



**BURKE COUNTY
BOARD OF COMMISSIONERS
PRE-AGENDA MEETING
COMMISSIONERS' MEETING ROOM
110 N. GREEN STREET, ENTRANCE E
YOUTUBE: [BURKECOUNTYNC](https://www.youtube.com/BURKECOUNTYNC)
MONDAY, MAY 4, 2026
3:00 P.M.**

Note: The pre-agenda meeting will serve as a review of items scheduled to be considered during the upcoming regular meeting, with the exception of items listed under "Action Items."

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PRESENTATIONS

1. Sheriff – Resolution Authorizing Sale of County-Issued Service Side Arm and Badge and Presentation of Advanced Law Enforcement Certificate - Presented by Banks Hinceman, Sheriff
2. BOC - Recognition of the United Way of Burke County on Its 70-Year Anniversary - Presented by Jeffrey C. Brittain, Chairman
3. BCCC - Recognition of Winners from the BIG Challenge - Presented by Tonia Stephenson, President & CEO, Chamber of Commerce

4. SCHEDULED PUBLIC HEARINGS

1. CD - ZMA 2026-01, 3637 Miller Bridge Road, Connelly Springs, NC - Zoning Map Amendment & Public Hearing at 6:00 p.m. - Presented by Patrick Dickinson, Planner
2. CM - Valdese Bluffs Development Agreement Public Hearing at 6:00 p.m. - Presented by Brian Epley, County Manager

5. CONSENT AGENDA

1. BDI - Economic Development Update - Presented by Brandon Ruppe, President & CEO, BDI
2. BCPS - Presentation of Financial Data for the Period Ending March 31, 2026 - Presented by Keith Lawson, Finance Officer, BCPS
3. TDA - Financial Update for the Period Ending March 31, 2026 - Presented by Ed Phillips, CEO, TDA

4. WPCC - Presentation of Financial Data for the Period Ending March 31, 2026 - Presented by Sandy Hoilman, Vice President for Administrative Services / Chief Financial Officer, WPCC
5. JCPC - Annual Plan FY27 - Presented by AJ Coutu, JCPC Administrator
6. Clerk - Appointments to the Adult Care & Nursing Home Community Advisory Committee - Presented by Kat Wright, Interim Clerk to the Board
7. Clerk - Appointment & Removal from the Child Protection & Child Fatality Prevention Team - Presented by Kat Wright, Interim Clerk to the Board
8. Clerk - Reappointments to the East Burke Senior Center Advisory Council - Presented by Kat Wright, Interim Clerk to the Board
9. CM - Approval of Audit Contract for FY27 - Presented by Brian Epley, County Manager
10. CM - Applications for Public School Building Capital Funds - Presented by Brian Epley, County Manager
11. CM - Lease for Adult Corrections - Presented by Brian Epley, County Manager
12. CM - Approval of Budget Amendment No. 30 - \$369,328 - Presented by Brian Epley, County Manager
13. CM - Approval of Budget Amendment No. 31 - \$20,000 - Presented by Brian Epley, County Manager

6. ITEMS FOR DECISION

1. Clerk - Appointments, Reappointments, and Removals to the LEPC - Presented by Kat Wright, Interim Clerk to the Board
2. CM - General Liability/Worker's Comp Insurance Renewal (Place Holder) - Presented by Brian Epley, County Manager
3. CM - Consideration of a Resolution Adopting a Policy on Zero-Based Budgeting (ZBB) - Presented by Brian Epley, County Manager
4. CM - Presentation of Recommended Budget for FY 26-27 and Scheduling of Public Hearing (Place Holder) - Presented by Brian Epley, County Manager
5. Tax - Tax Collection Report for Period Ending April 30, 2026 (Place Holder) - Presented by Namrita Nelson, Interim Tax Administrator
6. Tax - Tax Release and Refund Report for Period Ending April 30, 2026 (Place Holder) - Presented by Namrita Nelson, Interim Tax Administrator

7. REPORTS AND COMMENTS

8. OTHER DISCUSSION ITEMS

9. ACTION ITEMS

1. BOC - Appointment of Clerk to the Board - Presented by Jeffrey C. Brittain, Chairman
2. DSS - Departmental Update for the Period Ending February 28, 2026 - Presented by Korey Fisher-Wellman, DSS Director

10. ADJOURN

In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.