
| 0024069652-2023-2023-0000-00-REG | WILLIAMS, ROBERT W        | 7/3/2023 | KAYLA BURGESS | 7/27/2023 | 9.24          | 9.24          | 0.00         |
| <b>Subtotal</b>                  |                           |          |               |           | <b>267.01</b> | <b>213.11</b> | <b>53.90</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Mapping Correction**

|                                  |                  |          |               |           |              |              |              |
|----------------------------------|------------------|----------|---------------|-----------|--------------|--------------|--------------|
| 0000051414-2023-2023-0000-00-REG | LOWMAN, AMANDA S | 7/3/2023 | AMANDA CONLEY | 7/11/2023 | 98.19        | 12.63        | 85.56        |
| <b>Subtotal</b>                  |                  |          |               |           | <b>98.19</b> | <b>12.63</b> | <b>85.56</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Situs Correction**

|                                  |                      |          |              |           |          |          |      |
|----------------------------------|----------------------|----------|--------------|-----------|----------|----------|------|
| 0024025057-2023-2023-0000-00-REG | MARGO, JUSTIN EDWARD | 7/3/2023 | LINDA WILBUR | 7/20/2023 | 7.39     | 7.39     | 0.00 |
| 0024066106-2023-2023-0000-00-REG | COPE SERVICES LLC    | 7/3/2023 | LINDA WILBUR | 7/13/2023 | 1,967.16 | 1,967.16 | 0.00 |

|                                  |                         |          |              |           |                 |                 |             |
|----------------------------------|-------------------------|----------|--------------|-----------|-----------------|-----------------|-------------|
| 0024068529-2023-2023-0000-00-REG | HARDY, ALISTAIR MALCOLM | 7/3/2023 | LINDA WILBUR | 7/21/2023 | 345.35          | 345.35          | 0.00        |
| <b>Subtotal</b>                  |                         |          |              |           | <b>2,319.90</b> | <b>2,319.90</b> | <b>0.00</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Process Correction**

|                                  |                    |          |              |          |               |               |             |
|----------------------------------|--------------------|----------|--------------|----------|---------------|---------------|-------------|
| 0000075634-2020-2020-0000-00-REG | WISE, JAYNE        | 7/1/2020 | LINDA WILBUR | 7/6/2023 | 88.06         | 88.06         | 0.00        |
| 0000075634-2021-2021-0000-00-REG | WISE, JAYNE        | 7/1/2021 | LINDA WILBUR | 7/6/2023 | 92.06         | 92.06         | 0.00        |
| 0024058985-2022-2022-0000-00-REG | SWEET TREAT REPEAT | 7/1/2022 | LINDA WILBUR | 7/6/2023 | 34.75         | 34.75         | 0.00        |
| <b>Subtotal</b>                  |                    |          |              |          | <b>214.87</b> | <b>214.87</b> | <b>0.00</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Penalty Correction**

|                                  |                        |          |              |           |              |             |              |
|----------------------------------|------------------------|----------|--------------|-----------|--------------|-------------|--------------|
| 0000074173-2023-2023-0000-00-REG | PEPSI COLA BOTTLING CO | 7/3/2023 | LINDA WILBUR | 7/18/2023 | 31.34        | 2.85        | 28.49        |
| <b>Subtotal</b>                  |                        |          |              |           | <b>31.34</b> | <b>2.85</b> | <b>28.49</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Release LFUF**

|                                  |                             |          |               |           |                 |                 |                 |
|----------------------------------|-----------------------------|----------|---------------|-----------|-----------------|-----------------|-----------------|
| 0000009986-2023-2023-0000-00-REG | BURKE COUNTY                | 7/3/2023 | AMANDA CONLEY | 7/6/2023  | 88.00           | 88.00           | 0.00            |
| 0000016663-2023-2023-0000-00-REG | TOWN OF HILDEBRAN           | 7/3/2023 | AMANDA CONLEY | 7/6/2023  | 88.00           | 88.00           | 0.00            |
| 0000024207-2023-2023-0000-00-REG | NOLAND, DEAN                | 7/3/2023 | AMANDA CONLEY | 7/17/2023 | 262.72          | 88.00           | 174.72          |
| 0000026593-2023-2023-0000-00-REG | ISOM, RONALD MICHAEL        | 7/3/2023 | AMANDA CONLEY | 7/10/2023 | 351.27          | 88.00           | 263.27          |
| 0000036089-2023-2023-0000-01-REG | CURTIS, FINLEY RAY          | 7/3/2023 | LINDA WILBUR  | 7/21/2023 | 1,462.55        | 88.00           | 1,374.55        |
| 0000045047-2023-2023-0000-00-REG | CITY OF MORGANTON           | 7/3/2023 | AMANDA CONLEY | 7/6/2023  | 176.00          | 176.00          | 0.00            |
| 0000045359-2023-2023-0000-00-REG | ABEE, CRYSTAL RAE           | 7/3/2023 | AMANDA CONLEY | 7/19/2023 | 1,408.34        | 88.00           | 1,320.34        |
| 0000048032-2023-2023-0000-00-REG | PUETT, CLIFFORD DALE JR     | 7/3/2023 | AMANDA CONLEY | 7/6/2023  | 326.18          | 88.00           | 238.18          |
| 0000078235-2023-2023-0000-00-REG | HILDEBRAND, CHARLES WENDELL | 7/3/2023 | LINDA WILBUR  | 7/13/2023 | 176.00          | 176.00          | 0.00            |
| 0000085803-2023-2023-0000-00-REG | COLE, TERRY LEE             | 7/3/2023 | LINDA WILBUR  | 7/11/2023 | 88.00           | 88.00           | 0.00            |
| 0024069071-2023-2023-0000-00-REG | PUCKETT, GEORGE T           | 7/3/2023 | KAYLA BURGESS | 7/28/2023 | 94.16           | 88.00           | 6.16            |
| <b>Subtotal</b>                  |                             |          |               |           | <b>4,521.22</b> | <b>1,144.00</b> | <b>3,377.22</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Sold/Traded**

|                                  |                       |          |                |           |                 |               |                 |
|----------------------------------|-----------------------|----------|----------------|-----------|-----------------|---------------|-----------------|
| 0000008143-2023-2023-0000-00-REG | CAROWAY, BILLY JOE    | 7/3/2023 | KAYLA BURGESS  | 7/28/2023 | 2,828.79        | 23.86         | 2,804.93        |
| 0000025933-2023-2023-0000-00-REG | MCGRADY, WALTER M III | 7/3/2023 | KAYLA BURGESS  | 7/11/2023 | 200.17          | 7.00          | 193.17          |
| 0000074736-2023-2023-0000-00-REG | MORRISON, JACK R      | 7/3/2023 | KAYLA BURGESS  | 7/10/2023 | 24.11           | 24.11         | 0.00            |
| 0000075501-2023-2023-0000-00-REG | TOM FOX CONSTRUCTION  | 7/3/2023 | LOUISE JOHNSON | 7/13/2023 | 41.27           | 41.27         | 0.00            |
| 0024034183-2023-2023-0000-00-REG | HYPSE, RONALD N       | 7/3/2023 | KAYLA BURGESS  | 7/28/2023 | 6.16            | 6.16          | 0.00            |
| 0024052198-2023-2023-0000-00-REG | PITTMAN, ROBERT ERIC  | 7/3/2023 | KAYLA BURGESS  | 7/6/2023  | 12.25           | 12.25         | 0.00            |
| 0024055920-2023-2023-0000-00-REG | POTEAT, DONALD H      | 7/3/2023 | LINDA WILBUR   | 7/21/2023 | 393.68          | 7.28          | 386.40          |
| 0024057126-2023-2023-0000-00-REG | BELL, DAVID           | 7/3/2023 | KAYLA BURGESS  | 7/19/2023 | 99.79           | 99.79         | 0.00            |
| 0024068677-2023-2023-0000-00-REG | MOORE, MICHAEL C      | 7/3/2023 | KAYLA BURGESS  | 7/26/2023 | 144.21          | 144.21        | 0.00            |
| 0024069071-2023-2023-0000-00-REG | PUCKETT, GEORGE T     | 7/3/2023 | KAYLA BURGESS  | 7/28/2023 | 6.16            | 6.16          | 0.00            |
| 0024069640-2023-2023-0000-00-REG | BROWN, CHARLIE        | 7/3/2023 | LINDA WILBUR   | 7/11/2023 | 13.44           | 13.44         | 0.00            |
| 0024069671-2023-2023-0000-00-REG | VANCE, RICKEY DALE    | 7/3/2023 | LINDA WILBUR   | 7/17/2023 | 30.15           | 30.15         | 0.00            |
| 0024070102-2023-2023-0000-00-REG | LOWMAN, HELEN         | 7/3/2023 | KAYLA BURGESS  | 7/14/2023 | 6.16            | 6.16          | 0.00            |
| <b>Subtotal</b>                  |                       |          |                |           | <b>3,806.34</b> | <b>421.84</b> | <b>3,384.50</b> |

**TAX DISTRICT: BURKE COUNTY RELEASE REASON: Value Change**

|                                  |                      |          |               |           |        |      |        |
|----------------------------------|----------------------|----------|---------------|-----------|--------|------|--------|
| 0000005309-2023-2023-0000-00-REG | DANIEL, STEPHEN T JR | 7/3/2023 | AMANDA CONLEY | 7/18/2023 | 695.69 | 0.30 | 695.39 |
|----------------------------------|----------------------|----------|---------------|-----------|--------|------|--------|



|                                  |                                      |          |               |           |          |          |          |
|----------------------------------|--------------------------------------|----------|---------------|-----------|----------|----------|----------|
| 0000006610-2023-2023-0000-00-REG | YANCEY, TRACY C                      | 7/3/2023 | AMANDA CONLEY | 7/17/2023 | 248.41   | 95.83    | 152.58   |
| 0000008813-2023-2023-0000-00-REG | RIDDICK, LANCE E                     | 7/3/2023 | AMANDA CONLEY | 7/21/2023 | 178.61   | 178.61   | 0.00     |
| 0000012708-2023-2023-0000-03-REG | HILDEBRAN, PATRICIA A                | 7/3/2023 | AMANDA CONLEY | 7/18/2023 | 1,204.20 | 88.68    | 1,115.52 |
| 0000019135-2023-2023-0000-00-REG | HALL, MARK C                         | 7/3/2023 | AMANDA CONLEY | 7/12/2023 | 2,095.02 | 281.46   | 1,813.56 |
| 0000025245-2023-2023-0000-00-REG | PITTS, DOUGLAS G                     | 7/3/2023 | AMANDA CONLEY | 7/13/2023 | 624.45   | 48.95    | 575.50   |
| 0000025545-2023-2023-0000-00-REG | PRICE, LENA H                        | 7/3/2023 | AMANDA CONLEY | 7/17/2023 | 523.32   | 57.12    | 466.20   |
| 0000028639-2023-2023-0000-00-REG | HUDSON, HAROLD LEE                   | 7/3/2023 | AMANDA CONLEY | 7/13/2023 | 672.67   | 5.62     | 667.05   |
| 0000029787-2023-2023-0000-00-REG | BURKETT, GARY VANCE                  | 7/3/2023 | AMANDA CONLEY | 7/18/2023 | 314.04   | 314.04   | 0.00     |
| 0000029824-2023-2023-0000-00-REG | BUTLER, HORACE G                     | 7/3/2023 | AMANDA CONLEY | 7/11/2023 | 555.39   | 335.99   | 219.40   |
| 0000033232-2023-2023-0000-00-REG | AFFORDABLE HOUSE NORTH CAROLINA, LLC | 7/3/2023 | AMANDA CONLEY | 7/20/2023 | 1,022.77 | 1,022.77 | 0.00     |
| 0000044830-2023-2023-0000-00-REG | BECK, JAMES D                        | 7/3/2023 | LINDA WILBUR  | 7/13/2023 | 273.51   | 158.13   | 115.38   |
| 0000046041-2023-2023-0000-00-REG | WHITE, ROSA E                        | 7/3/2023 | JOHN BRIDGERS | 7/13/2023 | 600.19   | 458.43   | 141.76   |
| 0000050025-2023-2023-0000-00-REG | GLADDEN, SAMUEL L                    | 7/3/2023 | AMANDA CONLEY | 7/6/2023  | 628.30   | 25.72    | 602.58   |
| 0000053170-2023-2023-0000-00-REG | RAMSEY, CRISTY HALLYBURTON           | 7/3/2023 | JOHN BRIDGERS | 7/17/2023 | 456.59   | 331.91   | 124.68   |
| 0000057774-2023-2023-0000-00-REG | CLARK, CARL J                        | 7/3/2023 | AMANDA CONLEY | 7/24/2023 | 3,058.68 | 456.27   | 2,602.41 |
| 0000057950-2023-2023-0000-00-REG | COOK, TAYLOR                         | 7/3/2023 | AMANDA CONLEY | 7/20/2023 | 85.75    | 85.75    | 0.00     |
| 0000059640-2023-2023-0000-00-REG | PITTS, GORMAN L                      | 7/3/2023 | JOHN BRIDGERS | 7/21/2023 | 474.30   | 329.70   | 144.60   |
| 0000086111-2023-2023-0000-00-REG | WOOLF, JAMES                         | 7/3/2023 | JOHN BRIDGERS | 7/19/2023 | 481.60   | 257.60   | 224.00   |
| 0000093249-2023-2023-0000-00-REG | DICKENS, HENRY V                     | 7/3/2023 | LINDA WILBUR  | 7/12/2023 | 756.00   | 442.96   | 313.04   |
| 0024062982-2023-2023-0000-00-REG | CONLEY, AMANDA P                     | 7/3/2023 | LINDA WILBUR  | 7/18/2023 | 8.40     | 4.20     | 4.20     |
| 0024069288-2023-2023-0000-00-REG | BURKETT, KEITH B                     | 7/3/2023 | LINDA WILBUR  | 7/18/2023 | 622.55   | 622.55   | 0.00     |

Subtotal

|           |          |          |
|-----------|----------|----------|
| 15,580.44 | 5,602.59 | 9,977.85 |
|-----------|----------|----------|

Total

|            |            |           |
|------------|------------|-----------|
| 133,882.06 | 102,546.82 | 31,335.24 |
|------------|------------|-----------|

| Payee Name   | Primary Owner | Address 1      | Address 3               | Refund Type         | Bill #     | Refund Description                                                    | Refund Reason | Tax Jurisdiction | Levy Type   | Change     | Interest Change     | Total Change |
|--------------|---------------|----------------|-------------------------|---------------------|------------|-----------------------------------------------------------------------|---------------|------------------|-------------|------------|---------------------|--------------|
| LEE, VUE PAO | LEE, VUE PAO  | 1275 BUTLER ST | WINSTON SALEM, NC 27107 | Adjustment >= \$100 | 0073571424 | Refund Generated due to adjustment on Bill #0073571424-2022-2022-0000 | Situs error   | 01               | Tax         | \$0.00     | \$0.00              | \$0.00       |
|              |               |                |                         |                     |            |                                                                       |               | 57               | Tax         | (\$164.27) | \$0.00              | (\$164.27)   |
|              |               |                |                         |                     |            |                                                                       |               | 57               | Vehicle Fee | (\$20.00)  | \$0.00              | (\$20.00)    |
|              |               |                |                         |                     |            |                                                                       |               | 26               | Tax         | \$34.58    | \$0.00              | \$34.58      |
|              |               |                |                         |                     |            |                                                                       |               |                  |             |            | Refund Refund Total | \$149.69     |

\*Note: The net release amount is a result of the report amount minus the rebilled amount.

### Motion: To approve the Tax Releases and Refunds for July 2023 as presented.

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Randy Burns, Commissioner

**AYES:** Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns

**ABSENT:** Phil Smith

### ITEMS FOR DECISION

### CD - MOU FOR PARTNERSHIP WITH HICKORY TO CONSTRUCT A NEW AIRPLANE HANGAR AT THE HICKORY REGIONAL AIRPORT

Alan Glines, Planning Director / Deputy County Manager, presented information on a partnership with the City of Hickory for the Board to consider. Highlights of his presentation were as follows:

# Hickory Regional Airport Partnership



**BURKE COUNTY**  
ALL ABOUT ADVANCING

**Board of Commissioners**  
Update 8/15/2023

## FY 23-24 Commissioners' Strategic Plan



**FOCUS AREA 1: COMMUNITY ADVANCEMENT**  
To invest in cultural capital and advancement strategies that promote participative governance that elevates a community to live, work and play – while also positioning Burke County as a community of choice.



**FOCUS AREA 4: FISCAL STEWARDSHIP**  
Pursuit of the high-performing organization model that ensures high quality, transparent and efficient use of public resources.



**FOCUS AREA 2: ECONOMIC GROWTH & SUSTAINMENT**  
Promotion of Burke County as a business and economic center in the region through recruitment of new industry, creating a healthy business climate for existing businesses.



**FOCUS AREA 5: EMPLOYER OF CHOICE**  
To promote a professional value-based employee centric workplace that promotes innovation, performance, and integrity, and differentiation.



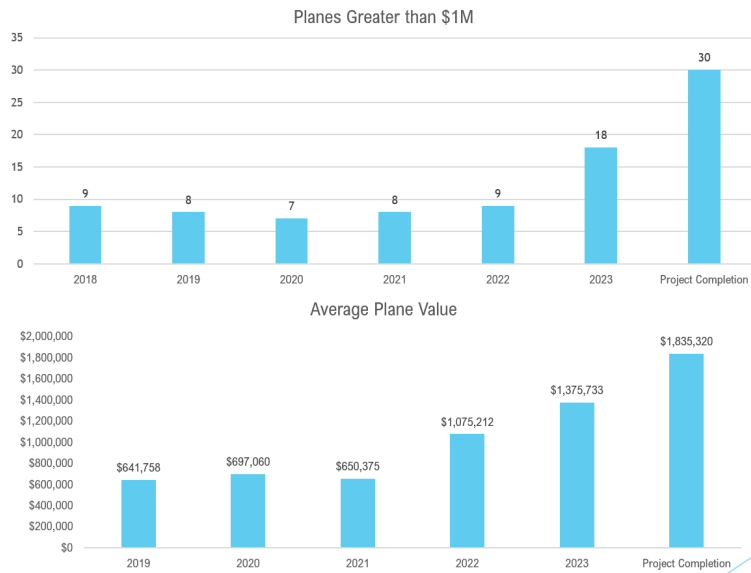
**FOCUS AREA 3: PUBLIC SAFETY & WELL BEING**  
To ensure the safety of our residents through efficient and effective public safety agencies.



## Burke County & City of Hickory Economic Development Agreement

- **March 2021 – Burke County and City of Hickory agree on joint economic development expansion project to build additional airplane hangar(s).**
  - *Specs:*
    - Approximately 12,000 sq ft
    - Focus on attraction of aircraft in excess of \$1MM
    - City of Hickory pays all up start up capital
    - County agrees to reimburse 50% of City's investment through revenue sharing agreement equal to 50% of NNI

## PRIOR PROJECT IMPACT



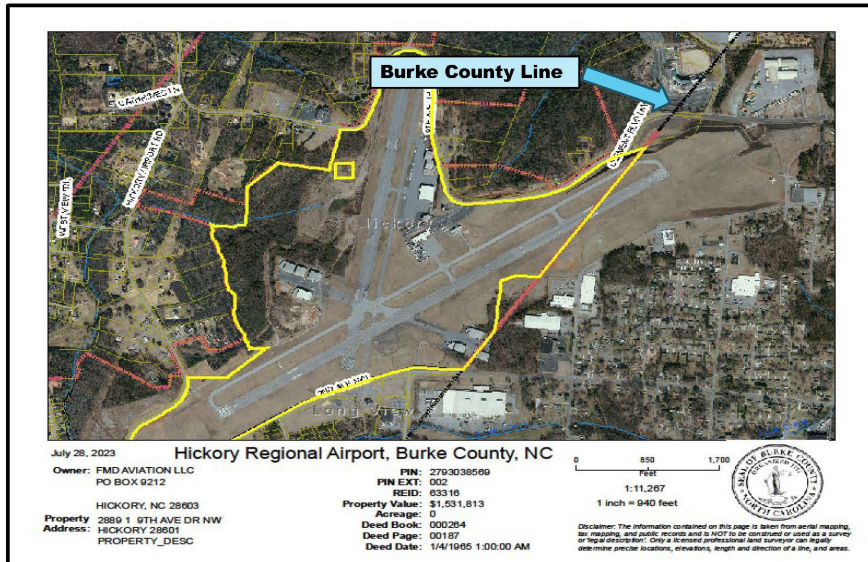
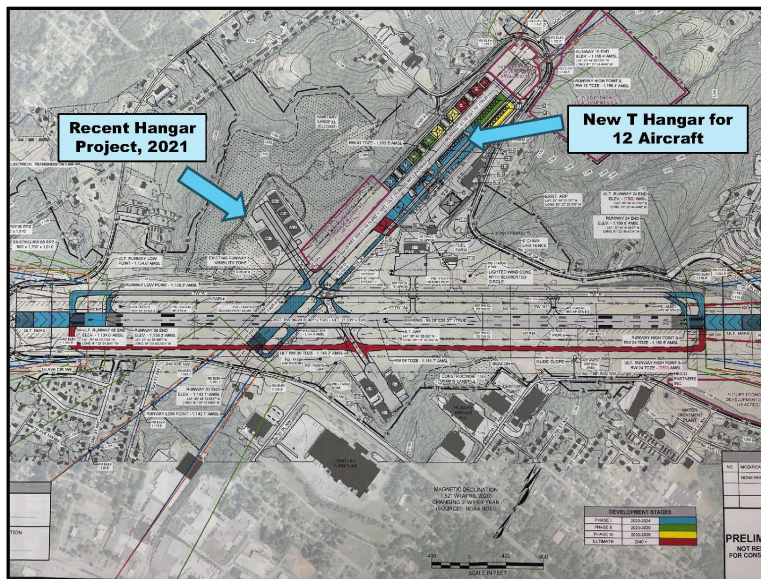
## COMPLETION IMPACT



|                           |             |
|---------------------------|-------------|
| Project Cost              | \$1,800,000 |
| County Portion            | \$900,000   |
| Estimated New Tax Revenue | \$389,431   |
| Estimated Repayment Years | 2.31        |
| 5-year Net Position       | \$1,047,155 |



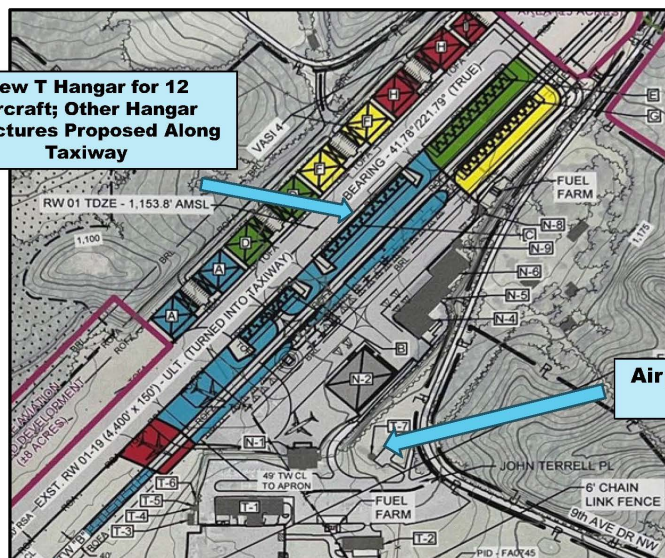
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**HICKORY REGIONAL AIRPORT****HICKORY REGIONAL AIRPORT MASTER PLAN**

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**New T Hangar for 12 Aircraft; Other Hangar Structures Proposed Along Taxiway**



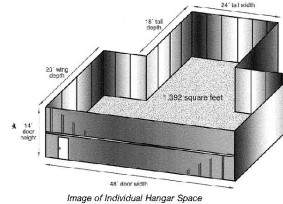
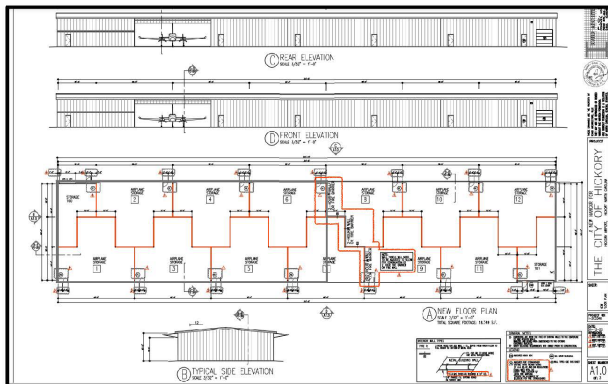
### Airport Terminal & FBO



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## MOST RECENT AIRPLANE HANGAR PROPOSAL:

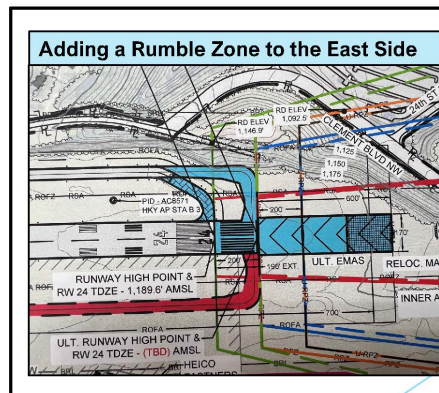
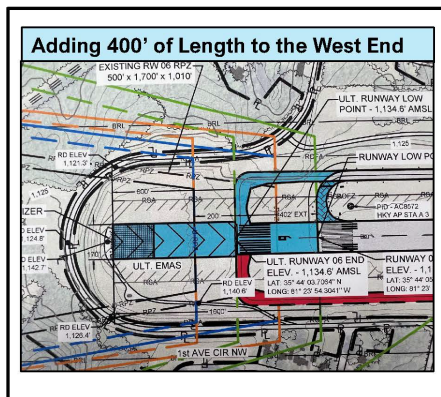


**18,000 Square Feet to House 12 Aircraft**



## AIRPORT IMPROVEMENTS

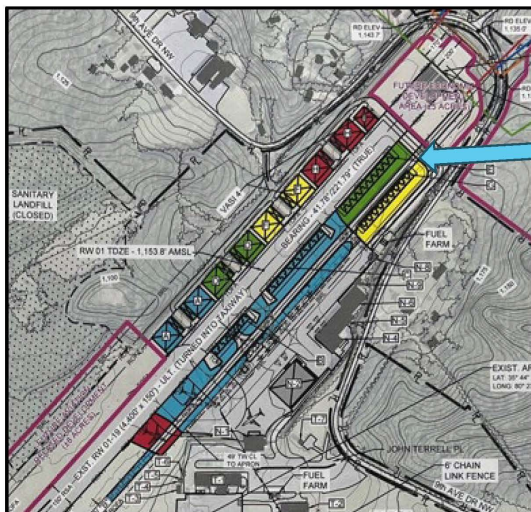
➤ In the Planning Stages



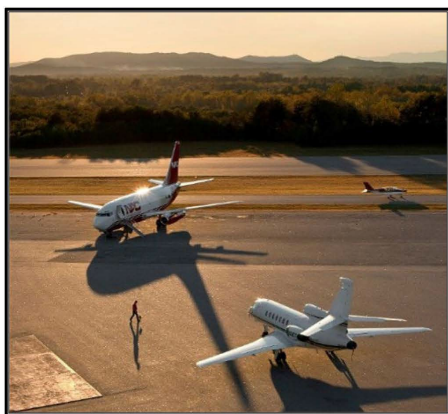
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**AIRPORT IMPROVEMENTS:**

- Future Areas for New Hangars



Various Hangar Sites Along Taxiway

**COMMISSIONER ACTION...****Approve / Deny / Modify:**

- 2023 Memorandum of Understanding with the City of Hickory

**Questions?**

Information from the agenda packet:

The following Memorandum of Understanding (MOU) outlines an opportunity to renew a partnership between Burke County and the City of Hickory to construct new airplane hangars and similar facilities based on an agreement proposed here.

Burke County and the City of Hickory entered into an MOU in 2021 to share costs on a new large airplane hangar totaling 12,000 square feet and capable of housing four (4) or five (5) medium size jets. The project has been successfully completed and the City of Hickory, who owns and manages the Hickory Regional Airport, sees continued demand for covered hangar space.

There is a new proposal from the City of Hickory to construct a hangar totaling approximately 18,000 square feet with capacity for twelve individual aircraft in secure individual covered hangars. The new hangar is expected to cost approximately \$1.8 million which includes engineering, plan development, site improvements and building construction which will be paid upfront by the City of Hickory.

Under this agreement and for future projects, the cost would be shared between Burke County and the City of Hickory at a rate of 50% paid from Burke County's share of the increased tax revenues (net new investment) above an established personal property baseline. In 2020, the baseline was set at \$37,641,250 in the original MOU. Today, with the completion of the new hangar and with new aircraft being based at the Hickory Regional Airport, the baseline on January 1, 2023, by the Burke County Tax Office is now \$98,075,750. The new baseline is to be calculated annually for property located at the airport on January 1<sup>st</sup> of each year.

The continued investment in the Hickory Regional Airport and partnership with the City of Hickory furthers the goals of the Burke County Board of Commissioners' Strategic Plan to promote economic growth and sustainment. These efforts will promote Burke County as a business and economic center in the region by supporting the growth at the airport.

As new hangar buildings and similar structures are proposed for the Hickory Regional Airport, Burke County will be ready based on this MOU to participate in the cost share following the terms of this agreement.

Budgetary Effect: None for FY 23 - 24. The City of Hickory will pay for the upfront design, site preparation and construction costs for a total of up to \$1.8 million. Burke County, consistent with the original MOU, will contribute 50% (\$900,000) of the actual cost from increased property tax revenues generated above the established baseline.

Chairman Mulwee opened the floor for questions or comments. Mr. Glines received comments on the advantages of the partnership from Commissioner Carswell.

**Motion: To approve the 2023 Memorandum of Understanding between Burke County and the City of Hickory for airport hangar construction and hereby direct the County Commission Chairman to execute agreement on behalf of the Board.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Jeffrey C. Brittain, Vice Chairman                                      |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

**CD - ORDINANCE TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES BEFORE NOON ON SUNDAYS AT LICENSED PREMISES - SECOND READING**

Alan Glines, Planning Director / Deputy County Manager, reported that during the July meeting, the ordinance allowing the sale of alcoholic beverages before noon on Sundays at licensed premises in the unincorporated areas of Burke County was considered and adopted by a

majority vote of the Board members present. Since the vote was not unanimous and one Board member was absent from the meeting, a second reading is required.

**Motion: To adopt Ordinance No. 2023-09-2.**

|                |                                                    |
|----------------|----------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [3 TO 1]</b>                            |
| <b>MOVER:</b>  | Randy Burns, Commissioner                          |
| <b>AYES:</b>   | Scott Mulwee, Johnnie W. Carswell, and Randy Burns |
| <b>NAYS:</b>   | Jeffrey C. Brittain                                |
| <b>ABSENT:</b> | Phil Smith                                         |

Ordinance No. 2023-09-2 reads as follows:

Burke County  
North Carolina

An Ordinance to Allow the Sale of Alcoholic Beverages  
Before Noon on Sundays at Licensed Premises

WHEREAS, on June 29, 2017, the North Carolina General Assembly enacted Senate Bill 155, entitled "An Act to Make Various Changes to the Alcoholic Beverage Control Commission Laws;" and

WHEREAS, Section 4 of Ratified Senate Bill 155 authorizes city and county governments to adopt an ordinance to allow alcohol sales beginning at 10:00 a.m. on Sundays; and

WHEREAS, Ratified Senate Bill 155 was signed into law by Governor Roy Cooper on the 30<sup>th</sup> day of June, 2017 and became effective on that date (Session Law 2017, Chapter 87); and

WHEREAS, Sunday morning alcohol service will allow the hospitality community and retail merchants in the unincorporated areas of Burke County (the County) to meet the needs of their customers; and

WHEREAS, Sunday morning alcohol service will benefit the County's small business community, bring people into business districts earlier in the day, and generate increased tax revenues; and

WHEREAS, Sunday morning alcohol sales are currently allowed in Morganton, Glen Alpine, Valdese, and Connelly Springs; and

WHEREAS, our County has a diverse and growing population with different religious beliefs, each of which has various times and multiple days for worship.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Burke County, North Carolina that:

Section 1. Pursuant to the authority contained in N.C.G.S. §153A-145.7, the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages is allowed in the unincorporated areas of Burke County beginning at 10:00 a.m. on Sunday pursuant to the licensed premises' permit issued under N.C.G.S. §18B-1001.

Section 2. This ordinance is effective on the date that it is adopted in the manner provided by N.C.G.S. §153A-45.

Adopted this 15<sup>th</sup> day of August 2023 on second reading by approval of a majority of members of the Board of Commissioners.

/s/: Scott Mulwee  
 Scott Mulwee, Chairman  
 Burke Co. Board of Commissioners

Attest:  
/s/: Kay Honeycutt Draughn  
 Kay Honeycutt Draughn, CMC, NCMCC  
 Clerk to the Board

**CM - SELECTION OF ARCHITECT FOR NEW ANIMAL SHELTER & EMS STATION 1**

Brian Epley, County Manager, gave an update on the construction progress for the new EMS base and animal shelter. Highlights of his presentation were as follows:

|                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                               |                                                                                                                                                                                                                                                                 |
| <div style="background-color: #008000; color: white; text-align: center; padding: 10px;"> <p><b>CAPITAL IMPROVEMENT PLAN UPDATE</b><br/>                 BURKE COUNTY, NORTH CAROLINA</p> </div> |                                                                                                                                                                                                                                                                 |
| <div style="background-color: #0070C0; color: white; text-align: center; padding: 5px;"> <p><b>AGENDA</b></p> </div>                                                                             |                                                                                                                                                                             |
|                                                                                                               | <ul style="list-style-type: none"> <li>• PROJECTS</li> <li>• PROCUREMENT MODEL &amp; PROCESS                         <ul style="list-style-type: none"> <li>➤ Animal Services &amp; EMS Base #1</li> </ul> </li> <li>• TIMELINE</li> <li>• QUESTIONS</li> </ul> |



## BOARD OF COMMISSIONERS - PROJECTS



### Short Term:

- Jonas Ridge Phase I & II
- East Burke Collection Site
- Indian Hills Pump Station
- Courthouse Improvements
- Storage Management Policies

### Mid Term:

- Health and Human Services Building
- Animal Services Building
- Emergency Medical Services Base #1
- Regional Substance Abuse Rehabilitation Center
- Fonta Flora Trail Boardwalk at Linville Dam
- Fonta Flora Trail Eagles Nest Overlook and ADA pocket park

### Long Term:

- Library Expansion
- Solid Waste MSW Development
- Water/Sewer Infrastructure
- EMS Base Additions
- Courthouse Replacement

## PROCUREMENT MODEL & PROCESS

[N.C.G.S. 143-128]

## PROCUREMENT MODEL SELECTION



(a1) Construction methods. - The State, a county, municipality, or other public body shall award contracts to erect, construct, alter, or repair buildings pursuant to any of the following methods:

- (1) Separate-prime bidding.
- (2) Single-prime bidding. → LOW HARD BID MODEL
- (3) Dual bidding pursuant to subsection (d1) of this section.
- (4) Construction management at risk contracts pursuant to G.S. 143-128.1.
- (5) Alternative contracting methods authorized pursuant to G.S. 143-135.26(9).
- (6) Design-build contracts pursuant to G.S. 143-128.1A.
- (7) Design-build bridging contracts pursuant to G.S. 143-128.1B.
- (8) Public-private partnership construction contracts pursuant to G.S. 143-128.1C.



## PROCUREMENT MODEL SELECTION



Burke County will be building a new EMS base +/- 10,000 SF and a new Animal Shelter +/- 13,000 SF

Burke County is looking for qualified design teams to help design, draw, bid, and deliver within specifications both projects. These projects will be bid on the same day and opened at the same time with General Contractors being allowed to submit their low bid on each individual project as well as both projects together.

The anticipated close on design team selection will be the week of July 10<sup>th</sup> with the short list interviews scheduled to take place the third week of July with a final decision to be made that same week. The selected firm shall be presented to board on August 15<sup>th</sup>, 2023 for recommendation for approval and notice to proceed.

Drawing and design shall begin promptly after with an anticipated bid date for both projects to be as soon as possible, not later than January/February of 2024.

## PROCUREMENT MODEL SELECTION



| CONTRACTOR | ANIMAL SHELTER PROJECT<br>\$5.5MM | EMS PROJECT<br>\$8.0MM | BOTH PROJECTS |
|------------|-----------------------------------|------------------------|---------------|
| A          |                                   |                        | X             |
| B          |                                   | X                      |               |
| C          |                                   | X                      |               |
| D          | X                                 |                        |               |
| E          |                                   |                        | X             |

## ANIMAL SERVICES AND EMS BASE #1

**SCHEDULE**

## MILESTONE DATES



|                               |                       |
|-------------------------------|-----------------------|
| AWARDED DESIGN RFQ            | AUGUST 2023           |
| DESIGN DEVELOPMENT PHASE      | JANUARY/FEBRUARY 2024 |
| CONSTRUCTION DOCUMENTS PHASE  | MARCH 2024            |
| BIDDING/ AWARD                | MARCH 2024            |
| COMMISSIONER REVIEW/ APPROVAL | APRIL 2024            |
| SUBSTANTIAL COMPLETION        | Q1 2025               |



MOSELEYARCHITECTS

**NVERSE**  
architects



| Vendor:                | Contact:            | Phone:       | Email:                                                                                 |
|------------------------|---------------------|--------------|----------------------------------------------------------------------------------------|
| McMillan Pazdan Smith  | Cary Perkins        | 864-679-6237 | <a href="mailto:cperkins@mcmillanpazdansmith.com">cperkins@mcmillanpazdansmith.com</a> |
| Upland Architects, Inc | Mark Patterson      | 704-466-3755 | <a href="mailto:markp@55upland.com">markp@55upland.com</a>                             |
| Boomerang Design       | James Golightly, II | 704-406-6000 | <a href="mailto:jgolightly@thinkboomerang.com">jgolightly@thinkboomerang.com</a>       |
| Holland and Hamrick    | Gregory G. Melton   | 704-487-8578 | <a href="mailto:info@h-harchitects.com">info@h-harchitects.com</a>                     |
| Stewart Cooper Newell  | James Stumbo        | 704-865-6311 | <a href="mailto:jstumbo@scn-architects.com">jstumbo@scn-architects.com</a>             |
| NVERSE Architects      | Darren Lathan       | 828-608-0889 | <a href="mailto:darren@nversearchitects.com">darren@nversearchitects.com</a>           |
| Moseley Architects     | Josh Bennett        | 919-840-0091 | <a href="mailto:jbennett@moselyarchitects.com">jbennett@moselyarchitects.com</a>       |



Stewart Cooper Newell  
Architects



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EVALUATION CRITERIA

Name of Firm: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Provide a score for each item using a range of 0 to 10. Zero (0) being lowest and ten (10) being highest.

| Weight                                                                                       | Score         |
|----------------------------------------------------------------------------------------------|---------------|
| • Firm's understanding of project objectives: 3x                                             | _____ = _____ |
| • Firm's experience with local government work: 3x                                           | _____ = _____ |
| • Firm's ability to meet our anticipated budget: 3x                                          | _____ = _____ |
| • Qualifications of project manager and staff assigned to the project, design firm, etc.: 3x | _____ = _____ |
| • Adequacy of firm's staffing level and resources: 2x                                        | _____ = _____ |
| • Applicability of references: 2x                                                            | _____ = _____ |
| • Schedule/timeline for design development and budget: 2x                                    | _____ = _____ |
| • Experience with providing these services to local government: 2x                           | _____ = _____ |
| • Hourly rates: 1x                                                                           | _____ = _____ |
| • Adherence to request for qualification: 1x                                                 | _____ = _____ |
| • Proximity to Burke County: 1x                                                              | _____ = _____ |

**Architectural Selection & Interview Committee**

- Kaitlin Settlemyre.....Animal Services Director
- Alan Glines.....Community Development Director
- Margaret Pierce.....Chief Financial Officer
- Mark Delehant.....General Services Director
- Brian Tart.....Deputy General Services Director
- Robbie Milton.....EMS Captain
- Kay Draughn.....Clerk to the Board of Commissioners
- Blake Myers.....Construction Consultant

---



COMMISSIONER ACTION

**Approve / Deny / Modify:**

➤ Recommendation to award design and project management contract to Holland and Hamrick Architects, PA



In response to a solicitation, seven (7) proposals for design development services for the new EMS base and the animal shelter were received on June 23<sup>rd</sup> and evaluated. The top three (3) scoring firms were interviewed and ranked on July 13<sup>th</sup> by a committee of 10 (+/-) team members and a consultant. Holland & Hamrick Architects PA, a local firm with offices located in Hickory and Shelby, was the highest scoring firm.

|                                                                                  |                     |               |                                                                                        |
|----------------------------------------------------------------------------------|---------------------|---------------|----------------------------------------------------------------------------------------|
| <b>BID #:</b>                                                                    |                     |               |                                                                                        |
| 2023-0623                                                                        |                     |               |                                                                                        |
| <b>PROJECT:</b>                                                                  |                     |               |                                                                                        |
| Design Development for New EMS Base and Animal Shelter                           |                     |               |                                                                                        |
| <b>Vendor:</b>                                                                   | <b>Contact:</b>     | <b>Phone:</b> | <b>Email:</b>                                                                          |
| McMillan Pazdan Smith                                                            | Cary Perkins        | 864-679-6237  | <a href="mailto:cperkins@mcmillanpazdansmith.com">cperkins@mcmillanpazdansmith.com</a> |
| Upland Architects, Inc                                                           | Mark Patterson      | 704-466-3755  | <a href="mailto:markp@55upland.com">markp@55upland.com</a>                             |
| Boomerang Design                                                                 | James Golightly, II | 704-406-6000  | <a href="mailto:jgolightly@thinkboomerang.com">jgolightly@thinkboomerang.com</a>       |
| Holland and Hamrick                                                              | Gregory G. Melton   | 704-487-8578  | <a href="mailto:info@h-harchitects.com">info@h-harchitects.com</a>                     |
| Stewart Cooper Newell                                                            | James Stumbo        | 704-865-6311  | <a href="mailto:jstumbo@scn-architects.com">jstumbo@scn-architects.com</a>             |
| NVERSE Architects                                                                | Darren Lathan       | 828-608-0889  | <a href="mailto:darren@nversearchitects.com">darren@nversearchitects.com</a>           |
| Moseley Architects                                                               | Josh Bennett        | 919-840-0091  | <a href="mailto:jbennett@moseleyarchitects.com">jbennett@moseleyarchitects.com</a>     |
| <b>NOTES:</b>                                                                    |                     |               |                                                                                        |
| After review by the committee, the three firms selected for interviews were:     |                     |               |                                                                                        |
| Holland & Hamrick, Moseley Architects, & Stewart Cooper Newell                   |                     |               |                                                                                        |
| After interviews, Holland & Hamrick was recommend to the Board of Commissioners. |                     |               |                                                                                        |

Chairman Mulwee opened the floor for questions and comments. Mr. Epley received a positive endorsement comment from Commissioner Carswell about Holland & Hamrick Architects PA.

Budgetary Effect: N.A. Funding was included in the FY 23 - 24 budget for this activity.

**Motion: To approve contracts with Holland & Hamrick Architects, P.A. for design development services for a new EMS base and animal shelter. Authorize the County Manager to execute the contracts on behalf of the Board, subject to review and / or revision by the County Attorney.**

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Johnnie W. Carswell, Commissioner                                       |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

#### **CM / EMS - APPROVAL OF AGREEMENTS FOR NEW AMBULANCES**

Brian Epley, County Manager, proposed to lease five (5) new ambulances (Ford, F-550, single cab, 4X4) at an estimated cost of \$1,818,315 (total P/I) to replace smaller, less robust vehicles that are near or at the end of life.

Highlights of Mr. Epley's presentation were as follows:

## Burke County EMS New Ambulances Approval





# FY 23-24 Commissioners' Strategic Plan



## FOCUS AREA 1: COMMUNITY ADVANCEMENT

To invest in cultural capital and advancement strategies that promote participative governance that elevates a community to live, work and play – while also positioning Burke County as a community of choice.



## FOCUS AREA 2: ECONOMIC GROWTH & SUSTAINMENT

Promotion of Burke County as a business and economic center in the region through recruitment of new industry, creating a healthy business climate for existing businesses.



## FOCUS AREA 3: PUBLIC SAFETY & WELL BEING

To ensure the safety of our residents through efficient and effective public safety agencies.



## FOCUS AREA 4: FISCAL STEWARDSHIP

Pursuit of the high-performing organization model that ensures high quality, transparent and efficient use of public resources.



## FOCUS AREA 5: EMPLOYER OF CHOICE

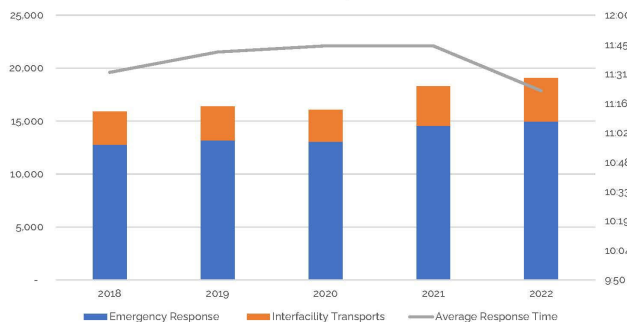
To promote a professional value-based employee centric workplace that promotes innovation, performance, and integrity, and differentiation.



## EMS Capital Investment



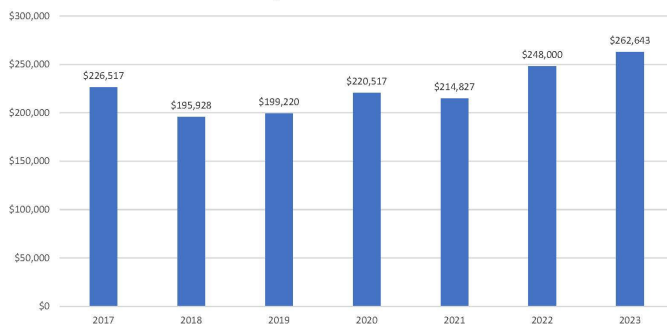
Call Volume & Response Time



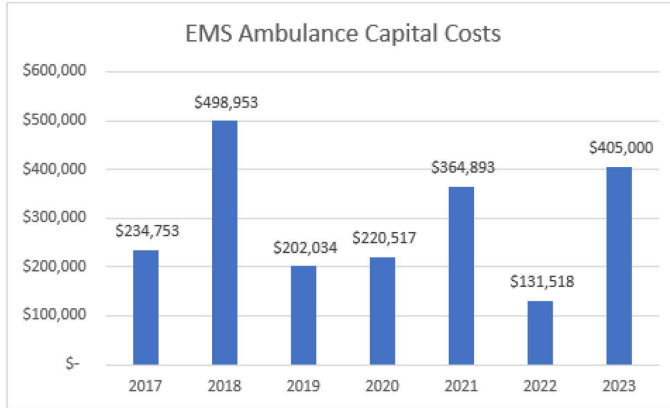
## EMS Capital Investment



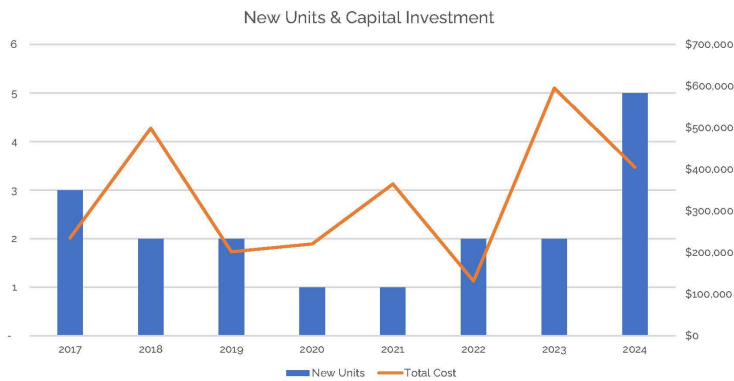
Average Cost of New Ambulance



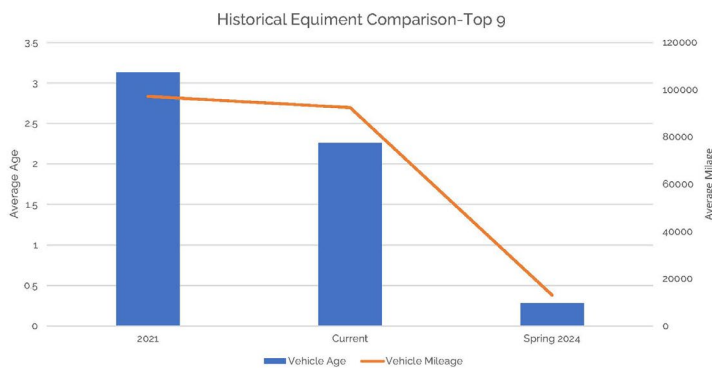
## EMS Capital Investment



## EMS Capital Investment



## EMS Capital Investment



## EMS Capital Investment



### Summary:

- Transition fleet replacement strategy from purchase to lease
- Capitalize on flat annual capital outlay
- Expedite fleet enhancement
- Purchase agreement with Frazer, Inc. (Houston, TX)
- 60-month lease term TD Bank – 4.33%
- Annual Cash Outflow 2023-2028 - \$ 405,111

## Commissioner Action



### Approve / Deny / Modify:

1. Purchase Agreement with Frazer Inc.
2. Capital Lease Agreement & Escrow Agreement with T.D. Bank
3. Authorize Chairman/Manager to execute related documents (if any) to complete the transaction



Strategic Goal Alignment: This item is in alignment with the Commissioners' 23 - 24 Strategic Plan, Focus Area 3: Public Safety & Well Being.

Budgetary Effect: None. Funding is included in the FY 23-24 budget.

### Motion:

1. To approve the Purchase Agreement between Frazer, Inc. and Burke County Emergency Services as presented and authorize the Chairman to execute the agreement on behalf of the Board, subject to review and / or revision by the County Attorney.
2. To approve the Installment Purchase Agreement between TD Equipment Finance, Inc. and Burke County, adopt Resolution No. 2023-15 (purchaser resolution), and authorize the Chairman to execute the agreement on behalf of the Board, subject to review and / or revision by the County Attorney.

3. To approve the Escrow Agreement between TD Bank, N.A., TD Equipment Finance, Inc. and Burke County and authorize the Chairman to execute the agreement on behalf of the Board, subject to review and / or revision by the County Attorney.
4. To authorize the Chairman and / or County Manager to execute any related documents necessary to complete the transaction.

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                             |
| <b>MOVER:</b>  | Jeffrey C. Brittain, Vice Chairman                                      |
| <b>AYES:</b>   | Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns |
| <b>ABSENT:</b> | Phil Smith                                                              |

Resolution No. 2023-15 reads as follows:

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| EXHIBIT A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <p>Form of</p> <p><b>PURCHASER RESOLUTION</b></p> <p>A RESOLUTION OF COUNTY OF BURKE, NC AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, PURCHASE AND FINANCING OF CERTAIN EQUIPMENT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION</p> <p>WHEREAS, the County of Burke, NC, a body politic and corporate duly organized and existing as a political subdivision of the North Carolina ("Purchaser"), is authorized by the laws of the State of North Carolina to purchase and acquire personal property for the benefit of Purchaser and to enter into contracts with respect thereto; and</p> <p>WHEREAS Purchaser desires to purchase, acquire and finance certain equipment with a cost not to exceed \$1,818,315.00 constituting personal property necessary for Purchaser to perform essential governmental functions (the "Equipment"); and</p> <p>WHEREAS Purchaser proposes to enter into that certain Installment Purchase Agreement (the "Agreement"), with TD Equipment Finance, Inc. ("Lender"), the form of which has been available for review by the governing body of Purchaser prior to this meeting; and</p> <p>WHEREAS the funds made available by Lessor under the Agreement will be deposited pursuant to the terms of that certain Escrow Agreement, among Lessee, the Lessor, and TD Bank, N.A. (the "Escrow Agreement"; and together with the Agreement, the "Financing Documents") and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and</p> <p>WHEREAS the Equipment is essential for Purchaser to perform its governmental functions; and</p> <p>WHEREAS, Purchaser has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and</p> <p>WHEREAS the governing body of Purchaser deems it for the benefit of Purchaser and for the efficient and effective administration thereof to enter into the Financing Documents and any other documentation necessary, convenient or appropriate for the purpose of the financing the Equipment on the terms and conditions described therein.</p> <p>NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF PURCHASER, that Purchaser is hereby authorized to execute and deliver the Agreement with principal components of installment payments in an aggregate amount not to exceed \$1,818,315.00.</p> <p>BE IT FURTHER RESOLVED that the Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The County Manager of Purchaser and any other officer of Purchaser with the power to execute contracts on behalf of Purchaser be, and each of them hereby is, authorized to execute, acknowledge and deliver the Financing Documents and any and all instruments, documents and certificates which may be required by or provided for in the Agreement or as may otherwise be required for or necessary, convenient or appropriate to the financing described in this resolution together with any changes, insertions and omissions therein as may be approved by the officer(s) who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The County Manager of Purchaser and any other officer of Purchaser with the power to do so be, and each of them hereby is, authorized to affix the official seal of Purchaser to the Financing Documents and attest the same.</p> <p>BE IT FURTHER RESOLVED that the proper officers of Purchaser be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other.</p> |

documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

BE IT FURTHER RESOLVED, that pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Purchaser hereby specifically designates the Agreement as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

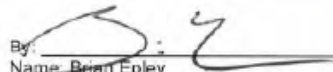
BE IT FURTHER RESOLVED, that nothing contained in this resolution, the Agreement nor any other instrument shall be construed with respect to Purchaser as incurring a pecuniary liability or charge upon the general credit of Purchaser or against its taxing power, nor shall the breach of any agreement contained in this resolution, the Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon Purchaser or any charge upon its general credit or against its taxing power, except to the extent that the installment payments payable under the Agreement are special limited obligations of Purchaser as provided in the Agreement.

BE IT FURTHER RESOLVED, that if any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Adopted and approved by the governing body of Purchaser this 15 day of September 2023.

COUNTY OF BURKE, NC

By:   
Name: Brian Epley  
Title: County Manager

## REPORTS AND COMMENTS

Chairman Mulwee opened the floor for reports and comments from Board members and professional staff.

Margaret Pierce, Finance Director / Deputy County Manager, reported that Finance is working diligently on year-end and new budget items. County Attorney Simpson reported on the items he has worked on since the last Commissioners' meeting. County Manager Epley expressed gratitude to the Board and staff for hitting a good stride and making progress towards County goals. Vice Chairman Brittain expressed his excitement for the upcoming annual meeting of the NC Association of County Commissioners and seeing Commissioner Carswell sworn in as president. Commissioner Carswell stated how proud he was of the progress this county has made over the past decade and that he was looking forward to the progress that will be made in the future. He also commended Kay Draughn for her recognition by the IIMC (International Institute of Municipal Clerks) on her Circle of Excellence nomination. Chairman Mulwee relayed information on the upcoming events and meetings. He then issued friendly reminders to not litter, to pick up trash, to cover your loads when transporting trash to the landfill or a convenience site, to spay and neuter your pets and to adopt or foster a pet from Animal Services.

**RESULT: NO ACTION TAKEN.**

## VACANCY ANNOUNCEMENTS

### CLERK- BOARDS AND COMMITTEES VACANCY REPORT

Kay Draughn, Clerk to the Board, announced the following vacancies on county boards or committees as follows:



- Adult Care & Nursing Home Community Advisory Committee
- City of Morganton - Board of Adjustment (ETJ)
- City of Morganton - Planning Board (ETJ)
- Burke Senior Center Advisory Council
- East Burke Senior Center Advisory Board
- Council on Aging
- Burke County Board of Health
- Hickory Regional Planning Commission
- Drexel Planning Board - ETJ Alternate

Chairman Mulwee encouraged citizen participation.

**RESULT: NO ACTION TAKEN.**

**CLOSED SESSION- NOT NEEDED, NOT HELD**

**ADJOURN**

**Motion: To adjourn at 7:39 p.m.**

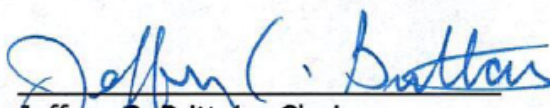
**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Randy Burns, Commissioner

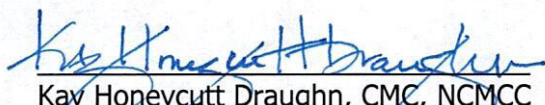
**AYES:** Scott Mulwee, Jeffrey C. Brittain, Johnnie W. Carswell, and Randy Burns

**ABSENT:** Phil Smith

Approved this 16<sup>th</sup> day of January 2024.

  
Jeffrey C. Brittain, Chairman  
Burke Co. Board of Commissioners

Attest:

  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board