

October 5, 2022 (Regular)

**BURKE COUNTY BOARD OF HEALTH
REGULAR MEETING**

The Burke County Board of Health met in a regular session on Wednesday, October 5, 2022 at 5:00p. The meeting was held in the Board Room located at 700 East Parker Road in Morganton, North Carolina. Members present were:

PRESENT: Isaac Crouch, Chair
Dr. Anthony Frank, Vice Chair
Gwen Stephens
Dr. Joel Welch
Johnnie Carswell
Dr. Laura Gratton
Dr. Nicholas Thomas

ABSENT: Barry Nelson

ALSO PRESENT: Danny Scalise, Health Director
Connie Freeman, Administrative Assistant
Ashlyn Minton, Public Health Education Specialist

CALL TO ORDER

Chairman Isaac Crouch called the regular meeting to order at 5:00 P.M.

APPROVAL OF THE AGENDA

Dr. Laura Gratton made the motion to approve the agenda and it stands approved.

RESULTS:	APPROVED [UNANIMOUS]
AYES:	Isaac Crouch, Dr. Anthony Frank, Gwen Stephens, Dr. Joel Welch, Johnnie Carswell, Dr. Nicolas Thomas, Dr. Laura Gratton

APPROVAL OF THE MINUTES

Dr. Joel Welch made the motion to approve the minutes from the August 3, 2022 Regular Meeting

RESULTS:	APPROVED [UNANIMOUS]
AYES:	Isaac Crouch, Dr. Anthony Frank, Gwen Stephens, Dr. Joel Welch, Johnnie Carswell, Dr. Nicholas Thomas, and Dr. Laura Gratton

PUBLIC COMMENTS

There were no public comments

PRESENTATION

Ashlyn Minton presented a Reaccreditation update to the Board. She reported that we are in the process of collecting information for the NC State Accreditation which is due November 2022. She noted that everything is on target to meet the November deadline. She reported the State review will be conducted onsite in January 2023. The Public Health Accreditation Board (PHAB) review is not mandatory and is due in 2023. Materials for this review are due by November 23, 2022.

She then reported that BCHD will hold a Family Fall Festival on Saturday, October 8, 2022 from 10:00 a.m. to 2:00 p.m. in the parking lot at 700 E. Parker Road. She stated there would be food trucks, local vendors, community partners and games at the Festival.

At this time, Ms. Minton left the meeting.

NEW BUSINESS

Chairman Crouch reported to the Board that the Strategic Plan would need to be reviewed and updated. After discussion, it was decided that Spring of 2023 would be the timeframe for the Planning Session. One of the conference/seminar rooms at Western Piedmont Community College will be the location for the event. Connie Freeman will coordinate the logistics to include the dates, times and venue.

BOARD DECISION

Danny Scalise reviewed the year-to-date Financial Report with the Board.

The 2023 Resolution Establishing the Regular Meeting Schedule for the Calendar Year 2023 was presented to the Board for approval

RESULTS:	APPROVED [UNANIMOUS]
AYES:	Isaac Crouch, Dr. Anthony Frank, Gwen Stephens, Dr. Joel Welch, Johnnie Carswell, Dr. Nicholas Thomas, Dr. Laura Gratton

POLICIES

The following policies were presented to the Board for approval:

- Administrative Policies: 1) Board of Health Operating Procedures; 2) Observing Public Laws and Regulations.
- Laboratory: 1) CLIA Reference Numbers.
- Clinical Policies: 1) Infection Control Policy.

- Environmental Health Policies: 1) Child Care Policy; 2) Childhood Lead Policy; 3) Complaints Policy; 4) Food and Lodging Policy; 5) IP Denial Policy; 6) Notice of Violation Policy; 7) Onsite Wastewater Policy; 8) Site Evaluation Policy; 9) Site Evaluation Protocol Policy; 10) Swimming Pool Policy; 11) Water Samples Policy.

RESULTS:	APPROVED [UNANIMOUS]
AYFS:	Isaac Crouch, Dr. Anthony Frank, Gwen Stephens, Dr. Joel Welch, Johnnie Carswell, Dr. Nicholas Thomas, Dr. Laura Gratton

DIRECTOR'S REPORT

Danny Scalise reported that he has begun a series of quarterly meetings with UNC Health Blue Ridge to discuss how the Hospital and the Health Department can form a partnership to help meet the needs of the Community. The first meeting was October 4, he met with Kathy Bailey, Chief Executive Officer, Dr. Anthony Frank, Chief Medical Officer and Drew Thomas, Chief Ambulatory Officer.

Mr. Scalise reported on NACCHO and noted he is Chair of the Behavioral Health Group. He also stated that he will be working on rolling out a program for employees regarding burnout. He reported that Iris Childers, Accounting Technician and Connie Freeman, Administrative Assistant joined the team in September. The Management Team will begin using MS Project which is a scheduling tool to help plan and keep projects organized and on track. MUNIS, which is the financial software is being updated.

He stated the Task Force Meetings on Healthy Aging will be completed soon. He was invited to speak with the Residents at the UNC Blue Ridge Graduate Medical Program.

He reported the facilitator that presented at the all-staff meeting regarding After Covid will be presenting to the Board and other community members. The date is to be determined.

Mr. Scalise then reviewed several grants that we are working on and noted that we are waiting to hear on the CDC grant with Duke University. A portion of the grant for Covid monies will be used to renovate the Lab.

He reviewed an issue that occurred regarding an individual who is selling food from home without the proper permit(s). A cease-and-desist letter will be sent to this individual.

COMMISSIONER'S REPORT

Commissioner Carswell reported the health of Burke County is great. Covid numbers are down and Phifer will be managed by the YMCA. He noted Sheriff Whisenant will be retiring the end of October and an interim sheriff will be appointed. The County will begin reevaluation of taxes, notices will be sent out soon. The Health Department and DSS building is a high priority on the agenda for the county. Property has been located for an EMS Station we are waiting for this to be confirmed. Two (2) of the County Commissioners will be leaving the Board of Commissioners this year and the County Manager will be leaving at the end of the year. He reviewed the last day for voter registration and early voting. He reported that affordable housing is being reviewed.

Board terms were discussed and will be reviewed at the next meeting. There is still a need for a pharmacist and a veterinarian to fill open seats.

With no further business to come before the Board, Chairman Crouch adjourned the meeting at approximately 6:00 p.m.

Approved on this date: December 7, 2022



Isaac Crouch, Chairman
Burke County Board of Health

ATTEST:



Danny F. Scalise II, MBA, MH, CPH, FACHE
Public Health Director
Burke County Health Department