



**BURKE COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONERS' MEETING ROOM
110 N. GREEN STREET, MORGANTON
YOUTUBE: [BURKECOUNTYNC](https://www.youtube.com/BURKECOUNTYNC)
MONDAY, NOVEMBER 17, 2025
6:00 P.M.**

1. CALL TO ORDER

2. INVOCATION

Keith Barnett, Bridge Worship Center Ministries International

3. PLEDGE OF ALLEGIANCE

Burke County Football League Champions

4. APPROVAL OF AGENDA AS AMENDED

5. APPROVAL OF MEETING MINUTES

1. BOC - Approval of Draft Meeting Minutes - Presented by Jeff Brittain, Chairman

6. PRESENTATIONS

1. BCUW — Proclamation for Burke County Nonprofit Day - Presented by Abigail Taylor, Marketing & Campaign Manager, Burke County United Way
2. CM - Foster Care Introduction of Beverly Morton - Presented by Brian Epley, County Manager, and Beverly Morton
3. CM - Recognition of the Graduating Class of the 2025 Citizens Academy - Presented by Brian Epley, County Manager
4. EM - Presentation of Lifesaver Awards - Presented by James Robinson, Emergency Services Director
5. KLF - Tax Attorney Update - Presented by Kania Law Firm Staff
6. Health - Presentation of the 2025 Community Health Assessment - Presented by Miranda Smith, Public Health Educator II/PIO
7. CM - FEMA Public Assistance Process Update - Presented by Brian Epley, County Manager

7. SCHEDULED PUBLIC HEARINGS

1. CD - Zoning Map Amendment, ZMA 2025-06 & Public Hearing - 6:00 P.M. -

Presented by Patrick Dickinson, Planner

8. INFORMAL PUBLIC COMMENTS

Each speaker is limited to three (3) minutes. To participate, please pre-register by emailing the Clerk prior to the meeting or sign-in with the Clerk at the meeting.

9. CONSENT AGENDA

Items on the consent agenda are noncontroversial and routine. Prior to the adoption of the meeting agenda, any request by a board member to remove an item from the consent agenda requires a majority vote of the board. All remaining consent agenda items shall be considered and adopted by a single motion.

1. BCPS - Financial Report for the Year Ended June 30th and for the Period Ending September 30, 2025
2. Clerk - Reappointments to the Adult Care & Nursing Home Community Advisory Committee
3. Clerk - Appointments / Reappointments to the Council on Aging (Revised)
4. Clerk - Reappointment to the East Burke Senior Center
5. Clerk - Removal from the LEPC Seat No. 11, Media
6. CM - Approval of Budget Amendment No. 4 - \$18,500
7. HR - Approval of Policy Revisions to Seek Substantial Equivalency
8. WPCC - Financial Report for the Period Ending June 30th and September 30, 2025

10. ITEMS FOR DECISION

1. TDA - Presentation of the Financial Update for the Year Ended June 30th and for the Period Ending September 30, 2025 - Presented by Ed Phillips, CEO, TDA
2. Clerk - Reappointment to the Foothills Regional Airport Authority - Presented by Kay Draughn, Clerk to the Board
- NEW** 3. Clerk - Appointments to Tax Revaluation Task Force - Presented by Kay Draughn, Clerk to the Board
4. Finance — Consideration of COPS Grant & Budget Amendment No. 5 - \$624,991 - Presented by Lindsay Stockman, Senior Fiscal Analyst
5. Tax - Tax Collection Report - October 2025 - Presented by John Bridgers, Tax Administrator
6. Tax - Tax Refund & Release Report - October 2025 - Presented by John Bridgers,

Tax Administrator

11. REPORTS AND COMMENTS

1. AS - Departmental Update - Presented by Kaitlin Settlemyre, Animal Services Director
2. CM / Opioid - ORS Update - Presented by Katie Samuels, Opioid Settlement Coordinator
3. Health - Quarterly Operational Report for the Period Ending September 30, 2025 - Presented by Danny Scalise, Local Health Director
4. BOC - Report & Comments - Presented by Jeff Brittain, Chairman

12. VACANCY ANNOUNCEMENTS

1. Clerk - Boards & Committees Vacancy Report - Presented by Kay Draughn, Clerk to the Board

13. CLOSED SESSION

1. BOC - Closed Session - Presented by Jeff Brittain, Chairman

14. ADJOURN

In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.