



**BURKE COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONERS' MEETING ROOM
110 N. GREEN STREET, MORGANTON
YOUTUBE: [BURKECOUNTYNC](https://www.youtube.com/BURKECOUNTYNC)
MONDAY, DECEMBER 15, 2025
6:00 P.M.**

1. CALL TO ORDER

2. INVOCATION

Pastor David Bridges, First Apostolic Church of Morganton

3. PLEDGE OF ALLEGIANCE

Destin Hall, WLR & Hall, PC, or Dylan Laws, WLR & Hall, PC

4. ORGANIZATION OF THE BOARD

1. BOC - Election of Chairman for 2026 - Presented by Jeff Brittain, Chairman

2. BOC - Election of Vice Chairman for 2026 - Presented by BOC Chairman

5. APPROVAL OF AGENDA

6. APPROVAL OF MEETING MINUTES

1. BOC - Approval of Meeting Minutes - Presented by BOC Chairman

7. PRESENTATIONS

1. ROD - Departmental Update - Presented by Stephanie Norman, Register of Deeds

2. CM - Single Source Foster Care Support Presentation - Presented by Brian Epley, County Manager

8. SCHEDULED PUBLIC HEARINGS - NONE

9. INFORMAL PUBLIC COMMENTS

Each speaker is limited to three (3) minutes. To participate, please pre-register by emailing the Clerk prior to the meeting or sign-in with the Clerk at the meeting.

10. CONSENT AGENDA

Items on the consent agenda are noncontroversial and routine. Prior to the adoption of the meeting agenda, any request by a board member to remove an item from the consent agenda requires a majority vote of the board. All remaining consent agenda items shall be considered and adopted by a single motion.

1. BOC - Consideration of the 2026 Rules of Procedure
2. BOC - Adoption of a Resolution Establishing the 2026 Meeting Schedule
3. BOC - Adoption of a Resolution Establishing the BOH 2026 Meeting Schedule
4. BOC - 2026 Commission Appointments - Presented by BOC Chairman
5. Clerk - Appointments or Reappointments to the Tourism Development Authority
6. Clerk - Resolution to Accept Donation of Desk Cubicles from WPCOG
7. CM - Budget Amendment No. 6 - \$136,000
8. CM - Budget Amendment No. 7 - \$205,400
9. CM - Authorization to Sell Surplus Property on GovDeals
10. OAC / CM - Authorization to Use Opioid Litigation Settlement Funds to Expand PORT Team - \$8,125

11. ITEMS FOR DECISION

1. Am250 - Resolution of Support for America's 250th Birthday - Presented by Ed Phillips, Chairman, America 250 NC Committee
2. CM - Ord. Amending Chapter 6, Animals, Burke Co. Code (Place Holder) - Presented by Brian Epley, County Manager
3. Clerk - Appointment to the Board of Adjustment - Presented by Kay Draughn, Clerk to the Board
4. Clerk - Appointment or Reappointment to the Board of Equalization & Review - Presented by Kay Draughn, Clerk to the Board
5. Clerk - Appointments or Reappointments to the Public Health Advisory Board - Presented by Kay Draughn, Clerk to the Board
6. Tax - Tax Collection Report for Period Ending November 30, 2025 - Presented by John Bridgers, Tax Administrator
7. Tax - Tax Release and Refund Report for Period Ending November 30, 2025 - Presented by John Bridgers, Tax Administrator

12. REPORTS AND COMMENTS

1. BOC - Report & Comments - Presented by BOC Chairman

13. VACANCY ANNOUNCEMENTS

1. Clerk - Boards & Committees Vacancy Report - Presented by Kay Draughn, Clerk to the Board

14. CLOSED SESSION

1. BOC - Closed Session - Presented by BOC Chairman

15. ADJOURN

In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.