MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING

The Burke County Board of Commissioners held a regular meeting on Monday, June 16, 2025, at 6:00 p.m. in the Commissioners' Meeting Room, Burke County Services Building, 110 N. Green Street, Entrance E, in Morganton, North Carolina. The meeting was streamed live on the County's YouTube channel, BurkeCountyNC, and it was broadcast on the local cable systems. The agenda, in its entirety, was posted to the County's website, www.burkenc.org, several days prior to the meeting. Pursuant to Resolution No. 2024-17, adopted and effective on August 20, 2024, the Burke County Board of Commissioners conferred upon itself all the power, duties, and responsibilities of the Board of Health and the Social Services Board. Those present were:

COMMISSIONERS:	Jeffrey C. Brittain, Chairman Brian Barrier Randy Burns Mike Stroud
COMMISSIONERS ABSENT:	Phil Smith, Vice Chairman
STAFF:	Brian Epley, County Manager Margaret Pierce, Finance Director/Deputy County Manager Destin Hall, Wilson, Lackey, Rohr & Hall P.C. Kay Honeycutt Draughn, Clerk to the Board

CALL TO ORDER
Chairman Brittain called the meeting to order at 6:00 p.m.

INVOCATION
Rev. Alicia Connelly, President of Burke County NAACP, Mt. Zion Baptist Church, Valdese, delivered the invocation.

PLEDGE OF ALLEGIANCE
J. Iverson Riddle Developmental Center resident led the Pledge of Allegiance to the American flag.

APPROVAL OF AGENDA
Motion: To approve the agenda as presented.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Brian Barrier, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

APPROVAL OF MEETING MINUTES
Motion: To approve the March 6, 2025 (budget / strategic), March 7, 2025 (budget / strategic), and March 17, 2025 (regular) meeting minutes as written.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

PRESENTATIONS

BOC - RECOGNITION OF GEORGE HILDEBRAN FIRE & RESCUE DEPARTMENT'S 55TH ANNIVERSARY

Jeff Brittain, Chairman, on behalf of the Burke County Board of Commissioners, recognized the George Hildebran Fire & Rescue Department (GHF&R) on the occasion of its 55th anniversary. Since its founding in 1970, GHF&R has served the George Hildebran community and surrounding areas with dedication, bravery, and professionalism. The department's legacy of volunteerism and commitment to public safety is deeply valued by the citizens of Burke County.

As part of this recognition, the Board extends its heartfelt appreciation to the current and former members of GHF&R, including its leadership, Board of Directors, and countless volunteers who have contributed to its continued success and growth.

While no representatives from the department were able to attend the meeting, Chairman Brittain displayed the framed certificate of appreciation and announced that it would be delivered to GHF&R.

RESULT:	**NO ACTION TAKEN.**

VB - RECOGNITION OF GOVERNOR'S VOLUNTEER SERVICE AWARDS

Brownie Rochefort, Volunteer Burke, explained that Volunteer Burke is an association of volunteer leaders from nonprofits whose work depends on volunteers and community services. She provided background on the Governor’s Volunteer Service Award, established in 1979 to honor North Carolina’s most dedicated volunteers. Since 1994, the North Carolina Commission on Volunteerism and Community Service has overseen the award, with Volunteer Burke serving as the county award coordinator. Ms. Rochefort described the nomination process, which allows community members to nominate individuals or groups in various categories—including youth, seniors, veterans, education, animals, and more—for recognition. Nominations are reviewed by the Commission in Raleigh, and awards are presented locally at Volunteer Burke’s annual recognition ceremony.

Alicia Wilson, Director of Volunteer Services, Volunteer Burke, introduced the recipients of the 2025 Governor’s Volunteer Service Award, recognizing outstanding volunteers in Burke County for their exceptional contributions to the community.

- <u>Doug White</u> — Volunteer with the Outreach Center, serving 179 seniors living in poverty. Doug maintains a caseload of 10 seniors, providing food deliveries using his own vehicle and resources. He assists with personal needs, home modifications, and eviction prevention, demonstrating dedication, compassion, and generosity.
- <u>Jasper Hemphill</u> — Volunteer with Red Cross, Amorem, and Burke Literacy Council, in addition to being a local responder for disaster relief. Mr. Hemphill serves around the clock, responding to emergencies, assisting families in crisis, visiting veterans, and

mentoring youth at Saint Paul AME Church. He is recognized for his consistent dedication, compassion, and servant's heart.
- Joyce Poteet — Office volunteer with Amorem since March 2023, working a few full days weekly. Ms. Poteet provides vital administrative support impacting patient care across multiple locations, including medical record charting and reporting, significantly benefiting staff and patients.
- Julie Dickison — Volunteer with J. Iverson Riddle Developmental Center, engaging residents through events such as Special Olympics, campus dances, and chapel services. Ms. Dickinson provides companionship, sponsors residents without family support, and demonstrates selfless dedication to improving residents' lives.
- Salem United Methodist Church — Longtime partner of J. Iverson Riddle Developmental Center, providing personal care items, clothing, leisure supplies, companionship, and financial sponsorship for residents. They actively participate in events and chapel services, bringing joy and support to the community.
- Caroline Avery — (Absent.) Recognized for outstanding service with Burke United Christian Ministries.

Depicted from left to right: Salem United Methodist Church volunteers Darcy Cabe, Isabella Jones, and Norman Jones; Commissioner Stroud, Julie Dickison, Commissioner Burns, Joyce Poteet, Commissioner Barrier, Doug White, Chairman Brittain, and Jasper Hemphill.

RESULT:	**NO ACTION TAKEN.**

CM - ONE MORE ONE LESS - INTRODUCTION

Brian Epley, County Manager, introduced *One More, One Less*, an organization focused on addressing the foster care crisis in North Carolina by recruiting, supporting, and mobilizing foster families, with strong partnerships between churches and child welfare agencies. He noted Burke County's ongoing challenges in recruiting and retaining licensed foster parents, which often results in children being placed far from home or in less optimal environments.

Jeff Marburger, founder of *One More, One Less*, explained the organization's mission to inform, inspire, and connect local churches with foster care, reunification, and adoption efforts. He shared personal experiences of being foster and adoptive parents, emphasizing that foster care is an opportunity to serve rather than an obligation. He highlighted successes in Cleveland County, including partnerships with DSS, mentoring programs, and transitional housing for youth aging out of foster care.

Mr. Marburger expressed gratitude for Burke County's willingness to engage and invited collaboration to explore how similar initiatives could be implemented locally. He stressed the importance of church involvement, community engagement, and creative solutions—such as utilizing vacant parsonages—to support foster care needs.

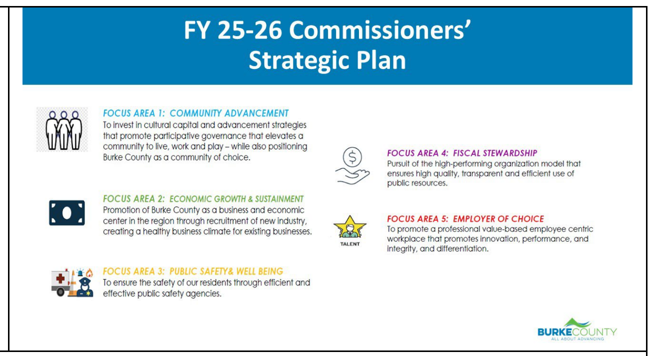
Chairman Brittain opened the floor for questions or comments. Mr. Marburger received a comment from Commissioner Stroud expressing his gratitude and optimism that this would be a step in the right direction. There being nothing further, Chairman Brittain moved to the next item of business.

RESULT:	**NO ACTION TAKEN.**

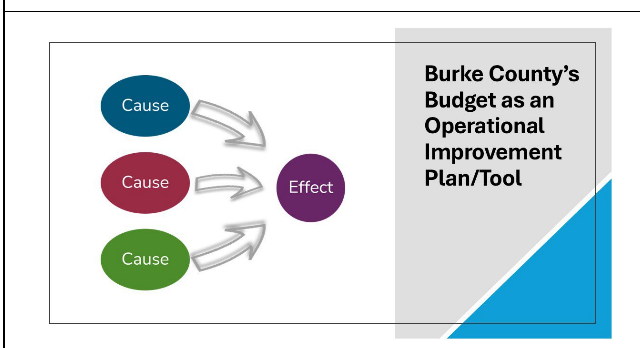
SCHEDULED PUBLIC HEARINGS

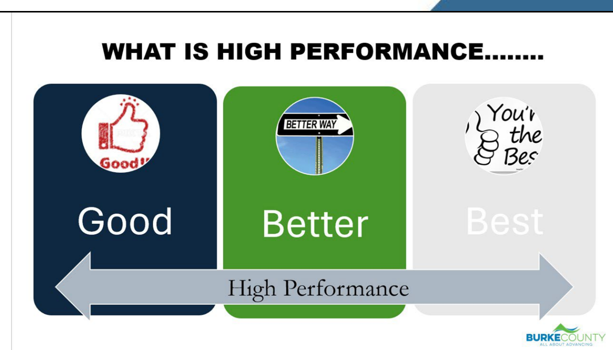
CM - FY 25-26 BUDGET ORDINANCE & PUBLIC HEARING - 6:00 PM

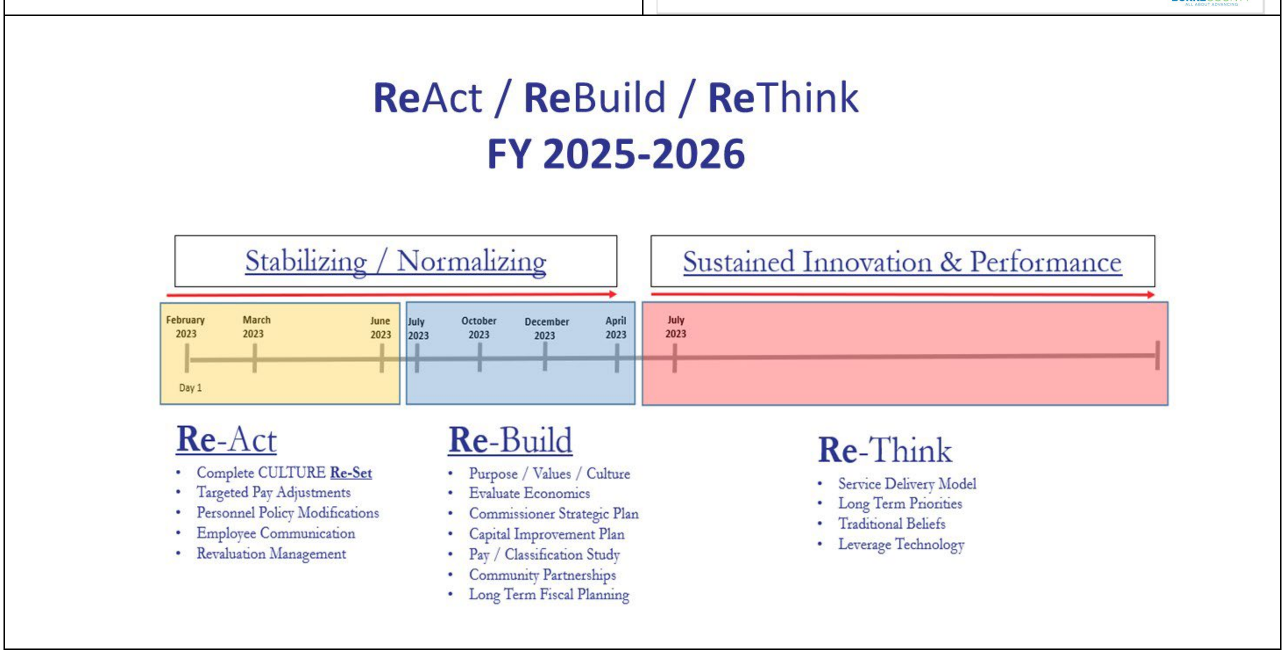
The County Manager presented the recommended budget for FY 2025 - 2026 to the Board of Commissioners on Monday, May 19, 2025, with a proposed ad valorem tax rate of $0.555 per $100. A copy of the recommended budget was filed in the office of the Clerk to the Board that day and was available for public inspection on the County's website, www.burkenc.org, libraries and senior centers. He presented a brief recap of the recommended budget as follows:




Commitment to High Performance
Strategic Capital Planning Policy
RESOURCE ALLOCATION
Strategic Capital Planning
MOST IMPORTANT GOALS
BIGGEST IMPACT
RESOURCE ALLOCATION
Priority Setting: Short Term & Longer Term Goals Thru Board's Direction
OUTPUT
Measuring & Managing Board Expectations & Resources
Be clear about priorities
Allocate resources towards those priorities
Measure performance to carry out the funded programs
Evaluate performance in terms of outcomes


Cause
Cause
Cause
Effect
Burke County's Budget as an Operational Improvement Plan/Tool


WHAT IS HIGH PERFORMANCE........
Good!
Good
BETTER WAY
Better
Best
High Performance


ReAct / ReBuild / ReThink
FY 2025-2026
Stabilizing / Normalizing
Sustained Innovation & Performance
February 2023
March 2023
June 2023
July 2023
October 2023
December 2023
April 2023
July 2023
Day 1
Re-Act
Complete CULTURE Re-Set
Targeted Pay Adjustments
Personnel Policy Modifications
Employee Communication
Revaluation Management
Re-Build
Purpose / Values / Culture
Evaluate Economics
Commissioner Strategic Plan
Capital Improvement Plan
Pay / Classification Study
Community Partnerships
Long Term Fiscal Planning
Re-Think
Service Delivery Model
Long Term Priorities
Traditional Beliefs
Leverage Technology

3 Year Re-Engineering Savings

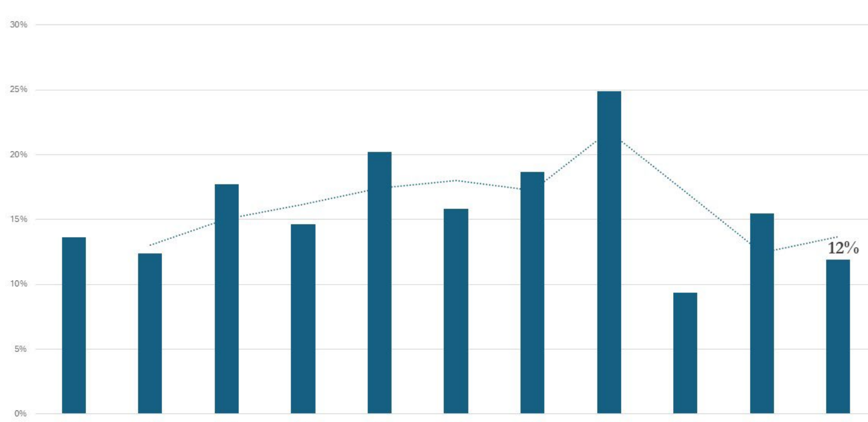
Project	Savings
Solid Waste Subsidy	$1,306,000
Water Sewer	$520,000
Public Safety Radios Bulk Purchase	$1,266,004
Fleet Management	$90,000
Information Technology Scale Server	$69,200
Health Management – Formulary & Disease Mgt	$1,000,000
EMS Billing – In House	$1,156,787
Investment Income	$3,000,000
Total	$8,407,991

Prior Year Investment Review

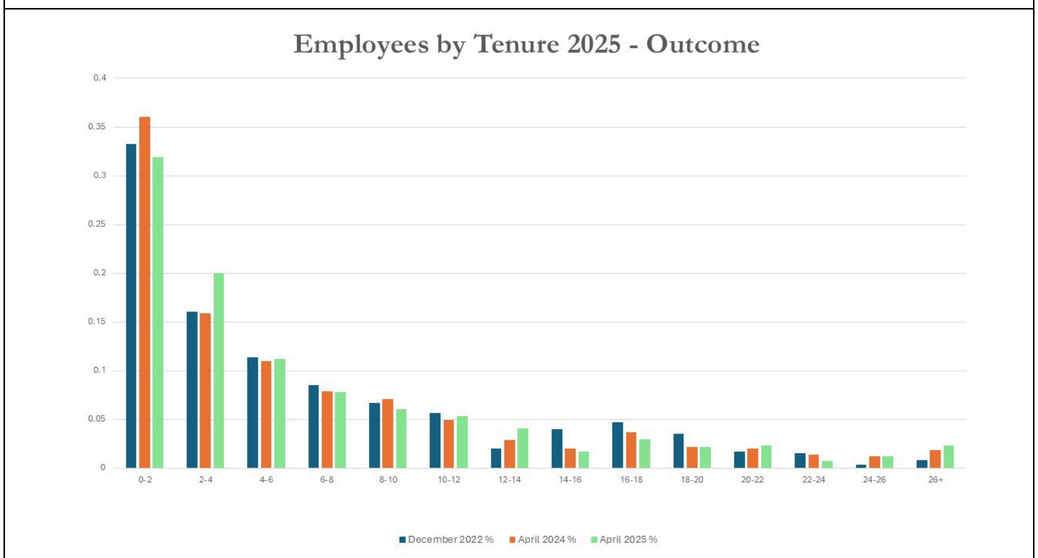
Key Investments from Prior Years (FY 23 – 25)

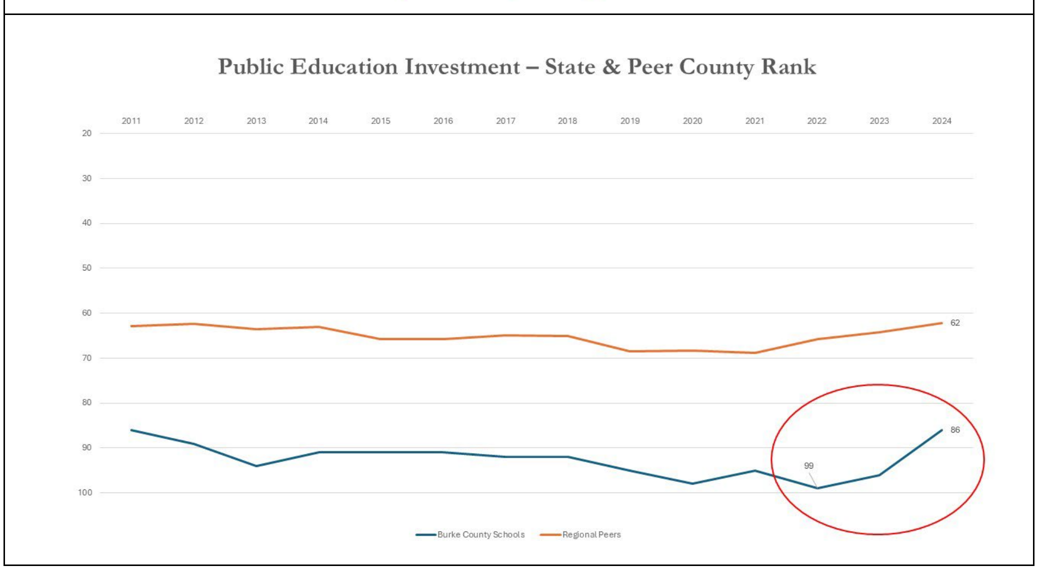
1. Investment into workplace Culture / Purpose / Values
2. Comprehensive Pay & Classification Study
3. 25% Increase in Public Education Funding
4. Commissioned a County-Wide Housing Study
5. Public Safety Performance Improvement Plan
6. Facility Master Plan – Capital Improvement Planning
7. Adopted a LEAN process development philosophy

Talent Retention Rate - Outcome

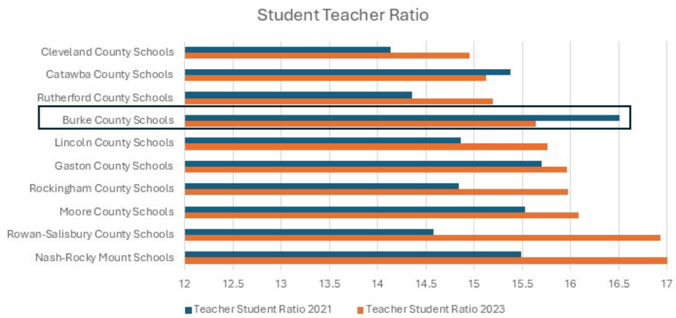


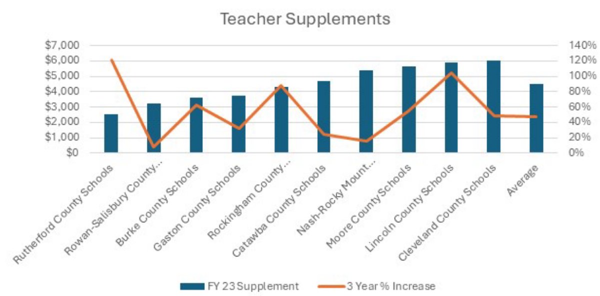

Vacant Positions - Outcome
Total Positions
Percentage of Workforce
97
58
50
2022
2023
2025
Total


Employees by Tenure 2025 - Outcome
0-2
2-4
4-6
6-8
8-10
10-12
12-14
14-16
16-18
18-20
20-22
22-24
24-26
26+
December 2022 %
April 2024 %
April 2025 %

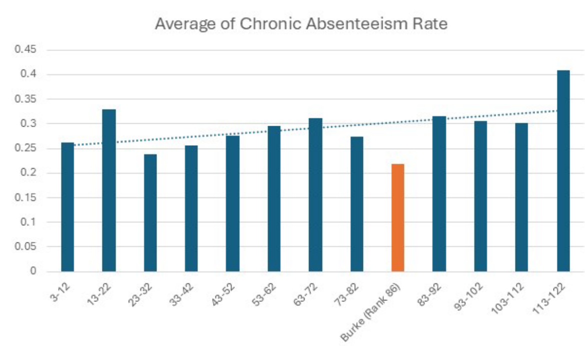

Public Education Investment – State & Peer County Rank
62
86
99
Burke County Schools
Regional Peers

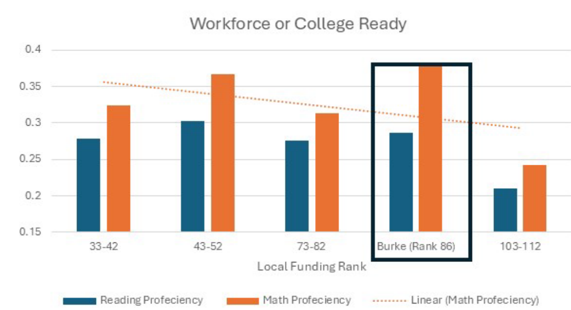
Public Education Outcomes





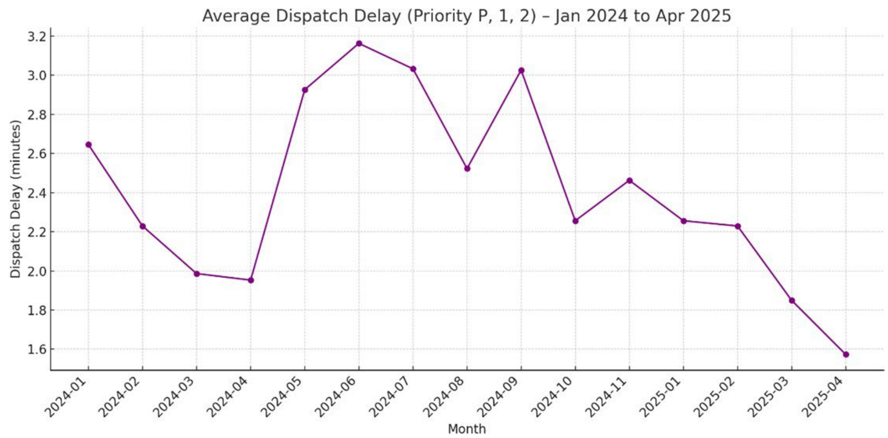
Public Education Outcomes





This space is intentionally left blank.

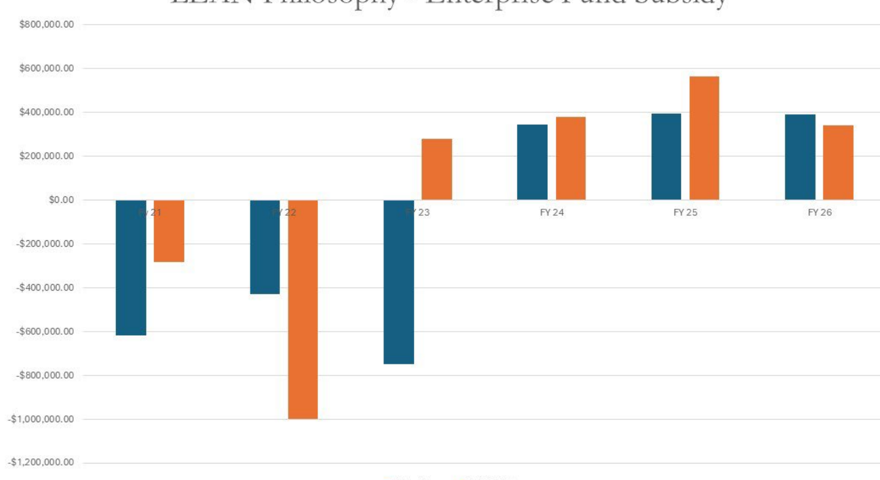
Public Safety - Outcome



CIP Planning - Outcome

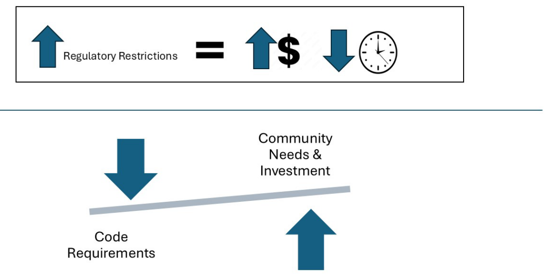
CAPITAL PLAN OBJECTIVE	STATUS
MULTI-YEAR CIP DOCUMENT	✓
EMS HEAD QUARTERS	✓
ANIMAL SERVICES RELOCATION	✓
COURT HOUSE IMPROVEMENTS	✓
HRC (DHHS)	✓
DEBT MGT POLICIES	✓
FUND BALANCE POLICIES	✓
ROLLING STOCK REPLACEMENT POLICY	✓
OUT-YEAR OPERATIONAL CAPITAL PLAN	✓

LEAN Philosophy - Enterprise Fund Subsidy



FY 25-26 Re-Think…….Budget Deliverables

An "overly regulated land use policy" refers to a set of rules governing how land can be developed that are excessively restrictive, often leading to limited housing supply, higher property prices, and hindering economic growth by placing too many constraints on what can be built where, potentially impeding development and innovation in a given area.



Citizens Academy 2025-2026

Burke County Citizens Academy:

- 15 Participants
  - Application based and Commissioner selected
- 6 Weeks Long
- 90 Minute Sessions
- 1 Group in Fall / 1 Group in Spring

Citizens Academy 2025-2026

Week 1: Introduction to County Government

Week 2: Public Safety
- E-911
- EMS
- Law Enforcement
- Etc.

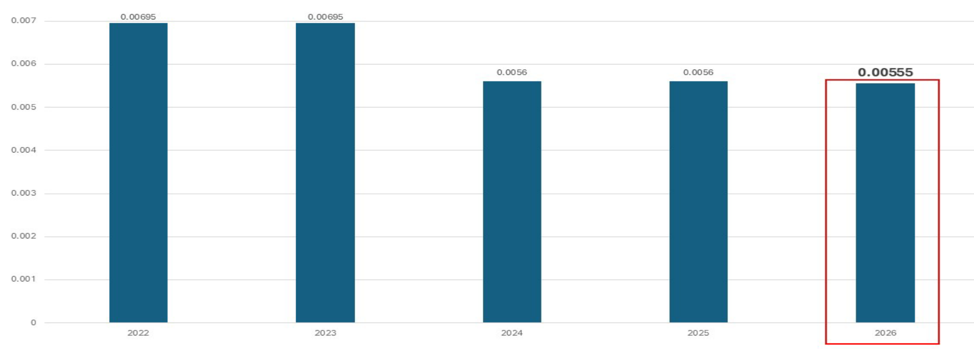
Week 3: Financial Services
- Finance, Budgeting & Taxes
- Economic Development Policy
- Information Technology

Week 4: Community Development
- Community Development
- Elections Processes
- Parks & Recreation

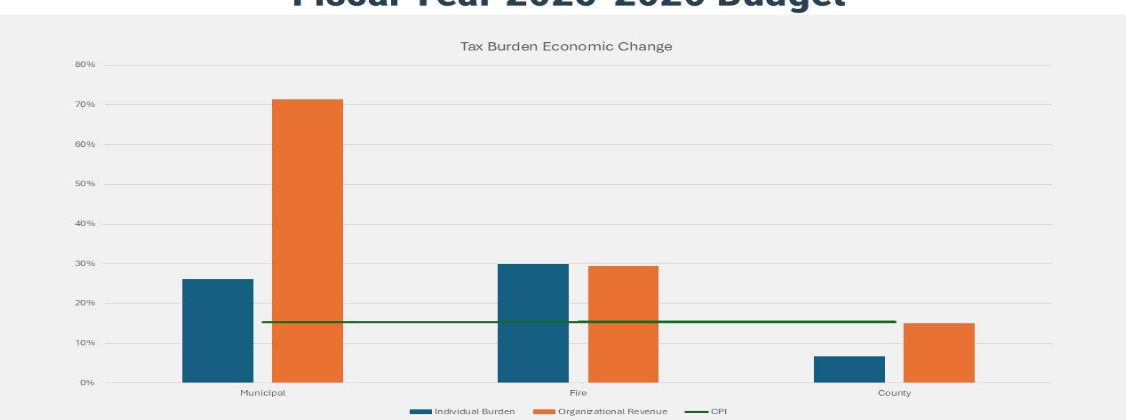
Week 5: Water / Sewer & Solid Waste Operations
- System Design, Engineering & Cost

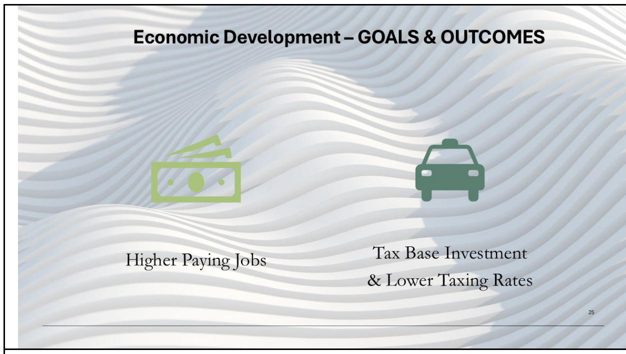
Week 6: County Government Framework & Public Education

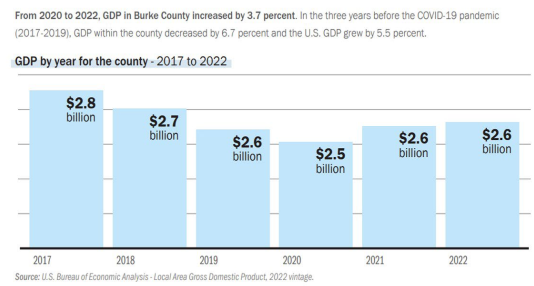
Recommended Tax Rate

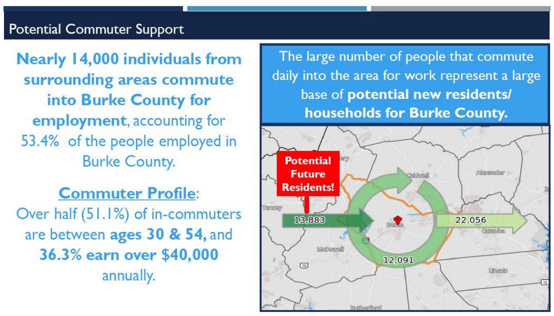


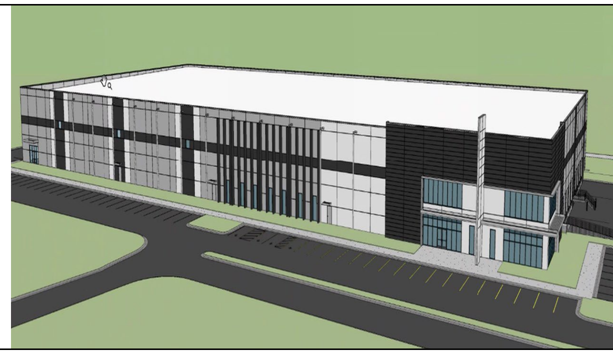
Fiscal Year 2025-2026 Budget

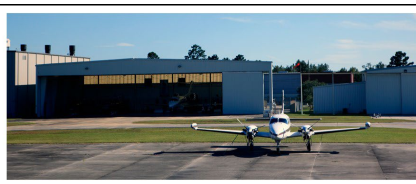












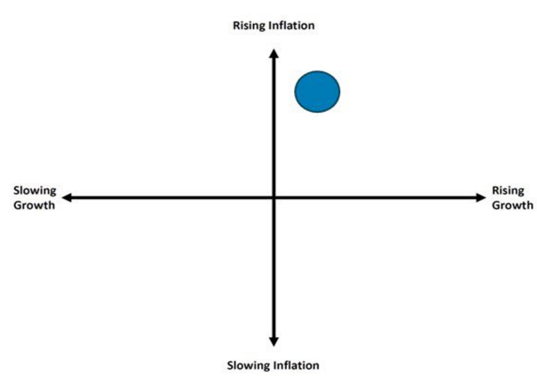
Airport
T-Hanger Projects

Challenges To Face

- Increasing Operational Costs
- Contracted Services
- Labor Competition
- Medical Inflation / Risk Management Costs
- Capital Escalation
- Stagnant Economic Investment
- Unfunded State Regulatory Costs
- Funding Responsibility Shifts
- Slowing of Consumer Spending

RISING COST OF DOING BUSINESS

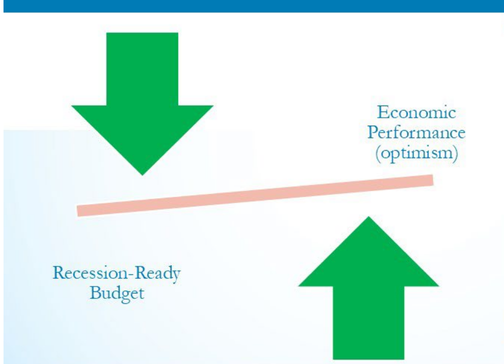
		COST INCREASE
Health Insurance		525,613
LGERS Retirement Rate	$	319,000
Republic Contract		112,000
Foster Care Kinship Placement		88,000
Utilities		72,000
Water/Sewer Treatment Expense		45,000
Property & Liability		42,950
PAP State Expense		40,000
Jail Medical Increase		37,000
Microsoft Enterprise		31,000
Total	$	1,312,563

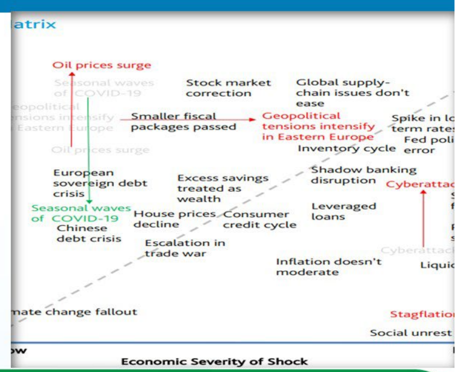


ECONOMIC OUTLOOK & REVENUE FORECAST

BURKECOUNTY
ALL ABOUT ADVANCING

Economic Conditions





REVENUE FORECASTING PRINCIPLES

- Responsible Approach / Recession Ready
- Amidst continued uncertainty, we rely on data
- Diversification of revenue sources is critical

Economic Recession Risk Matrix

Indicator	Current risk						Prior to Great Recession*					
	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07
Financial Stress Index	Low	Low	Low	Low	Low	Low	Low	Moderate	Moderate	Moderate	Moderate	High
Housing permits	High	High	High	High	High	High	High	High	High	High	High	High
Yield curve (10-yr minus 3-mo)	High	High	Low	Low	Low	High	High	High	High	High	High	High
Yield curve (10-yr minus 2-yr)	Low	Low	Low	Low	Low	Low	High	High	High	High	High	High
Consumer confidence	Moderate	Low	Low	Low	High	High	Low	Low	Moderate	Moderate	Moderate	Moderate
Jobless claims	Low	Low	Low	Low	Low	Low	Low	Low	Low	Moderate	High	High
S&P 500	Low	Low	Low	Moderate	Low	High	Low	Moderate	Low	Low	Moderate	Low
ISM Manufacturing Index	Moderate	Moderate	Moderate	Low	Low	Moderate	Low	Low	Low	Low	Low	Low
Hrs worked for production workers	High	Moderate	High	Moderate	Moderate	Moderate	Low	Low	Low	Low	Low	Low
Banks tightening lending standards on C&I	Low	Low	Low	Low	Low	Low	Moderate	Moderate	Moderate	High	High	High
Core capital goods orders	Moderate	Low	Low	Low	Low	Low	Moderate	Moderate	High	High	High	Moderate
Unemployment rate	Moderate	Moderate	Moderate	Low	Moderate	Moderate	Moderate	Low	Moderate	Moderate	Low	High
Industrial production	High	High	High	Low	Low	Low	Low	Low	Low	Low	Low	Low
ISM Nonmanufacturing Index	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Employment	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Job quits rate	High	Moderate	High	Moderate	Low	Moderate	Low	Low	Low	Low	Low	Low
Real monthly GDP	Moderate	Low	Moderate	High	High	Low	Low	Low	Low	Low	Low	Low

Source: Moody's Analytics

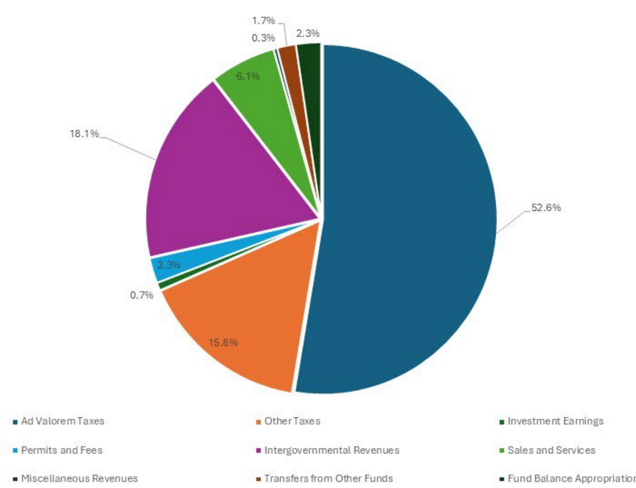
*Dec 2007 was designated the first mo of the Great Recession by the NBER.

RETHINKING REVENUE

FY 2025-2026 Revenue Portfolio

Total General Fund Revenue

$116,234,368 (+2.8%)*



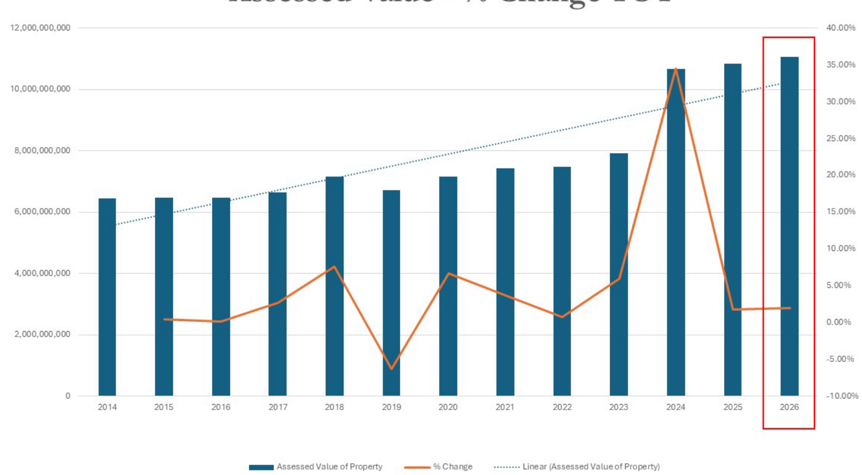
FY 2025-2026 Revenue Portfolio

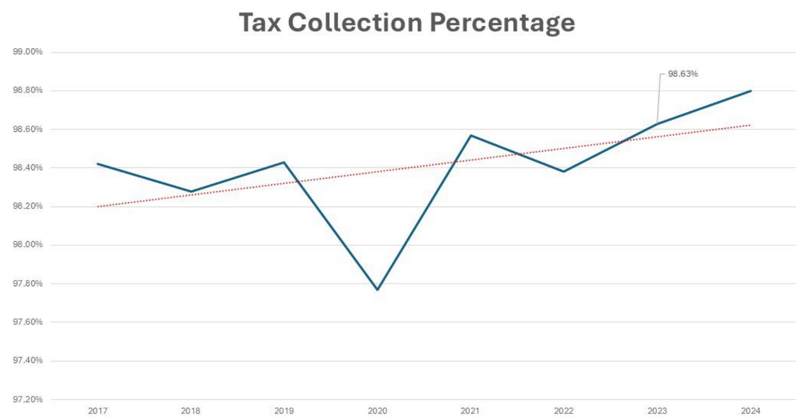
	Budget				
Description	2022-2023	2023-2024	2024-2025	2025-2026 Budget	
Ad Valorem Taxes	$ 52,205,000	$ 59,428,577	$ 60,548,423	$ 61,174,871	$ 626,448
Other Taxes	12,138,675	11,741,276	20,217,070	20,284,079	67,009
Investment Earnings	250,000	500,000	500,000	825,000	325,000
Permits and Fees	2,096,020	2,188,578	2,366,063	2,694,886	328,823
Intergovernmental Revenues	19,661,485	19,246,891	18,566,818	19,452,233	885,415
Sales and Services	4,492,700	5,917,546	5,997,730	6,724,730	727,000
Miscellaneous Revenues	314,120	342,420	399,801	378,569	(21,232)
Transfers from Other Funds	6,359,945	6,789,088	1,750,000	2,000,000	250,000
Fund Balance Appropriation	3,076,935	2,700,000	2,700,000	2,700,000	-
	$ 100,594,880	$ 108,854,376	$ 113,045,905	$ 116,234,368	

Proposed Change in Total Revenue		
Property Tax Revenue	$ 626,448	20%
Sales and Services	727,000	23%
Social Servicecs Reimbursement	689,415	22%
Public Health Billings	50,000	2%
Investment Income	325,000	10%
Indirect Cost Allocation	250,000	8%
Law Enforcement Intergovernmental	196,000	6%
Occupancy Tax	200,000	6%
Other Misc.	124,600	4%
	$ 3,188,463	

Budget Re-Engineering Revenue Maximization

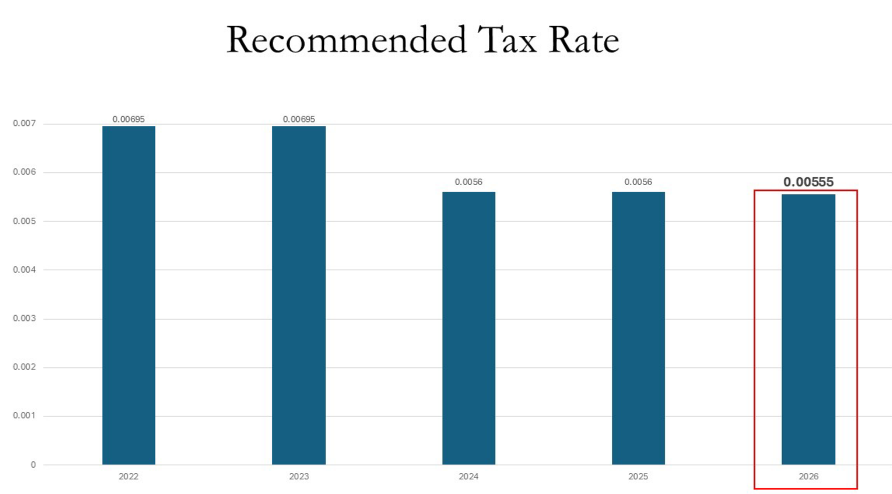
Assessed Value - % Change YOY





BURKE COUNTY BUDGET
FOR THE YEAR ENDED JUNE 30, 2026
REVENUE ANALYSIS

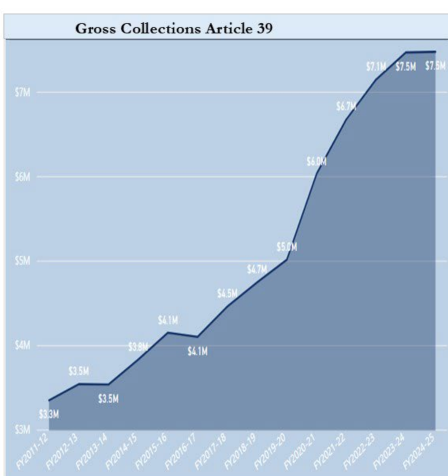
	2022-2023 Original Budget	2023-2024 Original Budget	2024-2025 - Original Budget	2025-2026 - Proposed Budget @ 55.5 cents	Additional Revenue from PY Budget
Original Levy Total Tax Valuation					
Real	$ 5,858,291,347	$ 8,617,855,095	$ 8,677,137,398	$ 8,760,340,598	
Personal & State Board	$ 1,060,632,900	$ 1,203,505,744	$ 1,256,361,326	$ 1,307,618,166	
Motor Vehicles	$ 832,802,302	$ 911,069,360	$ 920,276,363	$ 998,190,352	
	$ 7,751,726,549	$ 10,732,430,199	$ 10,853,775,087	$ 11,066,149,116	$ 212,374,029
County Tax Revenue @ .555 & @ 98.5% Collection Rate	$ 51,240,000	$ 58,899,577	$ 59,869,423	$ 60,495,871	626,447
Prior Year Collections	$ 700,000	$ 700,000	$ 700,000	$ 700,000	-
Penalties interest & advertising	$ 329,000	$ 329,000	$ 329,000	$ 329,000	-
Total	$ 52,269,000	$ 59,928,577	$ 60,898,423	$ 61,524,871	$ 626,447

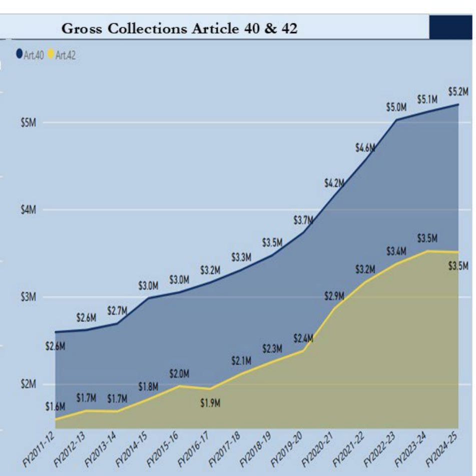


Budget Re-Engineering Revenue Maximization

Burke County, North Carolina				
Revenue Change Analysis				
4/29/2025				
			Proposed	
	Revenue Budget	**FY 24-25**	**FY 25-26**	**Change**
	Planning Zoning	$ 111,200	$ 108,200	$ (3,000)
	Building inspections	450,000	500,000	50,000
	EMS Billing	5,470,000	6,100,000	630,000
	Enviromental Health	185,000	235,000	50,000
	Sales Tax	18,302,070	18,302,070	-
			Total	$ 727,000

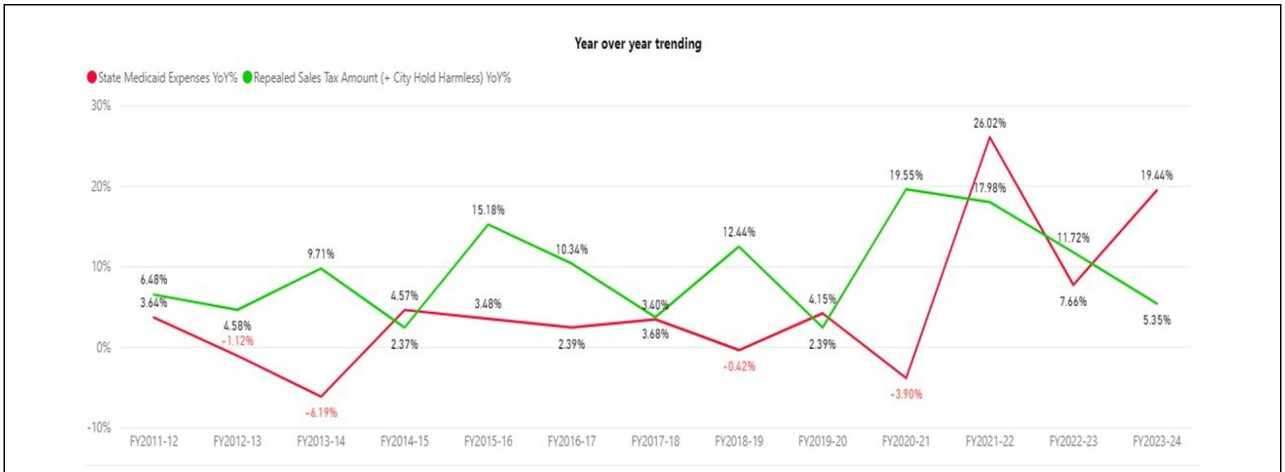
*Article 39 = (+) 0.16%





*Article 39 = (+) 0.16%

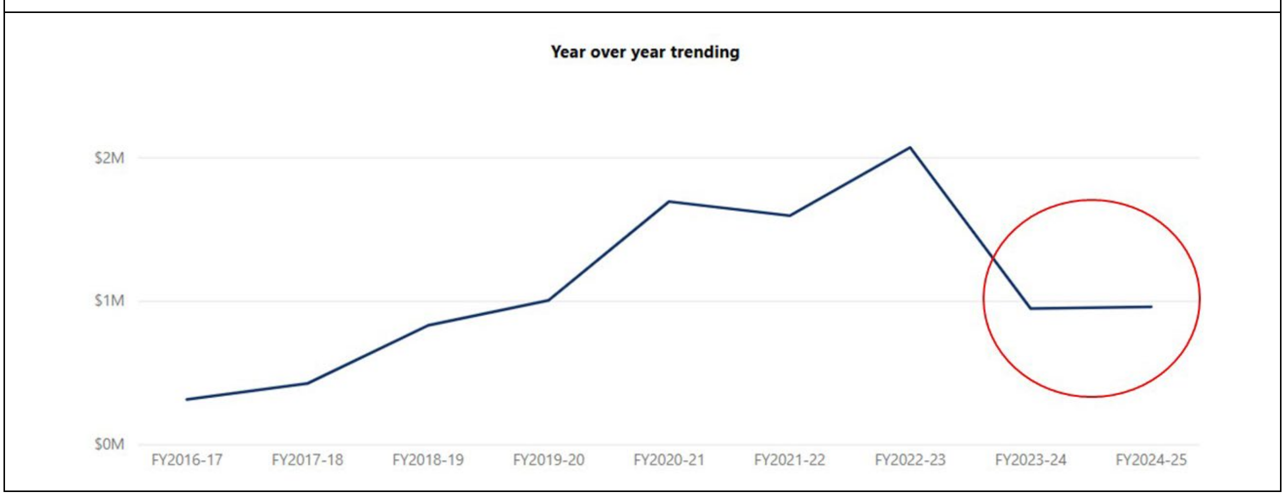
Article 40 = (+) 1.7% Article 42 = (+) 1.7%

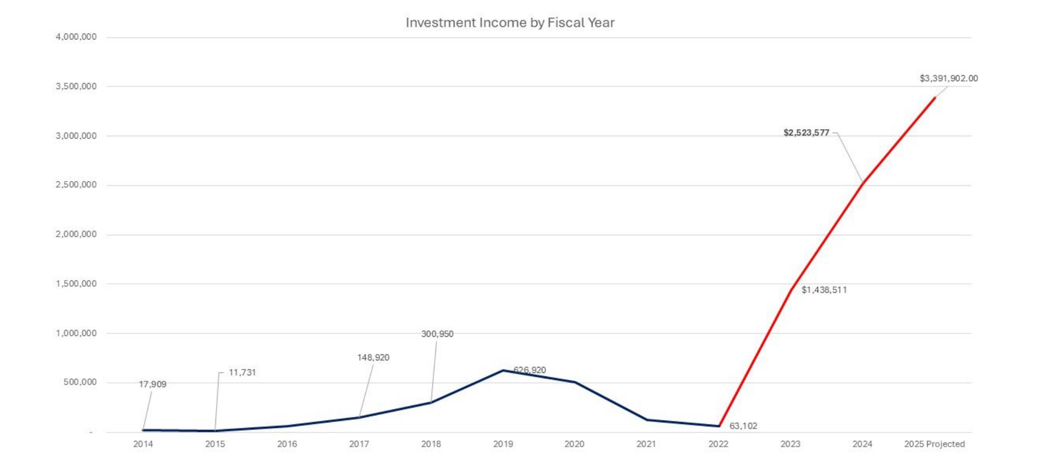


FY 2023-24 Projected Medicaid Hold Harmless (Click a column to sort by)

State only distributes 90% in March of projected full fiscal year amount - This table reflects their full FY proejction

FY	County	Repealed Sales Tax Amount (+ City Hold Harmless)	Repealed Sales Tax Amount (+ City Hold Harmless) YoY%	State Medicaid Expenses	State Medicaid Expenses YoY%	Total HH YoY %	Total HH YoY $	Total Hold Harmless Payment (only >0)
FY2009-10	BURKE	$3,623,543.42		$6,409,488.96				
FY2010-11	BURKE	$5,104,267.93	40.86%	$6,253,873.36	-2.43%			
FY2011-12	BURKE	$5,516,401.03	8.07%	$6,352,232.34	1.57%			
FY2012-13	BURKE	$5,572,754.59	1.02%	$6,556,028.94	3.21%			
FY2013-14	BURKE	$5,758,709.94	3.34%	$6,365,055.83	-2.91%			
FY2014-15	BURKE	$6,207,975.93	7.80%	$6,453,954.85	1.40%			
FY2015-16	BURKE	$6,470,177.07	4.22%	$6,670,503.35	3.36%			
FY2016-17	BURKE	$7,031,587.16	8.68%	$6,720,593.76	0.75%		$310,993	$310,993
FY2017-18	BURKE	$7,287,191.55	3.64%	$6,864,511.31	2.14%	35.91%	$111,687	$422,680
FY2018-19	BURKE	$7,672,831.71	5.29%	$6,845,771.19	-0.27%	95.67%	$404,380	$827,061
FY2019-20	BURKE	$8,120,898.15	5.84%	$7,118,446.35	3.98%	21.21%	$175,391	$1,002,452
FY2020-21	BURKE	$8,553,323.62	5.32%	$6,863,973.45	-3.57%	68.52%	$686,898	$1,689,350
FY2021-22	BURKE	$9,877,725.68	15.48%	$8,286,025.63	20.72%	-5.78%	($97,650)	$1,591,700
FY2022-23	BURKE	$10,839,176.84	9.73%	$8,772,396.69	5.87%	29.85%	$475,080	$2,066,780
FY2023-24	BURKE	$11,139,852.92	2.77%	$10,195,623.51	16.22%	-54.31%	($1,122,551)	$944,229
Total		**$120,249,609.74**	**10.55%**	**$117,244,322...**	**9.85%**	**10.81%**	**$957,350**	**$9,812,595**

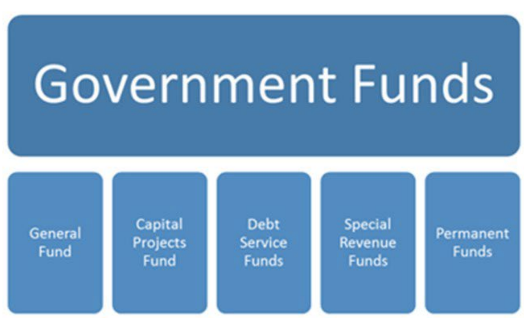




FY 25-26 Proposed Rate Changes

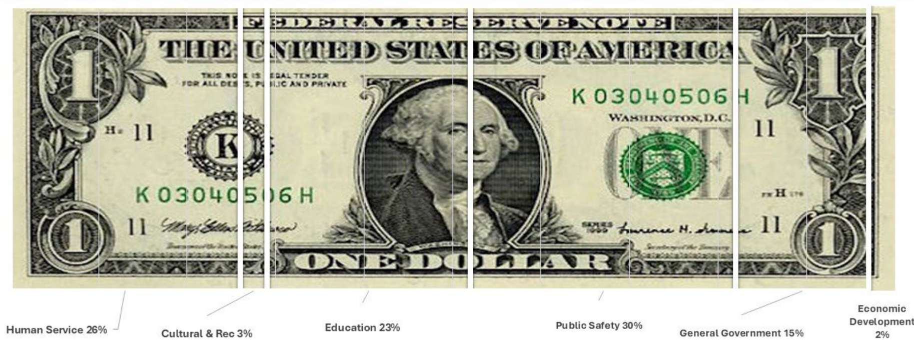
Department	Fee Type	Current Rate	Proposed Rate
Water	Monthly Household Base Fee	$25	$30
Water	3/4" Tap and meter*	$1,500	$1,800
Water	1" Tap and meter*	$2,000	$2,400
Water	2" Tap and meter*	$3,800	$4,600
Sewer	Basic Monthly Service	$25	$30
Solid Waste	Household Annual Fee	$88	$92
Building Inspection	Minimum Residential (electric, plumbing, mechanical, building)	$75.00 per trade or sq ft fee, whichever is greater	$100.00 per trade or sq ft fee, whichever is greater
Building Inspection	Residential (unclassified)	$75	$100
Building Inspection	Minimum Commercial (electric, plumbing, mechanical, building)	$100.00 per trade or multiplyer x cost of project, whichever is greater (currently 0.0043)	$100.00 per trade or multiplyer x cost of project, whichever is greater (proposed 0.0050 first $2 million then 0.0025 for values exceeding $2 million)
Building Inspection	Permit Multiplier - Industrial	$0	$100.00 per trade or multiplyer x cost of project, whichever is greater (proposed 0.0050 first $2 million then 0.0025 for values exceeding $2 million)
Building Inspection	Commercial Pool	$200	$500
Environmental Health	Expansion of Existing System Wastewater	$175	$200
Environmental Health	Residential Septic Permitting up to 4BR (up to 480 GPD):	$325	$350
Environmental Health	Private New Well	$325	$400
Environmental Health	Private Repair Well	$175	$200
Environmental Health	Public Swimming Pools	$150	$200
Parks and Rec	Per Hour per Field (Out of County Teams)	$15	$25
Parks and Rec	Per Hour Light Usage	$25	$30
Parks and Rec	Indoor Soccer	$80.00 /team	$95
Parks and Rec	Outdoor Soccer	$80.00 /team	$95
Sheriff	Handgun Purchase Permit	$5.00 each	NA
Foothills	North Hall or South Hall (7,360 sq ft, 350 ppl) Daily Rate and Damage Deposit (each)	$800	$900
Foothills	Alcohol Fee (Must rent Multi-Purpose) daily rate and damage Deposit (each)	$250	$300

FY 24 GENERAL FUND OPERATIONAL BUDGETS

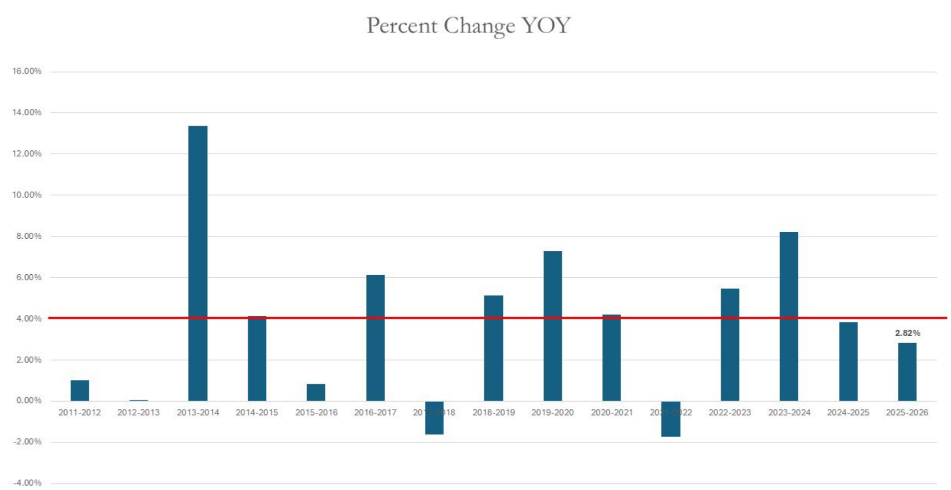


BURKECOUNTY
ALL ABOUT ADVANCING

FISCAL YEAR 26 – BUDGETED EXPENDITURES



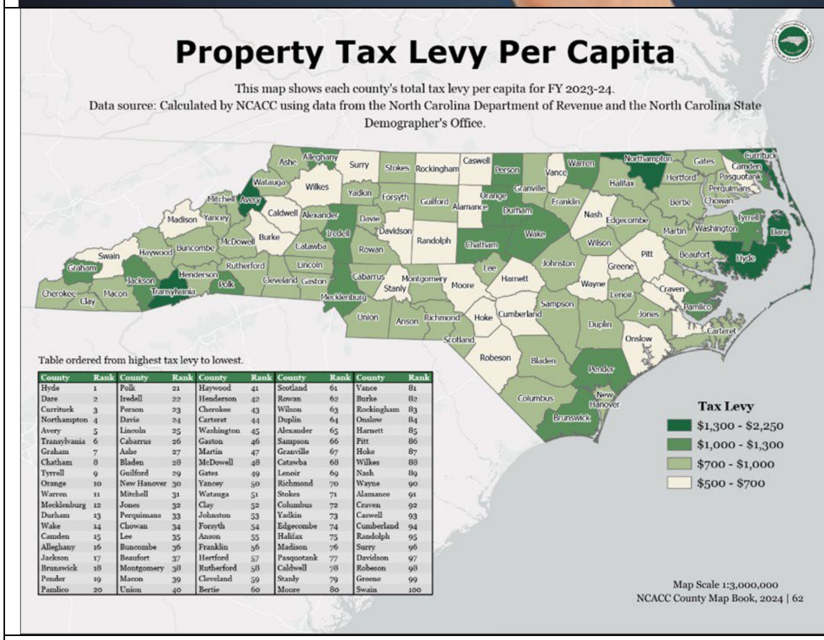
**Total General Fund Expenditures - $116,234,368



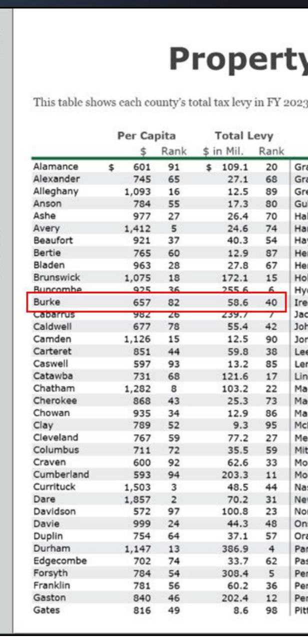
BURKE COUNTY, NORTH CAROLINA
EXPENDITURE BREAKDOWN
FOR THE YEAR ENDED JUNE 30, 2026

***Excludes debt service, education, transfers to other funds, & risk management.

	Personnel	Operations	Capital	
Burke	75%	22%	3%	100%
Gaston	69%	30%	1%	100%
Henderson	64%	34%	3%	100%
Lincoln	65%	29%	6%	100%
Cleveland	66%	31%	3%	100%
Nash	68%	29%	3%	100%
AVERAGE	68%	29%	3%	100%



County	Rank	County	Rank	County	Rank	County	Rank	County	Rank
Hyde	1	Polk	21	Haywood	41	Scotland	61	Vance	81
Dare	2	Iredell	22	Henderson	42	Rowan	62	Burke	82
Currituck	3	Person	23	Cherokee	43	Wilson	63	Rockingham	83
Northampton	4	Davie	24	Carteret	44	Duplin	64	Onslow	84
Avery	5	Lincoln	25	Washington	45	Alexander	65	Harnett	85
Transylvania	6	Cabarrus	26	Gaston	46	Sampson	66	Pitt	86
Graham	7	Ashe	27	Martin	47	Granville	67	Hoke	87
Chatham	8	Bladen	28	McDowell	48	Catawba	68	Wilkes	88
Tyrrell	9	Guilford	29	Gates	49	Lenoir	69	Nash	89
Orange	10	New Hanover	30	Yancey	50	Richmond	70	Wayne	90
Warren	11	Mitchell	31	Watauga	51	Stokes	71	Alamance	91
Mecklenburg	12	Jones	32	Clay	52	Columbus	72	Craven	92
Durham	13	Perquimans	33	Johnston	53	Yadkin	73	Caswell	93
Wake	14	Chowan	34	Forsyth	54	Edgecombe	74	Cumberland	94
Camden	15	Lee	35	Anson	55	Halifax	75	Randolph	95
Alleghany	16	Buncombe	36	Franklin	56	Madison	76	Surry	96
Jackson	17	Beaufort	37	Hertford	57	Pasquotank	77	Davidson	97
Brunswick	18	Montgomery	38	Rutherford	58	Caldwell	78	Robeson	98
Pender	19	Macon	39	Cleveland	59	Stanly	79	Greene	99
Pamlico	20	Union	40	Bertie	60	Moore	80	Swain	100



Property

This table shows each county's total tax levy in FY 2023-

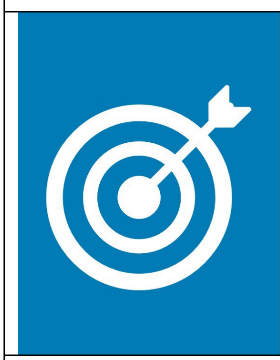
	Per Capita		Total Levy		
	$	Rank	$ in Mil.	Rank	
Alamance	$ 601	91	$ 109.1	20	Grah
Alexander	745	65	27.1	68	Gran
Alleghany	1,093	16	12.5	89	Gree
Anson	784	55	17.3	80	Guilf
Ashe	977	27	26.4	70	Halif
Avery	1,412	5	24.6	74	Harr
Beaufort	921	37	40.3	54	Hayw
Bertie	765	60	12.9	87	Hend
Bladen	963	28	27.8	67	Hert
Brunswick	1,075	18	172.1	15	Hoke
Buncombe	925	36	255.6	6	Hyde
Burke	657	82	58.6	40	Ired
Cabarrus	982	26	239.7	7	Jack
Caldwell	677	78	55.4	42	John
Camden	1,126	15	12.5	90	Jone
Carteret	851	44	59.8	38	Lee
Caswell	597	93	13.2	85	Lenc
Catawba	731	68	121.6	17	Linc
Chatham	1,282	8	103.2	22	Mac
Cherokee	868	43	25.3	73	Madi
Chowan	935	34	12.9	86	Mart
Clay	789	52	9.3	95	McD
Cleveland	767	59	77.2	27	Mecl
Columbus	711	72	35.5	59	Mitc
Craven	600	92	62.6	33	Mon
Cumberland	593	94	203.3	11	Moo
Currituck	1,503	3	48.5	44	Nash
Dare	1,857	2	70.2	31	New
Davidson	572	97	100.8	23	Nort
Davie	999	24	44.3	48	Onsl
Duplin	754	64	37.1	57	Orar
Durham	1,147	13	386.9	4	Pam
Edgecombe	702	74	33.7	62	Pasq
Forsyth	784	54	308.4	5	Penc
Franklin	781	56	60.2	36	Perq
Gaston	840	46	202.4	12	Pers
Gates	816	49	8.6	98	Pitt

Services Burke County Provides - Required by Statue

Department	Statue	2023 Per Capita Costs	2024 Per Capita Costs	2025 Per Capita Costs
911 Commnications	N.C.G.S. 143B-1406(h)	$ 23.00	$ 26.84	$ 35.35
Board of Commissioners	N.C.G.S. 153A-12	2.16	3.98	5.30
Board of Elections	N.C.G.S. 163-37	5.36	5.02	7.70
Building Inspections	N.C.G.S. 160D-1102(a)	6.62	5.13	7.06
Emergency Management	N.C.G.S. 166A-19.15(a)	4.46	4.51	6.12
Emergency Medical Services	N.C.G.S. 143-517	75.60	77.81	54.08
Environmental Health	N.C.G.S. 130A-248	2.99	3.25	6.76
Medical Examiner	N.C.G.S. 130A-381	1.41	1.43	1.44
Mental Health - Developmental Disabilities	N.C.G.S. 122C-115(a)	2.29	2.34	2.34
Human Resources	N.C.G.S. 153A-92	6.77	9.86	10.22
Public Health	N.C.G.S. 160-34(b)	34.82	36.23	41.67
Public Records	N.C.G.S. 132-1	0.13	0.16	0.17
Register of Deeds	N.C.G.S. 161-1	5.23	5.57	6.35
Sheriff	NC Constitution Art. VII Section 2	58.97	94.60	111.12
Social Serivces	N.C.G.S. 153A-255	202.45	199.76	206.27
Tax Administration and Collections	N.C.G.S. 105-296	16.13	16.30	22.80
		$ 448.39	$ 492.79	$ 524.75

Services Burke County Provides - Authorized by Statue

Department	Statue	2023 Per Capita Costs	2024 Per Capita Costs	2025 Per Capita Costs
Animal Services	N.C.G.S. 153A-442	$ 5.41	$ 6.83	$ 10.09
Community Development	N.C.G.S. 160D-201	6.19	6.77	8.50
Cooperative Extension Services	N.C.G.S. 153A-439(a)	4.33	4.62	5.22
Detention Center	N.C.G.S. 153A-218	46.48	45.61	51.36
Economic Development	N.C.G.S. 158-23	22.12	22.60	12.67
Fire Marshal	N.C.G.S. 153A-234	0.76	0.85	1.33
Foothills Conference Center	N.C.G.S. 153A-445(7)	1.36	1.69	1.39
Library	N.C.G.S. 153A--263	16.99	17.13	23.13
Planning	N.C.G.S. 160D-201	6.19	6.85	-
Recreation	N.C.G.S. 153A-444	6.53	7.78	8.73
Senior Services	N.C.G.S. 153A-445(6)	5.29	5.72	6.46
Soil and Water Conservation	N.C.G.S. 153A-440	1.48	2.18	2.68
Veterans Services	N.C.G.S. 143B-1211	0.48	0.58	0.67
		$ 123.61	$ 129.21	$ 132.25
		2023	2024	2025
	Total Per Capita Cost Taxing Burden	$ 572.00	$ 622.00	$ 657.00
	State Ranking	84	84	82

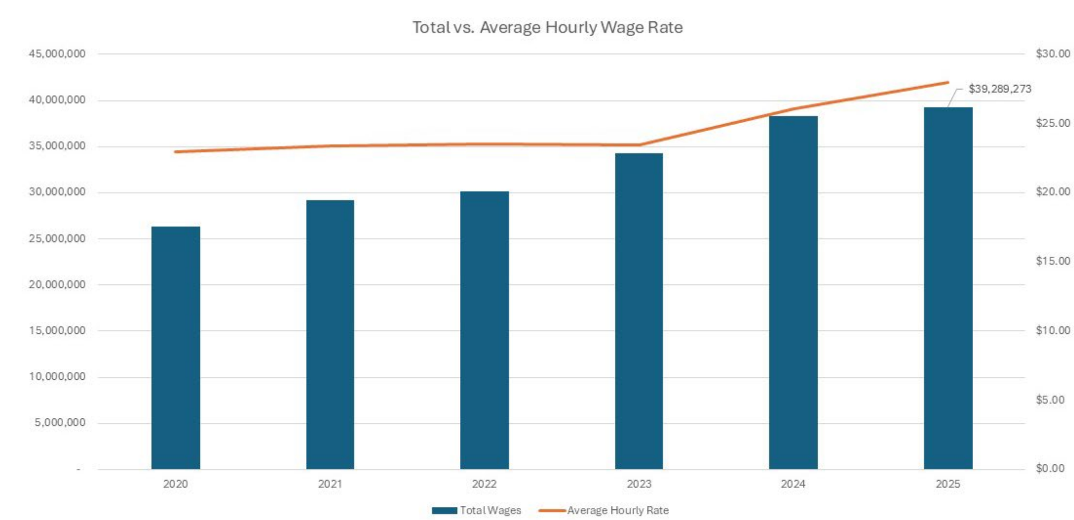


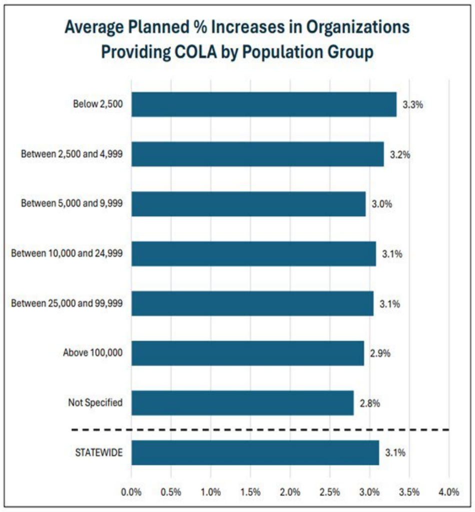
FY 26 Strategic Plan Focus Areas

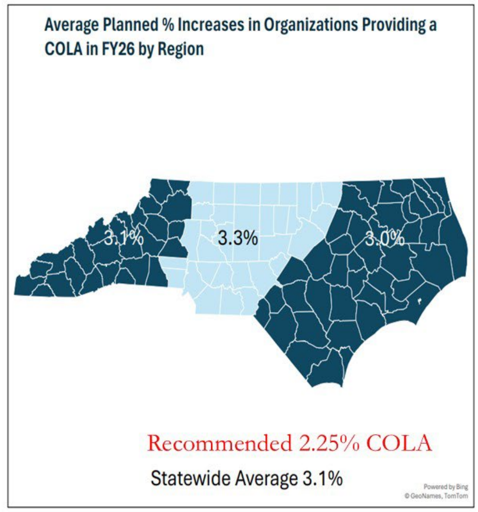
1. Employer of Choice
2. Public Safety & Well-being
3. Community Advancement
4. Economic Growth & Sustainment
5. Fiscal Stewardship

EMPLOYER OF CHOICE

- Performance Management Systems
- Pursue Substantial Equivalency
- Modernize Personnel Policy
- Evaluate the Competitiveness of County Fringe Benefits
- Results-Based Wellness Incentives
- Modifications to WellWorx Clinic
- Employee Recognition







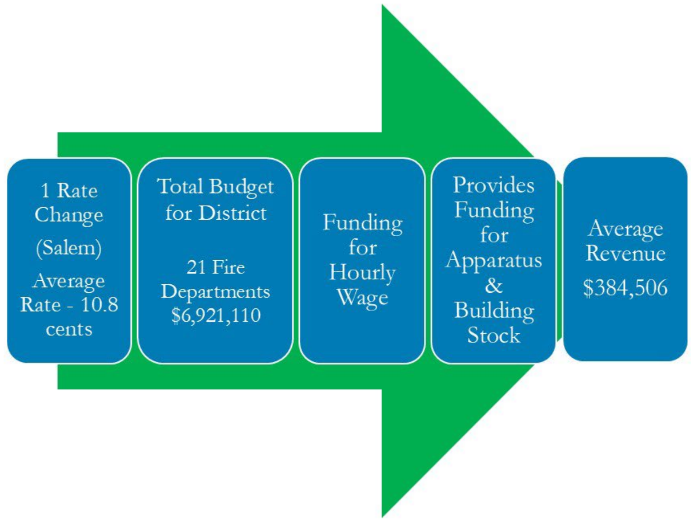
PUBLIC SAFETY & WELL-BEING

- Central Administered EMS System / Community Paramedicine Expanded Role
- Effective local use of opioid settlement funding and LME/MCO capital grant. Including establishing collaborative local partnerships that implement approved evidence-based "option A" MOU strategies.
- Fleet & Rolling Stock Management Plan (EMS & Sheriff)
- Continued support for all VFDs, including strategies that lower DOI ratings. (i.e., daytime staffing, satellite stations, municipal hydrant expansion, etc.).
- Centrally Administered Public Safety Radio Replacement Plan, Cardiac Monitoring
- Public Safety Strategic Plan Implementation

Public Safety Investment

Department	FY 23	FY 24	FY 25	FY 26	% Change
Detention Center	$5,749,295	$6,430,034	$6,824,177	$6,981,312	2%
Sheriff's Department	$8,334,000	$9,415,974	$10,640,279	$11,392,924	7%
Emergency Medical Services / EM	$7,713,065	$8,639,608	$8,562,050	$8,923,490	4%
Fire Marshal's Office	$428,075	$563,759	$588,664	$484,043	-18%
E-911/Communications	$2,625,355	$3,065,732	$3,477,312	$3,181,115	-9%
Total Public Safety Budget	$24,829,790	$27,999,945	**$30,092,482**	**$30,962,884**	3%

VOLUNTEER FIRE SERVICE



Fire District	23-24 Property Values	Combined 24-25 Total Property Value	FY 25-26 Property Values	FY 25-26 Estimated revenue	Value Difference	Tax Rate Per $100 of Value
Brendletown	$417,296,299	$430,064,181	$438,666,667	$460,600	$8,602,486	$ 0.105
Carbon City	$14,654,624	$17,185,386	$18,125,000	$14,500	$939,614	$ 0.080
Chesterfield	$236,107,970	$248,240,354	$253,203,846	$329,165	$4,963,492	$ 0.130
Drowning Creek	$83,174,407	$95,070,795	$96,970,833	$116,365	$1,900,038	$ 0.120
Enola	$146,351,034	$153,885,407	$156,961,905	$164,810	$3,076,498	$ 0.105
George Hildebran	$355,666,199	$365,080,307	$372,381,818	$409,620	$7,301,511	$ 0.110
Glen Alpine	$206,181,422	$216,694,692	$228,080,000	$228,080	$11,385,308	$ 0.100
Icard	$807,833,703	$883,425,379	$891,666,667	$1,070,000	$8,241,288	$ 0.120
Jonas Ridge	$192,030,605	$194,277,709	$198,162,963	$267,520	$3,885,254	$ 0.135
Lake James	$419,022,648	$427,514,825	$436,062,500	$348,850	$8,547,675	$ 0.080
Longtown	$207,652,348	$213,411,224	$219,275,000	$263,130	$5,863,776	$ 0.120
Lovelady	$695,913,351	$737,341,422	$752,090,476	$789,695	$14,749,054	$ 0.105
Oak Hill	$638,620,040	$659,890,897	$675,000,000	$540,000	$15,109,103	$ 0.080
Salem	$676,943,948	$702,393,262	$512,970,000	$512,970	$14,045,285	$ 0.1000
Smokey Creek	$36,720,198	$38,560,771	$43,656,780	$51,515	$5,096,009	$ 0.118
South Mountain	$104,083,303	$105,486,386	$107,595,588	$146,330	$2,109,202	$ 0.136
Triple Community	$673,994,159	$676,246,660	$689,770,000	$689,770	$13,523,340	$ 0.100
West End	$516,450,427	$534,766,828	$545,463,158	$518,190	$10,696,330	$ 0.095

COMMUNITY ADVANCEMENT

- Leverage the completed housing assessment to promote new product development
- Modernize, streamline, and simplify land use and zoning administration plans.
- Create and implement a Burke County citizens' academy.
- Fully implement existing GREAT and CAB grants to ensure more than 90 percent household coverage for high-speed broadband internet.
- Community Beautification Strategies, including roadside litter cleanup efforts.
- Finalize Asset Inventory Analysis (AIA) for all water and sewer infrastructure. Develop local and long-term municipal MOUs and reduce unaccounted for water/wastewater.
- Prioritize trail development and parks/recreation support.
- Increase citizen engagement & participation on county boards and committees.

Outside Contributions	Agency	2025 Budget	Requested	2026 Recommneded
100-59500-05-554000-	BURKE RESCUE ALLOCATION	$ 105,000	$ 435,800	$ 130,000
100-59500-05-554002-	BURKE ARTS COUNCIL ALLOCATION	8,000	15,000	12,000
100-59500-05-554003-	ALCOHOLISM ALLOCATION	30,000	40,000	30,000
100-59500-05-554004-	FRIENDS OF FFT	10,000	-	-
100-59500-05-554005-	FOOTHILLS REGIONAL AIRPORT	60,300	60,300	60,300
100-59500-05-554006-	REACT ALLOCATION	65,000	75,000	70,000
100-59500-05-554007-	HICKORY REGIONAL AIRPORT	54,000	4,000	4,000
100-59500-05-554008-	VEDIC	10,000	25,000	10,000
100-59500-05-554009-	GOOD SAMARITAN CLINIC ALLOCATI	40,000	60,000	40,000
100-59500-05-554010-	FOOTHILLS CONSERVANCY	40,000	50,000	40,000
100-59500-05-554012-	ANIMAL SERVICES FOUNDATION	5,000	20,000	5,000
100-59500-05-554017-	REASON ALLOCATION	18,000	18,000	18,000
100-59500-05-554023-	CONFLICT RESOLUTION ALLOCATION	10,915	15,769	12,500
100-59500-05-554024-	BURKE HISTORY MUSEUM ALLOCATIO	20,000	130,000	20,000
	Outside Contributions	**$ 476,215**	**$ 948,869**	**$ 451,800**

ECONOMIC GROWTH & SUSTAINMENT

- Investment and promotion of economic development assets and products, including property acquisition, water/sewer development, and workforce development.
- Evaluate economic impact and future partnerships for increased development of Hickory Regional Airport.
- Advance the development of industrial shell building and natural gas infrastructure inside Burke Business Park.
- Implement economic development promotion strategies and advanced marketing with NCEDP, NC Department of Commerce, and other regional site location strategies.
- Business-friendly public policy and innovative support for existing industry and business expansion.

FISCAL STEWARDSHIP

1. Maintain a minimum fund balance policy of 25 percent to ensure stability and the financial health of Burke County.
2. Invest in explanatory engineering and site evaluation of a Burke County Municipal Solid Waste (MSW) Cell Development.
3. Budget re-engineering strategies that utilize lean operational principles. Prioritize maximizing efficiency and balancing organizational performance and lowering tax rate.
4. Identify and pursue available national/state grant funding.
5. Implementation of a Comprehensive Capital Improvement and Master Facility Plan, including funding policies, project timelines, and execution strategies.
6. Maintain existing industry best practices, financial policies including debt management parameters.
7. Pursue option four (4) - full adaptive re-use of existing footprint for public health and social services building.
8. Business model review and recommendations to ensure self-sustainability for Burke County's enterprise funds.

CAPTIAL IMPROVEMENT PLAN FUNDING

BURKE COUNTY, NORTH CAROLINA
MAJOR PROJECT ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2026

Building - Major Projects		Status	Funded in PY from GF	Amount Funded in Capital Reserve	Grant Funding	Debt Funding	Total Funding
Animal Services Building	$ 7,300,000	Active - Design & Development	-	7,295,000	-	-	7,295,000
EMS Base #1 Relocation	$ 7,000,000	Active - Design & Development	-	6,845,000	450,000	-	7,295,000
Courthouse Improvements	$ 3,000,000	Active - Design & Development	-	2,000,000	1,000,000	-	3,000,000
Health / Human Services Building	$ 30,000,000	Space Planning 90%	-	-	-	10,000,000	10,000,000
Water Meter Replacement	$ 2,500,000	Analysis part of AIA - On going	-	-	1,300,000	-	1,300,000
AIA Capital Infrastructure Investment	$ 2,500,000	TBD	-	1,567,361	-	-	1,567,361
Fonta Flora Trail Capital Investment	$ 355,918	In Design Phase Bridge Side Walk Mattern & Craig	-	-	355,918	-	355,918
Over Mountain Victory Trail Investment	$ 392,258	FERC Grant from Duke	-	-	392,258	-	392,258
Jonas Ridge Phase I	$ 1,500,000	To be completed Q1 2024	1,500,000	-	-	-	1,500,000
Jonas Ridge Phase II	$ 800,000	In Design Phase (Q3 2024) - Equinox	-	127,632	-	-	127,632
East Burke Collection Site	$ 1,500,000	To be completed Q1 2024	1,500,000	-	-	-	1,500,000
EMS Station - New Construction	$ 1,000,000	Not Funded - TBD	-	-	-	-	-
EMS Station - New Construction	$ 1,000,000	Not Funded - TBD	-	-	-	-	-
Library Expansion	$ 12,000,000	Not Funded - TBD	-	-	-	-	-
		Total	$ 3,000,000	$ 17,834,993	$ 3,498,176	$ 10,000,000	$ 34,333,169

Governmental Activities – Out Year Non Major Capital Planning

GOVERNMENTAL ACTIVITIES OUT-YEAR NON-MAJOR									
Project	**Total Project Cost**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**2027-2028**	**2028-2029**	**2029-2030**	**5 YEAR TOTAL**
Clerk and Governing Board Facility Projects	75,000	-	-	25,000	50,000	-	-	-	75,000
ROD Indexing	170,000	-	-	75,000	95,000	-	-	-	170,000
EMS - Transition to Zoll - Z Cardiac Monitor	630,000	-	-	155,000	175,000	300,000	-		630,000
Transition to NXT auto pulse	391,000	-	-	100,000	100,000	191,000	-		391,000
New EMS Base - Location TBD	625,000			-		450,000	175,000		625,000
I.T. Networking Capital	655,500	30,500	125,000	-	-	250,000	250,000	250,000	655,500
Jail network and wifi	50,000	15,000	15,000	15,000	5,000	-	-	-	50,000
Services building network replacement	80,000	20,000	20,000	20,000	20,000	-	-	-	80,000
BCECC network replacement, radio network, wifi	150,000	50,000	50,000	50,000	-	-	-	-	150,000
FHEC - Roof Replacement	1,200,000	300,000	300,000	300,000	300,000	-	-	-	1,200,000
Courthouse Roofing	600,000	-	-	300,000	300,000	-	-	-	600,000
Courthouse - OAC Wiring Project	165,000	-	-	82,500	82,500	-	-	-	165,000
Cooperative Extension - General Capital	75,000		-	-	-	25,000	25,000	25000	75,000
I.T. Strategic Plan	125,000	62,500	62,500	-	-	-	-	-	125,000
Organizational Wide Public Safety Mobile Radio Replacement 212	1,347,000	295,000	442,000	205,000	205,000	100,000	100,000	100,000	1,347,000
Field 3 lights at Reep park	180,000	90,000	90,000	-	-	-	-	-	180,000
Paving of parking lots at Reep and Simpson	70,000	25,000	25,000	20,000	-	-	-	-	70,000
Replace two 20 year Kubota mowers	55,000	27,500	27,500	-	-	-	-	-	55,000
	$ 6,643,500	$ 915,500	$ 1,157,000	$ 1,347,500	$ 1,332,500	$ 1,316,000	$ 550,000	$ 375,000	$ 6,643,500

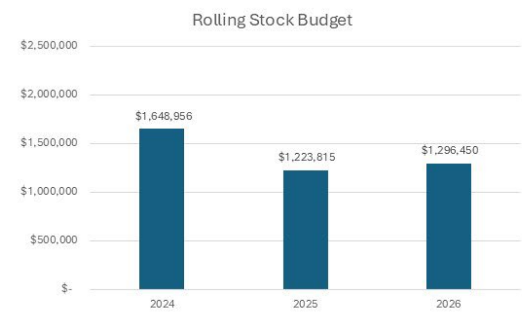
Enterprise Funds Activities – Out Year Non Major Capital Planning

WATER/SEWER ACTIVITIES OUT-YEAR NON-MAJOR

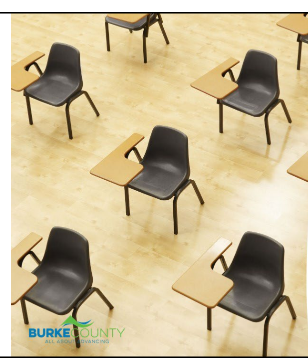
Project	Total Project Cost	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	5 YEAR TOTAL
Water Sewer Infrastructure Improvements AIA	1,500,000	-	-	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	1,500,000
Creek Bank Stabalization	125,000	-	-	25,000	25,000	25,000	25,000	25,000	125,000
	$ 1,625,000	$ -	$ -	$ 325,000	$ 325,000	$ 325,000	$ 325,000	$ 325,000	$ 1,625,000

SOLID WASTE ACTIVITIES OUT-YEAR NON-MAJOR

Project	Total Project Cost	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	TOTAL
Roll Off Truck Purchase	$ 620,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 100,000	-	$ 650,000
New Scale Replacement & Scale House	300,000	-	100,000	-	-	-	-	-	100,000
New Compactor	1,100,000	-	-	425,000	425,000	-	-	-	850,000
Cardboard Compactors	250,000	-	125,000	-	-	-	-	-	125,000
Other Major Equipment	500,000	-	-	130,000	100,000	100,000	100,000	100,000	430,000
MSW Analysis	1,500,000	-	-		500,000	500,000	500,000	600,000	1,500,000
Collection Site Offices	160,000	-	-	-	-	-	-	-	-
	$ 4,430,000	$ 110,000	$ 335,000	$ 665,000	$ 1,135,000	$ 710,000	$ 700,000	$ 700,000	$ 3,655,000



PUBLIC EDUCATION FUNDING FY 26



Burke County Schools

- **Commissioner Goals:**
  1. Competitive Operational Funding
  2. Additional Dedicated Funding For Teacher Supplements
  3. Improve Teacher-to-Student Ratios

Burke County Public Schools FY 26

01

Total County Funding

$20,500,000

02

Cash Flow Increase of approximately

$250K

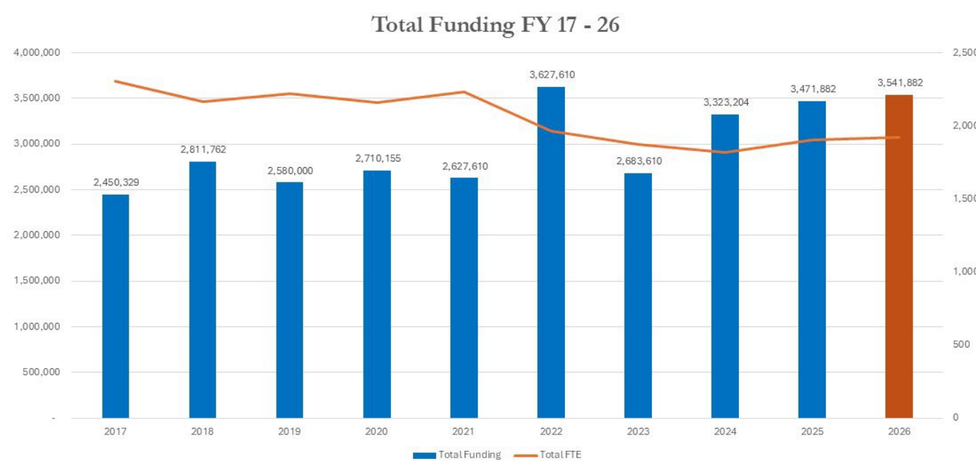
03

Per Pupil Allocation

Increase of $22.75

BURKECOUNTY

WPCC Funding History



- 2.6% Increase = $70,000

WESTERN PIEDMONT COMMUNITY COLLEGE

SOLID WASTE DEPARTMENT

Municipal C&D Household Fee (if you receive curbside C&D) - $5

Total Revenues.........................$7,059,943

Total Expenditures................ $6,218,639

Continuation of long-term rate stabilization study

Amended Municipal Solid Waste Handling Contract w/ Republic
- Continue In-Sourced Hauling / Transport
- In-Sourced Cardboard Handling and Recycling
- Simplified and Streamlined Material Rates & Fees
- Removed over time from standard operating shifts
- $4 MSW Household Fee Increase

Roadside Litter Prevention Campaign & Garbage Clean Up

WATER / SEWER DEPARTMENT

Standardized Municipal Sewer Fee- $5.50 Per 1,000 gallons
$5 Increase in Base Monthly Charge
No increase to general Burke County water or sewer consumption rates

Total Revenues.....................$3,260,930

Total Expenditures................$2,760,930

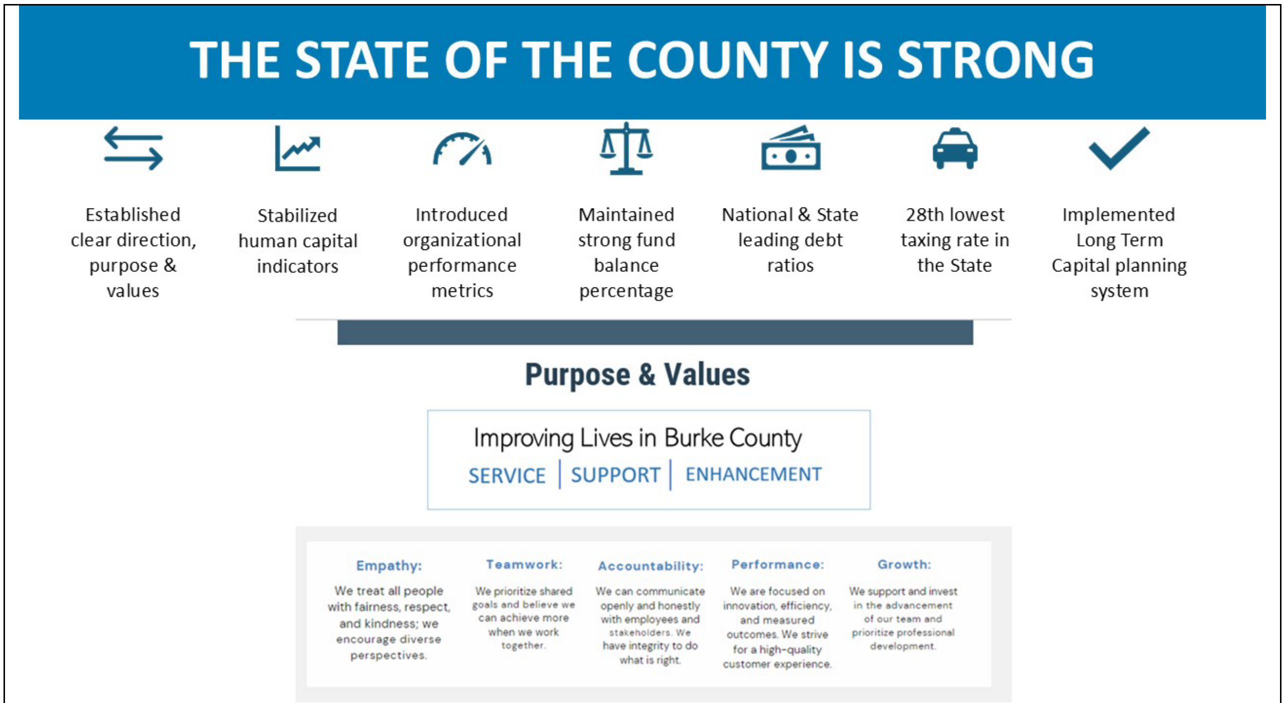
Completion of long-term AIA Study and Mapping of Infrastructure
Preparation for long term rate stabilization analysis, to be completed fall of 2025
Continued identification and reduction in purchases water loss from system

OTHER BUDGET DELIVERABLES

- No Premium for Employee-Only Health Insurance
- 6% Premium Increase for Family / Dependent – Health Savings Account
- 10% Premium Increase for Family / Dependent – PPO
- Increased Dental Coverage
- Met all High Priority Operational and Capital Needs

FY 2025-2026 GENERAL FUND BUDGET HIGHLIGHTS

- Third consecutive year of development from Zero Based
- Cumulative reduction in operating costs of ($395,571) since FY 22-23.
- Includes funding for year three (3) multi-year dedicated capital reserve fund, risk management fund, and debt service fund
- Phased approach to employee pay : 2.25% COLA; Performance Pay;
- Maintains employer sponsored 401k contribution to 5%
- Maintained County Allocation for Meals on Wheels Funding – 25 New Hot Meal Recipients
- Provides reoccurring funding for Roadside Litter Clean Up and Community Education Campaign
- Dedicated funding source for Broadband Expansion – Continuing Access to Broadband (CAB) grant
- Funding includes $250,000 increase in Public Education funding and increase in Community College funding
- Continued support for outside funding partners
- Maintains all Board of Commissioners fiscal policy goals – (ie. Fund Balance %, Debt Ratios, CIP Ladders, Etc.)



Chairman Brittain opened the floor for questions or comments; there being none, he opened the public hearing at 7:01 p.m. The Public Hearing Notice was published in the News Herald on May 29 and June 5, 2025. Further, the notice was also posted on the County's website (www.burkenc.org) on May 29, 2025. There being no one present to address the Board, the public hearing was closed at 7:01 p.m.

Chairman Brittain opened the floor for a motion.

Motion: To adopt the FY 25 - 26 Budget Ordinance (No. 2025-07) as presented.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mike Stroud, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

Chairman Brittain opened the floor for a motion

Motion: To approve a Memorandum of Agreement between Burke County and the Burke County Board of Education for FY 25-26.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

Chairman Brittain serves on the BDI (Burke Development Inc.) Board of Directors and needed to be recused for approval of funding for BDI. Therefore, he turned the meeting over to Commissioner Burns.

Motion: To execute funding to BDI for FY 25 - 26.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Brian Barrier, Commissioner
AYES:	Brian Barrier, Randy Burns, and Mike Stroud
RECUSED:	Jeffrey C. Brittain
ABSENT:	Phil Smith

Upon consultation with the County Attorney, and in light of Vice Chairman Smith's absence and Commissioner Barrier's required recusal, which prevented a quorum, action regarding the approval of VEDIC funding was deferred to the next regular meeting. Clerk Draughn noted that funding approval for the remaining nonprofits had not yet been addressed. Chairman Brittain then opened the floor for a motion.

Motion: To approve funding for nonprofits as set forth in the FY 25 - 26 budget, except for BDI & VEDIC.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

Ordinance No. 2025-07 reads as follows:

BUDGET ORDINANCE
FISCAL YEAR 2025-2026

SECTION I. BUDGET ADOPTION

There is hereby adopted the following Budget Ordinance for the County of Burke for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

GENERAL FUND

SOURCE	AMOUNT
Ad Valorem Taxes	$61,174,871
Other Taxes	$20,440,070
Permits and Fees	$2,359,369
Intergovernmental Revenues	$19,841,631
Sales and Services	$6,643,020
Miscellaneous Revenues	$1,125,406
Transfers from Other Funds	$2,000,000
Fund Balance Appropriation	$2,700,000
Total Revenues - General Fund	$116,284,367
General Government	$14,238,309

Public Safety	$34,605,274
Environmental Protection	$710,912
Transportation	$74,820
Economic/Physical Development	$1,990,879
Human Services	$29,155,305
Education	$24,054,864
Cultural and Recreational	$3,056,529
Transfers to Other Funds	$8,397,475
Total Expenditures - General Fund	$116,284,367

RISK MANAGEMENT FUND

SOURCE	AMOUNT
Miscellaneous Revenues	$8,454,317
Transfer from Other Funds	$1,420,000
Total Revenues - Risk Management Fund	$9,874,317
General Government	$9,874,317
Total Expenditures - Risk Management Fund	$9,874,317

DEBT SERVICE FUND

SOURCE	AMOUNT
Transfer from Other Funds	$7,142,287
Total Revenues - Debt Service Fund	$7,142,287
Debt Service	$7,142,287
Total Expenditures - Debt Service Fund	$7,142,287

SCHOOL CAPITAL PROJECTS FUND

SOURCE	AMOUNT
Other Taxes	$5,477,400
Intergovernmental Revenues	$1,335,000
Miscellaneous Revenues	$1,100,000
Fund Balance Appropriation	$20,000,000
Total Revenues - School Capital Project Fund	$27,912,400
Education	$3,315,000
Transfer to Other Funds	$5,514,812
Capital Project Reserves	$19,082,588
Total Expenditures - School Cap. Project Fund	$27,912,400

EMERGENCY TELEPHONE SURCHARGE FUND

SOURCE	AMOUNT
Intergovernmental Revenues	$1,543,300
Total Revenues – Emerg. Tele. Surcharge Fund	$1,543,300
Public Safety	$1,543,300
Total Expend. – Emerg. Tele. Surcharge Fund	$1,543,300

BUILDING AND CAPITAL FUND	
SOURCE	AMOUNT
Transfer from Other Funds	$2,100,000
Fund Balance Appropriation	$700,000
Total Revenues -Building and Capital Fund	$2,800,000
General Government	$2,800,000
Total Expend. -Building and Capital Fund	$2,800,000

CAPITAL RESERVE FUND	
SOURCE	AMOUNT
Transfer from Other Funds	$4,100,000
Total Revenues -Capital Reserve Fund	$4,100,000
Transfer to Other Funds	$2,100,000
General Government	$2,000,000
Total Expenditures -Capital Reserve Fund	$4,100,000

GRANT FUNDS	
SOURCE	AMOUNT
Grant Funds	$0
Total Revenues - Grant Fund	$0
Economic Development	$0
Total Expenditures - Grant Fund	$0

FIRE TAX DISTRICTS FUND	
SOURCE	AMOUNT
Property Tax	$7,124,579
Total Revenues - Fire Districts Fund	$7,124,579
Public Safety	$7,124,579
Total Expenditures - Fire Districts Fund	$7,124,579

DSS CLIENT TRUST FUND	
SOURCE	AMOUNT
Intergovernmental Revenues	$320,000
Total Revenues - DSS Client Trust Fund	$320,000
Human Services	$320,000
Total Expenditures - DSS Client Trust Fund	$320,000

DEED OF TRUST FUND	
SOURCE	AMOUNT
Permits and Fees	$70,000
Total Revenues - Deed of Trust Fund	$70,000

General Government	$70,000
Total Expenditures - Deed of Trust Fund	$70,000

LAW ENFORCEMENT RESTRICTED FUND

SOURCE	AMOUNT
Intergovernmental Revenues	$50,000
Total Revenues - Law Enforce. Restricted Fund	$50,000
Public Safety	$50,000
Total Expend. - Law Enforce. Restricted Fund	$50,000

WATER / SEWER FUND

SOURCE	AMOUNT
Sales and Services	$3,240,930
Miscellaneous Revenues	$20,000
Total Revenues - Water/Sewer Fund	$3,260,930
Water/Sewer Operations	$2,692,159
Transfer to other funds	$568,771
Total Expenditures - Water/Sewer Fund	$3,260,930

WATER / SEWER CAPITAL RESERVE FUND

SOURCE	AMOUNT
Transfer from Other Funds	$250,000
Total Revenues - Water/Sewer Cap. Reserve Fund	$250,000
Project Set Aside Reserves	$250,000
Total Expend. - Water/Sewer Cap. Reserve Fund	$250,000

SOLID WASTE FUND

SOURCE	AMOUNT
Sales and Services	$6,744,943
Intergovernmental Revenues	$230,000
Miscellaneous Revenues	$85,000
Total Revenues - Solid Waste Fund	$7,059,943
Solid Waste Operations	$6,319,943
Transfer to other funds	$740,000
Total Expenditures - Solid Waste Fund	$7,059,943

SOLID WASTE CAPITAL RESERVE FUND

SOURCE	AMOUNT
Transfer from Solid Waste	$240,000
Total Revenues - Solid Waste Cap. Reserve Fund	$240,000
Project Set Aside Reserves	$240,000

Total Expend. - Solid Waste Cap. Reserve Fund	$240,000

SECTION II. TAX RATES LEVIED

An ad valorem tax rate of $0.555 per $100 at full valuation is hereby established as the official tax rate for Burke County for the fiscal year 2025-2026. This rate shall be levied on the estimated taxable value of $11,066,149,116. Revenues are projected at a collection rate not to exceed the latest audited percentage.

Ad valorem tax rates as listed below per $100 at full valuation are hereby established as the official tax rates for Burke County Fire Protection Districts for the fiscal year 2025-2026. These rates shall be levied on the estimated taxable property situated in each district. Revenues are projected at a collection rate not to exceed the latest audited percentage for each district.

Fire District	Property Values	Tax Rate Per $100 of Value
Brendletown	$438,666,667	$0.105
Carbon City	$18,125,000	$0.080
Chesterfield	$253,203,846	$0.130
Drowning Creek	$96,970,833	$0.120
Enola	$156,961,905	$0.105
George Hildebran	$372,381,818	$0.110
Glen Alpine	$228,080,000	$0.100
Icard	$891,666,667	$0.120
Jonas Ridge	$198,162,963	$0.135
Lake James	$436,062,500	$0.080
Longtown	$219,275,000	$0.120
Lovelady	$752,090,476	$0.105
Oak Hill	$675,000,000	$0.080
Salem	$716,439,000	$0.1000
Smokey Creek	$43,656,780	$0.118
South Mountain	$107,595,588	$0.136
Triple Community	$689,770,000	$0.100
West End	$545,463,158	$0.095

SECTION III. FEES

All fees are continued as previously imposed and adopted as shown on Attachment A - Schedule of Fees. Any fee not specifically listed on Attachment A shall be at the last adopted amount. All fees are considered civil penalties, whether listed here or in individual ordinances.

SECTION IV. UTILIZATION OF BUDGET AND BUDGET ORDINANCE

This Ordinance shall be the basis of the financial plan for Burke County government during the 2025-2026 fiscal year. The County Manager shall administer the budget, and he shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Deputy County Manager/Finance Director shall establish and maintain records consistent with this ordinance and the appropriate statutes of the State of North Carolina.

The County Manager shall have the authorization to make budget changes between any and all operating funds and departments as long as the Total Fund Estimated Revenues and Total Fund Appropriations remain at the level, including all subsequent amendments, approved and adopted by the County Board of Commissioners, except as provided below.

The County Manager shall have the authorization to include in the budget all prior year budget amounts remaining for outstanding purchase order encumbrances, unspent grants, and other ongoing projects as determined by the Finance Department.

A copy of this ordinance shall be furnished to the Clerk to the Board of Commissioners, the County Manager, and the Deputy County Manager/Finance Director to be kept on file by them for direction in the disbursement of funds.

Adopted this 16th day of June 2025.

/s/: Jeffrey C. Brittain
Jeffrey C. Brittain, Chairman
Burke Co. Board of Commissioners

Attest:
/s/: Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Attachment A – Schedule of Fees reads as follows:

ANIMAL CONTROL & ANIMAL SERVICES	CURRENT FEES 24-25	PROPOSED FEES 25-26
General Boarding Fee	$10.00 per night	$10.00 per night
Isolation Boarding Fee	$15.00 per night	$15.00 per night
Bite Quarantine Pick Up Fee	$20.00 per animal	$20.00 per animal
Owner Surrender Fee	$10.00 per animal	$10.00 per animal
Working Cat Adoption Fee	$10.00 per cat	$10.00 per cat
Civil Penalty - First Offense	$50.00 per offense	$50.00 per offense
Civil Penalty - Second Offense	$100.00 per offense	$100.00 per offense
Civil Penalty - Third Offense	$200.00 per offense	$200.00 per offense
Dog Adoption Fee	$40.00 per dog / puppy	$40.00 per dog / puppy
Cat Adoption Fee	$20.00 per cat / kitten	$20.00 per cat / kitten
Chemical Capture Fee	$75.00 per animal	$75.00 per animal
Veteran Adoption Fee	$0.00 per animal	$0.00 per animal
Rabies Vaccination	$10.00 per vaccine	$10.00 per vaccine
Senior for Senior Adoption Fee	$0.00 per animal	$0.00 per animal
Other Species fees	Determined based on the type of animal	Determined based on the type of animal
BUILDING INSPECTION**		

Minimum Residential (electric, plumbing, mechanical, building)	$75.00 per trade or sq ft fee, whichever is greater	$100.00 per trade or sq ft fee, whichever is greater
Residential (unclassified)	$75.00	$100.00
Permit Multiplier - Residential	0.39 per SF	0.50 per SF
Minimum Commercial (electric, plumbing, mechanical, building)	$100.00 per trade or multiplier x cost of project, whichever is greater (currently 0.0043)	$100.00 per trade or multiplier x cost of project, whichever is greater (proposed 0.0050 first $2 million then 0.0025 for values exceeding $2 million)
Commercial (unclassified)	$100.00	$100.00
Permit Multiplier - Industrial	0.0043	$100.00 per trade or multiplier x cost of project, whichever is greater (proposed 0.0050 first $2 million then 0.0025 for values exceeding $2 million)
Mobile Home (Single)	$200.00	$200.00
Mobile Home (Double)	$200.00	$200.00
Modular	0.25 per sq. ft	0.25 per sq. ft
Stick Built	0.50 per sq. ft	0.50 per sq. ft
Plan Review Fee	$100.00	$100.00
Above-Ground Pool	$75.00	$75.00
In-Ground Pool	$150.00	$150.00
Commercial Pool	$200.00	$500.00

BUILDING INSPECTIONS - CONTINUED	CURRENT FEES 24-25	PROPOSED FEES 25-26
Commercial Signs	$100.00 - $200.00	$200.00
Call Back	$75.00	$75.00
Temporary Power	$250.00	$250.00
Additional Inspection (regular business hours)	$75.00	$75.00
Additional Inspection (after hours/weekend)	$150.00 min	$150.00 min
Homeowner Recovery Fund (as required by G.S. 87-15.6(b))	$10.00	$10.00

** If work is performed before permit is issued, double permit fee.

DEPARTMENT OF SOCIAL SERVICES		
<u>Ordinary Fees:</u>		
Child Support Application	$25.00	$25.00
NC Health Choice (1 child)	$50.00	$50.00
NC Health Choice (2 or more children)	$100.00	$100.00
HCWD Enrollment	$50.00	$50.00

EMS AMBULANCE SERVICES		
A0425 (per mile)	$13.50	$13.50
A0426 (transport)	$480.00	$487.50
A0427 (transport)	$759.00	$780.00

A0428 (transport)	$450.00	$450.00
A0429 (transport)	$639.00	$652.50
A0433 (transport)	$1,098.00	$1,125.00
A0434 (transport)	$1,297.50	$1,327.50
BLS-T/R (treatment - non transport)	$175.00	$262.50
ALS-T/R (treatment - non transport)	$325.00	$487.50

ENVIRONMENTAL HEALTH

On-Site Wastewater Permitting:		
Expansion of Existing System	$175.00	$200.00
Verification of Septic System	$100.00	$100.00
Repair Permits	No Charge	$100.00
Septic Tank Replacement	No Charge	No Charge
Addendum Fee	$50.00	$50.00
Call Back Fee	$50.00	$75.00
Required Septic System Re-Inspections:		
Type IIIb System (every 5 years)	$100.00	$100.00
Type IV System (every 3 years)	$125.00	$125.00
Type V System (once per year)	$175.00	$175.00
Type VI System (every 6 months)	$175.00	$175.00
*Fee waived if owner has Certified Operator		
Private Well Water:		
New Well Permit	$325.00	$400.00
Well Repair Permit	$175.00	$200.00

ENVIRONMENTAL HEALTH CONTINUED	CURRENT FEES 24-25	PROPOSED FEES 25-26
Bacteriological Well Water Sample	$60.00	$60.00
Chemical Well Water Sample	$110.00	$110.00
Public Swimming Pools:		
Annual Permit Fee	$150.00	$200.00
New Pool/Spa Plan Review	$250.00	$250.00
Remodel Pool/Spa Plan Review	$150.00	$150.00
Tattoo or Piercing Parlor/Artist:		
Tattoo or Piercing Parlor Annual Fee	$200.00	$200.00
Tattoo or Piercing Artist	$200.00	$200.00
Tattoo Artist/Parlor Plan Review	$200.00	$200.00
Food Service:		
Plan Review (Restaurants, Food Stands, Meat Markets, School Lunchrooms)	$250.00	$250.00
Plan Review (Mobile Food Unit)	$150.00	$150.00
Plan Review (Push Cart)	$100.00	$100.00
Temporary Food Permit	$75.00	$75.00
Preliminary/Consultative Visit	$75.00	$75.00

FINANCE

Returned Check Fee on All County Payments Except Tax	$25.00	$25.00
FIRE INSPECTION		
ABC Permit	$100.00	$100.00
Aboveground Tank Installation	$100.00	$100.00
Assembly	$150.00	$150.00
Blasting Permit	$150.00	$150.00
Bonfire Permit	$20.00	$20.00
Building, Fire / Life Safety System Plan Review	$50.00	$50.00
Business	$100.00	$100.00
Construction Permits required by NC Fire Code	$100.00	$100.00
Day Cares	$100.00	$100.00
Factory – Less Than 10,000 Square Feet	$150.00	$150.00
Factory – Over 10,000 Square Feet	$200.00	$200.00
Family Care Homes	$100.00	$100.00
Fire Alarm Install or Upgrade	$50.00	$50.00
Fire Suppression System Over Cooking Operations	$50.00	$50.00
Fireworks Display Permit	$100.00	$100.00
Foster Homes	$50.00	$50.00
Group Homes	$100.00	$100.00
Hazardous	$150.00	$150.00
Institutional	$150.00	$150.00
Motels	$150.00	$150.00
Operational Permits required by NC Fire Code	$100.00	$100.00
Fire Sprinkler System Install or Upgrade	$100.00	$100.00
Storage – Less Than 10,000 Square Feet	$150.00	$150.00
FIRE MARSHAL	**CURRENT FEES 24-25**	**PROPOSED FEES 25-26**
Storage – Over 10,000 Square Feet	$200.00	$200.00
Underground Storage Tank Installation	$150.00	$150.00
Underground Storage Tank Removal Permit	$150.00	$150.00
Vacant Property Placard	$70.00	$70.00
Vacant Property Posting	$100.00	$100.00
Fines for Civil Violations		
Improper Use of Drop Cords/Surge Protectors	$100.00	$100.00
Fire Extinguisher Violation	$100.00	$100.00
Improper Storage of Flammable & Combustible Liquids	$100.00	$100.00
Illegal Burning	$100.00	$100.00
Failure to Maintain Fire Alarm, Sprinkler, or Cooking Suppression System	$100.00	$100.00
Failed Re-Inspection - Additional Visit Fee per Visit	$50.00	$50.00
Blocked Fire Lane, Fire Hydrant, Standpipe or Fire Department Connection	$50.00	$50.00
Emergency Exit Light/Emergency Egress Light Violation	$50.00	$50.00
Fire Watch Requirement Violation	$250.00	$250.00
Phase 1 Environmental Assessment	$75.00	$75.00
Illegal Fireworks Violation (Subject to Seizure of Product)	$500.00	$500.00
Occupant Load Violation	$250.00	$250.00
FOOTHILLS HIGHER EDUCATION CONFERENCE CENTER		

	CURRENT FEES 24-25		PROPOSED FEES 25-26	
In-County				
Conference Area:	Daily Rate	Damage Deposit	Daily Rate	Damage Deposit
North Hall or South Hall (7,360 sq ft, 350 ppl)	$800.00	$800.00	$900.00	$900.00
Multi-Purpose Room (14,710 sq ft, 700 ppl)	$1,500.00	$1,500.00	$1,500.00	$1,500.00
Alcohol Fee (Must rent Multi-Purpose)	$250.00	--	$300.00	--
Kitchen (600 sq ft)	$300.00	--	$300.00	--
Small Meeting (A/V equipped) (590 sq ft, 30 ppl)	$200.00	$75.00	$200.00	$75.00
Break Out Rooms:				
Small Room (1000 sq ft, 40 ppl)	$150.00	$100.00	$150.00	$100.00
Large Room (1680 sq ft, 60 ppl)	$200.00	$150.00	$200.00	$150.00
County Department Fee (non-training events, 700 ppl)	$325.00	--	$325.00	--
* If admission is charged- 10% of gross receipts or 10% of table sales				
Out-of-County				
Conference Area:	Daily Rate	Damage Deposit	Daily Rate	Damage Deposit
North Hall or South Hall (7,360 sq ft, 350 ppl)	$825.00	$700.00	$825.00	$700.00
Multi-Purpose Room (14,710 sq ft, 700 ppl)	$1,525.00	$1,400.00	$1,525.00	$1,400.00

FOOTHILLS HIGHER EDUCATION CONFERENCE CENTER

	CURRENT FEES 24-25		PROPOSED FEES 25-26	
Alcohol Fee (Must rent Multi-Purpose)	$250.00	--	$250.00	--
Kitchen (600 sq ft)	$300.00	--	$300.00	--
Small Meeting (A/V equipped) (590 sq ft, 30 ppl)	$225.00	$75.00	$225.00	$75.00
Break Out Rooms:				
Small Room (1,000 sq ft, 40 ppl)	$175.00	$100.00	$175.00	$100.00
Large Room (1,680 sq ft, 60 ppl)	$225.00	$150.00	$225.00	$150.00
* If admission is charged- 10% of gross receipts or 10% of table sales				

IT/GIS

Letter	$0.15	$0.15
Map prints and copies		
Letter size map	$1.00	$1.00
Ledger (11x17)	$1.00	$1.00
Arch C (18x24)	$3.00	$3.00
Arch D (24x36)	$6.00	$6.00
Arch E (36x48)	$12.00	$12.00
Oversize - per square foot	$1.00 per sq ft	$1.00 per sq ft

HEALTH DEPARTMENT

NFCT DS VIR RESP RNA 4 TRGT	$185.42	$185.42

INSJ Non-Biodegradable Drug Delivery Imp....	$150.00	$150.00
Removal Non-Biodegradable Drug Delivery	$175.00	$175.00
Rmvl W/Rinsj Non-Biodegradable Drug Dlvr....	$250.00	$250.00
Destruction Benign Lesions Up To 14	$230.00	$230.00
Destruction Benign Lesions 15/>	$275.00	$275.00
Collection Venous Blood Venipuncture	$12.00	$12.00
I&D Vulva/Perineal Abscess	$242.00	$242.00
Colposcopy Cervix Upper/Adjacent Vagina	$241.00	$241.00
Colposcopy Cervix Bx Cervix & Endocrv Cu....	$343.00	$343.00
Colposcopy Cervix Vag Loop Eltrd Bx Cerv....	$40.00	$40.00
Biopsy Cervix Single/Mult/Excision of Le....	$100.00	$100.00
Cautery Cervix Laser Ablation	$158.00	$158.00
Conization Cervix W/Wo D&C Rpr Knife/Las....	$300.00	$300.00
Endometrial BX W/Wo Endocervix Bx W/O Di....	$244.00	$244.00
Vaginal Hysterectomy Uterus 250 Gm/<	$898.00	$898.00
Insertion Intrauterine Device Iud	$166.00	$166.00
Removal Intrauterine Device Iud	$212.00	$212.00
Laparoscopy Fulguration Oviducts	$400.00	$400.00
Fetal Nonstress Test	$101.00	$101.00
Antepartum Care Only 6-Apr Visits	$468.00	$468.00
Antepartum Care Only 7/> Visits	$804.00	$804.00
Postpartum Care Only Separate Procedure	$150.00	$150.00
Uterine Evacuation & Curettage Hydatidif....	$517.00	$517.00
US Pregnant Uterus 14 Wk Transabdl 1/1st....	$289.00	$289.00
US Preg Uterus After 1st Trimest 1/1st G....	$325.00	$325.00
US Pregnant Uterus Limited 1/> Fetuses	$200.00	$200.00
HEALTH DEPARTMENT CONTINUED	**CURRENT FEES 24-25**	**PROPOSED FEES 25-26**
US Preg Uterus Real Time F/U Trnsabdl Pe....	$253.00	$253.00
US Preg Uterus Real Time W/Image Dcmtn T....	$227.00	$227.00
Fetal Biophysical Profile Non-Stress Tes....	$140.00	$140.00
Fetal Biophysical Profile W/O Non-Stress....	$108.00	$108.00
Us Transvaginal	$125.00	$125.00
Us Pelvic Nonobstetric Real-Time Image C....	$128.00	$128.00
Basic Metabolic Panel Calcium Total	$5.00	$5.00
Comprehensive Metabolic Panel	$15.00	$15.00
Lipid Panel	$17.00	$17.00
Hepatic Function Panel	$14.50	$14.50
Drug Test(S), Presumptive, Any Number of....	$65.00	$65.00
Urinls Dip Stick/Tablet Reagnt Non-Auto	$12.00	$12.00
Urnls Dip Stick/Tablet Rgnt Non-Auto W/O....	$8.00	$8.00
Urine Pregnancy Test Visual Color Cmprsn....	$15.00	$15.00
Albumin Urine Microalbumin Quantitative	$9.57	$9.57
Albumin Urine Microalbumin Semiquantitative....	$4.74	$4.74
Assay of Amylase	$16.00	$16.00
Bile Acids Total	$17.00	$17.00
Blood Occult Peroxidase Actv Qual Feces	$11.00	$11.00
Blood Occult Fecal HGB Deter IA Qual Fec....	$28.00	$28.00
25 Hydroxy Includes Fractions if Perform....	$43.00	$43.00
Creatinine Other Source	$26.00	$26.00

Cyanocobalamin Vitamin B-12	$12.00	$12.00
Assay of Ferritin	$13.00	$13.00
Glucose Quantitative Blood XCPT Reagent	$13.00	$13.00
Glucose Post Glucose Dose	$16.00	$16.00
Glucose Tolerance Test GTT 3 Specimens	$43.00	$43.00
Glucose Tolerance Ea Addl Beyond 3 Speci....	$14.00	$14.00
Gonadotropin Follicle Stimulating Hormon....	$39.00	$39.00
Gonadotropin Luteinizing Hormone	$84.73	$84.73
Hemoglobin Fractj/Quantj Electrophoresis	$20.13	$20.13
Hemoglobin Glycosylated A1c	$24.00	$24.00
Hemoglobin Glycosylated A1c	$24.00	$24.00
Assay of Iron	$69.00	$69.00
Iron Binding Capacity	$10.00	$10.00
Lactate Dehydrogenase Ldh	$11.00	$11.00
Assay of Lead	$20.00	$20.00
Assay of Lipase	$16.00	$16.00
Assay of Magnesium	$15.00	$15.00
Assay of Prostate Specific Antigen Total	$10.00	$10.00
Protein Total Xcpt Refractometry Urine	$26.00	$26.00
Assay of Testosterone Total	$175.00	$175.00
Assay of Thiocyanate	$9.53	$9.53
Assay of Thyroxine Total	$15.00	$15.00
Assay of Free Thyroxine	$9.00	$9.00
Assay of Thyroid Stimulating Hormone TSH	$9.00	$9.00
Thyroid Horm UPTK/Thyroid Hormone Bindin....	$15.00	$15.00
Assay of Blood/Uric Acid	$20.52	$20.52

HEALTH DEPARTMENT CONTINUED	CURRENT FEES 24-25	PROPOSED FEES 25-26
Gonadotropin Chorionic Quantitative	$20.00	$20.00
Blood Count Hemoglobin	$8.00	$8.00
Blood Count Complete Auto&Auto Difrntl W....	$14.00	$14.00
Prothrombin Time	$7.00	$7.00
Sedimentation Rate RBC Automated	$7.00	$7.00
Sickling RBC Reduction	$7.00	$7.00
C-Reactive Protein	$13.00	$13.00
Heterophile Antibodies Screen	$10.00	$10.00
Immunoassay Nfct Agt Antb Qual/Semiquan	$21.40	$21.40
Microsomal Antibodies Each	$50.16	$50.16
Neutralization Test Viral	$95.00	$95.00
Rheumatoid Factor Quantitative	$9.39	$9.39
Skin Test Tuberculosis Intradermal	$25.00	$25.00
Skin Test Tuberculosis Intradermal	$25.00	$25.00
Syphilis Test Non-Treponemal Antibody Qu....	$6.00	$6.00
Antibody Borrelia Burgdorferi Lyme Disea....	$91.00	$91.00
Antibody Cytomegalovirus Cmv	$92.00	$92.00
Antibody Cytomegalovirus Cmv Igm	$92.00	$92.00
Antibody Ehrlichia	$156.00	$156.00
Antibody Helicobacter Pylori	$80.00	$80.00
Antibody Herpes Smplx Type 1	$52.00	$52.00
Antibody Hiv-1&Hiv-2 Single Result	$19.50	$19.50

Hepatitis B Surf Antibody Hbsab	$8.00	$8.00
Hepatitis Be Antibody Hbeab	$13.00	$13.00
Antibody Mumps	$38.00	$38.00
Antibody Rickettsia	$59.00	$59.00
Antibody Rubella	$38.00	$38.00
Antibody Rubeola	$38.00	$38.00
Antibody Toxoplasma	$35.90	$35.90
Antibody Toxoplasma IGM	$35.90	$35.90
Antibody Treponema Pallidum	$22.45	$22.45
Antibody Varicella-Zoster	$20.00	$20.00
Antibody Virus Not Elsewhere Specified	$23.50	$23.50
Hepatitis C Antibody	$15.75	$15.75
Antibody Screen RBC Each Serum Technique	$18.00	$18.00
Blood Typing Serologic Abo	$15.00	$15.00
Blood Typing Serologic Rh (D)	$15.00	$15.00
Cul Bact Xcpt Urine Blood/Stool Aerobic	$15.70	$15.70
Cul Bact Aerobic Addl Meths Definitive E....	$53.20	$53.20
Cul Prsmptv Pthgnc Organism Scrn W/Colon....	$29.00	$29.00
Culture Bacterial Quantitative Colony Cou....	$13.00	$13.00
Ova&Parasites Direct Smears Concentratio....	$33.00	$33.00
Smr Prim Src Gram/Giemsa Stain Bct Fungi....	$14.00	$14.00
Smr Prim Src Wet Mount Nfct Agt	$14.00	$14.00
Iaad Eia Hepatitis B Surface Antigen	$14.20	$14.20
Iaad Eia Hepatitis Be Antigen	$12.00	$12.00
Iaad Eia Hiv-1 Ag W/Hiv-1 & Hiv-2 Antbdy....	$31.00	$31.00
Iadna Chlamydia Trachomatis Amplified Pr....	$40.53	$40.53
HEALTH DEPARTMENT CONTINUED	**CURRENT FEES 24-25**	**PROPOSED FEES 25-26**
Iadna Hepatitis B Virus Quantification	$195.00	$195.00
Iadna Neisseria Gonorrhoeae Amplified Pr....	$40.53	$40.53
Iadna Human Papillomavirus High-Risk Typ....	$76.00	$76.00
Iadna Human Papillomavirus Types 16 & 18....	$85.00	$85.00
Iadna Trichomonas Vaginalis Amplified Pr....	$38.79	$38.79
Iadna Multiple Organisms Amplified Probe....	$81.06	$81.06
Iaadiadoo Influenza	$18.00	$18.00
Iaadiadoo Influenza	$18.00	$18.00
Iaadiadoo Respiratory Synctial Virus	$33.00	$33.00
Iaadiadoo Streptococcus Group A	$21.00	$21.00
Cytp Cerv/Vag Auto Thin Layer Prep Mnl S....	$37.00	$37.00
Cytp C/V Auto Thin Lyr Prepj Scr Mnl Res....	$40.00	$40.00
Rsv Monoclonal Antb Seasonal Dose 0.5ml	$458.00	$458.00
Im Adm Prq Id Subq/Im Njxs 1 Vaccine	$20.45	$20.45
Im Adm Prq Id Subq/Im Njxs 1 Vaccine	$20.45	$20.45
Im Adm Prq Id Subq/Im Njxs Ea Vaccine	$15.00	$15.00
Im Adm Prq Id Subq/Im Njxs Ea Vaccine	$15.00	$15.00
Im Adm Intransl/Oral 1 Vaccine	$17.71	$17.71
Im Adm Intransl/Oral 1 Vaccine	$17.71	$17.71
Im Adm Intransl/Oral Ea Vaccine	$17.71	$17.71
Imm Admn Sarscov2 Vaccine Single Dose	$65.00	$65.00
Menb Recombinant Prot W/Out Membr Vesic	$243.17	$243.17

Hepa Vaccine Adult IM	$58.00	$58.00
Hepatitis A Vaccine Pediatric 2 Dose Sch....	$42.00	$42.00
Hepatitis A & B Vaccine Hepa-Hepb Adult	$103.00	$103.00
Hemophilus Influenza B Vaccine Prp-Omp 3....	$33.00	$33.00
Hemophilus Influenza B Vaccine Prp-T 4 D....	$27.00	$27.00
Human Papilloma Virus Vaccine Quadriv 3	$255.00	$255.00
Human Papilloma Virus Nonavalent Hpv 3 D....	$255.00	$255.00
Influenza Vacc Trivalent Prsrv Free Jun-....	$9.00	$9.00
Iiv3 Vacc No Prsv 0.5 Ml IM	$9.00	$9.00
Influenza Virus Vaccine Split Virus Jun-....	$9.00	$9.00
Influenza Virus Vaccine Split Virus 3/>	$9.00	$9.00
Influenza Virus Vaccine Live Intranasal	$28.00	$28.00
Influenza Vaccine Cell Cult Prsrv Free I....	$32.65	$32.65
PCV13 Vaccine Im	$246.00	$246.00
Laiv4 Vaccine Intranasal	$9.00	$9.00
Rotavirus Vaccine Pentavalent 3 Dose Liv....	$107.00	$107.00
Iiv4 Vacc No Prsv 0.25 Ml IM	$9.00	$9.00
Iiv4 Vacc No Prsv 0.5 Ml IM	$9.00	$9.00
Iiv4 Vaccine Splt 0.5 Ml IM	$9.00	$9.00
Typhoid Vaccine Live Oral	$42.00	$42.00
Dtap-Ipv-Hib-Hepb Vaccine Intramuscular	$133.92	$133.92
Dtap-Hib-IPV Inactivated Vaccine Im	$125.00	$125.00
Diphth Tetanus Tox Acell Pertussis Vacc<....	$29.00	$29.00
Diphtheria Tetanus Toxoid Adsorbed <7 Yr....	$12.00	$12.00
Measles Mumps Rubella Virus Vaccine Live....	$89.00	$89.00
Measles Mumps Rubella Varicella Vacc Liv....	$246.00	$246.00

HEALTH DEPARTMENT CONTINUED	CURRENT FEES 24-25	PROPOSED FEES 25-26
Poliovirus Vaccine Inactivated Subq/IM	$39.00	$39.00
TD Vacc No Presv 7 Yrs+ IM	$28.00	$28.00
Tdap Vaccine 7 Yrs/> IM	$52.00	$52.00
Varicella Virus Vaccine Live Subq	$157.00	$157.00
DTAP-HEPB-IPV Vaccine Intramuscular	$95.00	$95.00
Ppsv23 Vacc 2 Yrs+ Subq/Im	$128.00	$128.00
Meningococcal Conj Vaccine Quadravalent	$140.00	$140.00
Hepb Vacc 3 Dose Ped/Adol IM	$30.00	$30.00
Hepb Vaccine 3 Dose Adult IM	$58.00	$58.00
Hepb-Hib Vaccine Intramuscular	$55.00	$55.00
Influenza Virus Vaccine, Quadrivalent (C....	$9.00	$9.00
Family Psychotherapy W/O Patient Present	$105.00	$105.00
Family Psychotherapy W/Patient Present	$102.00	$102.00
Group Psychotherapy	$127.00	$127.00
Sarscov2 Vacc 3mcg/0.3ml Tris-Sucrose IM....	$17.25	$17.25
Sarscov2 Vacc 10mcg/0.3ml Tris-Sucrose I....	$77.00	$77.00
Sarscov2 Vacc 30mcg/0.3ml Tris-Sucrose I....	$115.00	$115.00
Sarscov2 Vaccine 25 Mcg/0.25 Ml for IM U....	$132.87	$132.87
Sarscov2 Vaccine 50 Mcg/0.5 Ml for IM Us....	$132.87	$132.87
Pure Tone Audiometry Air Only	$49.00	$49.00
Pure Tone Audiometry Air Only	$49.00	$49.00
Developmental Screen W/Scoring & Doc Std....	$21.00	$21.00

Behav Assmt W/Score & Docd/Stand Instrum....	$21.00	$21.00
Hlth&Behavior Assmt Ea 15 Min W/Pt 1st A....	$16.00	$16.00
Hlth&Behavior Assmt Ea 15 Min W/Pt Re-As....	$16.00	$16.00
Administration of Patient-Focused Health....	$21.00	$21.00
Administration of Caregiver-Focused Heal....	$21.00	$21.00
Therapeutic Prophylactic/Dx Injection Su....	$26.00	$26.00
Medical Nutrition Assmt&Ivntj Indiv Each....	$49.00	$49.00
Medical Nutrition Re-Assmt&Ivntj Indiv E....	$38.00	$38.00
Medical Nutrition Therapy Grp2/ Indiv Ea....	$49.00	$49.00
Synchronous Audio-Video Visit New Sf Mdm....	$111.79	$111.79
Synchronous Audio-Video Visit New Low Md....	$174.42	$174.42
Synchronous Audio-Video Visit New Mod Md....	$261.36	$261.36
Synchronous Audio-Video Vst New High Mdm....	$345.20	$345.20
Synchronous Audio-Video Visit Est Sf Mdm....	$87.98	$87.98
Synchronous Audio-Video Visit Est Low Md....	$142.32	$142.32
Synchronous Audio-Video Visit Est Mod Md....	$200.29	$200.29
Synchronous Audio-Video Vst Est High Mdm....	$281.02	$281.02
Synchronous Audio-Only Visit Est Sf Mdm	$87.98	$87.98
Synchronous Audio-Only Visit Est Low Mdm....	$142.32	$142.32
Handlg&/Or Convey of Spec for TR Office	$40.00	$40.00
Supplies&Materials Above/Beyond Prov By	$63.00	$63.00
Office Outpatient New 10 Minutes	$81.00	$81.00
Office Outpatient New 20 Minutes	$156.00	$156.00
Office Outpatient New 30 Minutes	$226.00	$226.00
Office Outpatient New 45 Minutes	$351.00	$351.00
Office Outpatient New 60 Minutes	$318.00	$318.00

HEALTH DEPARTMENT CONTINUED	CURRENT FEES 24-25	PROPOSED FEES 25-26
Office Outpatient Visit 5 Minutes	$45.00	$45.00
Office Outpatient Visit 10 Minutes	$90.00	$90.00
Office Outpatient Visit 15 Minutes	$152.00	$152.00
Office Outpatient Visit 15 Minutes	$152.00	$152.00
Office Outpatient Visit 25 Minutes	$229.00	$229.00
Office Outpatient Visit 25 Minutes	$229.00	$229.00
Office Outpatient Visit 40 Minutes	$305.00	$305.00
Office Consultation New/Estab Patient 30....	$41.00	$41.00
Office Consultation New/Estab Patient 40....	$112.00	$112.00
Office Consultation New/Estab Patient 60....	$83.00	$83.00
Office Consultation New/Estab Patient 80....	$220.00	$220.00
Initial Preventive Medicine New Patient	$265.00	$265.00
Initial Preventive Medicine New Patient	$265.00	$265.00
Initial Preventive Medicine New Pt Age 4....	$285.00	$285.00
Initial Preventive Medicine New Pt Age 4....	$285.00	$285.00
Initial Preventive Medicine New Pt Age 1....	$285.00	$285.00
Initial Preventive Medicine New Pt Age 1....	$285.00	$285.00
Initial Preventive Medicine New Pt Age 1....	$285.00	$285.00
Initial Preventive Medicine New Pt Age 1....	$304.00	$304.00
Initial Preventive Medicine New Pt Age 1....	$304.00	$304.00
Initial Preventive Medicine New Pt Age 1....	$304.00	$304.00
Initial Preventive Medicine New Pt Age 1....	$304.00	$304.00

Initial Preventive Medicine New Pt Age 1....	$304.00	$304.00
Initial Preventive Medicine New Patient	$304.00	$304.00
Initial Preventive Medicine New Patient	$292.00	$292.00
Periodic Preventive Med Established Pati....	$280.00	$280.00
Periodic Preventive Med Established Pati....	$104.00	$104.00
Periodic Preventive Med Est Patient 1-4y....	$252.00	$252.00
Periodic Preventive Med Est Patient 1-4y....	$252.00	$252.00
Periodic Preventive Med Est Patient 5-11....	$252.00	$252.00
Periodic Preventive Med Est Patient 5-11....	$252.00	$252.00
Periodic Preventive Med Est Patient 12-1....	$271.00	$271.00
Periodic Preventive Med Est Patient 12-1....	$271.00	$271.00
Periodic Preventive Med Est Patient 12-1....	$271.00	$271.00
Periodic Preventive Med Est Patient 18-3....	$271.00	$271.00
Periodic Preventive Med Est Patient 18-3....	$271.00	$271.00
Periodic Preventive Med Est Patient 18-3....	$271.00	$271.00
Periodic Preventive Med Est Patient 40-6....	$271.00	$271.00
Periodic Preventive Med Est Patient 40-6....	$271.00	$271.00
Periodic Preventive Med Est Patient 65yr....	$268.00	$268.00
Tobacco Use Cessation Intermediate 10-Ma....	$14.00	$14.00
Tobacco Use Cessation Intensive >10 Minu....	$60.00	$60.00
Alcohol/Substance Screen & Interven 15-3....	$38.00	$38.00
Alcohol/Substance Screen & Intervention	$157.00	$157.00
Phys/Qhp Telephone Evaluation 10-May Min	$16.00	$16.00
Phys/Qhp Telephone Evaluation 20-Nov Min	$30.00	$30.00
Phys/Qhp Telephone Evaluation 21-30 Min	$44.00	$44.00
Home Visit Postnatal Assmt&F-Up Care	$284.00	$284.00

HEALTH DEPARTMENT CONTINUED	CURRENT FEES 24-25	PROPOSED FEES 25-26
Home Visit Newborn Care & Assessment	$284.00	$284.00
Home Visit Newborn Care & Assessment	$284.00	$284.00
Admin Influenza Virus Vac	$17.50	$17.50
Admin Pneumococcal Vaccine	$17.50	$17.50
Diab Manage TRNPER Indiv	$17.00	$17.00
Diab Manage TRN Ind/Group	$17.00	$17.00
Medroxyprogesterone Acetate	$0.13	$0.13
Injection, Hydroxyprogesterone Caproate,....	$0.80	$0.80
Rho D Immune Globulin Inj	$106.00	$106.00
Unclassified Drugs	$20.00	$20.00
Levonorgestrel IU 52mg 3 Yr	$122.00	$122.00
Levonorgestrel IU 52mg 5 Yr	$314.00	$314.00
Intraut Copper Contraceptive	$245.00	$245.00
Etonogestrel Implant System	$418.95	$418.95
Influenza Virus Vaccine, Split Virus, Wh....	$9.00	$9.00
Influenza Virus Vaccine, Split Virus, Wh....	$11.50	$11.50
Medical Home, Initial Plan	$50.00	$50.00
Medical Home, Maintenance	$150.00	$150.00
Contraceptive Pills for BC	$2.00	$2.00
RN Services Up To 15 Minutes	$86.00	$86.00

LIBRARY

Replacement Library Card	$5.00	$5.00
Lost Or Damaged Book	Actual Cost	Actual Cost
Copier, Printer, & Word Processer	.25 Page	.25 Page
Fax	$1.00 Page	$1.00 Page

PARKS & RECREATION		
Picnic Shelters		
4 Hours	$40.00	$40.00
8 Hours	$70.00	$70.00
Ball Field Rentals		
Per Field Per Day	$90.00	$90.00
Per Field Per Day with Lights	$165.00	$165.00
Per Hour Per Field (Out of County Teams)	$15.00	$25.00
Per Hour Light Usage	$25.00	$30.00
Ball Field Rentals		
Baseball and Softball (Tarheel Dues Additional)	$95.00 /TEAM	$95.00 /TEAM
Basketball	$95.00 /TEAM	$95.00 /TEAM
Football	$95.00 /TEAM	$95.00 /TEAM
Indoor Soccer	$80.00 /TEAM	$95.00
Outdoor Soccer	$80.00 /TEAM	$95.00

PLANNING & ZONING		
Residential Zoning Permit	$35.00	$35.00
Residential (Unclassified)	$75.00	$75.00

PLANNING & ZONING CONTINUED	CURRENT FEES 24-25	PROPOSED FEES 25-26
Non-Residential Zoning Permit	$100.00	$100.00
Non-Residential Zoning Permit & Minor Site Plan Review	$150.00	$150.00
Non-Residential Zoning Permit & Major Site Plan Review	$250.00	$250.00
Telecommunications Tower - New	$3,500.00	$3,500.00
Telecommunications Tower - Co-Location – Major Upgrade	$2,000.00	$2,000.00
Telecommunications Tower - Co-Location – Minor Upgrade	$1,000.00	$1,000.00
Sign Permit	$50.00	$50.00
Minor Shoreline Protection Permit	$150.00	$150.00
Major Shoreline Protection Permit	$300.00	$300.00
Resubmittal, Re-Inspection, Or Call Back Fee	$50.00	$50.00
Rezoning Application	$650.00 + $25/AC	$650.00 + $25/AC
Zoning Ordinance Amendment	$650.00	$650.00
Special Use Permit Application	$450.00	$450.00
Zoning Variance Request	$450.00	$450.00
Interpretation Of Use District Map	$450.00	$450.00
Zoning Appeal	$450.00	$450.00
Zoning Conformity Letter	$35.00	$35.00
Exempt Subdivision Review	$25.00	$25.00
Minor Subdivision Review	$100.00	$100.00

Major Subdivision Review (Prelim)	$500.00 + $5/LOT	$500.00 + $5/LOT
Major Subdivision Review (Final)	$500.00 + $3/LOT	$500.00 + $3/LOT
Street Signs	$200.00	$200.00
Subdivision Appeal	$450.00	$450.00
Subdivision Text Amendment	$650.00	$650.00
Subdivision Variance Request	$450.00	$450.00
Floodplain Development Permit	$100.00	$100.00
Floodplain Ordinance Appeal	$450.00	$450.00
Short Term Rental Permit	$100.00	$100.00

* If Work Is Performed Before Permit Issued, Double Permit Fee.

SHERIFF'S OFFICE		
Fingerprints	$10.00	$10.00
New Conceal Carry Permit	$90.00	$90.00
New Conceal Carry Permit - Active Leo	$80.00	$80.00
New Conceal Carry Permit - Retired Leo	$45.00	$45.00
Renewal Conceal Carry Permit	$75.00	$75.00
Renewal Conceal Carry Permit - Retired Leo	$40.00	$40.00
Handgun Purchase Permit	$5.00 EACH	NA
Service Fee for Civil Papers	$30.00 Per Person	$30.00 Per Person
Sale Of Property by Judgment (Necessary Expenses for Sale)	5% On the First $500, 2.5% On All Sums Over $500	5% On the First $500, 2.5% On All Sums Over $500

REGISTER OF DEEDS	**CURRENT FEES 24-25**	**PROPOSED FEES 25-26**
Land Records:		
Instruments In General	$26.00 = 15 Pages, $4 Each Additional Page	$26.00 = 15 Pages, $4 Each Additional Page
Deeds of Trusts or Mortgages	$64.00 35 Pages, $4 Each Additional Page	$64.00 35 Pages, $4 Each Additional Page
State Excise Tax on Real Estate Conveyances	$2.00 Per Thousand ($1.00 Up To $500.00)	$2.00 Per Thousand ($1.00 Up To $500.00)
Additional Index Reference on Assignment	$10.00	$10.00
Additional Required Indexed Party (Over 20)	$2.00 Per Name	$2.00 Per Name
Multiple Instruments in One Document	$10.00 Each Additional Instrument	$10.00 Each Additional Instrument
Nonstandard Document	$25.00 + Other Applicable Recording Fees	$25.00 + Other Applicable Recording Fees
Plats:		
Each Original or Revised Plat Recorded	$21.00 Per Sheet or Page	$21.00 Per Sheet or Page
Certified Copy	$5.00	$5.00
Uniform Commercial Code:		
One or Two Pages	$38.00	$38.00

Three to Ten Pages	$45.00	$45.00
Over Ten Pages	$45.00 10 Pages, $2 Each Additional Page	$45.00 10 Pages, $2 Each Additional Page
Removal of Graves Certificate	$12.00 First Page, $3 Each Additional Page	$12.00 First Page, $3 Each Additional Page
Right-Of-Way Plans:		
Each Original or Amended Plan and Profile Sheet	$21.00 First Page, $5 Each Additional Page	$21.00 First Page, $5 Each Additional Page
Certified Copy	$5.00	$5.00
Comparing Copy for Certification	$5.00	$5.00
Military Service Record:		
Filing and Recording Discharge	No Fee	No Fee
1 Certified Copy	No Fee	No Fee
Certified Copy Which No Other Provision Is Made	$5 First Page, $2 Each Additional Page	$5 First Page, $2 Each Additional Page
Marriage License Fees:		
Issuing License	$60.00 - Cash Only	$60.00 - Cash Only
Delayed Certificate With 1 Certified Copy	$20.00	$20.00
Amendment of Marriage App, License or Certificate, With 1 Certified Copy	$10.00	$10.00
Certified Copy of a Vital Record (Birth, Death, Marriages)	$10.00	$10.00
REGISTER OF DEEDS CONTINUED	**CURRENT FEES 24-25**	**PROPOSED FEES 25-26**
Register Birth Certificate:		
Prepare Paperwork When Birth to be Registered in Another County	$10.00	$10.00
Register Papers Prepared in Another County With 1 Certified Copy	$10.00	$10.00
Prepare Papers and Register in the Same County With 1 Certified Copy	$20.00	$20.00
Amendment of Birth or Death Record:		
Prepare Amendment Affecting Correction	$25.00	$25.00
1 Certified Copy	$10.00	$10.00
Legitimations:		
Prepare Documents (Does Not Include a Certified Copy)	$25.00	$25.00
Certified Copy of Birth Record	$10.00	$10.00
Qualifications Of Notary Public	$10.00	$10.00
Notary Authentication	$5.00	$5.00
Acknowledgements	$5.00 Per Signature, $10.00 Per Electronic	$5.00 Per Signature, $10.00 Per Electronic
State Vital Records Search	$14.00	$14.00

State Vital Records for Network Access	$24.00 First Copy, $15.00 Each Additional Copy	$24.00 First Copy, $15.00 Each Additional Copy
Miscellaneous Services:		
Passport Photo Service	$15.00 Per 2x2 Picture	$15.00 Per 2x2 Picture
Plain Copies	$ .25 Per Page	$ .25 Per Page
Expedited Mail Services-Domestic	$16.00	$25.00
Expedited Mail Services-International	$45.00	$45.00
TAX DEPARTMENT		
Garnishment Fee	$30.00	$30.00
Returned Checks on Tax Payments	$25.00 or 10%, Whichever Is Greater	$25.00 or 10%, Whichever Is Greater
Room Occupancy Tax	6%	6%
Failure To Pay	$5.00 or 10%, Whichever Is Greater	$5.00 or 10%, Whichever Is Greater
Failure To File	5% of Tax + 5% For Each Month Up To 25%	5% of Tax + 5% For Each Month Up To 25%
Short Term Rental Vehicles	County 1.5% of Gross Receipts	County 1.5% of Gross Receipts
	City of Hickory 1.5% of Gross Receipts	City of Hickory 1.5% of Gross Receipts
SOLID WASTE	**CURRENT FEES 24-25**	**PROPOSED FEES 25-26**
ABC License		
On-Premises Malt (Beer)	$15.00	$15.00
Off-Premises Malt (Beer)	$5.00	$5.00
On-Premises Unfortified Wine and/or Fortified Wine	$15.00	$15.00
Off-Premises Unfortified Wine and/or Fortified Wine	$10.00	$10.00
Residential Dwelling Fee		
Regular Rate	$88.00 Per Year	$94.00 Per Year
Qualified Reduced Rate	$44.00 Per Year	$44.00 Per Year
Boiler Fuel	$12.75 Per Ton	$12.75 Per Ton
Brush	$36.75 Per Ton	$36.75 Per Ton
Commercial/Industrial	$79.00 Per Ton	$79.00 Per Ton
Construction/Demolition	$43.25 Per Ton	$43.25 Per Ton
Construction/Demolition Household Fees	$5 Per Household	$5 Per Household
Pallets	$46.50 Per Ton	$46.50 Per Ton
Roofing Material	$43.25 Per Ton	$43.25 Per Ton
Single Wide Mobile Homes	$625.00 Each	$625.00 Each
Double Wide Mobile Homes	$760.00 Each	$760.00 Each
Triple Wide Mobile Homes	$900.00 Each	$900.00 Each
Rims With Tires (Up To 20")	$4.00 Per Rim	$4.00 Per Rim
Rims With Tires (Greater Than 20")	$5.50 Per Rim	$5.50 Per Rim

Sale Of Wooden Pallets	$1.50 Each	$1.50 Each
Weigh Truck Only	$10.00 Each	$10.00 Each

WATER		
Basic Monthly Service	$25.00	$30.00
Consumption Rate	$6.50 Per 1,000 Gallons	$6.50 Per 1,000 Gallons
3/4" Tap and Meter	$1,500.00	$1,800.00
1" Tap and Meter	$2,000.00	$2,400.00
2" Tap and Meter	$3,800.00	$4,600.00
3" Tap and Meter	$10,750.00	$10,750.00
Account Deposit	$150.00	$150.00
Re-Connect	$50.00	$50.00
Unauthorized Tap	$2,500.00	$2,500.00
Meter Tampering 1 Offense	$500.00	$500.00
Meter Tampering 2 Offense	Revocation	Revocation
Meter Re-Installation	$350.00	$350.00
Late Fee	10% of Outstanding Balance	10% of Outstanding Balance

Leak Adjustments:
Number of gallons leaked will be considered the number of gallons that is in excess of the previous 12-month average gallon usage. The number of gallons leaked will be charged at fifty percent (50%) of the per gallon rate at the time of the adjustment.

		SEWER
Basic Monthly Service	$25.00	$30.00

SEWER CONTINUED	**CURRENT FEES 24-25**	**PROPOSED FEES 25-26**
Municipal Consumption Rate	$5.00 Per 1,000 Gallons	$5.00 Per 1,000 Gallons
Consumption Rate	$6.50 Per 1,000 Gallons	$6.50 Per 1,000 Gallons
Tap		
4"	$1,000.00	$1,000.00
6"	$1,750.00	$1,750.00
8"	$5,000.00	$5,000.00
Account Deposit	$150.00	$150.00
Unauthorized Tap	$2,500.00	$2,500.00
Late Fee	10% of Outstanding Balance	10% of Outstanding Balance

Leak Adjustments:
Number of gallons leaked will be considered the number of gallons that is in excess of the previous 12-month average gallon usage. The number of gallons leaked will be charged at fifty percent (50%) of the per gallon rate at the time of the adjustment.

The Memorandum of Agreement between Burke County and the Burke County Board of Education reads as follows:

BURKE COUNTY

NORTH CAROLINA

MEMORANDUM
OF
AGREEMENT

THIS MEMORANDUM OF AGREEMENT, made and entered into this 16th day of June 2025 by and between BURKE COUNTY (the "County") and BURKE COUNTY BOARD OF EDUCATION (the "Board of Education");

WITNESSETH:

The parties hereto, in the course of presentation, discussion, and appropriation of the County's local funding for the Board of Education, which is proposed at a cumulative total of $20,500,000 for fiscal 2025-2026, have agreed that they will do the following during the coming 2024-2025 fiscal year:

1. The County will provide a total local appropriation of $20,500,000 to the Board of Education for fiscal 2025-2026.

   Additionally, the parties shall negotiate and place in writing a lease for the 12,867 square foot portion of the Human Resources Center located at 700 East Parker Road in Morganton presently occupied by the Board of Education. The lease shall be from year to year and shall reflect what the parties agree is the fair market value for the rental of the Board of Education's space, which is $154,400 per annum, as well as the fair market value of the utilities provided by the County for such space, which is $34,000 per annum. The amount of such expenses to the Board of Education, totaling $188,400, will be included in the local appropriation, $20,500,000, appropriated to the Board of Education by the County.

2. The Board of Education will provide to the County quarterly financial reports on the 2025- 2026 budget year, showing the application of the County's local funding by the end of each fiscal quarter. These reports will be presented to the County at the regular meeting of the County's Board of Commissioners in November 2025, February 2026, and May 2026, respectively. Additionally, the School Finance Officer will inform the Burke County Board of Commissioners of any increase in the Board of Education's General Fund Fund Balance when he presents the school system's audit for FY 2024-25 during the February 2026 Burke County Commissioner meeting.

3. For many years, the Chair and Vice Chair from both the Board of Education and the Burke County Board of Commissioners, alongside professional staff from each entity, have met periodically throughout the fiscal year to discuss matters of mutual interest. This collaborative tradition has fostered a strong working relationship, characterized by open communication and shared goals. Recognizing the significant benefits derived from these interactions, both the Board of Education and the County Commissioners are committed to continuing this practice. By maintaining this regular dialogue, they aim to uphold and further strengthen the bonds of cooperation that have proven so beneficial to the community.

IN WITNESS WHEREOF, the parties have executed this MEMORANDUM OF AGREEMENT as of the date set out by each party's signature.

BURKE COUNTY

By: /s/: Jeffrey C. Brittain
Chairman, Board of Commissioners

Date: June 16, 2025

Attest:

/s/: Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

/s/: Margaret Pierce 6/16/2025
Finance Director Date

BURKE COUNTY BOARD OF EDUCATION

By: /s/: Tiana Bealcher
Chairman

Date: June 19, 2025

Attest:

/s/: Mike E. Swan
Secretary to the Board

INFORMAL PUBLIC COMMENTS
Chairman Brittain opened the floor for informal public comments and asked speakers to limit their comments to three (3) minutes.

Carla Kincaid of Morganton spoke in commemoration of the Emanuel Nine, who were killed during a Bible study at Mother Emanuel AME Church in Charleston, SC. She noted that June 17 has been designated by the Evangelical Lutheran Church in America as a day of repentance for racism and white supremacy, and encouraged reflection, study, and prayer in their honor. Ms. Kincaid also reminded the Board that Juneteenth, a federal holiday recognizing the arrival of Union troops in Galveston, Texas, on June 19, 1865, to enforce the Emancipation Proclamation, would be observed this week. She closed by thanking the Commissioners and encouraging continued education on both commemorations.

There was no one else to address the Board; therefore, Chairman Brittain closed this portion of the meeting.

CONSENT AGENDA
At the request of the Board, Brian Epley, County Manager, reviewed the following 10 items on the consent agenda, which were approved by a single motion.

CLERK - APPOINTMENT TO THE LOCAL EMERGENCY PLANNING COMMITTEE
In North Carolina, the purpose and duties of Local Emergency Planning Committees (LEPCs) are aligned with federal and state regulations under the Emergency Planning and Community Right-to-Know Act (EPCRA). LEPCs focus on preparing for and responding to emergencies involving hazardous materials. Their responsibilities include:

- Developing Emergency Plans: LEPCs create and maintain emergency response plans for handling hazardous materials incidents. These plans are shared with local governments, responders, and the public.
- Community Right-to-Know: LEPCs ensure public access to information about hazardous chemicals stored, used, or released in the community, promoting transparency and safety awareness.
- Coordination: The committees coordinate with local governments, industry representatives, and emergency services to prepare for potential hazardous material incidents.
- Training and Exercises: LEPCs conduct training and simulations to test their emergency plans and improve response capabilities.
- Incident Reporting: LEPCs are responsible for receiving reports of hazardous materials releases and ensuring an appropriate response.

LEPCs are established in accordance with North Carolina General Statute Chapter 166A, which outlines the broader framework for emergency management, and they work closely with state and local emergency management agencies to fulfill their duties.

Due to organizational restructuring, it was requested that Robert Bishop be removed from Seat No. 4, Emergency Management, and that Dominic Minor be appointed to fill the vacancy.

Motions: To remove the name of Robert Bishop from the LEPC roster and thank him for his service. To appoint Dominic Minor to Seat No. 4, Emergency Management, on the LEPC to complete the remainder of a 3-year term ending January 31, 2028.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

CLERK - APPOINTMENTS / REMOVALS TO JCPC
The following seats on the JCPC have terms ending in June of 2025:

Seat No. 2	Police Chief or Designee	Capt. Keith Bowman
Seat No. 3	Sheriff	Banks Hinceman
Seat No. 5	Chief Court Counselor or Designee	Ronn Abernathy
Seat No. 7	Director of Social Services or Designee	Korey Fisher-Wellman
Seat No. 8	County Mgr. or Designee	Jennifer Forney
Seat No. 10	Member of Faith	Rev. Jasper Hemphill
Seat No. 12	Student < 18	Henry Beall

Seat No. 16	Member of Business Community	Damion Patton
Seat No. 17	Health Director or Designee	Tammy Miller
Seat No. 20	At-Large	Steven Moody
Seat No. 22	At-Large	Nicki Carpenter
Seat No. 23	At-Large	Camey Ervin

Henry Beall, who previously held Seat No. 12 (Student Under 18), is now attending college and is no longer interested in serving. Tammy Miller, who served in Seat No. 17 (Health Director or Designee), has declined reappointment. Therefore, removal of both individuals from the JCPC roster was requested. Andrew Byerly has submitted an application to fill Seat No. 17. All other members listed have expressed interest in being reappointed for another term.

Motion: To remove Henry Beall and Tammy Miller from the JCPC roster and thank them for their service to the community. To appoint Andrew Byerly to Seat No. 17, Health Director or Designee, for a 2-year term ending June 30, 2027, and approve a residency exception to Article 4, Section 2-88 (a), Membership Requirements, of the Code of Ordinances. To reappoint the following members to the JCPC for 2-year terms ending June 30, 2027: Keith Bowman (Seat No. 2), Banks Hinceman (Seat No. 3), Ronn Abernathy (Seat No. 5), Korey Fisher-Wellman (Seat No. 7), Jennifer Forney (Seat No. 8), Jasper Hemphill (Seat No. 10), Damion Patton (Seat No. 16), Steven Moody (Seat No. 20), Nicki Carpenter (Seat No. 22) and Camey Ervin (Seat No. 23).

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

CLERK - REAPPOINTMENTS TO THE REGIONAL AGING ADVISORY COMMITTEE

The Older Americans Act of 1965 requires Area Agencies on Aging to establish an advisory council consisting of older individuals to advise the Area Agency on all matters relating to the development of an area / regional plan on aging and the administration of the plan and the operations conducted under the plan. At least 51% of advisory council members must be age 60+ and include minority individuals as well as individuals residing in rural areas. Advisory Council Members are appointed by County Commissions from each of the four (4) counties that comprise Region E (Alexander, Burke, Caldwell, and Catawba).

The current council consists of 16 members who assist the Area Agency on Aging by providing direction for programming and services for adults aged 60 and over who reside in the region. The council meets quarterly at the Western Piedmont Council of Governments in Hickory. Council members serve as the "eyes and ears" of their communities and must be aware of the needs of older adults in their respective counties, as well as being familiar with existing services / programs that may prove beneficial to the senior population.

Mary Wright and Paige Pitts have terms that expire June 30, 2025, and their reappointment for an additional 2-year term was requested. Additionally, Stephanie Berry has served the maximum number of terms allowed; therefore, her removal is requested. A recommendation for an appointment from the WPCOG Aging Director will be forthcoming.

Motion: To reappoint Mary Wright (Seat No. 1) and Paige Pitts (Seat No. 2) to the Regional Aging Advisory Committee for a 2-year term ending June 30, 2027. To remove Stephanie Berry's name from the official roster for the Regional Aging Advisory Committee and thank her for her service to the community.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

CLERK - APPOINTMENT OR REAPPOINTMENT TO WPCC BOT

The Western Piedmont Community College Board of Trustees is comprised of 12 members. Four (4) members are appointed by the County to serve four-year terms. Lamar Smitherman currently holds Seat No. 1. His term expires on June 30, 2025, and he is willing to serve another term.

Motion: To reappoint Lamar Smitherman to the WPCC Board of Trustees for a 4-year term ending June 30, 2029.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

CM - APPROVAL OF THE FY 24-25 YEAR-END BUDGET AMENDMENT NO. 23 - $3,460,980

Approval of the year-end Budget Amendment No. 23 in the amount of $3,460,980 was requested. The net budgetary impact is zero overall.

BUDGET AMENDMENT NO. 23			
REVENUES AND EXPENSES			
ACCOUNT NUMBER	DESCRIPTION	INCREASE	DECREASE
REVENUES			
311-00000-01-433100-	STATE GRANT		$1,118,247
311-00000-01-433200-	BRIC GRANT		$2,400,183
210-21004-01-433101-	ARPA DEQ FUNDS	$568,247	
615-00000-09-439900-	FUND BALANCE APPROP.	$179,429	
410-00000-11-439600-	TRANSFER FROM SOLID WASTE CAP.	$179,429	
218-00000-11-439410-	TRANSFER FROM CAPITAL RESERVE	$234,000	
410-00000-09-439990-	FUND BAL APPROP.	$234,000	
410-00000-11-439216-	TRANSFER FROM 201 AVERY CAPITAL PROJECT FUND	$65,875	
214-00000-01-433100-	FEMA GRANT	$2,000,000	
EXPENSES			
311-00000-60-573000-	IMPROVEMENTS OTHER THAN BUILD		$3,518,430
210-21004-60-575000-	EQUIPMENT	$568,247	

615-00000-55-595410-	TRANSFER TO CAPITAL RESERVE	$179,429	
410-00000-05-599999-	PROJECT RESERVES	$179,429	
218-00000-05-572100-	COURTHOUSE BUILDING RENOVATIONS	$234,000	
410-00000-55-595218-	TRANSFER TO COURTHOUSE PROJECT	$234,000	
216-00000-55-595410-	TRANSFER TO CAPITAL RESERVE	$65,875	
216-00000-05-572100-	BUILDING RENOVATIONS		$65,875
410-00000-05-599999-	PROJECT SET ASIDE	$65,875	
214-21401-05-559000-	CONTRACTED SERVICES	$2,000,000	

Budgetary Effect: Total budgetary impact across all funds is $3,460,980. Net budgetary impact is zero overall.

Motion: To approve Budget Amendment No. 23 for $3,460,980 as presented.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

Budget Amendment No. 23 reads as follows:

BUDGET AMENDMENT NO. 23
FY 24-25

BUDGET AMENDMENT NO. 23			
REVENUES AND EXPENSES			
ACCOUNT NUMBER	DESCRIPTION	INCREASE	DECREASE
REVENUES			
311-00000-01-433100-	STATE GRANT		$1,118,247
311-00000-01-433200-	BRIC GRANT		$2,400,183
210-21004-01-433101-	ARPA DEQ FUNDS	$568,247	
615-00000-09-439900-	FUND BALANCE APPROP.	$179,429	
410-00000-11-439600-	TRANSFER FROM SOLID WASTE CAP.	$179,429	
218-00000-11-439410-	TRANSFER FROM CAPITAL RESERVE	$234,000	
410-00000-09-439990-	FUND BAL APPROP.	$234,000	
410-00000-11-439216-	TRANSFER FROM 201 AVERY CAPITAL PROJECT FUND	$65,875	
214-00000-01-433100-	FEMA GRANT	$2,000,000	
EXPENSES			
311-00000-60-573000-	IMPROVEMENTS OTHER THAN BUILD		$3,518,430
210-21004-60-575000-	EQUIPMENT	$568,247	
615-00000-55-595410-	TRANSFER TO CAPITAL RESERVE	$179,429	
410-00000-05-599999-	PROJECT RESERVES	$179,429	
218-00000-05-572100-	COURTHOUSE BUILDING RENOVATIONS	$234,000	
410-00000-55-595218-	TRANSFER TO COURTHOUSE PROJECT	$234,000	

216-00000-55-595410-	TRANSFER TO CAPITAL RESERVE	$65,875	
216-00000-05-572100-	BUILDING RENOVATIONS		$65,875
410-00000-05-599999-	PROJECT SET ASIDE	$65,875	
214-21401-05-559000-	CONTRACTED SERVICES	$2,000,000	
Purpose: To recognize adjustments necessary to close various completed capital projects and to move appropriate funds as part of the county's fiscal year-end close-out.			
A copy of these amendments shall be furnished to the budget officer and the finance officer of the county to be kept on file for direction in the disbursement of funds.			

Approved this 16th day of June 2025.

/s/: Jeffrey C. Brittain
Jeffrey C. Brittain, Chairman
Burke Co. Board of Commissioners

Attest:
/s/: Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

CM - ADOPTION OF PROJECT ORDINANCE FOR SCHOOL CENTRAL OFFICE
This is a request to adopt the Capital Project Ordinance for the purchase and renovation of a property to be used as a central office for BCPS.

Budgetary Effect: N.A.

Motion: To adopt Ordinance No. 2025-08 as presented.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

Ordinance No. 2025-08 reads as follows:

Burke County Public School
Central Office Renovation
Capital Project Budget Ordinance

BE IT ORDAINED by the Board of Commissioners of Burke County, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The authorized project is the purchase and renovation of the former Burke United Christian Ministries facility, located on West Union Street in Morganton, for use as the BCPS Central Office. The project will be financed through a transfer from the BCPS Capital

Building Fund.

Section 2. The officers of the County are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following revenues are available to complete this project:

BCPS Capital Project Fund - Transfer	$10,000,000
Total	$10,000,000

Section 4. The following amounts are appropriated for the project:

Property Renovation	$10,000,000
Total	$10,000,000

Section 5. The Finance Director is hereby directed to maintain within the Capital Project fund sufficient specific detailed accounting records. Any balance remaining at the end of the project will revert to the BCPS Capital Project Fund.

Section 6. Copies of this capital project budget ordinance shall be furnished to the Clerk to the Board for direction in carrying out this project.

Adopted this 16th day of June 2025.

/s/: Jeffrey C. Brittain
Jeffrey C. Brittain, Chairman
Burke County Board of Commissioners

Attest:
/s/: Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

FINANCE - APPROVAL OF TAX COLLECTION AGREEMENT WITH TOWN OF DREXEL

This is a request to approve an agreement between the Town of Drexel and the County of Burke, authorizing the County to collect taxes on behalf of Drexel. The following agreement, if approved, would take effect on July 1, 2025. Other towns in the county for which the county collects taxes include:

- Connelly Springs
- Glen Alpine
- Hildebran
- Long View
- Rhodhiss
- Valdese

Budgetary Effect: Additional revenue of 2% of all current and delinquent taxes collected.

Motion: To approve the agreement between the Town of Drexel and Burke County

as presented and authorize the Chairman to execute the agreement on behalf of the Board, subject to review and/or revision by the County Attorney.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

GS - CLEANING SERVICES CONTRACT

The contract for janitorial services expires June 30, 2025. The renewal contract is for three (3) years with an option to increase pricing in the 3rd year.

Budgetary Effect: None in FY 25-26.

Motion: To approve a contract for janitorial services between Burke County and Patton Cleaning Company, Inc. Further, to authorize the Chairman to execute the contract, subject to review and / or revision by the County Attorney.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

TAX DEPT. - TAX COLLECTION REPORT - MAY 2025

The Board of Commissioners were presented with the Tax Collection Report for the period between July 1, 2024, and May 31, 2025, at the pre-agenda meeting. This reflects the status of collections by the Burke County Tax Collection's staff.

Category	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	$54,047,103.89	98.64%	$746,075.11
Motor Vehicle Tax	$5,392,412.24	106.23%	($316,168.24)
Current Year Taxes	$59,439,516.13	99.28%	$429,906.87
Delinquent Taxes	$532,144.41	76.02%	$167,054.33
Penalty & Interest	$395,054.33	120.08%	($66,054.33)

The Tax Levy is the total property tax value, not including motor vehicles, times the tax rate. This amount changes monthly with the addition of discoveries, other changes, or corrections, and when Public Utility Values are added, typically during September.

Category	Tax Levy	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	$55,174,982.65	$54,047,103.89	97.96%	$1,127,878.76

Motion: To accept the Tax Collection Report for May 2025 as presented.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

TAX DEPT. - RELEASE REFUND REPORT - MAY 2025
Releases in value and/or refunds of taxes typically occur when:

- Taxpayers submit information that creates a reduction in value.
- Situs is corrected between counties and/or municipalities.
- Valuation appeals reduce the value of real or personal property.
- The postmark reveals that a payment was submitted timely

The Board of Commissioners was presented with the following list of releases and refunds for consideration at the pre-agenda meeting.

VTS Refunds Over $100	
	Refund Amount
VTS Adjustments	$181.32

Payee Name	Address 3	Bill #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BERROSPE, STEPHANY JERES	MORGANTON, NC 28655	0084341091	Refund Generated due to adjustment on Bill #0084341091-2024-2024-0000	Situs error	5/1/2025	01	TAX	$0.00	$0.00	$0.00
						57	TAX	($218.00)	$0.00	($218.00)
						57	VEHICLE FEE	($20.00)	$0.00	($20.00)
						23	TAX	$56.68	$0.00	$56.68
									Refund	**$181.32**
									Refund Total	**$181.32**

*Note: The net release amount results from the reported amount minus the rebilled amount.

Tax System Refunds and Releases			
Report Amount	Rebilled Amount	Net Release	Refund Amount
$348.47	$16.80	$331.34	$0.00

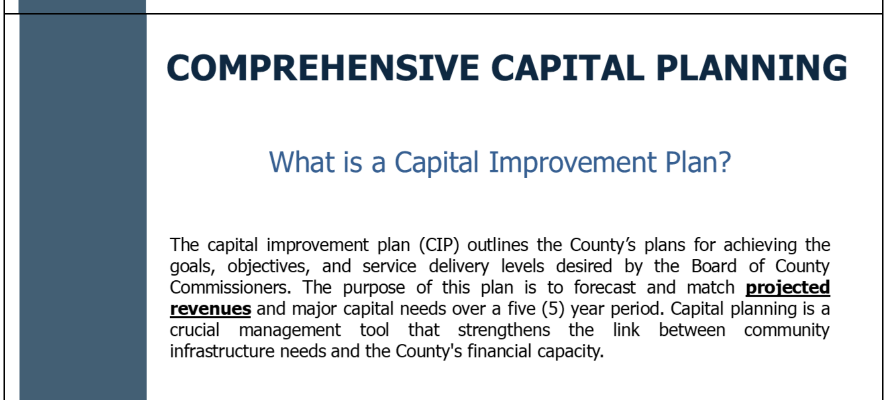
Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount($)	Release Amount($)	Bill Amount after Release($)
TAX DISTRICT: BURKE COUNTY	**RELEASE REASON: Adjustment**						
0024077592-2024-2024-0000-01-REG	MHP HOME HOLDINGS LLC	7/15/2024	KAYLA BURGESS	5/13/2025	$ 29.81	$ 29.81	$0.00
Subtotal						**$ 29.81**	
TAX DISTRICT: BURKE COUNTY	**RELEASE REASON: Not in Burke County**						
0000070217-2018-2018-0000-00-REG	ONE LOVE PERIODIC SERVICES	7/1/2018	LINDA WILBUR	5/23/2025	$ 39.75	$ 39.75	$0.00
0000070217-2019-2019-0000-00-REG	ONE LOVE PERIODIC SERVICES	7/1/2019	LINDA WILBUR	5/23/2025	$ 39.75	$ 39.75	$0.00
0000070217-2020-2020-0000-00-REG	ONE LOVE PERIODIC SERVICES	7/1/2020	LINDA WILBUR	5/23/2025	$ 39.75	$ 39.75	$0.00
0000070217-2021-2021-0000-00-REG	ONE LOVE PERIODIC SERVICES	7/1/2021	LINDA WILBUR	5/23/2025	$ 20.65	$ 20.65	$0.00
0000070217-2022-2022-0000-00-REG	ONE LOVE PERIODIC SERVICES	7/1/2022	LINDA WILBUR	5/23/2025	$ 20.65	$ 20.65	$0.00
0000070217-2023-2023-0000-00-REG	ONE LOVE PERIODIC SERVICES	7/3/2023	LINDA WILBUR	5/23/2025	$ 16.63	$ 16.63	$0.00
0000070217-2024-2024-0000-00-REG	ONE LOVE PERIODIC SERVICES	7/15/2024	LINDA WILBUR	5/23/2025	$ 18.17	$ 18.17	$0.00
Subtotal						**$ 195.35**	
TAX DISTRICT: BURKE COUNTY	**RELEASE REASON: Over Assessment**						
0024081299-2024-2024-0000-00-REG	CARBONETTI, ANTHONY MIGUEL	8/19/2024	LINDA WILBUR	5/19/2025	$ 122.98	$ 106.18	$16.80
Subtotal						**$ 106.18**	
Total					**$ 348.14**	**$ 331.34**	**$16.80**

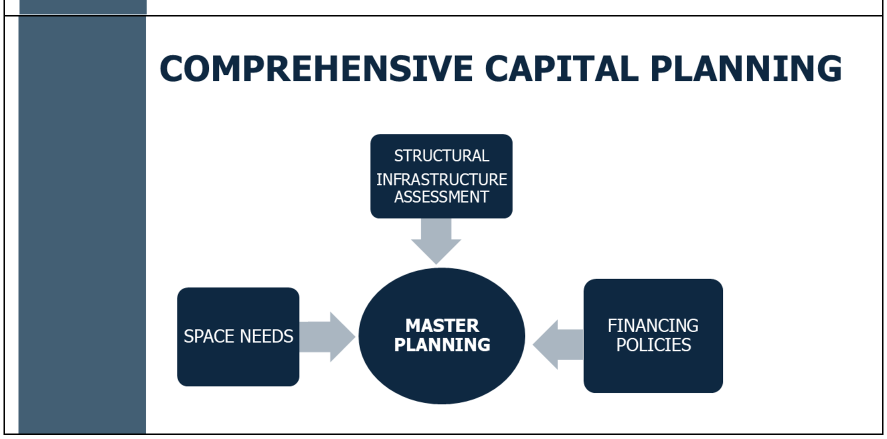
Motion: To approve the Tax Releases and Refunds for May 2025 as presented.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

ITEMS FOR DECISION

CM - HRC RENOVATION PROJECT RFQ FOR DESIGN SERVICES
Brian Epley, County Manager, discussed the Request for Qualifications solicited for the HRC renovation project and presented a recommended firm as follows:





RECAP FROM 2023 & 2024 COMMISSIONER POLICY

1. Identify and Prioritize Potential Capital Project Needs.................................... ✓
   - A. Short Term.............Less Than 12 Months
   - B. Mid-Term................12 – 48 Months
   - C. Long Term..............More than 48 Months
2. Recommendation of Capital Improvement Plan Financing Policies.................. ✓
   - A. Debt Management Policies
     - I. 10-Year Payout...50%
     - II. Debt Service as a percentage of total expenditures.............15%
     - III. Debt to Assessed Value...2.5%
   - B. Minimum Fund Balance Policy
3. Identify and Prioritize Funding Sources.. ✓
4. Direct Budget Team to Develop & Present Plan for Approval........................... ✓

COMPREHENSIVE CAPITAL PLANNING

Revenue Sources:
(Prioritized in the following order)

Grant Funds: The County continues to aggressively pursue state and federal grant funding and has been successful in many of these efforts.

Capital Reserve Funds: The proposed funding for Capital Reserve Funds is a dedicated tax rate of 1.1 cents or approximately $1.2 M annual re-occurring.

Pay-As-You-Go: Whenever possible, pay-as-you-go funding is the preferred method of funding CIP projects. For some large capital projects, this is not a feasible option.

Debt Proceeds: Some major capital projects are best funded through bank or bond borrowings that provide for a longer term pay back. These debt service payments would be paid from our debt service fund – which is funded from the general fund.

COMPREHENSIVE CAPITAL PLANNING

Short-Term Projects:	Status:
1. Jonas Ridge Collection Site	✓
2. East Buke Collection Site	✓
3. Document Storage Policies	In Process
4. Convenient Site Offices	✓

Mid-Term Projects:	Status:
1. Indian Hills Pump Station	TBD – FEMA 404 Mitigation
2. Courthouse Improvements	In Process
3. EMS Base #1	In Process
4. Animal Services Building	In Process
5. Public Health/Social Services	TBD/Policy Direction

Long-Term Projects:	Status:
1. Library Expansion	TBD/Policy Direction/Unfunded
2. Solid Waste MSW Development	TBD/Policy Direction/Unfunded
3. Water/Sewer Infrastructure	TBD/Policy Direction/Unfunded
4. EMS Base Additions	TBD/Policy Direction/Unfunded

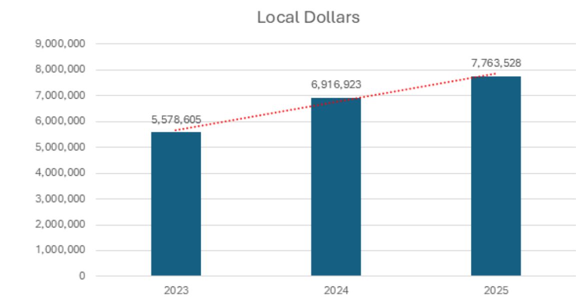
COMPREHENSIVE CAPITAL PLANNING

PUBLIC HEALTH & SOCIAL SERVICES BUILDING

Department of Social Services

Personnel
Full-Time Employees - 199
Turn-Over - (+/-) 18%

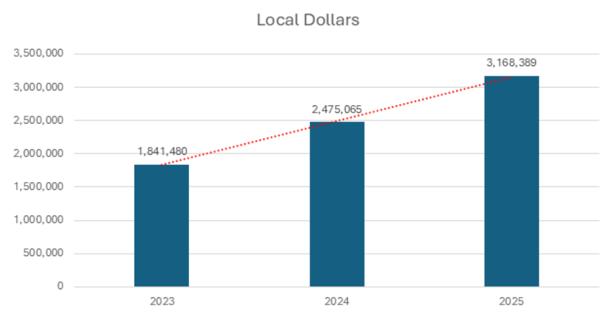
Budget
Total Budget - $ 21,640,540
Local Funding - $ 7,763,528
Local Percentage - 36%



Public Health Department

Personnel
Full-Time Employees – 50
Turn-Over - (+/-) 12%

Budget
Total Budget - $ 5,468,391
Local Funding - $ 3,168,389
Local Percentage - 58%



BURKE COUNTY HEALTH & HUMAN SERVICES PROJECT

- Space Program Complete
- Next Steps:
  - Finalize Building Scope & Envelope
  - Retain Design Team
  - Site / Civil Evaluation
  - Estimated Costs
  - Draft Renderings
  - Design/Development
  - Construction Documents
  - Financing Package
  - Begin Construction

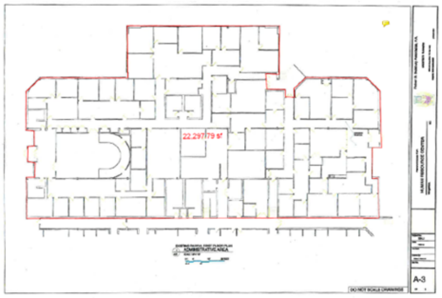
BURKE COUNTY, NC HEALTH AND SOCIAL SERVICES DEPARTMENT BUILDING SPACE PROGRAM
DRAFT SUMMARY SPACE PROGRAM

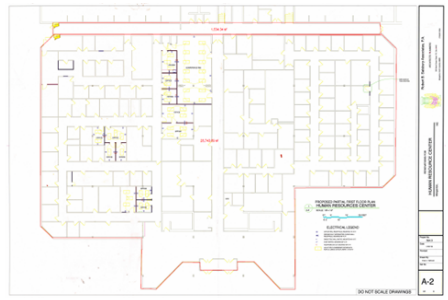
Comp. #	Facility Component	Total NSF Component	Grossing Factor	Total DG SF
1.000	**Main Lobby/ Shared Use/Meeting/ Staff and Building Support**			
1.100	Main Lobby/Shared Use/Staff/Meeting/Support	8,634	25%	10,793
	Subtotal - Public Lobby/Administration			**10,793**
2.000	**Health Department Space Program**			
2.100	Health Department Lobby/Staff Support/Storage	2,256	30%	2,933
2.200	Administration and Operations	2,051	30%	2,666
2.300	Clinical	6,736	30%	8,757
2.400	Lab	960	25%	1,200
2.500	WIC	2,356	30%	3,063
2.600	Health Preparedness/Health Education	1,173	30%	1,525
2.700	Environmental Health	1,480	30%	1,924
2.800	Care Management	885	25%	1,106
	Subtotal -Health Department Space Program			**23,174**
3.000	**Department of Social Services Space Program**			
3.100	Department of Social Services Lobby/Staff Support/Storage	4,376	30%	5,689
3.200	Administration	2,578	30%	3,351
3.300	Legal	1,670	30%	2,171
3.400	Economic Services	12,684	35%	17,123
3.500	Child Protective Services	7,318	30%	9,513
3.600	Foster Care	4,108	30%	5,340
3.700	Adult Services	3,430	30%	4,459
	Subtotal - Department of Social Services Space Program			**47,647**
	TOTAL - FACILITY COMPONENTS DGSF			**81,614**
	Building Grossing Factor 20% (Includes: Mechanical/Electrical/Major Circulation Corridors/Walls/Wall Thickness)			16,323
	TOTAL - FACILITY COMPONENTS BUILDING GROSS SF			**97,937**

COMPREHENSIVE CAPITAL PLANNING

Burke County HRC Building: 700 E Parker Road, Morganton

The Human Resources Center (DHHS) building has an approximate gross area of 62,000 square feet, as illustrated in the floor plans below.





Existing Floor Plan Human Resource Center
Partial 1st Floor = 22,298 sf

Estimated Building Square Footage		
1st Floor	52,573	sf
2nd Floor	9,182	sf ?
Total Square Feet	**61,755**	**sf**

DEVELOPED OPTIONS TO CONSIDER

Option A: New Construction..$ 45,000,000 (LOBS)

Option B: Addition (+) Adaptive Reuse.......................................$ 30,000,000 (LOBS)

Option C: Relocate Public Health to FHEC..................................$ 20,000,000 (Direct Installment)

Option D: Adaptive Reuse...$ 10,00,000 (Direct Installment)

Note: Option D was recommended by the County Manager.

ADAPTIVE RE-USE DHHS

BURKE COUNTY, NORTH CAROLINA
DHHS SPACE / FTE ALLOCATION
FOR THE YEAR ENDED JUNE 30, 2025

Total square footage	62,000	
Less BCPS	(14,000)	
Available to Burke County	48,000	
Total DSS FTEs	199	
Total Health FTEs	50	
	249	A
Less: Adult Protective Services	(20)	
Remote Workers	(29)	
Total FTEs Currently In Building	200	
Total FTE per Square Foot	240	B
Total Required Based on A & B	59,760	
Total Available After BCPS Vacates	62,000	
Space Surplus	2,240	
Space Requiring Upfit	48,000	
Remodel Market Rate	$ 200.00	
Estimated Costs	$ 9,600,000	

PROJECT TIMELINE

Planning Phase
Initial assessments and project proposals are evaluated.

60 Days

Design Phase
Detailed project designs are developed and finalized.

180 Days

Implementation Phase
Commencement of renovation projects across identified sites.

18 Months

12/31/27

Completion Phase
Final inspections and project reviews take place.

RENOVATION GOALS

Improve Infrastructure

Our aim is to enhance infrastructural integrity, ensuring safety and resilience across all facilities through dedicated renovations and updates.

Space Decompression

We are committed to re-designing our facilities to accommodate growing community needs, thus improving overall service delivery and accessibility.

PROCUREMENT MODEL SELECTION

(a1) Construction methods. - The State, a county, municipality, or other public body shall award contracts to erect, construct, alter, or repair buildings pursuant to any of the following methods:

(1) Separate-prime bidding.
(2) Single-prime bidding. → **LOW HARD BID MODEL**
(3) Dual bidding pursuant to subsection (d1) of this section.
(4) Construction management at risk contracts pursuant to G.S. 143-128.1.
(5) Alternative contracting methods authorized pursuant to G.S. 143-135.26(9).
(6) Design-build contracts pursuant to G.S. 143-128.1A.
(7) Design-build bridging contracts pursuant to G.S. 143-128.1B.
(8) Public-private partnership construction contracts pursuant to G.S. 143-128.1C.

Select Design and Engineering Team → **Site / Civil and Conceptual Project** → **Develop Construction Packages / Permitting** → **Bidding Selection & Construction**

PROCUREMENT MODEL SELECTION

2. Purpose

The purpose of this Request for Qualifications is to obtain expert professional, technical, and advisory services for designing the renovation work for the existing health and human services building located at 700 E Parker Rd, Morganton, NC 28655. This building houses the Burke County Health Department and the Burke County Department of Social Services. This design and scope of work should allow all current day-to day activities to continue during construction. The design firm will handle all drawings, engineering, bid process, and project oversight

3. Scope of Work

All proposals must meet the following minimum requirements. Failure to meet any of these requirement will result in disqualification from consideration.

3.1. Prepare and submit architectural and civil design plans and proposed schedule for review and comment.

3.2. Design renovation drawings for Human Resources Center which houses the Social Services and Health departments. (minimum guidelines):

- a. +-62,000 SF renovated space – bid ready construction documents.
  - i. Plumbing
  - ii. Mechanical
  - iii. Fire Protection
  - iv. Electrical

3.3. Preparing a detailed cost estimate including a detailed owner contingency.

3.4. Obtaining all associated governmental and environmental permits required.

3.5. Ability to provide construction administration and inspection, if requested.

3.6. Completion of bidding process and providing certified bid tabulation.

HOLLAND & HAMRICK ARCHITECTS, PA

CROMWELL

1919 Architects

Vendor:	Contact:	Phone:	Email:
Holland & Hamrick	Greg Melton	704-487-8578	greg@h-harchitects.com
Cromwell Architects Engineers	Dan Fowler	501-400-1004	dfowler@cromwell.com
1919 Architects	Ronald G. Billy Jr	866-929-8222	info@1919architects.com
Sizemore Group	Kathryn Scott	404-605-0690	kathryns@sizemoregroup.com
DPS3 Architects	Ben Urueta	864-232-8200	burueta@dp3architects.com

DP3 ARCHITECTS

sizemoregroup

EVALUATION CRITERIA

Name of Firm: ______________________ Date: ______________

Project Name: ______________________________________

Provide a score for each item using a range of 0 to 10. Zero (0) being lowest and ten (10) being highest.

Weight **Score**

- Firm's understanding of project objectives. 3 x ___ = ___
- Firm's experience with local government work. 3 x ___ = ___
- Firms ability to meet our anticipated budget 3 x ___ = ___
- Qualifications of project manager and staff 3 x ___ = ___
  assigned to the project. Super, pm, firm, etc.
- Adequacy of firm's staffing level and resources. 2 x ___ = ___
- Applicability of references. 2 x ___ = ___
- Schedule/timeline for design development and budget 2 x ___ = ___
- Experience with providing these services to local government, 2 x ___ = ___
- ~~Hourly rates. 1 x ___ = ___~~
- Adherence to request for qualification. 1 x ___ = ___
- ~~Proximity to Burke County. 1 x ___ = ___~~

Architectural Selection & Interview Committee

- Brian Epley – *County Manager*
- Margaret Pierce – *Finance Director/Deputy County Manager*
- Mark Miller – *Human Resources Director*
- Danny Scalise – *Health Director*
- Mark Delehant – *General Services Director*
- Brian Tart – *Assistant General Services Director*
- Korey Fisher-Wellman – *DSS Director*
- Brian Nieft – *Purchasing Agent*
- Blake Myers – *Construction Consultant*

BID #:	Dated Posted:	Date Closed:
2025-0418	*3/28/2025*	*4/21/2025*

PROJECT:

Architectural & Civil Engineering Services for the Design of Renovation Work for the Burke County Human Resources Center

Bid Submissions

Vendor Name	Contact	Email
Holland & Hamrick	Greg Melton	greg@h-harchitects.com
Cromwell Architects Engineers	Dan Fowler	dfowler@cromwell.com
1919 Architects	Ronald G. Billy Jr	info@1919architects.com
Sizemore Group	Kathryn Scott	kathryns@sizemoregroup.com
DPS3 Architects	Ben Urueta	burueta@dp3architects.com

Bid Tabulation Summary:

INITIAL SCORING

Firm	Total Score
Sizemore Group	351
Holland & Hamrick	350
DP3	298
Cromwell	293
1919 Architects	229

IN-PERSON INTERVIEW SCORING

Firm	Total Score
Holland & Hamrick	192.5
Sizemore Group	180.5

Recommendation:

All proposals were reviewed by the selection committee made up of Burke County staff. Five proposals were received and two were selected for in-person interviews. After interviewing the top two firms on Thursday, May 15, 2025, it is recomended the project be awarded to Holland & Hamrick Architects.

HOLLAND & HAMRICK ARCHITECTS, P.A.

- **Commissioner Action:**

- **Approve / Deny / Modify** – Recommendation to award design and project management contract to Holland and Hamrick Architects, PA
- Suggested Motion: To authorize the County Manager to negotiate and execute a contract with Holland & Hamrick Architects, PA for architectural and civil engineering services for the HRC (Human Resource Center) Renovation Project as presented, subject to review and/or revisions by the County Attorney. Further, if an agreement cannot be reached with the recommended firm, the County Manager is authorized to negotiate and execute a contract with the Sizemore Group.

Budgetary Effect: N.A. Funding for this initiative is included in the FY 25-26 budget.

Chairman Brittain opened the floor for questions or comments; there being none, he opened the floor for a motion.

Motion: To authorize the County Manager to negotiate and execute a contract with Holland & Hamrick Architects, P.A., for architectural and civil engineering services for the HRC (Human Resource Center) Renovation Project as presented, subject to review and/or revisions by the County Attorney. Further, if an agreement cannot be

reached with the recommended firm, the County Manager is authorized to negotiate and execute a contract with the Sizemore Group.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Brian Barrier, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

HR - PRESENTATION AND CONSIDERATION OF UPDATED HR POLICIES

Mark Miller, Human Resources Director, explained that this item remains under legal review by the County Attorney and requires additional time for completion before it is ready for Board consideration.

Chairman Brittain opened the floor for questions or comments. After a brief discussion about the timeline needed for completion, it was decided that the July meeting would be when this item would be presented for Board consideration. Chairman Brittain opened the floor for a motion.

Motion: To reschedule the item for consideration at the July meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

HR - RESOLUTION SUPPORTING SUBSTANTIAL EQUIVALENCY

Chairman Brittain noted that the resolution associated with the HR policies is still under legal review and would therefore need to be rescheduled. He then opened the floor for a motion.

Motion: To reschedule the item for consideration at the July meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Randy Burns, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

REPORTS AND COMMENTS

Chairman Brittain opened the floor for reports and comments from Board members and professional staff. Commissioner Stroud expressed his excitement about America's 250th birthday. Commissioner Burns reported attending County Advocacy Days in Raleigh with Commissioners Stroud and Vice Chairman Smith. He noted productive meetings were held with Senator Warren Daniel and local House Representative Hugh Blackwell. Further, he expressed concern regarding the former House Bill 765, now incorporated into Senate Bill 205 and endorsed by the North Carolina Chamber, and the potential ramifications if it passes.

County Manager Epley reported that intake for private property debris removal continues at the Foothills Higher Education Center, with 25 applicants to date and more expected. He encouraged residents with storm-related debris to apply online or in person. Mr. Epley also noted that waterway debris removal will begin this week, with work starting in the Freedom High School area of the Catawba River on Wednesday and the Linville area later in the week.

Commissioner Barrier commended staff on their work for the budget, deeming it fiscally conservative a responsible, in addition to the efforts to improve the foster care crisis.

Chairman Brittain shared information on upcoming holiday closures and meetings, in addition to inviting youth groups to sign up to lead the Pledge of Allegiance at Commissioners' meetings.

RESULT:	**NO ACTION TAKEN.**

VACANCY ANNOUNCEMENTS

CLERK - BOARDS AND COMMITTEES VACANCY REPORT
Kay Draughn, Clerk to the Board, announced the following vacancies on county boards or committees as follows:

- Adult Care & Nursing Home Community Advisory Committee
- Burke County Public Health Advisory Board
- Hickory Regional Planning Commission
- Drexel Planning Board - ETJ Alternate
- Burke County Planning Board
- Partners Health Management's Human Rights Committee
- Burke Development Inc. (BDI)
- Animal Advisory Board

RESULT:	**NO ACTION TAKEN.**

CLOSED SESSION

RESULT:	**NOT NEEDED, NOT HELD**

ADJOURN
Motion: To adjourn at 7:32 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike Stroud, Commissioner
AYES:	Jeffrey C. Brittain, Brian Barrier, Randy Burns, and Mike Stroud
ABSENT:	Phil Smith

Approved this 20th day of October 2025.

Jeffrey C. Brittain
Jeffrey C. Brittain, Chairman
Burke Co. Board of Commissioners

Attest:

Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board