

**MINUTES  
BURKE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

The Burke County Board of Commissioners held a regular meeting on Tuesday, June 18, 2024, at 6:00 p.m. in the County Board Room, Burke Services Building, 110 N. Green Street in Morganton, N.C. The meeting was streamed live on the County's YouTube channel, BurkeCountyNC, and it was broadcast on the local cable systems. The agenda, in its entirety, was posted to the County's website, [www.burkenc.org](http://www.burkenc.org), several days prior to the meeting as usual. Those present were:

**COMMISSIONERS:**

Jeffrey C. Brittain, Chairman  
Scott Mulwee, Vice Chairman  
Randy Burns  
Johnnie W. Carswell  
Phil Smith

**STAFF:**

Brian Epley, County Manager  
Margaret Pierce, Finance Director/Deputy County Manager  
J.R. Simpson, II, County Attorney  
Kay Honeycutt Draughn, Clerk to the Board

**CALL TO ORDER**

Chairman Brittain called the meeting to order at 6:00 p.m.

**INVOCATION**

Pastor Keith Barnett, Bridge Worship Center Ministries International, delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Angie, J. Iverson Riddle Development Center resident, delivered the Pledge of Allegiance to the American flag. As a token of appreciation, Ms. Angie was presented a county walking stick.



Chairman Brittain and Angie.

**APPROVAL OF AGENDA**

**Motion: To approve the agenda as presented.**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                         |
| <b>MOVER:</b>  | Scott Mulwee, Vice Chairman                                                         |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

## **APPROVAL OF MEETING MINUTES – NONE**

## **PRESENTATIONS**

### **VB - RECOGNITION OF GOVERNOR'S VOLUNTEER SERVICE AWARD**

Alicia Wilson, President, Volunteer Burke, Director of Volunteer Services, J. Iverson Riddle Development Center, recognized her team for all their hard work. Then she announced the following award winners and requested their recognition by the Board.

Karen Milner was sworn in as a Guardian ad Litem volunteer in 2011. Dedicated to being a voice for abused and neglected children in Burke County, she has tirelessly advocated on behalf of 25 children over the past 13 years. Ms. Milner is committed to promoting the welfare of others, embodying the true spirit of philanthropy.

The Walk and Roll Activities League, represented by Sharon Elliot, won the Group Award category. For over 30 years, this league has provided social and developmental activities for individuals with developmental and intellectual disabilities in our community. One of their main activities is T-ball. The league aims to raise community awareness of each individual's abilities rather than their disabilities.

Allan Polischak is a dedicated board member of Burke United Christian Ministries and a volunteer torchbearer for the organization. He has played a key role in reviewing policies, securing needed equipment, and implementing program improvements. Mr. Polischak has also assisted with meal preparation and other necessary tasks. He is truly a valued volunteer for Burke United Christian Ministries.

Debbie Hawkins was nominated by Kay Draughn and the Animal Services Foundation, Inc. Since 2019, she has served as a member of the Burke County Animal Advisory Board, contributing significantly as an animal supporter in various capacities. As a founding member of Reason, Ms. Hawkins has fostered, rehabilitated, and rehomed over 90 dogs, specializing in senior and end-of-life care for animals that are difficult to adopt or foster. She is a special volunteer, deeply valued by both the animals and the community.

Gary Jennings began volunteering with AMOREM, formerly Burke Hospice and Palliative Care and Caldwell Hospice and Palliative Care, in 2019. A veteran who dedicated 20 years of his life to the Air Force, Mr. Jennings serves as a veteran volunteer with AMOREM's Veteran Honoring Veterans Program. He presents veteran patients with items to thank them for their service and treats patients and their families with the utmost respect and kindness. He is a volunteer with a true mission for the service he provides.

Sonya Reid is a 2024 Governor's Medallion Award winner. Each year, the Governor's Commission on Volunteerism and Community Service selects 20 of the best volunteers across the state for

this prestigious award. Burke County's American Red Cross nominee, Sonya Reid, was chosen for this honor. Since beginning her service in 2022, Sonya has grown as a leader, managing the onboarding and placement of volunteers. As the Disaster Action Team Supervisor, she oversees sheltering volunteers and is a member of the Recognition and Appreciation Team. Ms. Reid trains volunteers to respond at a moment's notice to local disasters, ensuring they are ready to be called upon 24/7. She goes above and beyond by organizing teams, clarifying responsibilities, and recognizing teams for their hard work. Dedicated to sharing her skills to support her organization, Ms. Reid is always thinking of ways to make the experience more positive.

Each award winner received a commemorative county walking stick as a token of appreciation.



Depicted from left to right: Commissioner Smith, Sonya Reid, Chairman Brittain, Gary Jennings, Debbie Hawkins, Commissioner Burns, Allan Polischak, Commissioner Carswell, Sharon Elliot, Karen Milner, and Vice Chairman Mulwee

#### Additional information:

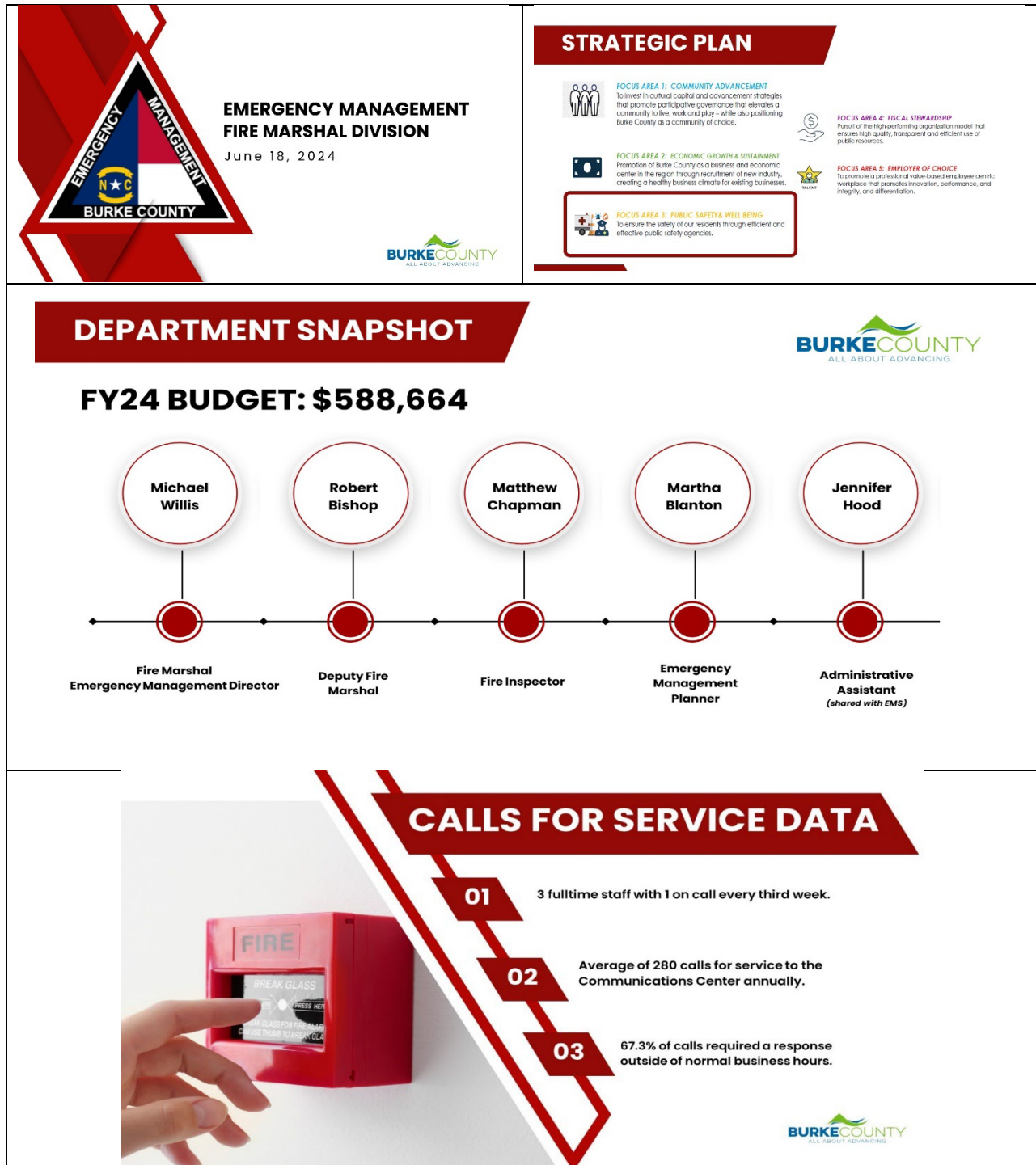
The Governor's Volunteer Service Award honors the true spirit of volunteerism by recognizing individuals and groups that make a significant contribution to their community through volunteer service. An individual or group from the public, nonprofit, and private sector may be nominated for this recognition award by a community member to their county-designated coordinator. There are categories for the type of nominee (individual, group, national service, and director of volunteers). Additional categories are based on the area of service (veteran, youth, seniors, education, animals, etc.). The Commission will review county nominations and awards are given out locally by the designated county award coordinator.

The Governor's Medallion Award for Volunteer Service was implemented in 2006 to recognize the top 20 - 25 volunteers in the state. Medallion recipients are nominated at the county level by the county award coordinator. Only one Medallion nomination is permitted per county. A statewide panel reviews and evaluates all these nominations to determine the award recipients. Medallion Award recipients are honored at an annual recognition ceremony. The medallion is placed around the neck to signify the volunteer's great service to the community.

**RESULT: NO ACTION TAKEN.**

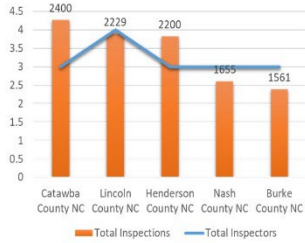
## FM - FIRE MARSHAL / EMERGENCY MANAGEMENT DEPARTMENTAL UPDATE

Mike Willis, Fire Marshal / EM Director, presented a departmental update for the Burke County Fire Marshal / Emergency Management Division. Highlights of which were as follows:

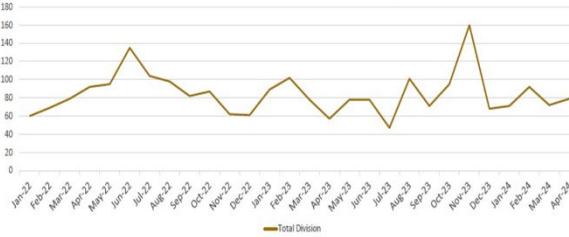


## FIRE MARSHAL ACTIVITY COUNT

Commercial Inspections



Emergency Management / Fire Marshal Activity Counts



## FIRE INSPECTIONS

| Required Inspection Cycle | Aggregate Occupancies in Total | Occupancies Current | % Inspections Current Per Code |
|---------------------------|--------------------------------|---------------------|--------------------------------|
| Annual                    | 138                            | 121                 | 88%                            |
| 2 Years                   | 102                            | 98                  | 96%                            |
| 3 Years                   | 1,092                          | 574                 | 53%                            |
| 6 Months                  | 29                             | 29                  | 100%                           |
| By Request                | 200                            | 200                 | 100%                           |
| <b>TOTAL BY FREQUENCY</b> | <b>1,561</b>                   | <b>1,022</b>        | <b>65% Overall AVG</b>         |

## EMERGENCY MANAGEMENT CORE FUNCTIONS



Disaster Recovery

Search & Rescue

Nuclear Emergency Preparedness

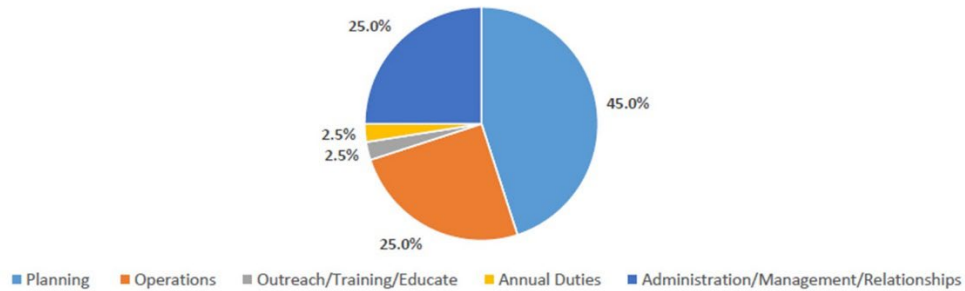
Emergency Communications

Flood & Natural Disaster Management

Homeland Security

## EMERGENCY MANAGEMENT – BY CATEGORY

Emergency Management Activities by Category

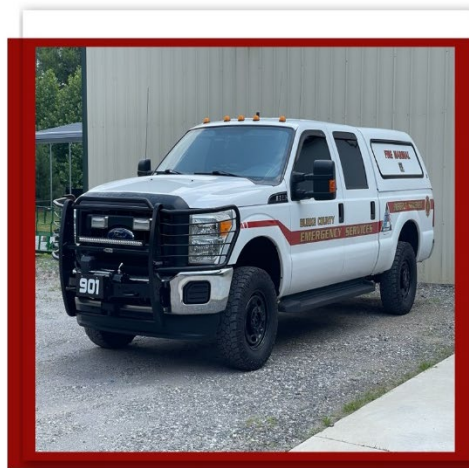


## EMERGENCY MANAGEMENT RESOURCES



### Examples

- Generators
- Incident Management
- Rehabilitation Unit
- Water Resource Equipment
- Message Boards
- Light Towers
- Restroom/Shower Trailer
- Hazardous Materials Trailer
- Prime Movers
- Update on CAST (Companion Animal Shelter) – Delivery September 2024



## FISCAL STEWARDSHIP

### Assets

- Our team currently manages approximately \$2.75 Million in assets dating back to 2004.
  - Approximately 90% were funded through one of the Homeland Security Grants.
- Over the past four (4) years, Burke County Emergency Management was awarded \$786,522.90 in various Federal and State Grant Fund opportunities.

## RADIO REPLACEMENT



- Total Fleet = 364 Units
  - Historically no asset replacement plan
  - Average Asset Age > 12-15 years
    - Typical life span 5-7 years
- Asset Replacement Plan
  - FY 23-24.....132 units
  - FY 24-25.....33 units
  - FY 25-26.....33 units
  - FY 26-27.....33 units
  - FY 27-28.....33 units
  - FY 28-29.....33 units
  - FY 29-30.....33 Units
  - Total..... 330 units

| Funding Source               | Amount           |
|------------------------------|------------------|
| Burke County FY 23-24        | \$650,000        |
| Burke County FY 24-25        | \$185,000        |
| Volunteer Fire               | \$690,000        |
| <b>Grant</b>                 | <b>\$500,000</b> |
| Total                        | \$2,025,000      |
| <b>Bulk Purchase Savings</b> | <b>\$870,000</b> |

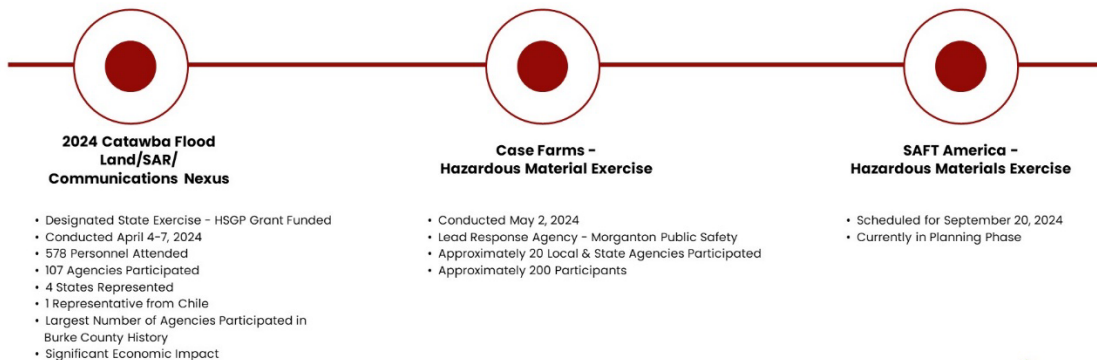


## CURRENT DIVISION PROJECTS

- |                                                                                         |                                                                               |
|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <b>01</b> UNIFOUR HMP – Hazard Mitigation Plan<br>(Alexander, Caldwell, Catawba, Burke) | <b>08</b> Working on County Fire Ordinance<br>revisions and financial process |
| <b>02</b> THIRA – Threat, Hazard, Identification, Risk<br>Assessment                    | <b>09</b> Interagency Radio Management                                        |
| <b>03</b> COOP – Continuity of Operations (Burke<br>County Government)                  | <b>10</b> Emergency Markers – Water & Trail System                            |
| <b>04</b> School Violence Plan                                                          | <b>11</b> Unsafe Building Identification & Posting                            |
| <b>05</b> Burke EOP – Emergency Operation Plan                                          | <b>12</b> Resource maintenance & utilization                                  |
| <b>06</b> Shelter Enhancements – Shower/Restroom<br>Trailer, CAST, Generator/ATS        | <b>13</b> Build new partnerships and enhance<br>current partnerships          |
| <b>07</b> Fire Inspections                                                              | <b>14</b> Participation of DPR 8<br>(Domestic Preparedness Region)            |

## EMERGENCY MANAGEMENT EXERCISES

Emergency Management Exercises in Burke County, NC, are designed to prepare local agencies and residents for various emergency scenarios, such as natural disasters, hazardous materials incidents, and public health crises. These exercises involve coordinated drills and simulations that test response strategies, communication systems, and resource management, ensuring that the community is ready to respond effectively and efficiently to real emergencies. The goal is to enhance readiness, minimize risks, and improve overall disaster resilience in the county.



|                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                   |                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>2025 EXERCISES</b></p> <p><b>Currently in Planning</b></p> <ul style="list-style-type: none"> <li>• 2025 Catawba Flood/Land SAR/Communications Nexus             <ul style="list-style-type: none"> <li>◦ Date TBD</li> <li>◦ HSGP Funding Request Submitted</li> </ul> </li> <li>• 2025 Hexion – Date TBD             <ul style="list-style-type: none"> <li>◦ LEPC Exercise</li> </ul> </li> </ul> |  | <p style="font-size: 2em; font-weight: bold;">Thank You</p> <p>for the opportunity to serve the citizens of Burke County and our visitors.</p> <p>We are proud to serve with all the members of the Burke County Team.</p> <p>Together, we make a difference.</p> <p style="text-align: right;">QUESTIONS?</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Chairman Brittain opened the floor for questions or comments. Commissioner Burns thanked Mr. Willis for his dedication and hard work. There being nothing further, Chairman Brittain opened the floor for a motion.

**Motion: To accept the report as presented.**

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Randy Burns, Commissioner

**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith

**SCHEDULED PUBLIC HEARINGS**

**COMM. DEV. - ZONING MAP AMENDMENT ZMA 2024-03 & PUBLIC HEARING - 6:00 P.M.**

Alan Glines, Planning Director / Deputy County Manager presented highlights from the following rezoning request:

**REZONING REQUEST**

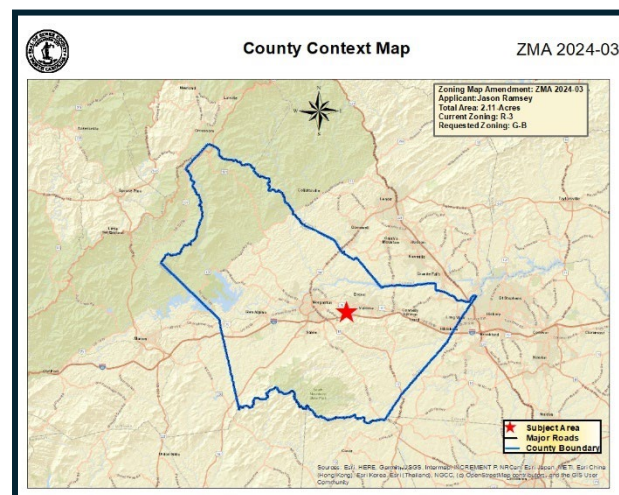
Applicant: Jason Ramsey

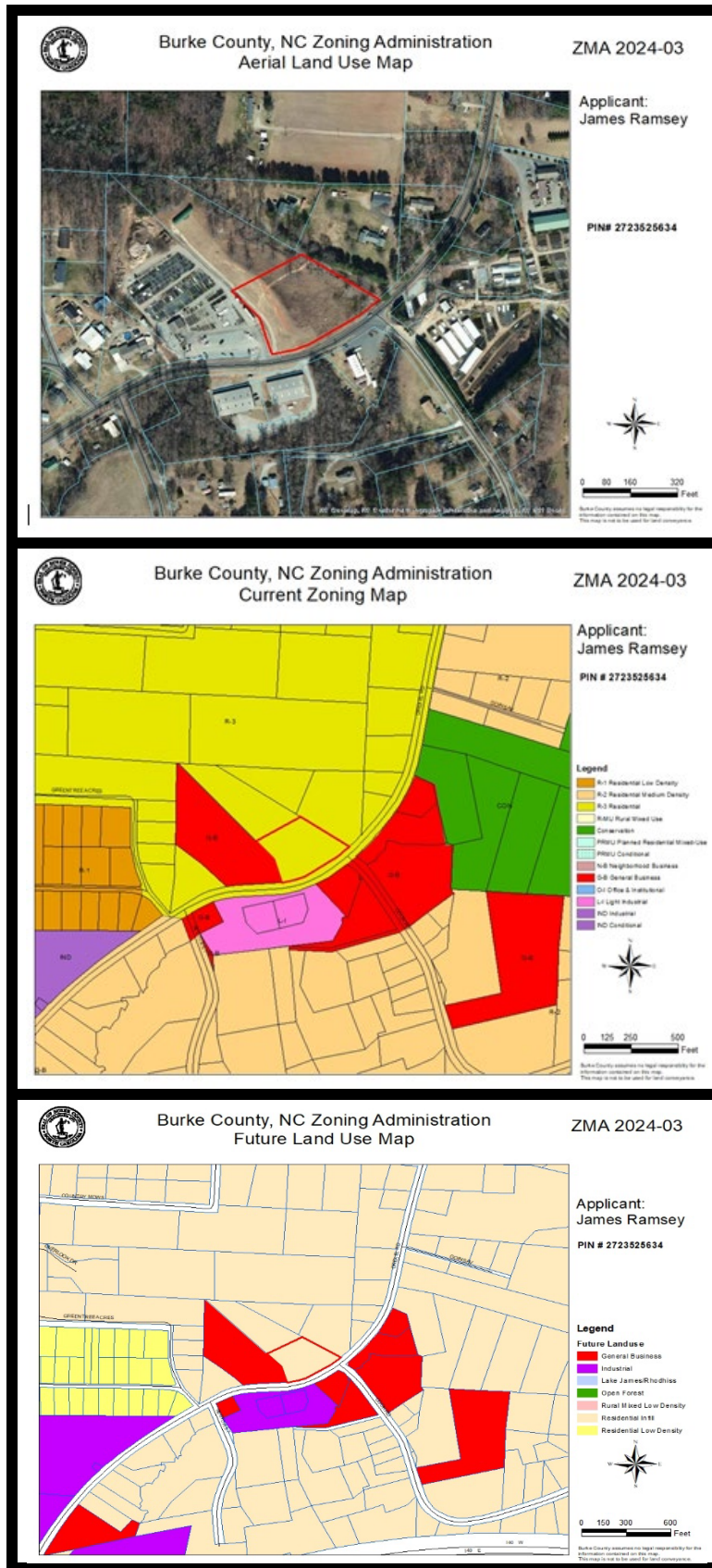
PIN#: 2723525634

Request: Change the zoning district *from* Residential Three (R-3) *to* General Business (G-B) for a single tract on Drexel Road.

Property Area: Approximately 2.11-acres

Location: The parcel is located at 0-Drexel Road, Valdese, NC 28690





BLUEPRINT BURKE LAND USE PLAN

The Plan currently designates the property in the Residential Infill land use category. Characteristics of the Residential Infill are medium to high-density neighborhood settings, sufficient access from a major road or a road connected to a major road maintained by the NCDOT, access to public water and / or public sewer services is preferred for large-scale residential developments.

STAFF COMMENTS

In staff's opinion, rezoning the parcel from the Residential Three (R-3) District to the General Business District is appropriate for this area for the following reasons:

- The Blueprint Burke Future Land Use Map (FLUM) supports both Residential Infill and General Business land uses in this area. The FLUM would need to be amended for this property.
- Drexel Road is a North Carolina Primary Road (NC 114) and a travel corridor between the City of Morganton and the Town of Drexel.
- There are existing light industrial and commercial businesses in this area.
- The subject property is adjacent to one (1) of those businesses.
- Any non-residential development would be subject to the Site Development Plan requirements of the Zoning Ordinance and reviewed by multiple state and local departments.

For these reasons, Staff supports the rezoning request.

PLANNING BOARD RECOMMENDATION

The Planning Board met on April 25, 2024, to hear the rezoning request. Staff presented the report, and the Chair invited the applicant to speak about the request. The applicant stated that he would like to establish a business on the site. The Chair then opened the floor for public comment, and nobody chose to speak. The Chair asked for a decision and a motion to approve the rezoning was made and seconded. The Board voted 5/0 to recommend approval of the rezoning request.

ADDITIONAL INFORMATION

Chairman Brittain opened the floor for questions or comments; there being none, he opened the public hearing at 6:56 p.m. The Public Hearing Notice was published in the News Herald on June 6 and June 13, 2024. Further, the notice was also posted on the County's website (www.burkenc.org) on June 6, 2024. There being no one present to address the Board, the public hearing was closed at 6:56 p.m.

**Motion: To adopt Ordinance No. 2024-07 as it relates to ZMA 2024-03, a request to rezone 2.11-acres of land located at 0-Drexel Road, Valdese, NC and corresponding to PIN# 2723525634 from Residential Three (R-3) to the General Business (G-B) Zoning District. The Board finds the rezoning to be consistent with the intent of the Future Land Use Map because of the wide range of uses in this area and so the map is adjusted to be General Business for this tract.**

**Furthermore, the Board finds that the request is reasonable and in the public interest because:**

- 1. Drexel Road is a North Carolina Primary Road (NC 114) and a main travel corridor between the City of Morganton and the Town of Drexel.**
- 2. There are existing commercial and light industrial businesses adjacent to and across the street from the proposed property.**
- 3. The rezoning would support economic growth.**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                                          |
| <b>MOVER:</b>  | Scott Mulwee, Vice Chairman                                                         |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

Ordinance No. 2024-07 reads as follows:

An Ordinance Amending the Official Burke County Zoning Map  
ZMA 2024-03

Be it ordained that the Official Burke County Zoning Map is hereby amended as follows:

A 2.11-acre parcel located at 0-Drexel Road, Valdese, NC and identified by PIN: 2723525634 shall be rezoned from the Residential Three (R-3) zoning district to the General Business (G-B) district.

#### Consistency Statement

The Commissioners find that Ordinance No. 2024-07 related to rezoning application ZMA 2024-03 and located at 0-Drexel Road, Valdese, NC, to be consistent with the broader goals of the Blueprint Burke Plan and is consistent with the intent of the Future Land Use map because of the broad range of uses near this property. Further, the Commissioners find that the plan supports economic growth, and the owner is seeking to establish a new business here. The Future Land Use Map will be amended to General Business.

Adopted this 18<sup>th</sup> day of June 2024.

/s/: Jeffrey C. Brittain  
Jeffrey C. Brittain, Chairman

## Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC

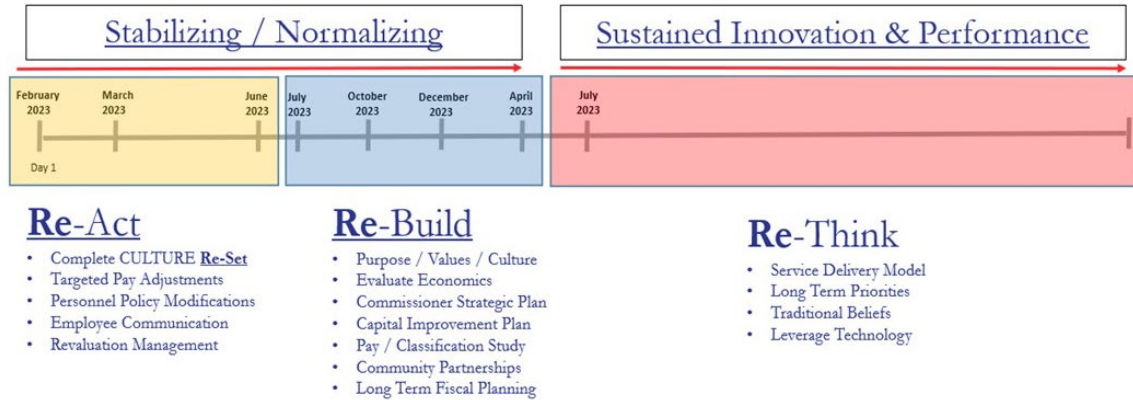
Clerk to the Board

**COUNTY MANAGER - ADOPTION OF FY 24-25 BUDGET AND PUBLIC HEARING - 6:00 P.M.**

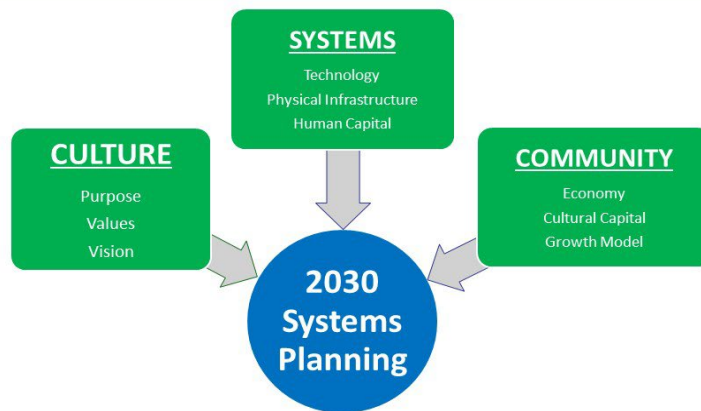
Brian Epley, County Manager, stated that he presented a thorough review of the recommended budget for FY 2024 - 2025 to the Board of Commissioners on Tuesday, May 21, 2024, with an unchanged tax rate of 56 cents per \$100 valuation. After which, copies of the recommended budget were filed in the office of the Clerk to the Board that day and were available for public inspection on the County's website, [www.burkenc.org](http://www.burkenc.org), libraries and senior centers. He then presented an overview of the recommended budget as follows:

|                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>FY 2024-2025<br/>Manager's Recommended Budget<br/>ReAct / ReBuild / ReThink</p>  <p>Brian C. Epley, County Manager</p> | <p><b>FY 24-25 Commissioners' Strategic Plan</b></p> <div> <div>  <p><b>FOCUS AREA 1: COMMUNITY ADVANCEMENT</b><br/>To invest in cultural capital and advancement strategies that promote participative governance that elevates a community to live, work and play - while also positioning Burke County as a community of choice.</p> </div> <div>  <p><b>FOCUS AREA 4: FISCAL STEWARDSHIP</b><br/>Pursuit of the high performing organization model that ensures high quality, transparent and efficient use of public resources.</p> </div> </div> <div> <div>  <p><b>FOCUS AREA 2: ECONOMIC GROWTH &amp; SUSTAINMENT</b><br/>Promotion of Burke County as a business and economic center in the region through recruitment of new industry, creating a healthy business climate for existing businesses.</p> </div> <div>  <p><b>FOCUS AREA 5: EMPLOYER OF CHOICE</b><br/>To promote a professional value-based employee-centric workplace that promotes innovation, performance, and integrity, and differentiation.</p> </div> </div> <div>  <p><b>FOCUS AREA 3: PUBLIC SAFETY WELL BEING</b><br/>To ensure the safety of our residents through efficient and effective public safety agencies.</p> </div>  |
| <p><b>FY 2024-2025<br/>Commissioners' Top<br/>Priorities</b></p>                                                                                                                                            | <p>Full implementation of the pay and classification study, including job description reviews and getting employees to market-based wages.</p> <hr/> <p>Evaluation of efficiency and cost savings of a Burke County Solid Waste System.</p> <hr/> <p>Advance the development of a industrial shell building program.</p> <hr/> <p>Prioritize a long-term Public Safety Strategic Improvement Plan</p> <hr/> <p>Ongoing Implementation of a county-wide Capital Improvement Plan (CIP) and Facilities Master Plan including funding policies, execution strategies and project timelines</p> <hr/> <p>Enhance citizen communication, including consideration for a Public Information Officer.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

## ReAct / ReBuild / ReThink FY 2024-2025



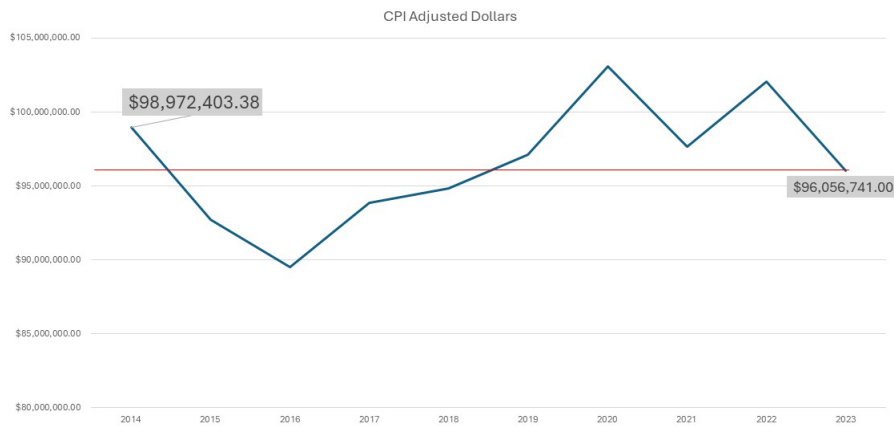
## Long Term Strategy



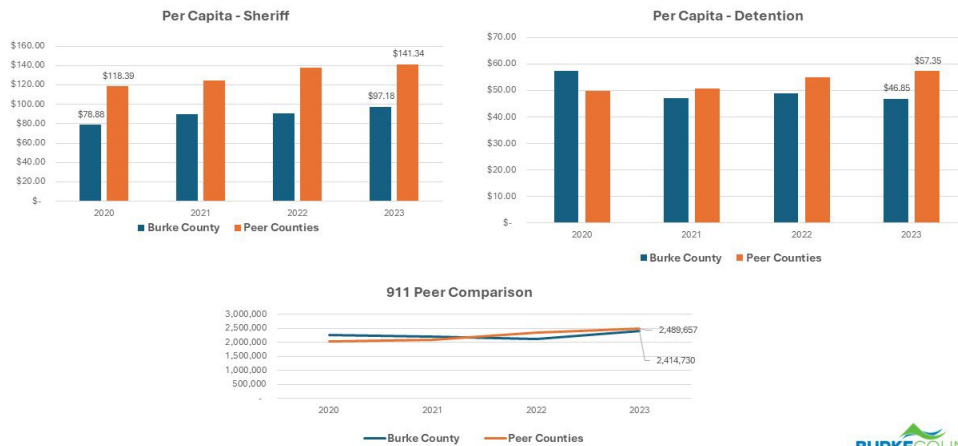
## WHAT IS HIGH PERFORMANCE.....



## WHERE HAVE WE BEEN? - COUNTY GENERAL FUND APPROPRIATIONS



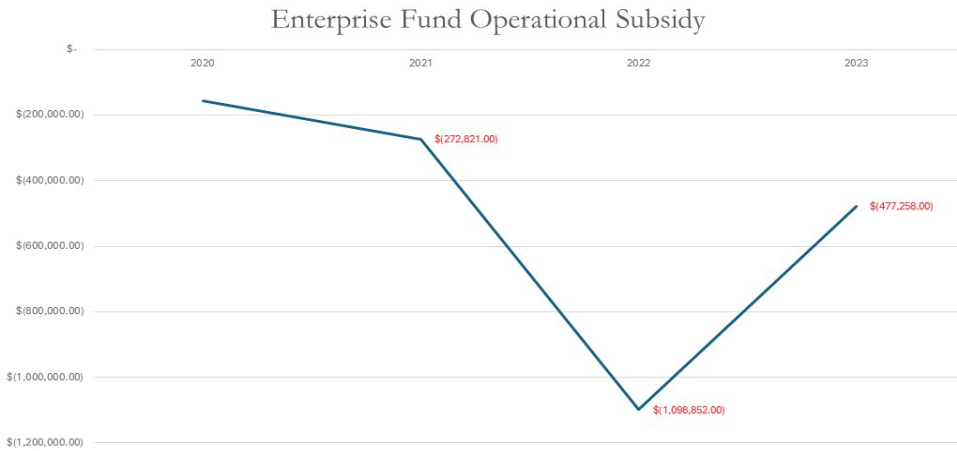
## WHERE HAVE WE BEEN? – PUBLIC SAFETY



## WHERE HAVE WE BEEN? – PUBLIC EDUCATION



## WHERE HAVE WE BEEN? – SOLID WASTE & WATER / SEWER



## REVENUE FORECASTING PRINCIPLES

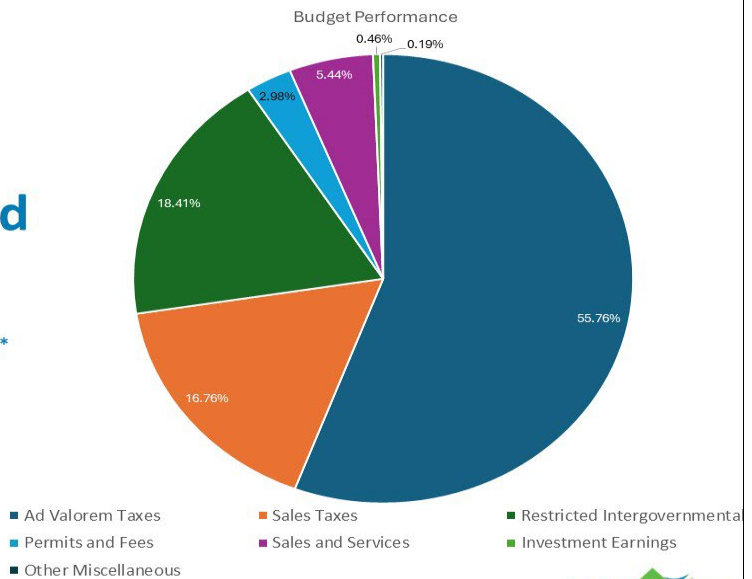
Responsible Approach / Recession Ready

Amidst continued uncertainty, we rely on data

Diversification of revenue sources is critical

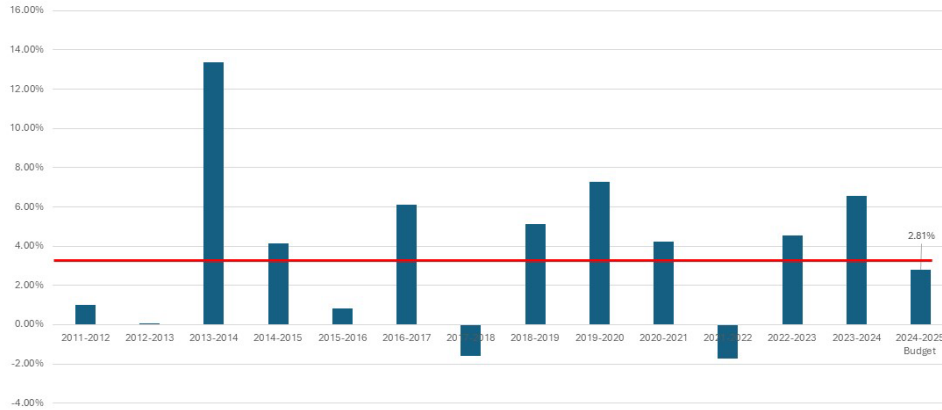
**Total General Fund  
Revenue**  
**\$109,223,567** (+2.8%)\*

\*includes legislative change to account for  
Article 39 & 40 sales tax in the General Fund



## TOTAL BUDGETED REVENUE CHANGE

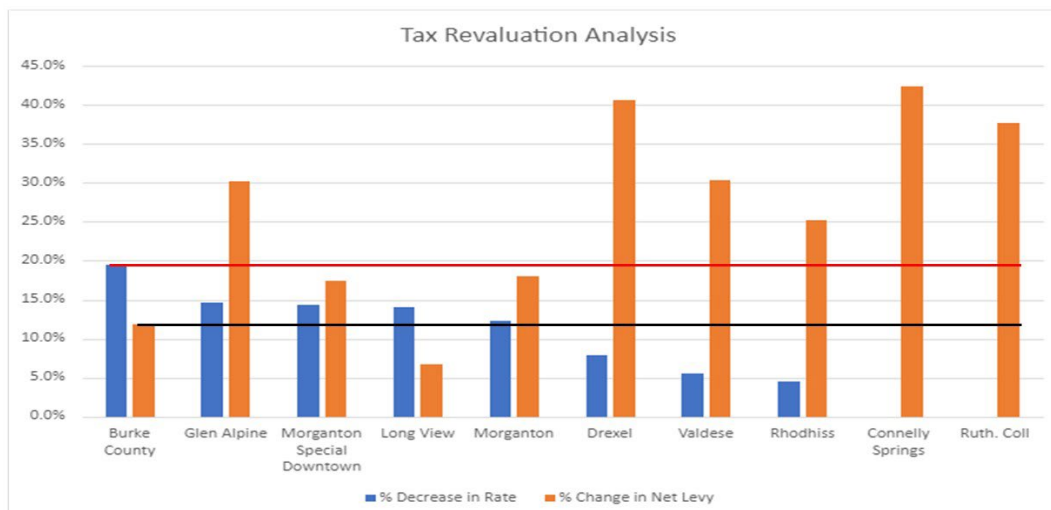
Percent Change YOY



## COUNTY GENERAL CHANGES IN REVENUE

| Description                  | % Allocated | Budget        |               |                |                  |
|------------------------------|-------------|---------------|---------------|----------------|------------------|
|                              |             | 2021-2022     | 2022-2023     | 2023-2024      | 2024-2025 Budget |
| Ad Valorem Taxes             | 55.5%       | \$ 52,776,043 | \$ 54,549,228 | \$ 59,923,423  | \$ 60,898,423    |
| Sales Taxes                  | 16.2%       | 15,618,900    | 16,606,000    | 16,618,180     | 18,302,070       |
| Restricted Intergovernmental | 18.9%       | 17,905,830    | 19,910,995    | 19,155,382     | 20,113,151       |
| Permits and Fees             | 3.2%        | 3,467,740     | 2,974,060     | 3,161,345      | 3,256,185        |
| Sales and Services           | 4.8%        | 4,270,000     | 4,300,000     | 5,800,000      | 5,945,000        |
| Investment Earnings          | 0.3%        | 250,000       | 250,000       | 500,000        | 500,000          |
| Other Miscellaneous          | 1.1%        | 1,075,850     | 1,111,945     | 1,080,148      | 208,738          |
|                              |             | \$ 95,364,363 | \$ 99,702,228 | \$ 106,238,478 | \$ 109,223,567   |

## 2023 Post Revaluation Tax Rate Analysis

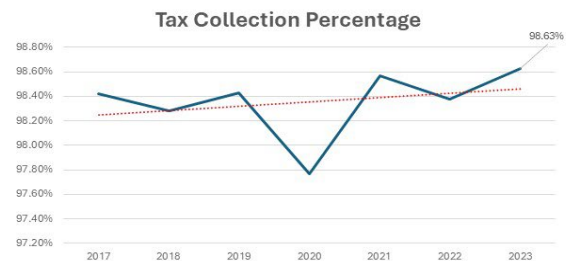
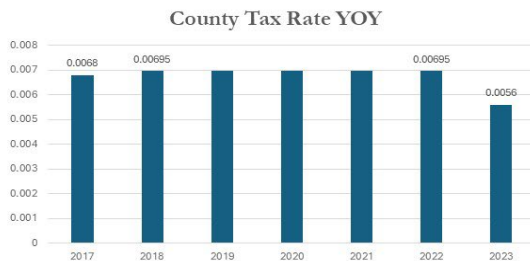


## COUNTY BUDGET OUTLOOK



## BUDGETED TAX RATE

- Average Statewide Tax Rate.....64.5 cents
- Recommended Tax Rate.....56.0 cents



|            | County Population | Property Tax Rates | Tax Levy Per Capita |
|------------|-------------------|--------------------|---------------------|
|            | 2023 #            | FY 2023-24         | FY 2022-23          |
| Lincoln    | 93,144            | 0.4990             | 854.0               |
| Henderson  | 118,043           | 0.4310             | 844.3               |
| Rutherford | 64,350            | 0.4540             | 747.5               |
| Cleveland  | 102,680           | 0.6875             | 737.3               |
| Catawba    | 163,845           | 0.3985             | 716.0               |
| Moore      | 107,122           | 0.3300             | 703.3               |
| Caldwell   | 81,075            | 0.6300             | 662.5               |
| Rowan      | 150,169           | 0.5800             | 648.9               |
| McDowell   | 44,773            | 0.5675             | 646.6               |
| Rockingham | 91,991            | 0.6950             | 633.7               |
| Alexander  | 36,560            | 0.6700             | 618.7               |
| Nash       | 95,428            | 0.6700             | 603.1               |
|            | 95,765            | 0.55               | 701.33              |
| Burke      | 87,923            | 0.56               | \$ 622.10           |
| Peer Avg   | 95,765            | 0.55               | \$ 701.33           |
| Difference |                   | 1.6%               | -12.7%              |

## FISCAL YEAR 25 – BUDGETED EXPENDITURES



Human Service 26%    Cultural & Rec 3%    Education 23%    Public Safety 30%    General Government 15%    Economic Development 2%



## Services Burke County Provides - Required by Statute

| Department                                | Statute                            | 2023 Per Capita Costs | 2024 Per Capita Costs |
|-------------------------------------------|------------------------------------|-----------------------|-----------------------|
| 911 Communications                        | N.C.G.S. 143B-1406(h)              | \$ 23.00              | \$ 26.84              |
| Board of Commissioners                    | N.C.G.S. 153A-12                   | 2.16                  | 3.98                  |
| Board of Elections                        | N.C.G.S. 163-37                    | 5.36                  | 5.02                  |
| Building Inspections                      | N.C.G.S. 160D-1102(a)              | 6.62                  | 5.13                  |
| Emergency Management                      | N.C.G.S. 166A-19.15(a)             | 4.46                  | 4.51                  |
| Emergency Medical Services                | N.C.G.S. 143-517                   | 75.60                 | 77.81                 |
| Environmental Health                      | N.C.G.S. 130A-248                  | 2.99                  | 3.25                  |
| Medical Examiner                          | N.C.G.S. 130A-381                  | 1.41                  | 1.43                  |
| Mental Health, Developmental Disabilities | N.C.G.S. 122C-115(a)               | 2.29                  | 2.34                  |
| Human Resources                           | N.C.G.S. 153A-92                   | 6.77                  | 9.86                  |
| Public Health                             | N.C.G.S. 130A-34(b)                | 34.82                 | 36.23                 |
| Public Records                            | N.C.G.S. 132-1                     | 0.13                  | 0.16                  |
| Register of Deeds                         | N.C.G.S. 161-1                     | 5.23                  | 5.57                  |
| Sheriff                                   | NC Constitution Art. VII Section 2 | 85.97                 | 94.60                 |
| Social Services                           | N.C.G.S. 153A-255                  | 202.45                | 199.76                |
| Tax Administration and Collection         | N.C.G.S. 105-296                   | 16.13                 | 16.30                 |
|                                           |                                    | <u>\$ 475.39</u>      | <u>\$ 492.80</u>      |

## Services Burke County Provides - Authorized by Statute

| Department                     | Statute                | 2023 Per Capita Costs | 2024 Per Capita Costs |
|--------------------------------|------------------------|-----------------------|-----------------------|
| Animal Services                | N.C.G.S. 153A-442      | \$ 5.41               | \$ 6.83               |
| Community Development          | N.C.G.S. 160D-201      | 6.19                  | 6.77                  |
| Cooperative Extension Services | N.C.G.S. 153A-439(a)   | 4.33                  | 4.62                  |
| Detention Center               | N.C.G.S. 153A-218      | 46.48                 | 45.61                 |
| Economic Development           | N.C.G.S. 158-23        | 22.12                 | 22.60                 |
| Fire Marshal                   | N.C.G.S. 153A-234      | 0.76                  | 0.85                  |
| Foothills Conference Center    | N.C.G.S. 153A-445(7)   | 1.36                  | 1.69                  |
| Library                        | N.C.G.S. 153A-263      | 16.99                 | 17.13                 |
| Planning                       | N.C.G.S. 160D-201      | 6.19                  | 6.85                  |
| Recreation                     | N.C.G.S. 153A-444      | 6.53                  | 7.78                  |
| Senior Services                | N.C.G.S. 153A-445(6)   | 5.29                  | 5.72                  |
| Soil and Water Conservation    | N.C.G.S. 153A-440      | 1.48                  | 2.18                  |
| Veterans Services              | N.C.G.S. 143B-1211     | 0.48                  | 0.59                  |
|                                |                        | <u>\$ 123.61</u>      | <u>\$ 129.21</u>      |
|                                | Total Per Capital Levy | <u>\$ 599.00</u>      | <u>\$ 622.00</u>      |

## PEER FUNCTIONAL SPENDING – PER CAPITA

| Per Capita Spending   | Burke    | Cleveland | Lincoln  | Gaston   | Rutherford | Moore     | Nash     | Henderson | Group Avg |
|-----------------------|----------|-----------|----------|----------|------------|-----------|----------|-----------|-----------|
| General Government    | \$139.04 | \$169.97  | \$175.63 | \$463.85 | \$ 90.79   | \$ 149.52 | \$119.57 | \$ 272.70 | \$197.63  |
| Public Safety         | \$204    | \$419     | \$371    | \$949    | \$207      | \$193     | \$290    | \$398     | \$379     |
| Economic Development  | \$25     | \$50      | \$41     | \$52     | \$63       | \$77      | \$45     | \$24      | \$47      |
| Human Services        | \$227    | \$361     | \$199    | \$776    | \$159      | \$173     | \$247    | \$319     | \$308     |
| Cultural & Recreation | \$27     | \$13      | \$35     | \$83     | \$7        | \$15      | \$425    | 463       | \$33      |
| Education             | \$200    | \$348     | \$293    | \$592    | \$209      | \$407     | \$261    | \$384     | \$337     |

## FISCAL YEAR 25 – BUDGETED EXPENDITURES

### BURKE COUNTY, NORTH CAROLINA EXPENDITURE BREAKDOWN FOR THE YEAR ENDED JUNE 30, 2024

\*\*\*Excludes debt service, education, transfers to other funds, & risk management.

|           | Salaries | Operating | Capital | Total |
|-----------|----------|-----------|---------|-------|
| Burke     | 73%      | 24%       | 3%      | 100%  |
| Gaston    | 69%      | 30%       | 1%      | 100%  |
| Henderson | 64%      | 34%       | 3%      | 100%  |
| Lincoln   | 65%      | 29%       | 6%      | 100%  |
| Cleveland | 66%      | 31%       | 3%      | 100%  |
| Nash      | 68%      | 29%       | 3%      | 100%  |
| AVERAGE   | 68%      | 29%       | 3%      | 100%  |



## FY 25 GENERAL FUND BUDGET HIGHLIGHTS

- Second consecutive year of development from Zero Based
- Cumulative reduction in operating costs of (\$461,964) since FY 22-23.
- Includes funding for year two (2) multi-year dedicated capital reserve fund, risk management fund, and debt service fund
- Phased approach to employee pay : Implement Pay & Classification Study; Performance Pay;
- Maintains employer sponsored 401k contribution to 5%
- Includes addition of one (1) Environmental Health Specialist and Two (2) Truck Driver positions
- Provides reoccurring funding for Roadside Litter Clean Up and Community Education Campaign
- Dedicated funding source for Broadband Expansion – Continuing Access to Broadband (CAB) grant
- Funding includes \$250,000 increase in Public Education funding and increase in Community College funding
- Continued support for outside funding partners
- Maintains all Board of Commissioners fiscal policy goals – (ie. Fund Balance %, Debt Ratios, CIP Ladders, Etc.)



# VOLUNTEER FIRE SERVICE

No Rate  
Changes

Average  
Rate -  
10.6 cents

Total Budget  
for District

21 Fire  
Departments  
\$6,780,740

Funding  
for Hourly  
Wage

Provides  
Funding  
for  
Apparatus  
& Building  
Stock

Average  
New  
Revenue  
\$8,850



## Burke County Schools

### • Commissioner Goals:

1. Competitive Operational Funding
2. Additional Dedicated Funding For Teacher Supplements
3. Improve Teacher-to-Student Ratios

## Burke County Public Schools FY 24

01

Total County  
Funding  
\$20,000,000

02

Cash Flow  
Increase of  
approximately  
\$3.7MM

03

Per Pupil  
Allocation  
Increase of  
25%



### Burke County Public Schools Budget Allocation Analysis For the Year Ended June 30, 2024

| Salaries & Benefits                  | \$ Allocation       |
|--------------------------------------|---------------------|
| Nurse Salaries                       | 1,076,045           |
| Bookkeeper Salaries                  | 1,299,607           |
| Teacher Salaries                     | 423,361             |
| Maintenance Salaries                 | 2,989,167           |
| Certified Supplements                | 3,584,939           |
| Non-Certified Supplements            | 842,262             |
| <b>Total Salaries &amp; Benefits</b> | <b>10,215,381</b>   |
| Operations                           |                     |
| Utilities                            | 3,383,520           |
| Contract Services                    | 862,270             |
| Custodial Supplies                   | 441,230             |
| School Allotments                    | 1,016,162           |
| Contract Services                    | 758,277             |
| Legal Fees                           | 103,689             |
| Insurance                            | 961,226             |
| Charter Schools                      | 850,883             |
| <b>Total Operations</b>              | <b>8,377,257</b>    |
| Capital                              |                     |
| Facilities                           | 923,804             |
| Extracurricular                      | 152,519             |
| Miscellaneous                        | 331,039             |
| <b>Total Capital</b>                 | <b>1,407,362</b>    |
| <b>Grand Total</b>                   | <b>\$20,000,000</b> |



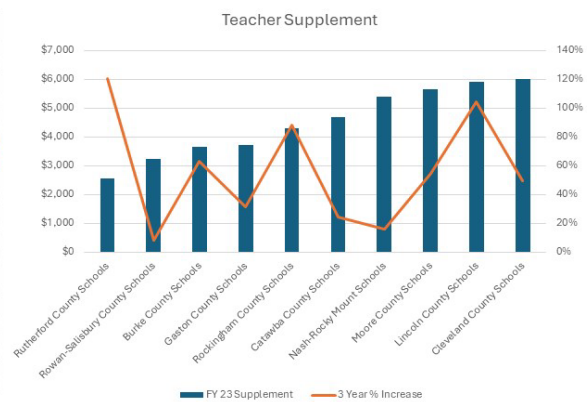
**Burke County Public Schools**  
*Igniting Learning for a Brighter Future*

**Total County Funding  
\$20,000,000**

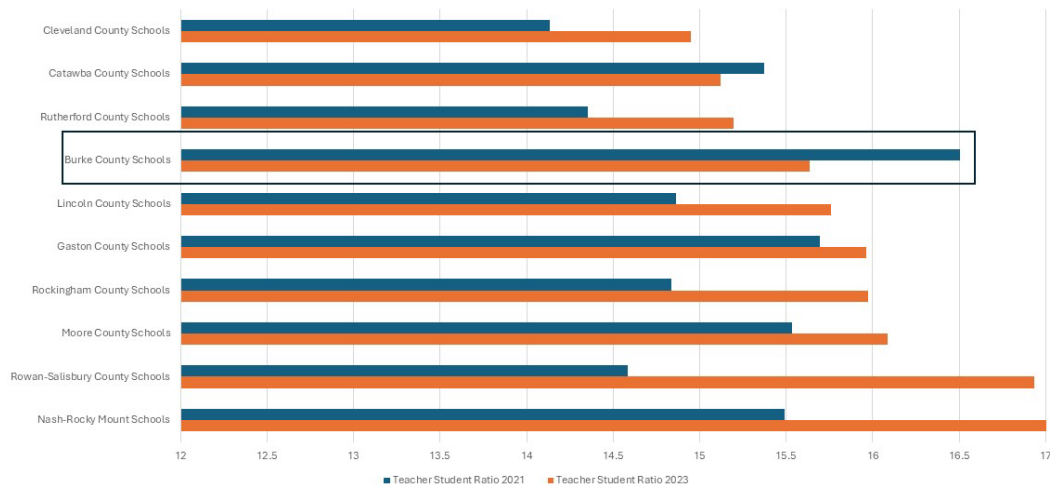


## TEACHER SUPPLEMENTS

| Schools                        | Local supplement FY 21 | FY 23 Supplement | % Change |
|--------------------------------|------------------------|------------------|----------|
| Rutherford County Schools      | \$ 1,157.00            | \$ 2,552.00      | 121%     |
| Lincoln County Schools         | \$ 2,894.00            | \$ 5,909.00      | 104%     |
| Rockingham County Schools      | \$ 2,279.00            | \$ 4,292.00      | 88%      |
| Burke County Schools           | \$ 2,229.00            | \$ 3,636.00      | 63%      |
| Moore County Schools           | \$ 3,647.00            | \$ 5,643.00      | 55%      |
| Cleveland County Schools       | \$ 4,030.00            | \$ 6,017.00      | 49%      |
| Average                        | \$ 2,706.00            | \$ 4,504.20      | 66%      |
| Gaston County Schools          | \$ 2,826.00            | \$ 3,720.00      | 32%      |
| Catawba County Schools         | \$ 3,755.00            | \$ 4,668.00      | 24%      |
| Nash-Rocky Mount Schools       | \$ 4,657.00            | \$ 5,389.00      | 16%      |
| Rowan-Salisbury County Schools | \$ 2,972.00            | \$ 3,216.00      | 8%       |



## Student Teacher Ratio



**Burke County  
Public Schools  
FY 25**

**01**

**Total County  
Funding  
\$20,250,000**

**02**

**Cash Flow  
Increase of  
approximately  
\$250,000**

**03**

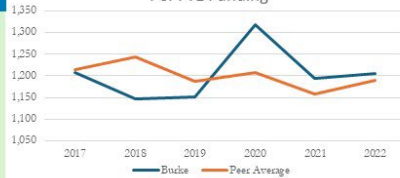
**Estimated Per  
Pupil Allocation  
LEA Rank  
94<sup>th</sup> (\$1,840)**

# WESTERN PIEDMONT COMMUNITY COLLEGE

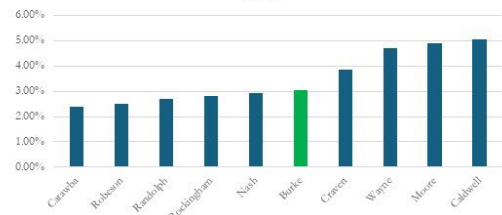
## Peer Counties

Caldwell  
Catawba  
Cleveland  
Craven  
Moore  
Nash  
Robeson  
Rockingham  
Randolph  
Wayne

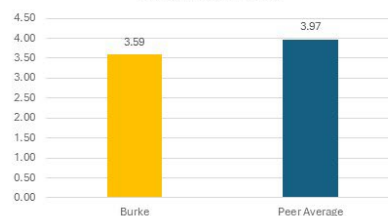
Per FTE Funding



Community College Funding as a % of total General Fund



Fund Cents of Rate



## SOLID WASTE DEPARTMENT

## WATER / SEWER DEPARTMENT

Municipal C&D Household Fee (if you receive curbside C&D) - \$5

Total Revenues.....\$6,618,675

Total Expenditures..... \$5,666,388

Continuation of long-term rate stabilization study

Amended Municipal Solid Waste Handling Contract w/ Republic

- In-Sourced Hauling / Transport.....\$ 1.2M Cost Reduction
- In-Sourced Cardboard Handling and Recycling.....\$160,000 Cost Reduction
- Simplified and Streamlined Material Rates & Fees
- Removed over time from standard operating shifts

Roadside Litter Prevention Campaign & Garbage Clean Up

Standardized Municipal Sewer Fee- \$5.00 Per 1,000 gallons

Generates additional \$101,714 annual revenue

No increase to general Burke County water or sewer consumption rates

Total Revenues.....\$2,473,798

Total Expenditures.....\$2,373,798

Completion of long-term AIA Study and Mapping of Infrastructure

Preparation for long term rate stabilization analysis, to be completed spring of 2025

Continued identification and reduction in purchases water loss from system

## Emerging Issues....

**Human Services:**

- Medicaid Expansion Implementation
- Psychiatric Residential Treatment Facility Services (PRTF)
- Substance Abuse Disorders & Overdose

**Economics:**

- Cooling of Economy – Consumer Related Revenues
- Intensely Increasing Risk Management Costs
- Capital Infrastructure Cost Escalation
  - Brick & Mortar
  - Water/Sewer Infrastructure
- Operational Assets (ie. ambulances, sheriff patrol cars, etc)
- Un-Funded Mandates

Housing Crisis

Workforce Recruitment & Retention

## FY 25 MANAGER’S RECOMMENDED BUDGET

# Questions

Next Steps...

1. Hold Public Hearing – June 18, 2024
2. Approve / Deny / Modify Recommended Budget

BURKE COUNTY

Chairman Brittain opened the floor for questions or comments; there being none, he opened the public hearing at 7:18 p.m. The Public Hearing Notice was published in the News Herald on May 23 and June 13, 2024. Further, the notice was also posted on the County’s website ([www.burkenc.org](http://www.burkenc.org)) on May 22, 2024. There being no one present to address the Board, the public hearing was closed at 7:18 p.m.

**Motion: To adopt the revised FY 24 - 25 Budget Ordinance (No. 2024-08) as presented.**

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Phil Smith, Commissioner

**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith

**Motion: To approve the Memorandum of Agreement between Burke County and the Burke County Board of Education for FY 24 - 25.**

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Randy Burns, Commissioner

**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith

**Motion: To approve funding for nonprofits as set forth in the FY 24 - 25 budget, except for BDI & VEDIC.**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                         |
| <b>MOVER:</b>  | Johnnie W. Carswell, Commissioner                                                   |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

Chairman Brittain serves on the BDI (Burke Development Inc.) Board of Directors and needed to be recused for approval of funding for BDI. Therefore, he turned the meeting over to Vice Chairman Mulwee.

**Motion: To recuse Chairman Brittain and authorize Vice Chairman Mulwee to facilitate the BDI (Burke Development Inc.) vote.**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                         |
| <b>MOVER:</b>  | Scott Mulwee, Vice Chairman                                                         |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

**Motion: To execute funding to BDI for FY 25.**

|                 |                                                                |
|-----------------|----------------------------------------------------------------|
| <b>RESULT:</b>  | <b>APPROVED [4 TO 0]</b>                                       |
| <b>MOVER:</b>   | Johnnie W. Carswell, Commissioner                              |
| <b>AYES:</b>    | Randy Burns, Johnnie W. Carswell, Scott Mulwee, and Phil Smith |
| <b>RECUSED:</b> | Jeffrey C. Brittain                                            |

Vice Chairman Mulwee turned the meeting back over to Chairman Brittain. Vice Chairman Mulwee serves on the VEDIC (Valdese Economic Development Investment Corporation) Board of Directors and needed to be recused for approval of funding for VEDIC.

**Motion: To recuse Vice Chairman Mulwee for the VEDIC (Valdese Economic Development Investment Corporation).**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                         |
| <b>MOVER:</b>  | Randy Burns, Commissioner                                                           |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

**Motion: To execute funding for VEDIC for FY 25.**

|                 |                                                                       |
|-----------------|-----------------------------------------------------------------------|
| <b>RESULT:</b>  | <b>APPROVED [4 TO 0]</b>                                              |
| <b>MOVER:</b>   | Phil Smith, Commissioner                                              |
| <b>AYES:</b>    | Jeffrey C. Brittain, Randy Burns, Johnnie W. Carswell, and Phil Smith |
| <b>RECUSED:</b> | Scott Mulwee                                                          |

**Motion: To approve capital project ordinances for the following projects:**

|                                  |                         |
|----------------------------------|-------------------------|
| <b>Courthouse Renovation</b>     | <b>Ord. No. 2024-09</b> |
| <b>County Parks &amp; Trails</b> | <b>Ord. No. 2024-10</b> |
| <b>Indian Hills Pump Station</b> | <b>Ord. No. 2024-11</b> |

|                                               |                         |
|-----------------------------------------------|-------------------------|
| <b>Eastern Burke County Elementary School</b> | <b>Ord. No. 2024-12</b> |
|-----------------------------------------------|-------------------------|

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                         |
| <b>MOVER:</b>  | Johnnie W. Carswell, Commissioner                                                   |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

Chairman Brittain thanked staff for their hard work on the budget.

Ordinance No. 2024-08 reads as follows:

**BUDGET ORDINANCE  
FISCAL YEAR 2024-2025**

Ord. No. 2024-08

**SECTION I. BUDGET ADOPTION**

There is hereby adopted the following Budget Ordinance for the County of Burke for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

**GENERAL FUND**

| <u>SOURCE</u>                        | <u>AMOUNT</u>               |
|--------------------------------------|-----------------------------|
| Ad Valorem Taxes                     | \$60,548,423                |
| Other Taxes                          | \$20,217,070                |
| Permits and Fees                     | \$2,366,063                 |
| Intergovernmental Revenues           | \$18,566,818                |
| Sales and Services                   | \$5,997,730                 |
| Miscellaneous Revenues               | \$899,801                   |
| Transfers from Other Funds           | \$1,750,000                 |
| Fund Balance Appropriation           | \$2,700,000                 |
| <b>Total Revenues - General Fund</b> | <b><u>\$113,045,905</u></b> |

|                                          |                             |
|------------------------------------------|-----------------------------|
| General Government                       | \$13,832,181                |
| Public Safety                            | \$33,611,312                |
| Environmental Protection                 | \$686,746                   |
| Transportation                           | \$74,820                    |
| Economic/Physical Development            | \$1,926,000                 |
| Human Services                           | \$28,077,204                |
| Education                                | \$23,721,882                |
| Cultural and Recreational                | \$2,989,578                 |
| Transfers to Other Funds                 | \$8,126,182                 |
| <b>Total Expenditures - General Fund</b> | <b><u>\$113,045,905</u></b> |

**RISK MANAGEMENT FUND**

| <u>SOURCE</u>                                | <u>AMOUNT</u>              |
|----------------------------------------------|----------------------------|
| Miscellaneous Revenues                       | \$8,596,356                |
| Transfer from Other Funds                    | \$1,420,000                |
| <b>Total Revenues - Risk Management Fund</b> | <b><u>\$10,016,356</u></b> |

|                                                  |                            |
|--------------------------------------------------|----------------------------|
| General Government                               | \$10,016,356               |
| <b>Total Expenditures - Risk Management Fund</b> | <b><u>\$10,016,356</u></b> |

**DEBT SERVICE FUND**

| <u>SOURCE</u>                             | <u>AMOUNT</u>             |
|-------------------------------------------|---------------------------|
| Transfer from Other Funds                 | \$7,140,781               |
| <b>Total Revenues - Debt Service Fund</b> | <b><u>\$7,140,781</u></b> |

|                                               |                           |
|-----------------------------------------------|---------------------------|
| Debt Service                                  | \$7,140,781               |
| <b>Total Expenditures - Debt Service Fund</b> | <b><u>\$7,140,781</u></b> |

**SCHOOL CAPITAL PROJECTS FUND**

| <u>SOURCE</u>                                        | <u>AMOUNT</u>       |
|------------------------------------------------------|---------------------|
| Other taxes                                          | \$5,477,400         |
| Intergovernmental Revenues                           | \$1,335,000         |
| Miscellaneous Revenues                               | \$1,100,000         |
| Fund Balance Appropriation                           | \$34,096,399        |
| <b>Total Revenues - School Capital Projects Fund</b> | <b>\$42,008,799</b> |

|                                                          |                     |
|----------------------------------------------------------|---------------------|
| Education                                                | \$3,315,000         |
| Transfer to other funds                                  | \$5,693,799         |
| Capital Project Reserves                                 | \$33,000,000        |
| <b>Total Expenditures - School Capital Projects Fund</b> | <b>\$42,008,799</b> |

**EMERGENCY TELEPHONE SURCHARGE FUND**

| <u>SOURCE</u>                                              | <u>AMOUNT</u>      |
|------------------------------------------------------------|--------------------|
| Intergovernmental Revenues                                 | \$1,543,300        |
| <b>Total Revenues - Emergency Telephone Surcharge Fund</b> | <b>\$1,543,300</b> |

|                                                                |                    |
|----------------------------------------------------------------|--------------------|
| Public Safety                                                  | \$1,543,300        |
| <b>Total Expenditures - Emergency Telephone Surcharge Fund</b> | <b>\$1,543,300</b> |

**BUILDING AND CAPITAL FUND**

| <u>SOURCE</u>                                     | <u>AMOUNT</u>      |
|---------------------------------------------------|--------------------|
| Transfer from Other Funds                         | \$2,759,200        |
| <b>Total Revenues - Building and Capital Fund</b> | <b>\$2,759,200</b> |

|                                                       |                    |
|-------------------------------------------------------|--------------------|
| General Government                                    | \$2,759,200        |
| <b>Total Expenditures - Building and Capital Fund</b> | <b>\$2,759,200</b> |

**CAPITAL RESERVE FUND**

| <u>SOURCE</u>                                | <u>AMOUNT</u>       |
|----------------------------------------------|---------------------|
| Transfer from Other Funds                    | \$4,009,200         |
| Fund Balance Appropriation                   | \$16,000,000        |
| <b>Total Revenues - Capital Reserve Fund</b> | <b>\$20,009,200</b> |

|                                                  |                     |
|--------------------------------------------------|---------------------|
| Transfer to Other Funds                          | \$2,759,200         |
| General Government                               | \$17,250,000        |
| <b>Total Expenditures - Capital Reserve Fund</b> | <b>\$20,009,200</b> |

**GRANT FUNDS**

| <u>SOURCE</u>                      | <u>AMOUNT</u>    |
|------------------------------------|------------------|
| Grant Funds                        | \$500,000        |
| <b>Total Revenues - Grant Fund</b> | <b>\$500,000</b> |

|                                        |                  |
|----------------------------------------|------------------|
| Economic Development                   | \$500,000        |
| <b>Total Expenditures - Grant Fund</b> | <b>\$500,000</b> |

**FIRE TAX DISTRICTS FUND**SOURCE

Property Tax

**Total Revenues - Fire Districts Fund**AMOUNT

\$7,114,654

**\$7,114,654**

Public Safety

**Total Expenditures - Fire Districts Fund**

\$7,114,654

**\$7,114,654****DSS CLIENT TRUST FUND**SOURCE

Intergovernmental Revenues

**Total Revenues - DSS Client Trust Fund**AMOUNT

\$320,000

**\$320,000**

Human Services

**Total Expenditures - DSS Client Trust Fund**

\$320,000

**\$320,000****DEED OF TRUST FUND**SOURCE

Permits and Fees

**Total Revenues - Deed of Trust Fund**AMOUNT

\$70,000

**\$70,000**

General Government

**Total Expenditures - Deed of Trust Fund**

\$70,000

**\$70,000****LAW ENFORCEMENT RESTRICTED FUND**SOURCE

Intergovernmental Revenues

**Total Revenues - Law Enforcement Restricted Fund**AMOUNT

\$25,000

**\$25,000**

Public Safety

**Total Expenditures - Law Enforcement Restricted Fund**

\$25,000

**\$25,000****WATER / SEWER FUND**SOURCE

Sales and Services

Miscellaneous Revenues

Transfer from general fund

**Total Revenues - Water/Sewer Fund**AMOUNT

\$2,451,798

\$22,000

\$0

**\$2,473,798**

Water/Sewer Operations

Transfer to other funds

**Total Expenditures - Water/Sewer Fund**

\$2,223,798

\$250,000

**\$2,473,798****SOLID WASTE FUNDS**SOURCE

Sales and Services

Intergovernmental Revenues

Miscellaneous Revenues

Transfer from general fund

**Total Revenues - Solid Waste Fund**AMOUNT

\$6,283,625

\$250,000

\$85,050

\$0

**\$6,618,675**

Solid Waste Operations

Transfer to other funds

**Total Expenditures - Solid Waste Fund**

\$6,258,675

\$360,000

**\$6,618,675**

**SECTION II. TAX RATES LEVIED**

An ad valorem tax rate of \$0.56 per \$100 at full valuation is hereby established as the official tax rate for Burke County for the fiscal year 2024-2025. This rate shall be levied on the estimated taxable value at \$10,853,775,087. Revenues are projected at a collection rate not to exceed the latest audited percentage.

Ad valorem tax rates as listed below per \$100 at full valuation are hereby established as the official tax rates for Burke County Fire Protection Districts for the fiscal year 2024-2025. These rates shall be levied on the estimated taxable property situated in each district. Revenues are projected at a collection rate not to exceed the latest audited percentage for each district.

| <b><u>Fire District</u></b> | <b><u>Property Values</u></b> |    | <b><u>Tax Rate Per \$100 of Value</u></b> |
|-----------------------------|-------------------------------|----|-------------------------------------------|
| Brendletown                 | \$430,064,181                 | \$ | 0.105                                     |
| Carbon City                 | \$17,185,386                  | \$ | 0.080                                     |
| Chesterfield                | \$248,240,354                 | \$ | 0.130                                     |
| Drowning Creek              | \$95,070,795                  | \$ | 0.120                                     |
| Enola                       | \$153,885,407                 | \$ | 0.105                                     |
| George Hildebran            | \$365,080,307                 | \$ | 0.110                                     |
| Glen Alpine                 | \$216,694,692                 | \$ | 0.100                                     |
| Icard                       | \$883,425,379                 | \$ | 0.120                                     |
| Jonas Ridge                 | \$194,277,709                 | \$ | 0.135                                     |
| Lake James                  | \$427,514,825                 | \$ | 0.080                                     |
| Longtown                    | \$213,411,224                 | \$ | 0.120                                     |
| Lovelady                    | \$737,341,422                 | \$ | 0.105                                     |
| Oak Hill                    | \$659,890,897                 | \$ | 0.080                                     |
| Salem                       | \$702,393,262                 | \$ | 0.0716                                    |
| Smokey Creek                | \$38,560,771                  | \$ | 0.118                                     |
| South Mountain              | \$105,486,386                 | \$ | 0.136                                     |
| Triple Community            | \$676,246,660                 | \$ | 0.100                                     |
| West End                    | \$534,766,828                 | \$ | 0.095                                     |

**SECTION III. FEES**

All fees are continued as previously imposed and adopted as shown on Attachment A - Schedule of Fees. Any fee not specifically listed on Attachment A shall be at the last adopted amount. All fees are considered civil penalties whether listed here or in individual ordinances.

**SECTION IV. COMPENSATION AND BENEFITS**

The following positions are hereby established and added as funded in the budget:

General Fund- 1 Position

1- Environmental Health Specialist

Solid Waste Fund- 2 Positions

1- Solid Waste Truck Driver

1- Solid Waste Truck Driver

**SECTION V. UTILIZATION OF BUDGET AND BUDGET ORDINANCE**

This Ordinance shall be the basis of the financial plan for Burke County government during the 2024-2025 fiscal year. The County Manager shall administer the budget and he shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Deputy County Manager/Finance Director shall establish and maintain records consistent with this ordinance and the appropriate statutes of the State of North Carolina.

The County Manager shall have the authorization to make budget changes between any and all operating funds and departments as long as the Total Fund Estimated Revenues and Total Fund Appropriations remain at the level, including all subsequent amendments, approved and adopted by the County Board of Commissioners, except as provided below.

The County Manager shall have the authorization to include in the budget all prior year budget amounts remaining for outstanding purchase order encumbrances, unspent grants, and other ongoing projects as determined by the Finance Department.

A copy of this ordinance shall be furnished to the Clerk to the Board of Commissioners, the County Manager, and the Deputy County Manager/Finance Director to be kept on file by them for direction in the disbursement of funds.

Adopted this 18<sup>th</sup> day of June 2024.

/s/: Jeffrey C. Brittain  
Jeffrey C. Brittain, Chairman  
Burke County Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

|                                        |
|----------------------------------------|
| <b>Attachment A - Schedule of Fees</b> |
|----------------------------------------|

|                                           |
|-------------------------------------------|
| <b>Animal Control and Animal Services</b> |
|-------------------------------------------|

|                                |                                     |
|--------------------------------|-------------------------------------|
| General Boarding Fee           | \$10.00 per night                   |
| Isolation Boarding Fee         | \$15.00 per night                   |
| Bite Quarantine Pick Up Fee    | \$20.00 per animal                  |
| Owner Surrender Fee            | \$10.00 per animal                  |
| Working Cat Adoption Fee       | \$10.00 per cat                     |
| Civil Penalty - First Offense  | \$50.00 per offense                 |
| Civil Penalty - Second Offense | \$100.00 per offense                |
| Civil Penalty - Third Offense  | \$200.00 per offense                |
| Dog Adoption Fee               | \$40.00 per dog / puppy             |
| Cat Adoption Fee               | \$20.00 per cat / kitten            |
| Chemical Capture Fee           | \$75.00 per animal                  |
| Veteran Adoption Fee           | \$0.00 per animal                   |
| Rabies Vaccination             | \$10.00 per vaccine                 |
| Senior for Senior Adoption Fee | \$0.00 per animal                   |
| Other Species fees             | Determined based on the type animal |

**Building Inspection\*\***


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|                                                                |                                                       |
|----------------------------------------------------------------|-------------------------------------------------------|
| Minimum Residential (electric, plumbing, mechanical, building) | \$75.00 per trade or sq ft fee, whichever is greater  |
| Residential (unclassified)                                     | \$75.00                                               |
| Permit Multiplier - Residential                                | 0.0039                                                |
| Minimum Commercial (electric, plumbing, mechanical, building)  | \$100.00 per trade or sq ft fee, whichever is greater |
| Commercial (unclassified)                                      | \$100.00                                              |
| Permit Multiplier - Industrial                                 | 0.0043                                                |
| Mobile Home (Single/Double)                                    | \$200.00                                              |
| Stick Built/Modular                                            | based on sq ft                                        |
| Plan Review Fee                                                | \$100.00                                              |
| Above-Ground Pool                                              | \$75.00                                               |
| In-Ground Pool                                                 | \$150.00                                              |
| Commercial Pool                                                | \$200.00                                              |
| Day Care Consultations                                         | \$100.00                                              |
| Commercial Signs                                               | \$100.00 - \$200.00                                   |
| Call Back                                                      | \$75.00                                               |
| Temporary Power                                                | \$250.00                                              |
| Additional Inspection (regular bus hours)                      | \$75.00                                               |
| Additional Inspection (after hours/weekend)                    | \$150.00 min                                          |
| Homeowner Recovery Fund (as required by G.S. 87-15.6(b))       | \$10.00                                               |

\* If work is performed before issue of permit, double permit fee.

\*\*For the full modifiers and examples, see the Planning Department and the International Building Code, Building Valuation Data chart in effect at July 1 each fiscal year.

**DSS**Ordinary Fees:


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|                                       |          |
|---------------------------------------|----------|
| Child Support Application             | \$25.00  |
| NC Health Choice (1 child)            | \$50.00  |
| NC Health Choice (2 or more children) | \$100.00 |
| HCWD enrollment                       | \$50.00  |

**EMS-Ambulance Services**


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|                                     |            |
|-------------------------------------|------------|
| A0425 (per mile)                    | \$13.50    |
| A0426 (transport)                   | \$480.00   |
| A0427 (transport)                   | \$759.00   |
| A0428 (transport)                   | \$450.00   |
| A0429 (transport)                   | \$639.00   |
| A0433 (transport)                   | \$1,098.00 |
| A0434 (transport)                   | \$1,297.50 |
| BLS-T/R (treatment - non transport) | \$175.00   |
| ALS-T/R (treatment - non transport) | \$325.00   |

**Environmental Health**On-Site Wastewater Permitting:


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|                                         |           |
|-----------------------------------------|-----------|
| Permitting New Type I, II, III Systems  | \$325.00  |
| Permitting New Type IIIb (pump) Systems | \$425.00  |
| Permitting New Type IV Systems          | \$525.00  |
| Permitting New Type V or VI Systems     | \$825.00  |
| Expansion of Existing System            | \$175.00  |
| Verification of Septic System           | \$100.00  |
| Repair Permits                          | No Charge |
| Call Back Fee                           | \$50.00   |
| Addendum Fee                            | \$50.00   |

Required Septic System Re-Inspections:

|                                 |          |
|---------------------------------|----------|
| Type IIb System (every 5 years) | \$100.00 |
| Type IV System (every 3 years)  | \$125.00 |
| Type V System (once per year)   | \$175.00 |
| Type VI System (every 6 months) | \$175.00 |

\*Fee waived if owner has Certified Operator

Private Well Water:

|                                   |          |
|-----------------------------------|----------|
| New Well Permit                   | \$325.00 |
| Well Repair Permit                | \$175.00 |
| Bacteriological Well Water Sample | \$60.00  |
| Chemical Well Water Sample        | \$110.00 |

Public Swimming Pools:

|                              |          |
|------------------------------|----------|
| Annual Permit Fee            | \$150.00 |
| New Pool/Spa Plan Review     | \$250.00 |
| Remodel Pool/Spa Plan Review | \$150.00 |

Tattoo or Piercing Parlor/Artist:

|                                      |          |
|--------------------------------------|----------|
| Tattoo or Piercing Parlor Annual Fee | \$200.00 |
| Tattoo or Piercing Artist            | \$200.00 |
| Tattoo Artist/Parlor Plan Review     | \$200.00 |

Food Service:

|                                                                         |          |
|-------------------------------------------------------------------------|----------|
| Plan Review (Restaurants, Food Stands, Meat Markets, School Lunchrooms) | \$250.00 |
| Plan Review (Mobile Food Unit)                                          | \$150.00 |
| Plan Review (Push Cart)                                                 | \$100.00 |
| Temporary Food Permit                                                   | \$75.00  |
| Preliminary/Consultative Visit                                          | \$75.00  |

**Finance**

|                                                      |         |
|------------------------------------------------------|---------|
| Returned check fee on all County payments except tax | \$25.00 |
|------------------------------------------------------|---------|

**Fire Inspection Fees**

|                                                 |          |
|-------------------------------------------------|----------|
| ABC Permit                                      | \$100.00 |
| Aboveground Tank Installation                   | \$100.00 |
| Assembly                                        | \$150.00 |
| Blasting Permit                                 | \$150.00 |
| Bonfire Permit                                  | \$20.00  |
| Building, Fire / Life Safety System Plan Review | \$50.00  |
| Business                                        | \$100.00 |
| Construction Permits required by NC Fire Code   | \$100.00 |
| Day Cares                                       | \$100.00 |
| Factory – Less Than 10,000 Square Feet          | \$150.00 |
| Factory – Over 10,000 Square Feet               | \$200.00 |
| Family Care Homes                               | \$100.00 |
| Fire Alarm Install or Upgrade                   | \$50.00  |
| Fire Suppression System Over Cooking Operations | \$50.00  |
| Fireworks Display Permit                        | \$100.00 |
| Foster Homes                                    | \$50.00  |
| Group Homes                                     | \$100.00 |
| Hazardous                                       | \$150.00 |
| Institutional                                   | \$150.00 |
| Motels                                          | \$150.00 |
| Operational Permits required by NC Fire Code    | \$100.00 |
| Fire Sprinkler System Install or Upgrade        | \$100.00 |
| Storage – Less Than 10,000 Square Feet          | \$150.00 |
| Storage – Over 10,000 Square Feet               | \$200.00 |
| Underground Storage Tank Installation           | \$150.00 |
| Underground Storage Tank Removal Permit         | \$150.00 |
| Vacant Property Placard                         | \$70.00  |
| Vacant Property Posting                         | \$100.00 |

Fines for Civil Violations

|                                                                          |          |
|--------------------------------------------------------------------------|----------|
| Improper Use of Drop Cords/Surge Protectors                              | \$100.00 |
| Fire Extinguisher Violation                                              | \$100.00 |
| Improper Storage of Flammable & Combustible Liquids                      | \$100.00 |
| Illegal Burning                                                          | \$100.00 |
| Failure to Maintain Fire Alarm, Sprinkler, or Cooking Suppression System | \$100.00 |
| Failed Re-Inspection - Additional Visit Fee per Visit                    | \$50.00  |
| Blocked Fire Lane, Fire Hydrant, Standpipe or Fire Department Connection | \$50.00  |
| Emergency Exit Light/Emergency Egress Light Violation                    | \$50.00  |
| Fire Watch Requirement Violation                                         | \$250.00 |
| Phase 1 Environmental Assessment                                         | \$75.00  |
| Illegal Fireworks Violation (Subject to Seizure of Product)              | \$500.00 |
| Occupant Load Violation                                                  | \$250.00 |

**Foothills Higher Education Conference Center**

| <u>In-County</u>                                |            |                |
|-------------------------------------------------|------------|----------------|
| <u>Conference Area:</u>                         | Daily Rate | Damage Deposit |
| North Hall or South Hall (7,360 sq ft, 350 ppl) | \$800.00   | \$700.00       |
| Multi-Purpose Room (14710 sq ft, 700 ppl)       | \$1,500.00 | \$1,400.00     |
| Alcohol Fee (Must rent Multi-Purpose)           | \$250.00   | --             |
| Kitchen (600 sq ft)                             | \$300.00   | --             |
| Small Meeting(A/V equipped) (590 sq ft, 30 ppl) | \$200.00   | \$75.00        |

Break Out Rooms:

|                                                      |          |          |
|------------------------------------------------------|----------|----------|
| Small Room(1000 sq ft, 40 ppl)                       | \$150.00 | \$100.00 |
| Large Room (1680 sq ft, 60 ppl)                      | \$200.00 | \$150.00 |
| County Department Fee (non-training events, 700 ppl) | \$325.00 | --       |

\* If admission is charged- 10% of gross receipts or 10% of table sales

| <u>Out-of-County</u>                            |            |                |
|-------------------------------------------------|------------|----------------|
| <u>Conference Area:</u>                         | Daily Rate | Damage Deposit |
| North Hall or South Hall (7,360 sq ft, 350 ppl) | \$825.00   | \$700.00       |
| Multi-Purpose Room (14710 sq ft, 700 ppl)       | \$1,525.00 | \$1,400.00     |
| Alcohol Fee (Must rent Multi-Purpose)           | \$250.00   | --             |
| Kitchen (600 sq ft)                             | \$300.00   | --             |
| Small Meeting(A/V equipped) (590 sq ft, 30 ppl) | \$225.00   | \$75.00        |

Break Out Rooms:

|                                 |          |          |
|---------------------------------|----------|----------|
| Small Room(1000 sq ft, 40 ppl)  | \$175.00 | \$100.00 |
| Large Room (1680 sq ft, 60 ppl) | \$225.00 | \$150.00 |

\* If admission is charged- 10% of gross receipts or 10% of table sales

**IT/GIS**

|                            |                  |
|----------------------------|------------------|
| Letter                     | \$0.15           |
| Map prints and copies      |                  |
| Letter size map            | \$1.00           |
| Ledger (11x17)             | \$1.00           |
| Arch C (18x24)             | \$3.00           |
| Arch D (24x36)             | \$6.00           |
| Arch E (36x48)             | \$12.00          |
| Oversize - per square foot | \$1.00 per sq ft |

**Health Dept.**

Contact the Health Department for a complete list of fees.

**Library**


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|                                  |             |
|----------------------------------|-------------|
| Replacement library card         | \$5.00      |
| Lost or damaged book             | actual cost |
| Copier, printer, & wordprocessor | .25 page    |
| Fax                              | \$1.00 page |

**Parks / Recreation**Picnic Shelters


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|         |         |
|---------|---------|
| 4 Hours | \$40.00 |
| 8 Hours | \$70.00 |

Ball Field Rentals

|                                          |          |
|------------------------------------------|----------|
| Per Field per Day                        | \$90.00  |
| Per Field per day with Lights            | \$165.00 |
| Per Hour per Field (Out of County Teams) | \$15.00  |
| Per Hour Light Usage                     | \$25.00  |

Ball Field Rentals

|                                                                                       |               |
|---------------------------------------------------------------------------------------|---------------|
| Baseball and Softball (Tarheel dues additional)                                       | \$95.00 /team |
| Basketball                                                                            | \$95.00 /team |
| Football                                                                              | \$95.00 /team |
| Indoor Soccer                                                                         | \$80.00 /team |
| Outdoor Soccer                                                                        | \$80.00 /team |
| * If a team forfeits more than twice in a season, there may be a \$50.00 forfeit fee. |               |

**Planning/Zoning**


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|                                                        |                    |
|--------------------------------------------------------|--------------------|
| Residential Zoning Permit                              | \$35.00            |
| Non-Residential Zoning Permit                          | \$100.00           |
| Non-Residential Zoning Permit & Minor Site Plan Review | \$150.00           |
| Non-Residential Zoning Permit & Major Site Plan Review | \$250.00           |
| Telecommunications Tower - New                         | \$3,500.00         |
| Telecommunications Tower - Co-location – Major Upgrade | \$2,000.00         |
| Telecommunications Tower - Co-location – Minor Upgrade | \$1,000.00         |
| Sign Permit                                            | \$50.00            |
| Minor Shoreline Protection Permit                      | \$150.00           |
| Major Shoreline Protection Permit                      | \$300.00           |
| Resubmittal, Re-inspection, or Call Back Fee           | \$50.00            |
| Rezoning Application                                   | \$650.00 + \$25/ac |
| Zoning Ordinance Amendment                             | \$650.00           |
| Special Use Permit Application                         | \$450.00           |
| Zoning Variance Request                                | \$450.00           |
| Interpretation of Use District Map                     | \$450.00           |
| Zoning Appeal                                          | \$450.00           |
| Zoning Conformity Letter                               | \$35.00            |
| Exempt Subdivision Review                              | \$25.00            |
| Minor Subdivision Review                               | \$100.00           |
| Major Subdivision Review (Prelim)                      | \$500.00 + \$5/lot |
| Major Subdivision Review (Final)                       | \$500.00 + \$3/lot |
| Street Signs                                           | \$200.00           |
| Subdivision Appeal                                     | \$450.00           |
| Subdivision Text Amendment                             | \$650.00           |
| Subdivision Variance Request                           | \$450.00           |
| Floodplain Development Permit                          | \$100.00           |
| Floodplain Ordinance Appeal                            | \$450.00           |
| Short Term Rental Permit                               | \$100.00           |

\* If work is performed before issue of permit, double permit fee.

**Sheriff's Office**


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|                                                            |                                                    |
|------------------------------------------------------------|----------------------------------------------------|
| Fingerprints                                               | \$10.00                                            |
| New Conceal Carry Permit                                   | \$90.00                                            |
| New Conceal Carry Permit - Active LEO                      | \$80.00                                            |
| New Conceal Carry Permit - Retired LEO                     | \$45.00                                            |
| Renewal Conceal Carry Permit                               | \$75.00                                            |
| Renewal Conceal Carry Permit - Retired LEO                 | \$40.00                                            |
| Handgun Purchase Permit                                    | \$5.00 each                                        |
| Service Fee for Civil Papers                               | \$30.00 per person                                 |
| Sale of Property by Judgment (necessary expenses for sale) | 5% on the first \$500, 2.5% on all sums over \$500 |

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**Tax**


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|                                 |                                                                         |
|---------------------------------|-------------------------------------------------------------------------|
| Garnishment Fee                 | \$30.00                                                                 |
| Returned Checks on tax payments | \$25.00 or 10%, whichever is greater                                    |
| Room Occupancy Tax              | 6%                                                                      |
| Failure to pay                  | \$5.00 or 10%, whichever is greater                                     |
| Failure to file                 | 5% of tax + 5% for each month up to 25%                                 |
| Short term Rental Vehicles      | County 1.5% of gross receipts<br>City of Hickory 1.5% of gross receipts |

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ABC License

|                                                     |         |
|-----------------------------------------------------|---------|
| On-premises malt (Beer)                             | \$15.00 |
| Off-premises malt (Beer)                            | \$5.00  |
| On-premises unfortified wine and/or fortified wine  | \$15.00 |
| Off-premises unfortified wine and/or fortified wine | \$10.00 |

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**Solid Waste**


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|                                        |                   |
|----------------------------------------|-------------------|
| Residential Dwelling Fee               |                   |
| Regular Rate                           | \$88.00 per year  |
| Qualified Reduced Rate                 | \$44.00 per year  |
| Boiler Fuel                            | \$12.75 per ton   |
| Brush                                  | \$36.75 per ton   |
| Commercial/Industrial                  | \$79.00 per ton   |
| Construction/Demolition                | \$43.25 per ton   |
| Construction/Demolition Household Fees | \$5 per household |
| Pallets                                | \$46.50 per ton   |
| Roofing Material                       | \$43.25 per ton   |
| Single Wide Mobile Homes               | \$625.00 each     |
| Double Wide Mobile Homes               | \$760.00 each     |
| Triple Wide Mobile Homes               | \$900.00 each     |
| Rims with Tires (up to 20")            | \$4.00 per rim    |
| Rims with Tires (Greater than 20")     | \$5.50 per rim    |
| Sale of Wooden Pallets                 | \$1.50 each       |
| Weigh Truck only                       | \$10.00 each      |

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**Water**


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|                       |                          |
|-----------------------|--------------------------|
| Basic Monthly Service | \$25.00                  |
| Consumption Rate      | \$6.50 per 1,000 gallons |
| 3/4" Tap and meter    | \$1,500.00               |
| 1" Tap and meter      | \$2,000.00               |
| 2" Tap and meter      | \$3,800.00               |
| 3" Tap and meter      | \$10,750.00              |

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|                           |                            |
|---------------------------|----------------------------|
| Account Deposit           | \$150.00                   |
| Re-connect                | \$50.00                    |
| Unauthorized Tap          | \$2,500.00                 |
| Meter Tampering 1 offense | \$500.00                   |
| Meter Tampering 2 offense | Revocation                 |
| Meter Re-installation     | \$350.00                   |
| Late Fee                  | 10% of outstanding balance |

## Leak Adjustments:

Number of gallons leaked will be considered the number of gallons that is in excess of the previous 12-month average gallon usage. The number of gallons leaked will be charged at fifty percent (50%) of the per gallon rate at the time of the adjustment.

**Sewer**

|                            |                            |
|----------------------------|----------------------------|
| Basic Monthly Service      | \$25.00                    |
| Municipal Consumption Rate | \$5.00 per 1,000 gallons   |
| Consumption Rate           | \$6.50 per 1,000 gallons   |
| Tap                        |                            |
| 4"                         | \$1,000.00                 |
| 6"                         | \$1,750.00                 |
| 8"                         | \$5,000.00                 |
| Account Deposit            | \$150.00                   |
| Unauthorized Tap           | \$2,500.00                 |
| Late Fee                   | 10% of outstanding balance |

## Leak Adjustments:

Number of gallons leaked will be considered the number of gallons that is in excess of the previous 12-month average gallon usage. The number of gallons leaked will be charged at fifty percent (50%) of the per gallon rate at the time of the adjustment.

The Memorandum of Agreement between Burke County and the Burke County Board of Education reads as follows:

NORTH CAROLINA  
BURKE COUNTY

**MEMORANDUM OF AGREEMENT**

THIS MEMORANDUM OF AGREEMENT, made and entered into this 18<sup>th</sup> day of June 2024 by and between BURKE COUNTY (the "County") and BURKE COUNTY BOARD OF EDUCATION (the "Board of Education");

**WITNESSETH:**

The parties hereto, in the course of presentation, discussion, and appropriation of the County's local funding for the Board of Education, which is proposed at a cumulative total of \$20,250,000 for fiscal 2024-2025, have agreed that they will do the following during the coming 2024-2025 fiscal year:

1. The County will provide a total local appropriation of \$20,250,000 to the Board of Education for fiscal 2024-2025.

Additionally, the parties shall negotiate and place in writing a lease for the 12,867 square foot portion of the Human Resources Center located at 700 East Parker Road in

Morganton presently occupied by the Board of Education. The lease shall be from year to year and shall reflect what the parties agree is the fair market value for the rental of the Board of Education's space, which is \$154,400 per annum, as well as the fair market value of the utilities provided by the County for such space, which is \$34,000 per annum. The amount of such expenses to the Board of Education, totaling \$188,400, will be included in the local appropriation, \$20,250,000, appropriated to the Board of Education by the County.

2. The Board of Education will provide to the County quarterly financial reports on the 2024 - 2025 budget year, showing the application of the County's local funding by the end of each fiscal quarter. These reports will be presented to the County at the regular meeting of the County's Board of Commissioners in November 2024, February 2025 and May 2025, respectively. Additionally, the School Finance Officer will inform the Burke County Board of Commissioners of any increase in the Board of Education's General Fund Fund Balance when he presents the school system's audit for FY 2023 - 2024 during the February 2025 Burke County Commissioner meeting.
3. For many years, the Chair and Vice Chair from both the Board of Education and the Burke County Board of Commissioners, alongside professional staff from each entity, have met periodically throughout the fiscal year to discuss matters of mutual interest. This collaborative tradition has fostered a strong working relationship, characterized by open communication and shared goals. Recognizing the significant benefits derived from these interactions, both the Board of Education and the County Commissioners are committed to continuing this practice. By maintaining this regular dialogue, they aim to uphold and further strengthen the bonds of cooperation that have proven so beneficial to the community.

IN WITNESS WHEREOF, the parties have executed this MEMORANDUM OF AGREEMENT as of the date set out by each party's signature.

BURKE COUNTY

/s/: Jeffrey C. Brittain  
 Jeffrey C. Brittain, Chairman  
 Burke County Board of Commissioners

Date: June 18, 2024

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

/s/: Margaret Pierce                      6/18/2024  
 Finance Director                              Date

Attest:  
/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

BURKE COUNTY BOARD OF EDUCATION

/s/: Seth Hunt  
Chairman

Date: 06/24/2024

Attest:

/s/: Mike Swan  
Secretary to the Board

Ordinance No. 2024-09 reads as follows:

Courthouse  
Capital Project Budget Ordinance

BE IT ORDAINED by the Board of Commissioners of Burke County, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the renovation of the Burke County Courthouse at 201 S. Green Street, to be financed by a transfer from the Capital Projects Fund and an allocation from the Office of State Budget.

Section 2. The officers of the County are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following revenues are available to complete this project:

|                                  |                     |
|----------------------------------|---------------------|
| Capital Projects Fund - Transfer | \$ 1,575,000        |
| OSBM-SCIF – Transfer             | <u>\$ 1,075,000</u> |
| Total                            | <u>\$ 2,650,000</u> |

Section 4. The following amounts are appropriated for the project:

|                        |                     |
|------------------------|---------------------|
| Renovations and design | \$ <u>2,650,000</u> |
| Total                  | <u>\$ 2,650,000</u> |

Section 5. The Finance Director is hereby directed to maintain within the Capital Project fund sufficient specific detailed accounting records.

Section 6. Copies of this capital project budget ordinance shall be furnished to the Clerk to the Board, for direction in carrying out this project.

Adopted this 18<sup>th</sup> day of June 2024.

/s/: Jeffrey C. Brittain

Jeffrey C. Brittain, Chairman  
Burke County Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

Ordinance No. 2024-10 reads as follows:

County Parks and Trails  
Capital Project Budget Ordinance

BE IT ORDAINED by the Board of Commissioners of Burke County, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the creation of parks and trails in Burke County, to be financed by a transfer from Capital Projects Funds.

Section 2. The officers of the County are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following revenues are available to complete this project:

|                                               |                     |
|-----------------------------------------------|---------------------|
| General Capital Projects Fund - Transfer      | \$ 1,700,000        |
| Governmental Capital Projects Fund – Transfer | \$ 270,000          |
| Total                                         | <u>\$ 1,970,000</u> |

Section 4. The following amounts are appropriated for the project:

|                         |                     |
|-------------------------|---------------------|
| Design and construction | \$ 1,970,000        |
| Total                   | <u>\$ 1,970,000</u> |

Section 5. The Finance Director is hereby directed to maintain within the Capital Project fund sufficient specific detailed accounting records.

Section 6. Copies of this capital project budget ordinance shall be furnished to the Clerk to the Board, for direction in carrying out this project.

Adopted this 18<sup>th</sup> day of June 2024.

/s/: Jeffrey C. Brittain

Jeffrey C. Brittain, Chairman  
Burke County Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

Ordinance No. 2024-11 reads as follows:

Indian Hills Pump Station  
Capital Project Budget Ordinance

BE IT ORDAINED by the Board of Commissioners of Burke County, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the renovation of the Indian Hills Pump Station, to be financed by a grant under the Building Resilient Infrastructure Communities and ARPA funds through the NC Division of Environmental Quality.

Section 2. The officers of the County are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following revenues are available to complete this project:

|            |                     |
|------------|---------------------|
| BRIC Grant | \$ 2,400,183        |
| ARPA funds | \$ 1,118,247        |
| Total      | <u>\$ 3,518,430</u> |

Section 4. The following amounts are appropriated for the project:

|                         |                     |
|-------------------------|---------------------|
| Design and construction | \$ 3,518,430        |
| Total                   | <u>\$ 3,518,430</u> |

Section 5. The Finance Director is hereby directed to maintain within the Capital Project fund sufficient specific detailed accounting records.

Section 6. Copies of this capital project budget ordinance shall be furnished to the Clerk to the Board, for direction in carrying out this project.

Adopted this 18<sup>th</sup> day of June 2024.

/s/: Jeffrey C. Brittain

Jeffrey C. Brittain, Chairman  
Burke County Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

Ordinance No. 2024-12 reads as follows:

New Eastern Burke County Elementary School  
Capital Project Budget Ordinance

BE IT ORDAINED by the Board of Commissioners of Burke County, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of an elementary school in the eastern part of Burke County, to be financed by a transfer from the School Capital Projects Fund and a Needs Based Grant from the NC Education Lottery.

Section 2. The officers of the County are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following revenues are available to complete this project:

|                                              |                      |
|----------------------------------------------|----------------------|
| School Capital Projects Fund - Transfer      | \$ 13,000,000        |
| Needs Based Public School Capital Fund Grant | <u>\$ 42,000,000</u> |
| Total                                        | <u>\$ 55,000,000</u> |

Section 4. The following amounts are appropriated for the project:

|                         |                      |
|-------------------------|----------------------|
| Design and construction | \$ <u>55,000,000</u> |
| Total                   | <u>\$ 55,000,000</u> |

Section 5. The Finance Director is hereby directed to maintain within the Capital Project fund sufficient specific detailed accounting records.

Section 6. Copies of this capital project budget ordinance shall be furnished to the Clerk to the Board, for direction in carrying out this project.

Adopted this 18<sup>th</sup> day of June 2024.

/s/: Jeffrey C. Brittain

Jeffrey C. Brittain, Chairman  
Burke County Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn

Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

### **INFORMAL PUBLIC COMMENTS**

Chairman Brittain opened the floor for informal public comments and asked speakers to limit their comments to three (3) minutes.

Lock Hoffman stated that he was there to discuss the presence of homosexuality in the Burke Public Library. He did not blame the books, emphasizing that parents should be responsible for monitoring their children's reading. However, he expressed concerns about the library administration and some staff members, even suggesting that this issue extends beyond Burke County. He claimed there was a conspiracy by homosexuals to take over the public library systems in North Carolina and South Carolina. Mr. Hoffman asserted that the Library Director has been hiring incompetent staff who are unable to perform their duties effectively. He mentioned that he

had visited children's programs at all three (3) library branches and observed that each had only two (2) or three (3) children present. He used this observation to argue that the programs are unsuccessful and suggested that parents might not want their children in the current library environment but are afraid to speak out. He also spoke about what he perceives as the moral depravity of the homosexual lifestyle and questioned the purpose behind the budgeted amount for library security, including the presence of sheriffs on site.

Carla Kincaid spoke about the upcoming celebration of Juneteenth. She explained that Juneteenth commemorates June 19, 1865, when the last enslaved African Americans in Texas learned they had been freed, over two (2) years after the Emancipation Proclamation was issued. It became a national holiday in 2021. Ms. Kincaid highlighted the efforts of Opal Lee, an advocate who played a significant role in making Juneteenth a national holiday and was recognized for her efforts at the White House. She also mentioned how Ms. Lee recently purchased and returned to her childhood home, from which she had been previously chased out.

There was no one else to address the Board; therefore, Chairman Brittain closed this portion of the meeting.

### CONSENT AGENDA

At the request of the Board, Brian Epley, County Manager, reviewed the following nine (9) items on the consent agenda, which were approved by a single motion.

### AAA - HOME & COMMUNITY CARE BLOCK GRANT FY 24-25

Each year, Burke County receives funds through the Home and Community Care Block Grant ("HCCBG") program for the provision of services to the County's older adults. The Burke County Council on Aging, working with the Western Piedmont Council of Governments, makes recommendations to the Board of County Commissioners as to the use of these funds. The recommendations of the Burke County Council on Aging, serving as the HCCBG advisory committee, are listed below. There are no changes in services or providers for FY 24 - 25.

| Home and Community Care Block Grant for Older Adults |                     |         |        |        |             |              |         |         |             | DAAS-731 (Rev. 2/16)               |               |             |
|------------------------------------------------------|---------------------|---------|--------|--------|-------------|--------------|---------|---------|-------------|------------------------------------|---------------|-------------|
| County Funding Plan                                  |                     |         |        |        |             |              |         |         |             | County BURKE                       |               |             |
| County Services Summary                              |                     |         |        |        |             |              |         |         |             | July 1, 2024 through June 30, 2025 |               |             |
| Services                                             | A                   |         |        |        | B           | C            | D       | E       | F           | G                                  | H             | I           |
|                                                      | Block Grant Funding |         |        |        | Required    | Net          | NSIP    | Total   | Projected   | Projected                          | Projected     | Projected   |
|                                                      | Access              | In-Home | Other  | Total  | Local Match | Service Cost | Subsidy | Funding | HCCBG Units | Reimbursement Rate                 | HCCBG Clients | Total Units |
| Adult Day Care                                       |                     | 95400   |        | 95400  | 10600       | 106000       |         | 106000  | 2120        | 50.0000                            | 15            | 2120        |
| Medical Transportation                               | 51295               |         |        | 51295  | 5699        | 56994        |         | 56994   | 2392        | 23.8700                            | 156           | 2405        |
| Congregate Nutrition                                 |                     |         | 7957   | 7957   | 884         | 8841         | 884     | 9725    | 1105        | 8.0090                             | 7             | 1105        |
| Home Delivered Meals                                 |                     | 129378  |        | 129378 | 14375       | 143753       | 14375   | 158128  | 17969       | 8.0001                             | 90            | 17969       |
| Senior Center Operations                             |                     |         | 49037  | 49037  | 5449        | 54486        |         | 54486   |             |                                    |               |             |
| Housing & Home Improvement                           |                     |         | 117000 | 117000 | 13000       | 130000       |         | 130000  |             |                                    | 61            |             |
| In-Home Aide Level II                                |                     | 61400   |        | 61400  | 6822        | 68222        |         | 68222   | 3248        | 21.0000                            | 4             | 3248        |
| In-Home Aide Level III                               |                     | 147047  |        | 147047 | 16339       | 163386       |         | 163386  | 7780        | 21.0000                            | 11            | 7780        |
| General Transportation                               | 10799               |         |        | 10799  | 1200        | 11999        |         | 11999   | 502         | 23.9024                            | 10            | 502         |
|                                                      |                     |         |        |        |             |              |         |         |             |                                    |               |             |
|                                                      |                     |         |        |        |             |              |         |         |             |                                    |               |             |
|                                                      |                     |         |        |        |             |              |         |         |             |                                    |               |             |
|                                                      |                     |         |        |        |             |              |         |         |             |                                    |               |             |
| Total                                                | 62094               | 433225  | 173994 | 669313 | 74368       | 743681       | 15259   | 758940  | 35116       |                                    | 354           | 35129       |

Budgetary Effect: The grant requires a 10% local match which is the responsibility of the provider organization. The \$669,313 allocation includes an increase of \$3,912 in State / Federal funds from the prior FY 23 - 24 allocation.

**Motion: To approve the Home and Community Care Block Grant (HCCBG) funding allocations as recommended by the Burke County Council on Aging and approve the HCCBG agreement between Burke County and the Western Piedmont Council of Governments Area Agency on Aging for FY 24 - 25, subject to review and / or revision by the County Attorney. Further, authorize the Chairman to execute the aforementioned documents.**

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Scott Mulwee, Vice Chairman

**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith

#### **CLERK - APPOINTMENT OR REAPPOINTMENT TO WPCC BOT**

The Western Piedmont Community College Board of Trustees is a 12-member board. Four (4) members are appointed by the County for a term of four (4) years. Seat No. 4 is occupied by Kim Kling whose term ends June 30, 2024. There was only one (1) application received from Kim Kling for this position.

|   |          |                               |    |           |
|---|----------|-------------------------------|----|-----------|
| 4 | At-Large | Kim Kling                     | A  | 6/21/2016 |
|   |          | 5504 Mineral Springs Mtn Ave. | R  | 6/16/2020 |
|   |          | Valdese NC 28690              | TE | 6/30/2024 |

**Motion: To reappoint Kim Kling to the WPCC Board of Trustees, Seat No. 4, to complete a 4-year term ending June 30, 2028.**

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Scott Mulwee, Vice Chairman

**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith

#### **CLERK - APPOINTMENTS / REMOVALS TO JCPC**

The following seats on the JCPC have terms ending in June of 2024:

|          |                                  |                 |
|----------|----------------------------------|-----------------|
| Seat 1:  | School Superintendent / Designee | Sara LeCroy     |
| Seat 4:  | District Attorney / Designee     | Ally Mashburn   |
| Seat 6:  | Mental Health or Designee        | Paul Holden     |
| Seat 9:  | Substance Abuse Prof.            | Joseph Martinez |
| Seat 13: | Student < 18                     | Jacob Hanlon    |
| Seat 14: | Juvenile Defense Attorney        | Brooke Mills    |
| Seat 18: | United Way or Nonprofit          | Sarah Crisp     |
| Seat 21: | At Large                         | Wesley Hendrix  |
| Seat 24: | At Large                         | Chris Norman    |

All members desire reappointment except Sara LeCroy (Seat No. 1), who has retired, Jacob Hanlon (Seat No. 13), who graduated, and Sarah Crisp (Seat No. 18). An application was received from Dillon Sain for Seat No. 1, Dayonna Wilkerson for Seat No. 13 and Deisy Zavala, Work in

Burke, for Seat No. 18.

**Motion:** To remove Sara LeCroy, Jacob Hanlon and Sarah Crisp from the roster and thank them for their service to the community. To appoint Dillon Sain to the JCPC Seat No. 1, Dayonna Wilkerson to Seat No. 13 and Deisy Zavala Vazquez to Seat No. 18 for 2-year terms ending June 30, 2026. To reappoint the following members to the JCPC for 2-year terms ending June 30, 2026: Ally Mashburn (Seat No. 4), Paul Holden (Seat No. 6), Joseph Martinez (Seat No. 9), Brooke Mills (Seat No. 14), Wesley Hendrix (Seat No. 21), and Chris Norman (Seat No. 24). To approve exceptions to Sec. 2-88 (a&e, membership requirements: residency and length of service) of the Code of Ordinances as needed.

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Scott Mulwee, Vice Chairman

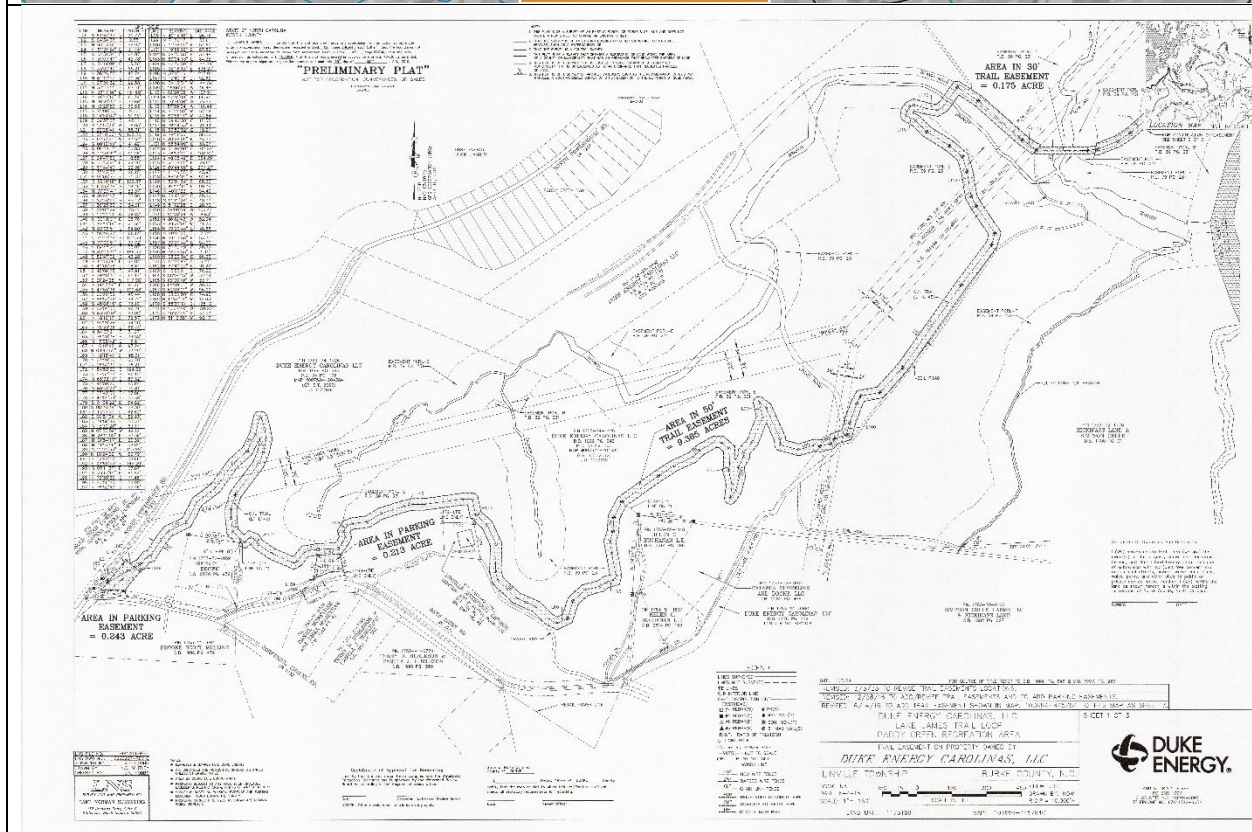
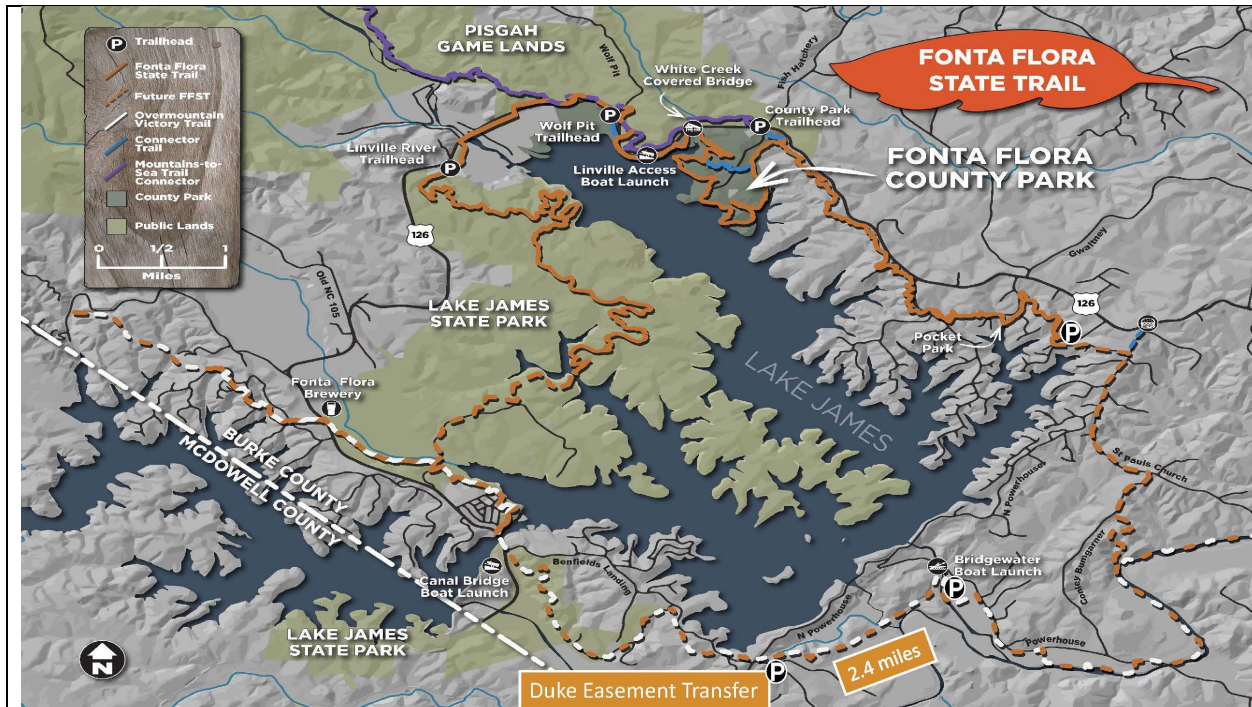
**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith

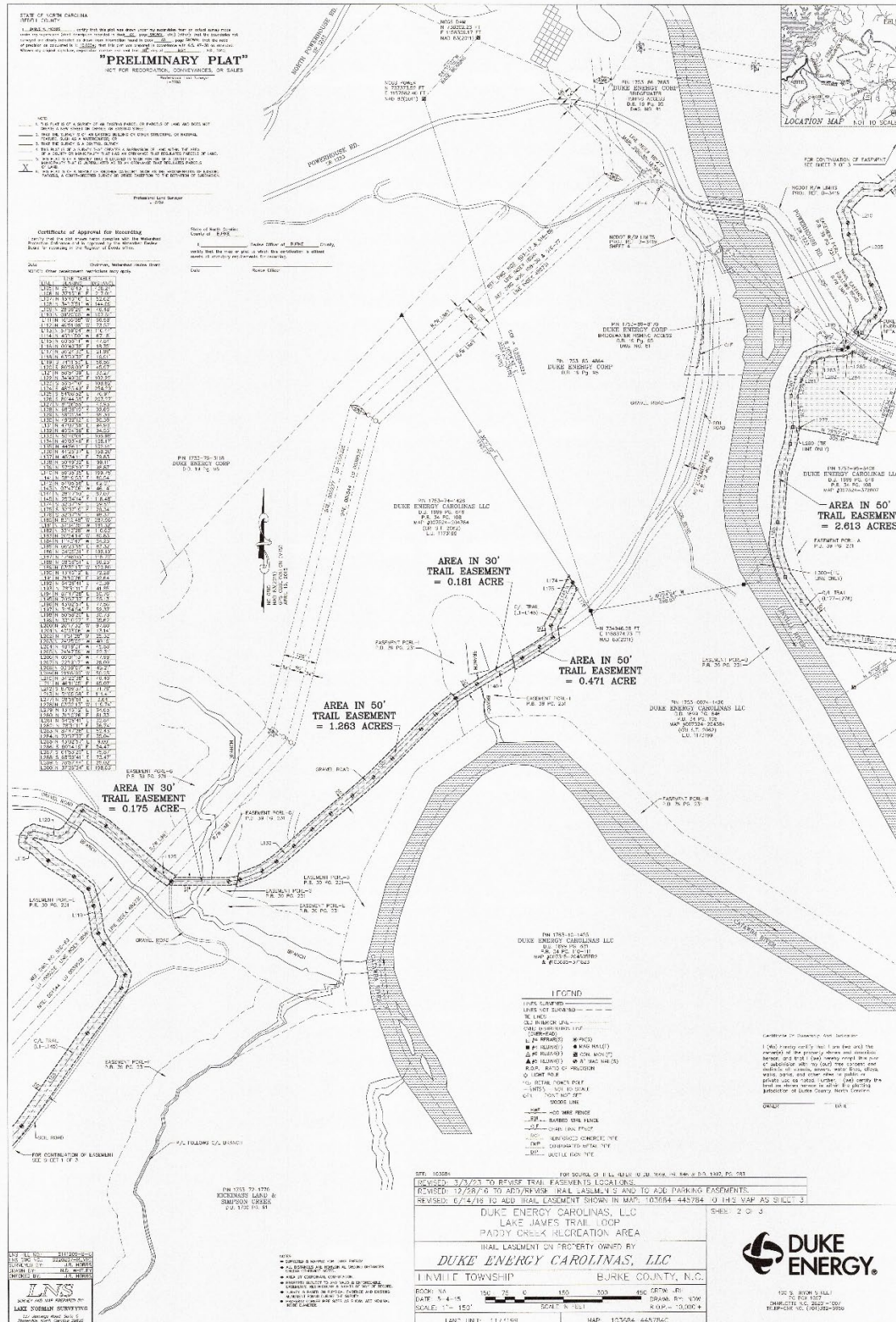
#### **CD - ACCEPTANCE FOR PADDY'S CREEK TRAIL AND PARKING EASEMENT AGREEMENT**

As part of the Catawba-Wateree Comprehensive Relicensing Agreement (CRA), Duke Energy has agreed to provide Burke County with trail easements below Paddy Creek Dam, connecting to Powerhouse Road. These easements are shared by both the Overmountain Victory National Historic Trail and the Fonda Flora State Trail, covering approximately 22 acres of land and spanning 3.2 miles of the trail area. Accessible from North Powerhouse Road at Corpening Chapel Road, the easement traverses through the Bridgewater Fishing Access area and the portage section up to North Powerhouse Road on the dam. The easement terminates at a designated trail parking area along Powerhouse Road. Please refer to the surveys for the precise route details.



This space is intentionally left blank.







Budgetary Effect: There are no direct costs involved in accepting this trail easement.

**Motion: To approve the trail easement agreement for Paddy Creek Trail and Parking Area with Duke Energy. Further, to authorize the Chairman to execute the agreement subject to review and / or revision by the County Attorney.**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                         |
| <b>MOVER:</b>  | Scott Mulwee, Vice Chairman                                                         |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

### **CD / ROD - RESOLUTION REQUIRING TRAINING FOR PLAT REVIEW OFFICERS**

To record a plat in North Carolina, a series of information must be included in the plat map, as outlined in N.C.G.S. § 47-30 Plats and subdivisions; mapping requirements.

Burke County recognizes the need to improve this process, given that there are multiple municipalities within Burke County, each with its own unique planning and zoning regulations. Plat review officers, who must be officially designated by the County Commissioners by ordinance (N.C.G.S. § 47-30.2), should ideally be experienced in mapping or land record management. However, there is currently no specific training required for these roles.

In order to improve uniformity in applications, the Register of Deeds, along with Information Technologies, the Tax Department, and Community Development, are planning to offer a free mandatory training class for plat reviewers. This training aims to ensure consistency and improve accuracy in plat reviews.

The program is designed to be an annual requirement for plat review officers, enabling them to sign plats with confidence and adherence to regulations.

### **Motion: To adopt Resolution No. 2024-11.**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                                          |
| <b>MOVER:</b>  | Scott Mulwee, Vice Chairman                                                         |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

Resolution No. 2024-11 reads as follows:

BURKE COUNTY  
NORTH CAROLINA

### **RESOLUTION REQUIRING TRAINING FOR PLAT REVIEW OFFICERS**

WHEREAS, the North Carolina General Statutes (GS § 47-30.2) requires the board of commissioners in each county, by resolution, to appoint persons to serve as Plat Review Officers to review each plat before it is presented to the register of deeds for recording and certify that it meets the statutory requirements for recording; and

WHEREAS, such persons are also to be experienced in mapping or land records management to be qualified as a Review Officer; and

WHEREAS, the county is interested in providing suitable training for reviewing plat maps to provide this related experience to improve consistency and accuracy in plat submittals; and

WHEREAS, this training will be required once a year for all Plat Review Officers planning to work in the county and its municipalities; and

NOW, THEREFORE, BE IT RESOLVED, that the Burke County Board of Commissioners require that all Plat Review Officers attend the county-organized plat review training class once a year; and

BE IT FURTHER RESOLVED, that a copy of this resolution be supplied to county and municipal staff who are designated as Plat Review Officers.

Adopted this 18<sup>th</sup> day of June 2024.

/s/: Jeffrey C. Brittain  
Jeffrey C. Brittain, Chairman  
Burke Co. Board of Commissioners

Attest:

/s/: Kay Honeycutt Draughn  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

**CM - APPROVAL OF THE FY 23-24 YEAR END BUDGET AMENDMENT, NO. 15**

Approval of the year-end budget amendment, No. 15, was requested.

| BUDGET AMENDMENT NO. 15 |                               |             |          |
|-------------------------|-------------------------------|-------------|----------|
| REVENUES                |                               |             |          |
| ACCOUNT NUMBER          | DESCRIPTION                   | INCREASE    | DECREASE |
| 215-21515-01-433100     | SCIF-Fire Departments         | \$4,000,000 |          |
| 215-21516-01-433100     | SCIF-Outside Agencies         | \$1,000,000 |          |
| 100-50000-06-433498     | BCBS Grant                    | \$12,500    |          |
| 100-50000-06-433100     | Dogwood Trust Grant           | \$15,000    |          |
| 175-00000-00-439900     | Fund Balance Appropriation    | \$1,000,000 |          |
| 210-21175-09-439175     | Transfer From Crescent Pointe | \$1,000,000 |          |
| 181-18100-00-436100     | ARP Interest Income           | \$500,000   |          |
| 410-00000-11-439100     | Transfer From General Fund    | \$2,500,000 |          |
| 100-00000-11-439100     | Transfer From ARP Fund        | \$2,500,000 |          |
| EXPENSES                |                               |             |          |
| ACCOUNT NUMBER          | DESCRIPTION                   | INCREASE    | DECREASE |
| 215-21515-10-554000     | SCIF-Fire Departments         | \$4,000,000 |          |
| 215-21516-05-554000     | SCIF-Outside Agencies         | \$1,000,000 |          |

|                     |                                  |             |             |
|---------------------|----------------------------------|-------------|-------------|
| 100-50000-20-575000 | Harm Reduction Vending Machine   | \$12,500    |             |
| 100-50000-20-533002 | Consulting                       | \$15,000    |             |
| 175-00000-55-595210 | Transfer To Water/Sewer Capital  | \$1,000,000 |             |
| 210-21175-60-554000 | Funding Distribution             | \$435,000   |             |
| 210-21175-60-559000 | Contingency                      | \$565,000   |             |
| 181-18101-00-569100 | Public Health Category           |             | \$2,000,000 |
| 181-18100-55-595100 | Transfer To General Fund         | \$2,500,000 |             |
| 100-59000-55-595410 | Transfer To Capital Project Fund | \$2,500,000 |             |
| 410-00000-05-599999 | Project Set Aside                | \$2,500,000 |             |

Budgetary Effect: \$12,527,500 of funds appropriated over the original estimated appropriation.

**Motion: To approve Budget Amendment No. 15 as presented.**

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Scott Mulwee, Vice Chairman

**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith

Budget Amendment No. 15 reads as follows:

| BUDGET AMENDMENT NO. 15 |                                 |             |             |
|-------------------------|---------------------------------|-------------|-------------|
| REVENUES                |                                 |             |             |
| ACCOUNT NUMBER          | DESCRIPTION                     | INCREASE    | DECREASE    |
| 215-21515-01-433100     | SCIF-Fire Departments           | \$4,000,000 |             |
| 215-21516-01-433100     | SCIF-Outside Agencies           | \$1,000,000 |             |
| 100-50000-06-433498     | BCBS Grant                      | \$12,500    |             |
| 100-50000-06-433100     | Dogwood Trust Grant             | \$15,000    |             |
| 175-00000-00-439900     | Fund Balance Appropriation      | \$1,000,000 |             |
| 210-21175-09-439175     | Transfer From Cresent Pointe    | \$1,000,000 |             |
| 181-18100-00-436100     | ARP Interest Income             | \$500,000   |             |
| 410-00000-11-439100     | Transfer From General Fund      | \$2,500,000 |             |
| 100-00000-11-439100     | Transfer From ARP Fund          | \$2,500,000 |             |
| EXPENSES                |                                 |             |             |
| ACCOUNT NUMBER          | DESCRIPTION                     | INCREASE    | DECREASE    |
| 215-21515-10-554000     | SCIF-Fire Departments           | \$4,000,000 |             |
| 215-21516-05-554000     | SCIF-Outside Agencies           | \$1,000,000 |             |
| 100-50000-20-575000     | Harm Reduction Vending Machine  | \$12,500    |             |
| 100-50000-20-533002     | Consulting                      | \$15,000    |             |
| 175-00000-55-595210     | Transfer To Water/Sewer Capital | \$1,000,000 |             |
| 210-21175-60-554000     | Funding Distribution            | \$435,000   |             |
| 210-21175-60-559000     | Contingency                     | \$565,000   |             |
| 181-18101-00-569100     | Public Health Category          |             | \$2,000,000 |
| 181-18100-55-595100     | Transfer To General Fund        | \$2,500,000 |             |

|                                                                                                                                                                          |                                  |             |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-------------|--|
| 100-59000-55-595410                                                                                                                                                      | Transfer To Capital Project Fund | \$2,500,000 |  |
| 410-00000-05-599999                                                                                                                                                      | Project Set Aside                | \$2,500,000 |  |
| Purpose: recognize additional funding from various sources.                                                                                                              |                                  |             |  |
| A copy of these amendments shall be furnished to the Budget Officer and the Finance Officer of the County to be kept on file for direction in the disbursement of funds. |                                  |             |  |

Adopted this 18<sup>th</sup> day of June 2024.

/s/: Jeffrey C. Brittain  
Jeffrey C. Brittain, Chairman  
Burke Co. Board of Commissioners

Attest:  
/s/: Kay Honeycutt Draughn  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

**CM - JOINT RESOLUTION AMENDING 1997 AGREEMENT BETWEEN BURKE, MORGANTON & CRESCENT RESOURCES**

In 1997, the Burke County Board of Commissioners entered into an agreement with the City of Morganton and a private corporation, which subsequently dissolved in 2014. Although the original purpose of the contract has expired, it has left behind underutilized resources.

A contract amendment was drafted which would allow for broader use of these water and sewer resources. This amendment would ensure that these resources are no longer limited to a single development but can be utilized for water and sewer infrastructure throughout Burke County. As the only remaining party of the original agreement, this resolution was presented to Morganton for consideration and adopted at their June 17<sup>th</sup> meeting.

If approved by the Board of Commissioners, this amendment would free up approximately \$500,000, making it available for broader use in water and sewer infrastructure projects across the community.

Budgetary Effect: Reallocation of approximately \$500,000 between funds to use for water and sewer purposes. (See the Year End Budget Amendment No. 15).

**Motion: To adopt Resolution No. 2024-10.**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                                          |
| <b>MOVER:</b>  | Scott Mulwee, Vice Chairman                                                         |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

Resolution No. 2024-10 reads as follows:

BURKE COUNTY

NORTH CAROLINA

AMENDMENT TO AND JOINT RESOLUTION RATIFYING AGREEMENT DATED AUGUST 28, 1997  
BETWEEN CRESCENT RESOURCES, INC., BURKE COUNTY, AND THE CITY OF MORGANTON  
("AMENDMENT")

WHEREAS, on August 28, 1997, Crescent Resources, Inc. ("Crescent"), Burke County (the "County"), and the City of Morganton (the "City") entered into an agreement (the "Agreement") regarding the development of certain property owned by Crescent and located on the waters of Lake James in Burke County, North Carolina;

WHEREAS, the Agreement contemplates the provision of public water service and public sanitary sewer service to this subdivision and contemplates that it is for the benefit of the future residents of the subdivision;

WHEREAS, Part III Section 9(A)(vii) of the Agreement provides, in relevant part (with additional context included from Part III Section 9):

*"Individual users and customers connected to either the on site facilities or the off site facilities and provided water and/or sewer service under this Agreement may be required to pay as a condition of receiving and for such service those fees and charges normally imposed by the City of Morganton including . . . [a] County tap or connection surcharge for each water and sewer customer connected directly to the off site project lines in such amount as may be designated by the County, to be collected by the City but remitted to the County on a quarterly basis to be set aside and used by the County for the extension of water and sewer lines in the Lake James area..."*

WHEREAS, Section 16 of the Agreement recognizes that "certain provision of this Agreement relate only to the County and the City . . . and as to those provisions, this Agreement is binding only on those parties."

WHEREAS, Crescent was dissolved in December of 2000;

WHEREAS, the County and the City reasonably believe that Section 9(A)(vii) of the Agreement is a term that relates only to the County and the City;

WHEREAS, Section 15 of the Agreement contemplates that the City and the County may, without the consent or involvement of Crescent, "negotiate in good faith a new service agreement;"

WHEREAS, Section 15 of the Agreement further provides that "County monthly surcharges, County tap or connection surcharges, utility availability fees and cost recovery fees shall terminate at the end of the initial twenty (20) year term and without its prior agreement, the City shall not thereafter be required to collect such fees or charges;"

WHEREAS, the City has in practice continued to collect the County tap or connection surcharges beyond the end of the initial twenty (20) year term; and

WHEREAS, the County and the City are each acting through their respective governing boards at duly-called meetings thereof, and these governing boards hereby execute and ratify both the Agreement and this Amendment and determine that both are of reasonable duration;

NOW THEREFORE, the County and the City mutually agree and resolve as follows:

1. Section 9(A)(vii) of the Agreement is deleted in its entirety, with the following provision substituted in lieu thereof:

*"(vii) A County tap or connection surcharge for each water and sewer customer connected directly to the off site projects lines in such amount as may be designated by the County, to be collected by the City with one-half thereof kept by the City and one-half thereof remitted to the County on a quarterly basis to be set aside and used by the City and the County, respectively, for any expenses, costs, or activities related in any way to their respective provision of water and sewer services, and/or"*

Except as amended by this Amendment, the Agreement is hereby ratified by the County and the City, and it shall continue in full effect for 99 years from this Amendment's effective date, unless sooner amended or terminated by the parties.

2. By executing this Amendment, the City indicates its "prior agreement" to collect the County tap or connection surcharges described in this Amendment.
3. As consideration for this Amendment, and as separately authorized by N.C.G.S. § 160A-464(9) and N.C.G.S. § 160A-466, the County agrees to pay to the City the sum of \$435,000 out of fees previously remitted to the County by the City under the Agreement.
4. This Amendment may be executed in several counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Signatures to this Amendment delivered by facsimile or other electronic means shall be equally as effective as delivery of an original signature and shall in no way affect the validity, enforceability, or binding effect of this Agreement.

In witness whereof, the duly authorized representatives of the County and the City have executed this Amendment as of the date last signed by a party named below (the "Effective Date"):

[SIGNATURE PAGES TO FOLLOW]

AMENDMENT TO AND JOINT RESOLUTION RATIFYING AGREEMENT DATED AUGUST 28, 1997  
BETWEEN CRESCENT RESOURCES, INC., BURKE COUNTY, AND THE CITY OF MORGANTON  
("AMENDMENT")

COUNTY SIGNATURE PAGE

This the 18<sup>th</sup> day of June, 2024.

FOR THE COUNTY: /s/: Jeffrey C. Brittain

Chairman of the Board of Commissioners

ATTEST: /s/: Kay Honeycutt Draughn  
Clerk to the Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

/s/: Margaret Pierce  
County Finance Officer

AMENDMENT TO AND JOINT RESOLUTION RATIFYING AGREEMENT DATED AUGUST 28, 1997  
BETWEEN CRESCENT RESOURCES, INC., BURKE COUNTY, AND THE CITY OF MORGANTON  
("AMENDMENT")

CITY SIGNATURE PAGE

This the 19<sup>th</sup> day of June, 2024.

FOR THE CITY: /s/: Ronnie Thompson  
Mayor

ATTEST: /s/: Renee C. Carswell, CMC  
Clerk to the City Council

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

/s/: Jessie S. Parris  
City Finance Officer

#### **TAX DEPT. - TAX COLLECTION REPORT FOR MAY 2024**

The Board of Commissioners was presented with the Tax Collection Report for May 31, 2024, at the pre-agenda meeting. This reflects the status of collections by the Burke County Tax Collection's Staff. This information is a supplement to the Annual Settlement Report.

| Category           | Annual Budget   | Amount Collected<br>YTD | %<br>Collected | Balance to<br>Collect |
|--------------------|-----------------|-------------------------|----------------|-----------------------|
| Property Tax       | \$52,699,577.00 | \$53,096,638.08         | 100.75%        | (\$397,061.08)        |
| Motor Vehicle Tax  | \$6,200,000.00  | \$5,041,634.71          | 81.32%         | \$1,158,365.29        |
| Current Year Taxes | \$58,899,577.00 | \$58,138,272.79         | 98.71%         | \$761,304.21          |
| Delinquent Taxes   | \$700,000.00    | \$603,946.75            | 90.14%         | \$69,053.25           |
| Penalty & Interest | \$329,000.00    | \$425,651.61            | 129.38%        | (\$96,651.61)         |

The Tax Levy is the total property tax value not including motor vehicles times the tax rate. This amount changes monthly with the addition of discoveries, other changes, or corrections, and when Public Utility Values are added, typically during September.

| Category     | Tax Levy        | Amount Collected YTD | % Collected | Balance to Collect |
|--------------|-----------------|----------------------|-------------|--------------------|
| Property Tax | \$53,827,716.35 | \$53,096,638.08      | 98.64%      | \$731,078.27       |

**Motion: To accept the Tax Collection Report for May 2024 as presented.**

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Scott Mulwee, Vice Chairman

**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith

#### **TAX DEPT. - RELEASE REFUND REPORT FOR MAY 2024**

Releases in value and / or refunds of taxes typically occur when:

- ☐ Taxpayers submit information that creates a reduction in value.
- ☐ Situs is corrected between counties and / or municipalities.
- ☐ Valuation appeals reduce the value of real or personal property.
- ☐ The postmark reveals a payment was timely sent.

The Board of Commissioners was presented with the following list of releases and refunds for consideration at the pre-agenda meeting.

| VTS Refunds Over \$100 |               |
|------------------------|---------------|
|                        | Refund Amount |
| VTS Adjustments        | \$1,743.37    |

| Primary Owner      | Address 3           | Refund Description                                                                          | Refund Reason | Create Date | Authorization Date | Tax Jurisdiction | Levy Type   | Change     | Interest Change | Total Change |
|--------------------|---------------------|---------------------------------------------------------------------------------------------|---------------|-------------|--------------------|------------------|-------------|------------|-----------------|--------------|
| PREMIUM WATERS INC | MORGANTON, NC 28655 | [A50168] - Refund Generated due to adjustment on abstract # : 0075656480-2023-2023-0000 RMV | Adjustment    | 5/2/2024    |                    | 01               | TAX         | (\$910.46) | \$0.00          | (\$910.46)   |
|                    |                     |                                                                                             |               |             |                    | 57               | TAX         | (\$812.91) | \$0.00          | (\$812.91)   |
|                    |                     |                                                                                             |               |             |                    | 57               | VEHICLE FEE | (\$20.00)  | \$0.00          | (\$20.00)    |
|                    |                     |                                                                                             |               |             |                    |                  |             |            | Refund          | \$1743.37    |
|                    |                     |                                                                                             |               |             |                    |                  |             |            | Refund Total    | \$1743.37    |

| Tax System Refunds and Releases |                 |             |               |
|---------------------------------|-----------------|-------------|---------------|
| Report Amount                   | Rebilled Amount | Net Release | Refund Amount |
| \$11,323.63                     | \$6,565.07      | \$4,758.56  | \$0.00        |

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| Bill #                            | Taxpayer Name        | Bill Date                                  | Operator ID   | Release   | Orig Bill        | Release         | Bill Amount     |
|-----------------------------------|----------------------|--------------------------------------------|---------------|-----------|------------------|-----------------|-----------------|
| <b>TAX DISTRICT: BURKE COUNTY</b> |                      | <b>RELEASE REASON: Adjustment</b>          |               |           |                  |                 |                 |
| 0024009951-2022-2022-0000-01-     | REEVES, THOMAS R JR  | 7/1/2022                                   | KAYLA BURGESS | 5/20/2024 | 10.86            | 10.86           | 0.00            |
| 0024009951-2023-2023-0000-01-     | REEVES, THOMAS R JR  | 7/3/2023                                   | KAYLA BURGESS | 5/20/2024 | 7.89             | 7.89            | 0.00            |
| 0024043744-2019-2019-0000-03-     | HUSS, KENNETH GRIER  | 10/24/2019                                 | JOHN BRIDGERS | 5/1/2024  | 192.24           | 1.91            | 190.33          |
| <b>Subtotal</b>                   |                      |                                            |               |           | <b>210.99</b>    | <b>20.66</b>    | <b>190.33</b>   |
| <b>TAX DISTRICT: BURKE COUNTY</b> |                      | <b>RELEASE REASON: Business Closed</b>     |               |           |                  |                 |                 |
| 0024058994-2022-2022-0000-00-     | SWOLZEE LLC          | 7/1/2022                                   | LINDA WILBUR  | 5/15/2024 | 38.23            | 38.23           | 0.00            |
| 0024058994-2023-2023-0000-00-     | SWOLZEE LLC          | 7/3/2023                                   | LINDA WILBUR  | 5/15/2024 | 30.80            | 30.80           | 0.00            |
| <b>Subtotal</b>                   |                      |                                            |               |           | <b>69.03</b>     | <b>69.03</b>    | <b>0.00</b>     |
| <b>TAX DISTRICT: BURKE COUNTY</b> |                      | <b>RELEASE REASON: Release LFUF</b>        |               |           |                  |                 |                 |
| 0000036051-2019-2019-0000-00-     | PETERS, MARK A       | 7/1/2019                                   | LINDA WILBUR  | 5/29/2024 | 512.86           | 72.00           | 440.86          |
| 0000036051-2020-2020-0000-00-     | PETERS, MARK A       | 7/1/2020                                   | LINDA WILBUR  | 5/29/2024 | 512.86           | 72.00           | 440.86          |
| 0000036051-2021-2021-0000-00-     | PETERS, MARK A       | 7/1/2021                                   | LINDA WILBUR  | 5/29/2024 | 520.86           | 76.00           | 444.86          |
| 0000036051-2022-2022-0000-00-     | PETERS, MARK A       | 7/1/2022                                   | LINDA WILBUR  | 5/29/2024 | 532.86           | 82.00           | 450.86          |
| 0000036051-2023-2023-0000-00-     | PETERS, MARK A       | 7/3/2023                                   | LINDA WILBUR  | 5/29/2024 | 620.44           | 88.00           | 532.44          |
| <b>Subtotal</b>                   |                      |                                            |               |           | <b>2,699.88</b>  | <b>390.00</b>   | <b>2,309.88</b> |
| <b>TAX DISTRICT: BURKE COUNTY</b> |                      | <b>RELEASE REASON: Duplicate Billing</b>   |               |           |                  |                 |                 |
| 0024073441-2023-2022-0000-00-     | HELPER, LEO A JR     | 7/14/2023                                  | KAYLA BURGESS | 5/13/2024 | 20.86            | 20.86           | 0.00            |
| 0024073441-2023-2023-0000-00-     | HELPER, LEO A JR     | 7/14/2023                                  | KAYLA BURGESS | 5/13/2024 | 101.64           | 86.24           | 15.40           |
| 0024073441-2023-2023-0000-00-     | HELPER, LEO A JR     | 7/14/2023                                  | KAYLA BURGESS | 5/13/2024 | 15.40            | 15.40           | 0.00            |
| <b>Subtotal</b>                   |                      |                                            |               |           | <b>137.90</b>    | <b>122.50</b>   | <b>15.40</b>    |
| <b>TAX DISTRICT: BURKE COUNTY</b> |                      | <b>RELEASE REASON: Over Assessment</b>     |               |           |                  |                 |                 |
| 0024009511-2018-2018-0000-02-     | RIVERBEND MHP LLC    | 7/1/2018                                   | JOHN BRIDGERS | 5/1/2024  | 1,278.24         | 483.37          | 794.87          |
| 0024009511-2019-2019-0000-01-     | RIVERBEND MHP LLC    | 7/1/2019                                   | JOHN BRIDGERS | 5/1/2024  | 1,299.21         | 340.93          | 958.28          |
| 0024009511-2020-2020-0000-00-     | RIVERBEND MHP LLC    | 7/1/2020                                   | JOHN BRIDGERS | 5/1/2024  | 788.60           | 93.96           | 694.64          |
| 0024009511-2021-2021-0000-00-     | RIVERBEND MHP LLC    | 7/1/2021                                   | JOHN BRIDGERS | 5/1/2024  | 804.60           | 102.68          | 701.92          |
| 0024009511-2022-2022-0000-00-     | RIVERBEND MHP LLC    | 7/1/2022                                   | JOHN BRIDGERS | 5/1/2024  | 828.60           | 120.19          | 708.41          |
| 0024043744-2019-2019-0000-03-     | HUSS, KENNETH GRIER  | 10/24/2019                                 | JOHN BRIDGERS | 5/1/2024  | 248.65           | 56.41           | 192.24          |
| <b>Subtotal</b>                   |                      |                                            |               |           | <b>5,247.90</b>  | <b>1,197.54</b> | <b>4,050.36</b> |
| <b>TAX DISTRICT: BURKE COUNTY</b> |                      | <b>RELEASE REASON: Not in Burke County</b> |               |           |                  |                 |                 |
| 0000073098-2014-2014-0000-00-     | WEEKS, DREW          | 7/1/2014                                   | LINDA WILBUR  | 5/8/2024  | 44.32            | 44.32           | 0.00            |
| 0000073098-2015-2015-0000-00-     | WEEKS, DREW          | 7/1/2015                                   | LINDA WILBUR  | 5/8/2024  | 39.91            | 39.91           | 0.00            |
| 0000078454-2014-2014-0000-00-     | CAUSBY, JOHN         | 7/1/2014                                   | LINDA WILBUR  | 5/15/2024 | 88.98            | 88.98           | 0.00            |
| 0000078454-2015-2015-0000-02-     | CAUSBY, JOHN         | 7/1/2015                                   | LINDA WILBUR  | 5/15/2024 | 93.23            | 93.23           | 0.00            |
| 0000078454-2016-2016-0000-00-     | CAUSBY, JOHN         | 7/1/2016                                   | LINDA WILBUR  | 5/15/2024 | 93.39            | 93.39           | 0.00            |
| 0000078454-2017-2017-0000-00-     | CAUSBY, JOHN         | 7/1/2017                                   | LINDA WILBUR  | 5/15/2024 | 101.92           | 101.92          | 0.00            |
| 0000078454-2018-2018-0000-00-     | CAUSBY, JOHN         | 7/1/2018                                   | LINDA WILBUR  | 5/15/2024 | 103.92           | 103.92          | 0.00            |
| 0000078454-2019-2019-0000-00-     | CAUSBY, JOHN         | 7/1/2019                                   | LINDA WILBUR  | 5/15/2024 | 106.26           | 106.26          | 0.00            |
| 0000078454-2020-2020-0000-00-     | CAUSBY, JOHN         | 7/1/2020                                   | LINDA WILBUR  | 5/15/2024 | 90.73            | 90.73           | 0.00            |
| 0000078454-2021-2021-0000-00-     | CAUSBY, JOHN         | 7/1/2021                                   | LINDA WILBUR  | 5/15/2024 | 94.73            | 94.73           | 0.00            |
| 0000078454-2022-2022-0000-00-     | CAUSBY, JOHN         | 7/1/2022                                   | LINDA WILBUR  | 5/15/2024 | 100.73           | 100.73          | 0.00            |
| 0000078454-2023-2023-0000-00-     | CAUSBY, JOHN         | 7/3/2023                                   | LINDA WILBUR  | 5/15/2024 | 98.54            | 98.54           | 0.00            |
| 0000086731-2015-2015-0000-00-     | AUTREY, HENRY        | 7/1/2015                                   | LINDA WILBUR  | 5/15/2024 | 104.23           | 104.23          | 0.00            |
| 0000086731-2016-2016-0000-00-     | AUTREY, HENRY        | 7/1/2016                                   | LINDA WILBUR  | 5/15/2024 | 107.23           | 107.23          | 0.00            |
| 0000086731-2017-2017-0000-00-     | AUTREY, HENRY        | 7/1/2017                                   | LINDA WILBUR  | 5/14/2024 | 113.15           | 113.15          | 0.00            |
| 0000086731-2018-2018-0000-00-     | AUTREY, HENRY        | 7/1/2018                                   | LINDA WILBUR  | 5/14/2024 | 115.15           | 115.15          | 0.00            |
| 0000086731-2019-2019-0000-00-     | AUTREY, HENRY        | 7/1/2019                                   | LINDA WILBUR  | 5/14/2024 | 107.24           | 107.24          | 0.00            |
| 0000086731-2020-2020-0000-00-     | AUTREY, HENRY        | 7/1/2020                                   | LINDA WILBUR  | 5/14/2024 | 98.97            | 98.97           | 0.00            |
| 0000086731-2021-2021-0000-00-     | AUTREY, HENRY        | 7/1/2021                                   | LINDA WILBUR  | 5/14/2024 | 102.97           | 102.97          | 0.00            |
| 0000086731-2022-2022-0000-00-     | AUTREY, HENRY        | 7/1/2022                                   | LINDA WILBUR  | 5/14/2024 | 108.97           | 108.97          | 0.00            |
| 0000086731-2023-2023-0000-00-     | AUTREY, HENRY        | 7/3/2023                                   | LINDA WILBUR  | 5/14/2024 | 100.01           | 100.01          | 0.00            |
| 0000092464-2023-2023-0000-00-     | CAPE, DAVID A        | 7/3/2023                                   | LINDA WILBUR  | 5/29/2024 | 64.56            | 64.56           | 0.00            |
| 0024008222-2015-2014-0000-00-     | MILLER, SHIRLEY JEAN | 4/7/2015                                   | LINDA WILBUR  | 5/15/2024 | 84.88            | 84.88           | 0.00            |
| 0024008222-2016-2016-0000-00-     | MILLER, SHIRLEY JEAN | 7/1/2016                                   | LINDA WILBUR  | 5/15/2024 | 87.25            | 87.25           | 0.00            |
| 0024008222-2017-2017-0000-00-     | MILLER, SHIRLEY JEAN | 7/1/2017                                   | LINDA WILBUR  | 5/15/2024 | 92.75            | 92.75           | 0.00            |
| 0024008222-2018-2018-0000-00-     | MILLER, SHIRLEY JEAN | 7/1/2018                                   | LINDA WILBUR  | 5/15/2024 | 99.74            | 99.74           | 0.00            |
| 0024008222-2019-2019-0000-00-     | MILLER, SHIRLEY JEAN | 7/1/2019                                   | LINDA WILBUR  | 5/15/2024 | 99.97            | 99.97           | 0.00            |
| 0024008222-2020-2020-0000-00-     | MILLER, SHIRLEY JEAN | 7/1/2020                                   | LINDA WILBUR  | 5/15/2024 | 91.26            | 91.26           | 0.00            |
| 0024008222-2021-2021-0000-00-     | MILLER, SHIRLEY JEAN | 7/1/2021                                   | LINDA WILBUR  | 5/15/2024 | 95.26            | 95.26           | 0.00            |
| 0024008222-2022-2022-0000-00-     | MILLER, SHIRLEY JEAN | 7/1/2022                                   | LINDA WILBUR  | 5/15/2024 | 101.26           | 101.26          | 0.00            |
| 0024008222-2023-2023-0000-00-     | MILLER, SHIRLEY JEAN | 7/3/2023                                   | LINDA WILBUR  | 5/15/2024 | 97.24            | 97.24           | 0.00            |
| 0024025702-2018-2018-0000-00-     | ROSEBROCK, PAUL A    | 7/1/2018                                   | LINDA WILBUR  | 5/22/2024 | 5.56             | 5.56            | 0.00            |
| 0024025702-2020-2020-0000-00-     | ROSEBROCK, PAUL A    | 7/1/2020                                   | LINDA WILBUR  | 5/22/2024 | 6.12             | 6.12            | 0.00            |
| 0024025702-2021-2021-0000-00-     | ROSEBROCK, PAUL A    | 7/1/2021                                   | LINDA WILBUR  | 5/22/2024 | 6.12             | 6.12            | 0.00            |
| 0024025702-2022-2022-0000-00-     | ROSEBROCK, PAUL A    | 7/1/2022                                   | LINDA WILBUR  | 5/22/2024 | 6.12             | 6.12            | 0.00            |
| 0024025702-2023-2023-0000-00-     | ROSEBROCK, PAUL A    | 7/3/2023                                   | LINDA WILBUR  | 5/22/2024 | 6.16             | 6.16            | 0.00            |
| <b>Subtotal</b>                   |                      |                                            |               |           | <b>2,958.83</b>  | <b>2,958.83</b> | <b>0.00</b>     |
| <b>Total</b>                      |                      |                                            |               |           | <b>11,323.63</b> | <b>4,758.56</b> | <b>6,565.07</b> |

\*Note: The net release amount is a result of the reported amount minus the rebilled amount.

**Motion: To approve the Tax Releases and Refunds for May 2024 as presented.****RESULT: APPROVED [UNANIMOUS]****MOVER:** Scott Mulwee, Vice Chairman**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith**ITEMS FOR DECISION****CM - APPROVAL OF COURTHOUSE CONSTRUCTION CONTRACT**

Brian Epley, County Manager, reported on primary upgrades to decompress space in the Burke County Courthouse. These upgrades include moving the District Attorney's office to the basement, adding a courtroom in the basement, relocating the records room, and repairing the roof, all of which are aimed at extending the building's lifespan. Burke County received a \$1 million grant from the General Assembly, combined with a \$1.5 million federal grant. The total cost of renovations is \$2.65 million.

At the January 16, 2024, Board of Commissioners' regular meeting, the Board voted unanimously to approve a design-build team consisting of architects, engineers, and general contractors to design and construct renovations within the existing Burke County Courthouse. Holland & Hamrick Architects, P.A. completed the design portion of this project, and now BEAM Construction Company, Inc., which will implement Holland & Hamrick's design, is ready to begin construction, pending Board approval of the contract.

Budgetary Effect: None, this was budgeted as part of Project Ordinance No. 2024-09 passed earlier in the meeting.

Chairman Brittain opened the floor for questions or comments; there being none he opened the floor for a motion.

**Motion: To authorize the County Manager to finalize and execute the design-build contract with BEAM Construction Company for \$2,650,000 on behalf of the Board, subject to review and / or revisions by the County Attorney.****RESULT: APPROVED [UNANIMOUS]****MOVER:** Randy Burns, Commissioner**AYES:** Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith**REPORTS AND COMMENTS**

Chairman Brittain opened the floor for reports and comments from Board members and professional staff. Margaret Pierce, Finance Director / Deputy County Manager, expressed gratitude to the Board for passing the budget. Kay Draughn, Clerk to the Board, shared her husband's upcoming birthday and wished him an early happy birthday. Commissioner Smith thanked staff for their hard work on the budget as well as Crystal Carpenter, Clerk of Court, for assisting in the courthouse renovations which will be funded entirely through grants. Commissioner Burns announced an upcoming Law Enforcement Appreciation Retreat and encouraged those who are interested to sign up. He also commented on the 4-H camp that began the prior weekend and highlighted that this is the 3<sup>rd</sup> time in the past 15 years that the budget was passed unanimously, commending staff for their innovative approach to the budget. Vice

Chairman Mulwee praised the staff for their work on the budget, the grant writer hired several years ago who has saved Burke County millions of local dollars and the budget specialists who have found innovative ways to save the organization money. He also announced that his recent absence was due to the birth of his first grandchild. Commissioner Carswell called this budget the best he has reviewed in his 13 years on the Board. He thanked those who attended the legislative day in Raleigh and discussed key areas of interest in the General Assembly's proposed budget and bills. He then praised the emergency services staff for their excellent work. At the request of Chairman Brittain, Brian Epley, County Manager, gave a brief update on grants awarded to the County. Commissioner Smith also expressed appreciation for the budget and noted that as a conservative, while there may have been a couple of things in the budget that he did not agree with, he was not "throwing the baby out with the bath water." Chairman Brittain shared information on upcoming holiday closures, meetings, and community events, in addition to inviting youth groups to sign up to lead the Pledge of Allegiance at Commissioners' meetings. He also encouraged citizens to spay or neuter pets and to adopt or foster a pet from Animal Services. He then issued friendly reminders to not litter, to pick up trash, and to cover your loads when transporting trash to the landfill or a convenience site. Chairman Brittain made some closing remarks recognizing the upcoming Juneteenth.

|                                 |
|---------------------------------|
| <b>RESULT: NO ACTION TAKEN.</b> |
|---------------------------------|

## **VACANCY ANNOUNCEMENTS**

### **CLERK - BOARDS AND COMMITTEES VACANCY REPORT**

Kay Draughn, Clerk to the Board, announced the following vacancies on county boards or committees as follows:

- Adult Care & Nursing Home Community Advisory Committee
- City of Morganton - Board of Adjustment (ETJ)
- City of Morganton - Planning Board (ETJ)
- Burke County Board of Health
- Hickory Regional Planning Commission
- Drexel Planning Board - ETJ Alternate
- Burke County Board of Adjustment
- Burke County Planning Board

Chairman Brittain opened the floor for questions or comments and then encouraged citizens to participate and get involved.

|                                 |
|---------------------------------|
| <b>RESULT: NO ACTION TAKEN.</b> |
|---------------------------------|

### **CLOSED SESSION**

A closed session is needed to prevent the disclosure of information that is privileged or confidential, if needed, to discuss threatened or pending litigation, to preserve the attorney-client privilege, to discuss economic development matters, to discuss contractual matters (land acquisition) and to discuss personnel matters as authorized by NCGS 143-318.11(a) (1), (3), (4), (5) and (6).

**Motion: To go into closed session to prevent the disclosure of information that is**

**privileged or confidential, and if needed, discuss threatened or pending litigation, to preserve the attorney-client privilege, to discuss economic development matters, to discuss contractual matters (land acquisition) and to discuss personnel matters as authorized by NCGS 143-318.11(a) (1), (3), (4), (5) and (6).**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                         |
| <b>MOVER:</b>  | Scott Mulwee, Vice Chairman                                                         |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

### **RETURN TO OPEN SESSION – CLOSED SESSION MEETING MINUTES**

Chairman Brittain announced that the following closed session meeting minutes were approved and sealed until they no longer frustrate the purpose pursuant to N.C.G.S. § 143-318.10(e).

- January 19, 2021
- March 16, 2021
- April 6, 2021
- May 4, 2021
- May 18, 2021
- July 6, 2021
- July 20, 2021
- August 17, 2021
- August 24, 2021
- September 21, 2021
- October 5, 2021
- October 19, 2021
- November 16, 2021
- December 21, 2021

### **ADJOURN**

**Motion: To adjourn at 8:05 p.m.**

|                |                                                                                     |
|----------------|-------------------------------------------------------------------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b>                                                         |
| <b>MOVER:</b>  | Scott Mulwee, Vice Chairman                                                         |
| <b>AYES:</b>   | Jeffrey C. Brittain, Scott Mulwee, Randy Burns, Johnnie W. Carswell, and Phil Smith |

Approved this 17<sup>th</sup> day of September 2024.

  
 Jeffrey C. Brittain, Chairman  
 Burke Co. Board of Commissioners

Attest:

  
 Kay Honeycutt Draughn, CMC, NCMCC  
 Clerk to the Board