



**BURKE COUNTY
BOARD OF COMMISSIONERS
PRE-AGENDA MEETING
COMMISSIONERS' MEETING ROOM
110 N. GREEN STREET, ENTRANCE E
YOUTUBE: [BURKECOUNTYNC](https://www.youtube.com/BURKECOUNTYNC)
MONDAY, JUNE 1, 2026
3:00 P.M.**

Note: The pre-agenda meeting will serve as a review of items scheduled to be considered during the upcoming regular meeting, with the exception of items listed under "Action Items."

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PRESENTATIONS

1. SO - Life Saving Award Recognition - Presented by Sheriff Banks Hinceman
2. BCRS - Annual Update - Presented by Wes Taylor Chief Burke County Rescue
3. LJA WNS - Lake James Litter Clean-Up Report (Place Holder) - Presented by Howard Morgan, Lake James Area and Wildlife Nature Society
4. CM - Recognition for 2026 Spring Citizens Academy - Presented by Brian Epley, County Manager

4. SCHEDULED PUBLIC HEARINGS

1. CD- ZMA 2026-02, 2524 Branch Drive Valdese, NC- Zoning Map Amendment & Public Hearing at 6:00 p.m. - Presented by Patrick Dickinson, Planner
2. CM - Adoption of FY 2026-2027 Budget and Public Hearing at 6:00 pm - Presented by Brian Epley, County Manager

5. CONSENT AGENDA

1. USDA - Beaver Management Assistance Program Update - Presented by Chris Willis Western District Supervisor USDA Wildlife Services
2. AAA- Approval of HCCBG Block Grant FY27 - Presented by Sarah Evitt, Area Agency on Aging Director
3. Clerk - Removal from AC & NHC Advisory Committee - Presented by Morgan Buchanan, Clerk to the Board

4. Clerk - Appointments and Reappointments to JCPC - Presented by Morgan Buchanan, Clerk to the Board
5. Clerk - Appointments to Burke Senior Center Advisory Council - Presented by Morgan Buchanan, Clerk to the Board
6. CPCFPT- 2025 Local Child Fatality Prevention Team Annual Report to County Commissioners and Board of Health - Presented by Brian Barrier, Commissioner, and Dr. Ashley Jarrett, Asst. Health Dir.
7. ROD- Approval of the ROD's Updated Records Retention Schedule - Presented by Stephanie Norman, Register of Deeds

6. ITEMS FOR DECISION

1. Clerk - Amendment of VSB Bylaws and Appointment. - Presented by Morgan Buchanan, Clerk to the Board
2. Clerk - Reappointment to WPCC Board of Trustees - Presented by Morgan Buchanan, Clerk to the Board
3. CM - Year End Budget Amendment and Capital Project Closeout (Place Holder) - Presented by Brian Epley, County Manager
4. General Services - Foothills Higher Education Center HVAC Replacement and approval of Budget Amendment No. 33 (Place Holder) - Presented by Mark Delehant, General Services Director
5. Tax - Tax Collection and Final Settlement Report for Period Ending May 31, 2026 (Place Holder) - Presented by Namrita Nelson, Interim Tax Administrator
6. Tax - Tax Release and Refund Report for Period Ending May 31, 2026 (Place Holder) - Presented by Namrita Nelson, Interim Tax Administrator

7. REPORTS AND COMMENTS

8. OTHER DISCUSSION ITEMS

9. ACTION ITEMS

1. DSS - Departmental Update for the Period Ending April 30, 2026 - Presented by Korey Fisher-Wellman, DSS Director
2. Health - Quarterly Report for the Period Ending March 31, 2026 - Presented by Dr. Ashley Jarrett, Asst. Health Dir.
3. Tax- Appointment of New Tax Administrator - Presented by Phil Smith, Vice-Chairman

10. ADJOURN

In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.