



June 23, 2025

**BURKE COUNTY PUBLIC HEALTH ADVISORY BOARD  
MEETING MINUTES**

The Burke County Public Health Advisory Committee met in its regular session on Monday, June 23, 2025, at 5:00 p.m. The meeting was held in the Board Room located at 700 East Parker Road, Morganton, North Carolina. The Members present were:

**PRESENT:** Dr. Anthony Frank  
Dr. Nicholas Thomas  
Dr. Kenneth Bonfield  
Dr. Joel Welch  
Jessi Stout  
Joset Taylor  
Cristy Gupton

**ABSENT:** Commissioner Phil Smith  
Dr. Laura Gratton  
Gwen Stephens

**ALSO PRESENT:** Danny Scalise, Public Health Director  
Ashley Jarrett, Assistant Health Director  
Bobby Smith, Director of Nursing  
Lisa Huffman, Administrative Officer I  
Amy Burnette, Senior Administrative Support  
Pooja Mistry, Pharmacy Student (with Jessi Stout)

**CALL TO ORDER:** Chairman Frank called the meeting to order at 5:02 p.m.

**MISSION, VISION, VALUES:**  
Burke County Public Health's Mission, Vision, and Values declaration was read aloud by Chairman Frank.

**APPROVAL OF THE MINUTES:**  
Chairman Frank called for a motion to approve the Minutes from the April 3, 2025, Advisory Committee meeting. Cristy Gupton made the motion, and it stands approved.

**APPROVAL OF THE MINUTES:**  
Chairman Frank called for a motion to approve the agenda for tonight's meeting. Joset Taylor made the motion, and it stands approved.

**PUBLIC COMMENT:**  
There was no public comment



#### **DISCUSSION:**

Mr. Scalise gave a PHAB update to the committee noting that we were PHAB accredited, making Burke County Public Health one of only a few health departments in North Carolina that hold a dual accreditation: both NCLHDA (state) and PHAB (national).

Burke County Environmental Health was awarded the National Association of Counties Achievement Award for "Enhancing Data Collection for Septic and Well Permits". Burke is one of the smallest counties in the nation to acquire this award. We now have the capability to potentially help other departments throughout the county.

Three abstracts were submitted and chosen for publication by Burke County Public Health.

Current openings at the health department are PHN II and an Environmental Health Specialist

#### **BURKE COUNTY BOARD OF COUNTY COMMISSIONERS/BOARD OF HEALTH:**

Mr. Scalise has invited all committee members to attend the inaugural Burke County Board of Health meeting, which will be held in the Commissioners' Chambers. This marks the first official meeting since the Burke County Commissioners assumed responsibility as the Board of Health.

The meeting will take place on Monday, July 14, 2025, beginning at 8:30 a.m. It is expected to last for much of the day, if not the entire day. Lunch will be provided. For those unable to attend in person, the meeting will be live streamed on the county's YouTube channel.

The following business items will be addressed:

- Board of Health Training – instructed by Danny Scalise
- Approval of twenty-one Burke County Public Health (BCPH) policies
- Presentation of the BCPH Annual Report – Danny Scalise
- Presentation of the CHIP, CHA, and SOTCH – Miranda Smith
- Presentation of the CFPT Report – Miranda Smith
- Distribution of the Board of Health Handbook to all members

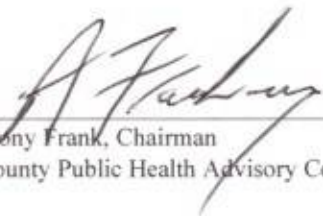
#### **ADJOURNMENT:**

With no further business to discuss, Dr. Frank made the motion to adjourn the Burke County Public Health Advisory Board Meeting at 5:27 p.m.

**\*\*Approval and Attestation on the following page\*\***



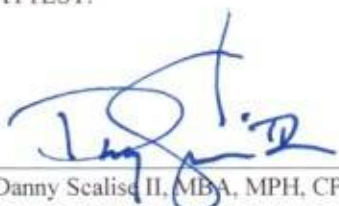
Approved on August 6, 2025



---

Dr. Anthony Frank, Chairman  
Burke County Public Health Advisory Committee

ATTEST:



---

Danny Scalise II, MBA, MPH, CPH, FACHE  
Burke County Public Health